

Thurs., January 2, 2014

The Madison County Board of Supervisors met in regular session on Thurs., January 2<sup>nd</sup>, 2014, at 9:00 a.m. in the Board Office. Chairman Macumber called the organizational meeting to order with Supervisors Duff and Price also present.

Today's agenda was approved.

Annual RESOLUTIONS approved unanimously: SPV-01-02-14-A-Service on boards and commissions. SPV-01-02-14-B-Establishing holidays for Courthouse employees. SPV-01-02-14-C-Specifying policy requiring Board action as a unit for the supervision of business for Madison County. SPV-01-02-14-D-Designating the Winterset Madisonian and Earlham Advocate as official newspapers. SPV-01-02-14-E-Re-appointments to Compensation Commission for the purpose of condemnation proceedings. SPV-01-02-14-F-Re-appointing Rick Seely and Sally Oldham to the Mad. Co. Historic Preservation Commission.

The Board discussed several other re-appointments and will follow up accordingly to fill vacancies.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., January 7, 2014

The Madison County Board of Supervisors met in regular session on Tues., January 7<sup>th</sup>, 2014, at 9:06 a.m. in the Board Office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the January 2<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. Hagan reported that an adjuster is estimating the damage caused to a vehicle by a deer in the department. Hagan submitted RESOLUTIONS approved unanimously: SR-01-07-14-A & B-Set Public Hearing date to vacate and abandon county roads (Quail Ridge Ave.-Scott, 35) & (Terrace Ln.-Ohio, 17/20) for Jan. 28<sup>th</sup>, 2014, at 9:05 a.m. SR-01-07-14-Hiring William Hull as FT probationary Motor Grader Operator at \$18.72/hr. effective 01-08-14.

Tom Leners with Mad. Co. Development updated the Board on recent activities in the community.

Jeff Nicholl met with the Board on behalf of the insurance committee. The county insurance agent of record is up for bid this year. The committee recommended keeping the current agent of record, Eric Johnson & Group Benefits, Ltd. The committee is cognizant of the mandated changes with the Affordable Care Act and the time needed to familiarize another agent with our health plan. The plan renews in March and our current agent knows the plan well and does reputable work for the county; it would not be feasible to familiarize another agent in such short time. The committee also recommended reviewing and extending the contract period for the agent. Macumber asked if the insurance committee would re-visit the agent of record annually at the end of the year and make recommendations to the Board. Nicholl stated the goal of the insurance committee is to assist with the plan and other insurance issues and assist as directed. Nicholl stated there was no discussion of the length of the contract, but the committee will meet annually to discuss the current agent and make recommendations to the Board as needed.

At 9:39 a.m. the Board held a public hearing on the proposal to amend the FY'13-14 budget. Also present were Dave Braga, Tom Leners, Jerry Mease, and Auditor Burhans. The following appropriations were increased and decreased as follows: increase Service Area 6 by \$20,419, Service Area 7 by \$188,050, Service Area 9 by \$55,310 and decrease by Service Area 10 by \$104,300. Price moved to approve the amendments as proposed by Auditor Burhans. Duff seconded the motion which carried unanimously and the documents were finalized accordingly.

Auditor Burhans also submitted RESOLUTION AO-01-07-14-B-unanimously approving the total monthly premium for COBRA dental coverage only.

Jerry Mease of Mease Insurance gave a quarterly claims report for October through December.

RESOLUTIONS approved unanimously: PHN-01-07-14-Nancy Baker worked four hours over resolute hours pay period ending 01/03/14. C-01-07-14-Re-appointing Eric Johnson to Conservation Board for a 5 yr. term. SPV-01-07-14-E-Correcting condemnation commission members to include Toni Tindle.

Notice to Board: Monthly report from the Recorder

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Thurs., January 9, 2014

The Madison County Board of Supervisors held a special session on Thurs., January 9<sup>th</sup>, 2014, at 1:00 p.m. in the Board Office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present. Auditor Heidi Burhans submitted returns of the State Representative District 25 special election held January 7<sup>th</sup>, 2014. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., January 14, 2014

The Madison County Board of Supervisors met in regular session on Tues., January 14<sup>th</sup>, 2014, at 9:00 a.m. in the Board Office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the January 7<sup>th</sup> & 9<sup>th</sup> meetings were approved.

Supervisor Macumber reported the SICOG per capita rate is increasing to \$.95 and the annual SICOG meeting will be held March 25<sup>th</sup>.

Jeff Nicholl submitted RESOLUTION-Z-01-14-14- approved unanimously: Adopting the construction evaluation relating to confinement feeding operations using the master matrix.

Cindy Stanbro, with Winterset Stage, discussed how the stage is providing residents and tourists of all ages a place to enjoy live entertainment. The stage strives to serve needs and make arts accessible everyone in the county. She requested Board consideration for funding in the amount of \$30,000 over three years.

Ron Ludwig, Executive Director for MATURA, updated the Board on services and funding. Following discussion, Ludwig requested the Board approve funding of \$12,951.00 which will allow centers to continue to provide programs and staff needed to operate efficiently.

RESOLUTIONS approved unanimously: SR-01-14-11-Establishing bridge weight limit for Co. Bridge No. 8B-449-140. PHN-01-14-14-E-Nancy Baker will work 1.25 hours over resoluted hours for pay period ending 1/24/14, PHN-01-14-14-C-Alicia McDonald will work 2.75 hours over resoluted hours for pay period ending 1/24/14, PHN-01-14-14-D-Donna Pruitt will work six hours over resoluted hours for pay period ending 1/24/14. VA-01-14-14-Re-appointing Paul Welch to Veterans Affairs Commission with a term ending 6/30/16. SPV-01-14-14-Re-appointing Joyce Kooker to Board of Health with a term ending 12/31/16.

Notice to Board: Monthly reports from the Treasurer, Sheriff, & Clerk of Court

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	35,447.81
Supplemental	9,080.51
MH-DD Serv.	21,212.90
Rural Serv.	755.69
Sec. Road	94,974.41
Co. Consv Sp Resource	21.51
Local Option Tax	927.95
Emergency Mgmt Ia Cd	85.90
Co. Assessor Agency	1,535.53
Unemployment	1,007.86
Intergovernmental Fuel	22,715.55
Gr. Health Ins.	4,521.72
Life & Disability	<u>595.14</u>
TOTAL	\$192,882.48
Handwrittens	1,125.69

Mon., January 20, 2014

The Madison County Board of Supervisors met Monday, January 20<sup>th</sup>, 2014, in the Board Office at 9:00 a.m. Supervisors Macumber, Duff and Price were present. Also present was Auditor Burhans. The budgeting process for 2014-2015 began with presentations from the Ambulance, Sheriff, Courthouse Maintenance, Madison County Economic Development, Veteran's Affairs, Attorney, and Conservation. More budgeting sessions will be scheduled for Tues. and Wed. No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Wed., January 22, 2014

The Madison County Board of Supervisors met Wednesday, January 22<sup>nd</sup>, 2014, in the Board Office at 10:00 a.m. Supervisors Macumber, Duff and Price were present. Auditor Burhans was also present. The Board heard presentations from Secondary Roads, Zoning/IT, Mad. Co. Chamber, and Elderly Services.

No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., January 21, 2014

The Madison County Board of Supervisors met in regular session on Tues., January 21<sup>st</sup>, 2014, at 9:00 a.m. in the Board Office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the January 14<sup>th</sup> meeting were approved.

Engineer Hagan met with the Board. He reported the DOT letting for the bridge replacement project on Timber Ridge Project No. BROS-C061(97)--5F-61 will be Jan. 22, 2014. Hagan also noted repairs to the motor graders with transmission issues and preventive maintenance on the rest of the fleet are nearing completion. The Board asked Hagan to get numbers to Warren Co. to discuss Warren Ave./R35 cost.

RESOLUTIONS approved unanimously: SPV-01-21-14-Re-appointing Dr. Joe Kimball as medical examiner through December 2015. SPV-01-21-14- Appointing representatives to Mad. Co. Emergency Mgmt commission. TO-01-21-14-Abate taxes parcel #827007000030000.

Price moved to approve the HAVA Election Equipment Annual Certification. Duff seconded. Motion carried unanimously.

Notice to the Board: Transfer from General Basic to Sec. Roads for \$1,421.00 and Rural Basic to Sec. Roads for \$17,381.73 totaling \$18,802.73.

Several members of the Heritage Bridge Community met with the Board to discuss updates on the permanent bridge closure on Heritage Ave. (Madison, 20). Macumber stated Herberger Construction and Calhoun-Burns have inspected the closed bridge and reported the bridge cannot be repaired and must be replaced. Hagan added that Iowa State Engineering has approached the county requesting a bridge for use as a timber bridge research project funded by Iowa State. The communities' primary requests included a second opinion from another engineering firm to inspect the bridge, re-allocate funds, and federal and state grant possibilities to fund the bridge replacement. Engineer Hagan explained a second opinion would be very costly, but he would review the bid process for bridge inspections. The Board explained how they are actively working towards a maintenance matrix to assist in reallocating funds based on traffic counts but they do not have an immediate solution.

Following the regular scheduled meeting the Board heard budget presentations from the Fair Board, Treasurer, Recorder, and Auditor. More budgeting sessions are scheduled for Wednesday. No other items were addressed by the Board during the budgeting work sessions.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors



Tues., January 28, 2014

The Madison County Board of Supervisors met in regular session on Tues., January 28<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the January 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> meetings were approved.

Supervisor Duff submitted the Crossroads Audit to remain on file in the Auditor's office. He also noted an upcoming Central Iowa Workforce Investment Board meeting. Macumber reported on the legislative forum and issues addressed.

At 9:05 a.m. the Board held a public hearing to vacate and abandon a portion of Quail Ridge Ave. (Scott-Section 35, Twp. 75 North, Range 27 West) and Terrace Ln. (Ohio-Sections 17/20, Twp. 74 North, Range 26 West). Also present were Robert & Velma VanScoy, Jana Bell, Eric Johnson, Jeff Nicholl, Engineer Hagan, and Dave Braga. The Quail Ridge Ave. vacation is approximately 850 ft. and the Terrace Ln vacation is approximately 488 ft. Mr. VanScoy verified the county would stake the center line, display proper signage, but as the landowner he was responsible for putting up the fence to permanently close the road. Hagan concurred. Following discussion, the hearing closed at 9:11 a.m. No other written or oral objections were received prior to the hearing. The Board unanimously approved to vacate and abandon Quail Ridge Ave and Terrace Ln as submitted and the documents were finalized accordingly.

Jana Belle of Group Benefits and Eric Johnson with Johnson Insurance met with the Supervisors and insurance committee members Jeff Nicholl, Heidi Burhans, and Courtney Silliman. Belle reviewed the benefits as they currently stand stating the impact to renewal rates is minimal, but the renewal is different because of the transition. In November, First Administrators made the decision to transition business to Wellmark because of health care reform's compliance requirements. Belle stated the recent transition has caused employees enough disruption and recommended the county remain with Wellmark for contract year 3/1/14-2/28/15. Belle submitted renewal comparisons from Wellmark and HCC Life Insurance for specific and aggregate stop loss coverage with \$35,000, \$40,000, \$45,000 specs. Belle stated the Wellmark quote is more competitive compared to HCC. Wellmark will provide the 12/18 contract with no lasers with an approximate one percent increase to overall cost whereas the HCC quote contained three lasers totaling approximately \$520,000. The union-negotiated increases to the deductible have been included in the renewal. Belle stated the renewal with Wellmark for medical and re-insurance coverage would not be as labor intensive for the county's billing staff and automatic specific reimbursements on specific deductibles would be the best option for the county. Belle stated that self-funding is still a viable option for the county at this time even though the ACA has set guidelines and fees, the fees would increase drastically if fully insured. She submitted information on current premiums paid by each department; the Board will determine if an increase is necessary. Nicholl recommended the Board request final renewal figures with Wellmark at a \$35,000 spec and take action following recommendation after the final insurance meeting 2/3/14. An excel spreadsheet will be drafted to show trends over the past years to help the Board determine premium contributions.

St. Charles Mayor Joan Brown, City Clerk AnnMarie Ahl-Zook, and Treasurer JoAnn Collins met with the Board to discuss the parking ticket enforcement 28E Agreement with St. Charles. Treasurer Collins indicated the agreement authorizes the County Treasurer to collect or enforce delinquent parking fines on behalf of the City of St. Charles for a fee of \$5.00 from each parking fee assessment upon vehicle registration renewal. Duff moved to approve the 28E agreement. Price seconded. Motion carried unanimously and the documents were finalized accordingly.

Duff moved to approve the renewal agreement with Protocol for Inmate Phone Services at the Sheriff's Office. Price seconded. Motion carried unanimously.

The Board unanimously approved the renewal Liquor/Beer permit application from Pheasants Forever for the White Tail Classic event on Feb. 1<sup>st</sup> at the Jackson Building.

RESOLUTIONS approved unanimously: EMS-1-28-14-A-Write off due acct. #SNYBR000, EMS-1-28-14-B-Write off due acct. #MILJA002, EMS-1-28-14-C-Write off due acct. #GOOJA000.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	24,354.09
Supplemental	2,892.19
MH-DD Serv.	6,353.95
Rural Serv.	2,524.40
Sec. Road	106,859.99
Local Option Tax	3.78
Emergency Mgmt Ia Ch	169.19
Co. Consv Sp Resource	985.00
Co. Assessor Agency	215.85
Intergovernmental Fuel	22,936.26
Gr. Health Ins.	1,000.00
Life & Disability	<u>615.80</u>
TOTAL	\$168,910.50
Handwrittens	99,783.71

Wed., January 29, 2014

The Madison County Board of Supervisors met Wednesday, January 29<sup>th</sup>, 2104, in the Board office at 9:00 a.m. Supervisors Macumber, Duff and Price were present. The Board held a budgeting work session to review the budgets proposed by Department Heads for FY2014-15. Auditor Burhans was also present and gave an overall budget summary. No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., February 4, 2014

The Madison County Board of Supervisors met in regular session on Tues., February 4<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the January 28<sup>th</sup> & 29<sup>th</sup> meetings were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He submitted the final voucher for HMA Resurfacing FM-CO61(93)--55-61 with Norris Asphalt Paving. Hagan also submitted bid results for the Timber Bridge replacement project. Murphy Heavy Contracting submitted the lowest bid totaling \$658,161.57 with three total bids submitted.

Tom Leners with Mad. Co. Development updated the Board on recent activities.

Eric Johnson with Johnson Insurance met with the Board and insurance committee members Jeff Nicholl, Heidi Burhans, and Courtney Silliman. Johnson reported the final renewal rates from Wellmark at a \$35,000 spec have not changed from the initial rates as previously submitted. Following discussion, on behalf of the insurance committee, Nicholl recommended the Board accept Wellmark's insurance renewal at the \$35,000 spec and renew the agent of record with Johnson Insurance & Group Benefits, Ltd. at a rate of \$21,600 and review annually. Nicholl stated the insurance committee also reviewed Wellmark's COBRA Administration rates and recommend implementing the two percent administrative fee for COBRA participants and allow Wellmark to handle all administration with COBRA participants. Wellmark's administration would reduce liability on the county as the health insurance laws continue to change. Macumber concurred stating Wellmark administering COBRA would ensure compliance with the changing labor laws and the two percent fee would help cover additional costs for Wellmark admin. Following discussion, Price moved to approve the recommendation by the insurance committee. Duff seconded. Motion carried unanimously.

Lynette Judd, Development Director for C.R.I.S.P., met with the Board. She summarized the current statistics and programs available to prevent child abuse in the county, family support learning programs and explained C.R.I.S.P funding received thru grants. Judd explained the grants do not provide administrative dollars for staffing, grant writing, volunteer meetings, organization and materials. She requested funding in the amount of \$3,120.00 for administrative duties in efforts to continue providing services.

Treasurer JoAnn Collins met with the Board to discuss the parking ticket enforcement 28E Agreement with Earlham. Collins noted the agreement authorizes the County Treasurer to collect or enforce delinquent parking fines on behalf of the City of Earlham for a fee of \$5.00 from each parking fee assessment upon vehicle registration renewal. Duff moved to approve the 28E agreement. Price seconded. Motion carried unanimously and the documents were finalized accordingly.

Treasurer Collins also submitted the Semi-Annual Report to the Board. Following review of the documents, Price moved to accept the report and authorized publication of the same. Duff seconded. Motion carried unanimously.

RESOLUTION approved unanimously: PHN-02-04-14-Hiring Sheila Arnot as a PT CNA at \$11.00/hr. up to 29 hrs./week effective 02-5-14.

The Board unanimously approved two yearly renewal beer & wine applications from Lakeview Country Club and Roseman Bridge gift shop and a temporary permit for Christiani's Events, LLC for the Mad. Co. Hospital gala event on February 15<sup>th</sup>.

The Board held a budget work session immediately following the official meeting.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., February 11, 2014

The Madison County Board of Supervisors met in regular session on Tues., February 11<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the February 4<sup>th</sup> meeting was approved.

Macumber submitted Wellmark renewal binder agreements for health and dental insurance as old business. Duff moved to approve the documents as submitted. Price seconded. Motion carried and the documents were finalized accordingly.

Supervisor Price submitted the Fifth Judicial District FY2013 annual report to remain on file in the Auditor's office.

Lori Belgarde, Deputy of Elections, submitted returns of the Winterset CSD PPEL special election held February 4<sup>th</sup>. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Assessor Joni Hopkins met with the Board. She submitted the Impoundment Structure Property Tax Exemptions and the Disabled Veteran's Homestead Tax Credit applications. Duff moved to approve the Veteran's Homestead Tax Credit. Price seconded. Motion carried unanimously. Price moved to approve the Impoundment Structures. Duff seconded. Motion carried unanimously.

Duff moved to approve the Iowa Individual Health Benefit Reinsurance Program 2013 annual reporting form. Price seconded. Motion carried unanimously.

The Board discussed the second phase of construction. OPN Architects needs authorization to draft a contract for roof repairs. The timeline for the project consists of bidding the project and approximately six to eight weeks of labor to replace roofing, flashing, gutters, and other needed repairs once the weather improves. The recycled plastic roof materials will give the appearance of the original slate roofing. The restoration is scheduled for completion in the first quarter of FY2015 paid with funds from the Courthouse Preservation state grant money totaling approximately \$320,000. Duff moved using approximately \$12,000 from the LOST fund for OPN to draft a contract and bid documents to begin construction. Price seconded. Motion carried unanimously. Rick Seely of OPN will submit the contract once drafted.

RESOLUTION approved unanimously: TO-02-11-14-Diane Sawyers worked .50 hour over resoluted hours for pay period ending 1/31/14.

The Board unanimously approved the annual wine and beer renewal application from Madison County Winery.

Notice to the Board: Transfer from General Basic to Sec. Roads for \$827.49 and Rural Basic to Sec. Roads for \$10,173.62 totaling \$11,001.11.

Notice to the Board: Monthly report from the Recorder

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	33,078.11
Supplemental	10,681.59
MH-DD Serv.	11,086.19
Rural Serv.	319.52
Sec. Road	40,131.11
Co. Consv Sp Resource	117.41
Local Option Tax	726.56
Emergency Mgmt Ia Ch	10.83
Co. Assessor Agency	3,511.88
Intergovernmental Fuel	46,313.26
Gr. Health Ins.	27,159.87
Life & Disability	<u>654.05</u>
TOTAL	\$173,790.38
Handwrittens	27,604.11

Tues., February 18, 2014

The Madison County Board of Supervisors met in regular session on Tues., February 18<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the February 11<sup>th</sup> meeting were approved.

Duff reported on the Emergency Preparedness meeting. Macumber reported he will contact Mark Nitchals to find a CIRHA Board representative.

Price moved to approve the Excel Mechanical Co. proposal of \$1,736.00 to furnish and install a new steam coil for the McQuay air handling unit in the attic. Duff seconded. Motion carried unanimously.

Engineer Hagan was excused from attending. Price moved to approve the contract with Murphy Heavy Contracting to replace a bridge on Timber Ridge Ave. project no. BROS-C061(97)--SF-61 (Lee, 20). Duff seconded. Motion carried unanimously.

Brenda Hollingsworth, on behalf of the Mad. Co. Historic Preservation Commission, submitted information on the downtown survey and evaluation project including the summary submitted to the state, grant requirements and deadlines, and the commission's budget request in the amount of \$2,500. The request includes spending authority for more than the requested amount, but the county will be reimbursed once all grant requirements are met. She also submitted the annual Iowa Certified Local Government report, Duff moved to approve the CLG annual report. Price seconded. Motion carried unanimously.

After visiting with Auditor Burhans about the budget hearing documents, which are being prepared for publication, the Board unanimously moved to set the budget hearing for March 10<sup>th</sup>, 2013, at 6:00 p.m. in the Courtroom.

Treasurer Collins submitted RESOLUTION TO-02-18-14 unanimously approving the property tax abatement for parcel #500091062002000.

RESOLUTION approved unanimously: Z-02-18-14-Board of adjustment re-appointing Randal Johnson with a term expiring 12/31/2018.

Price moved to approve the letter of support for Genesis Development and the letter of understanding with AFSCME Council 61 Local 2919 regarding the change in health insurance plan administrators. Duff seconded. Motion carried and both documents were finalized accordingly.

Notice to the Board: Monthly reports from the Treasurer, Clerk of Court, and Sheriff.

Motion was made by Price to go into closed session pursuant to Iowa Code Chapter 21.5 1(i) to evaluate the performance of the Ambulance Director. Duff seconded the motion which carried unanimously. At 9:40 a.m. the meeting was closed with Supervisors Macumber, Duff, and Price present. Also present were Ambulance Director Tadd Davis, Paramedic Brady Foreman, Paramedic Chet Darst and Courtney Silliman. Price moved to return to open



session. Duff seconded and motion carried. The Board returned to open session at 11:10 a.m. No action was taken by the Supervisors in either closed or open session.

Meeting adjourned at 11:10 a.m.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., February 25, 2014

The Madison County Board of Supervisors met in regular session on Tues., February 25<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Vice Chairman Price called the meeting to order with Supervisor Duff present. Chairman Macumber was excused from attending.

Today's agenda and minutes of the February 18<sup>th</sup> meeting were approved.

Duff moved to approve the updated renewal group binder agreement with Wellmark to include COBRA administration as an additional service. Price seconded. Motion carried unanimously and the document was finalized accordingly.

Price reported on the Regional Mental Health meeting stating the final 28E Agreement will need DHS approval by June 30. He also shared agreement and HIPPA compliance updates.

RESOLUTIONS approved unanimously: EMS-02-25-14-Write off due acct #CATEV000 for \$869.20. TO-02-25-14-Diane Sawyers worked .65 hour over resoluted hours for pay period ending 2/14/14. PHN-02-25-14-Alicia McDonald worked .75 hour over resoluted hours for pay period ending 2/14/14.

Duff moved to approve the 2014 County Weed Commissioner certification form appointing Elton Root as commissioner. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	31,413.35
Supplemental	3,978.20
MH-DD Serv.	16,840.19
Rural Serv.	2,948.27
Sec. Road	146,332.83
Co. Consv Sp Resource	171.49
Local Option Tax	1,287.87
Emergency Mgmt Ia Ch	284.87
Co. Assessor Agency	337.65
Intergovernmental Fuel	23,734.81
Gr. Health Ins.	21,600.00
Life & Disability	<u>605.64</u>
TOTAL	\$249,535.17
Handwrittens	75,385.00

Tues., March 4, 2014

The Madison County Board of Supervisors met in regular session on Tues., March 4<sup>th</sup>, 2014, at 9:00 a.m. in the Board office following their attendance at the monthly Department Head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the February 25<sup>th</sup> meeting were approved.

Duff moved to approve the updated renewal group binder agreement with Wellmark to include Blue Dental as an additional product. Price seconded. Motion carried unanimously and the document was finalized accordingly.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. Hagan reported a snow plow truck was totaled following the last snow storm. Crews are accommodating the truck shortage until a replacement is found. Hagan submitted a petition from Don Faux, Jr. to replace the bridge on Valleyview Trail by Patterson. Hagan is working with FEMA to determine whether or not to repair or replace the existing structure based on the historic significance. The Board discussed implementing a bridge rating system using the state generated numbers to determine the order of bridge repairs and replacements. Hagan also received a request for a stop sign at Quail Ridge Ave. and Quail Ridge Lane. He reported a stop sign can be warranted if sight distance is a problem even though in the last ten years no accidents have been reported, many accidents have occurred but not been reported. Macumber requested Hagan submit proper paperwork for approval if sight distance is a problem and a sign is warranted.

Hagan submitted the DOT Agreement for bridge replacement project BROS-C061(99)--8J-61 on Larkspur Ave. (Monroe, 35). Following discussion, Price moved to approve as submitted. Duff seconded. Motion carried unanimously.

Tom Leners with Mad. Co. Development updated the Board on recent activities.

Ambulance Director Davis met with the Board for the monthly Ambulance update. He shared information on billing trips depending on the type of insurance and details regarding revenue the county does not get reimbursed for. Davis will send the Board a PCC report showing billable calls, mileage, and insurance types showing revenue and write-offs.

Auditor Burhans submitted RESOLUTION AO-03-04-14-unanimously approving Family Farm, Homestead, Military Additions & Deletions and Business Property Tax Credit Additions. Price also moved to approve four disallowances. Duff seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Mon., March 10, 2014

The Madison County Board of Supervisors held a public hearing at 6:00 p.m. on March 10<sup>th</sup>, 2014, in the Courtroom regarding the proposed fiscal year 2014-2015 County budget. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present. Also present were several Department Heads and a few members of the public. No written comments or objections were submitted. The hearing closed at 6:30 p.m. The proposed budget is scheduled for action at the March 11<sup>th</sup> board meeting.

Tues., March 11, 2014

Today's agenda and minutes of the March 4<sup>th</sup> meeting were approved.

The Board attended the Assessor's annual budget hearing Thursday, Feb. 27<sup>th</sup> at 6:00 pm.

Price moved to approve the 2014-15 budget as presented. Duff seconded. Discussion followed. Motion carried unanimously. The board also approved appropriations at 100 percent for the new budget. The board reviewed the salary recommendations received from the Compensation Board for elected officials to be effective July 1, 2014. The recommendation provided for a three percent salary increase for the Auditor, Recorder, Treasurer, and Sheriff and a two and one quarter percent for the Supervisors and Attorney. The board approved the percentage increase for annual salaries as recommended: AO-3-11-14-Supervisors - \$29,382.50; Auditor, Recorder, and Treasurer - \$48,737.38; Sheriff - \$63,602.81 and County Attorney - \$79,903.72. All union employees will receive a two and one quarter percent increase and all non-union employees will receive a three percent increase. The Supervisors were reminded of a vacancy on the compensation board. Auditor Burhans discussed the advantages of appropriating less than 100 percent at the beginning of the fiscal year. The board requested more information on alternative appropriation methods.

RESOLUTION approved unanimously: EMS-3-11-14-Hiring Jason Back as full time EMT-PS at \$13.70/hr effective 3/15/2014.

Notice to the Board: Monthly report from the recorder.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	42,253.42
Supplemental	2,894.95
MH-DD Serv.	11,450.81
Rural Serv.	24,954.40
Sec. Road	23,786.76
Co. Conserv Sp Resource	73.21
Recorder's Records Mgmt	2,696.18
Local Option Tax	813.20
Emergency Mgmt Ia Ch	2,539.79
Co. Assessor Agency	813.56
Intergovernmental Fuel	24,218.81
Gr. Health Ins.	350.00
Life & Disability	<u>604.26</u>
TOTAL	\$137,449.35
Handwrittens	153,568.33

Tues., March 25, 2014

The Madison County Board of Supervisors met in regular session on Tues., March 25<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the March 10<sup>th</sup> & 11<sup>th</sup> meetings were approved.

Macumber had old business regarding the renewal binder agreement and benefits summary with Wellmark.

Price reported Judge Hefner has requested the board hold a special meeting at 11:00 a.m. on Friday, March 28<sup>th</sup> to discuss courthouse security policies and procedures.

Duff reported the MATURA audit is complete and will remain on file in the Auditor's office.

Terry Johnson with Genesis Development met with the Board. He reported the Genesis board has a vacancy and needs a representative from Madison or Warren County and requested names of people who may be interested in the position. Johnson also reported on vocational changes for RFP grant money for employment services; the business model for the four work centers fits criteria but needs to continue integrating the model.

John Grush met with the Board. Following discussion, Duff moved to approve the regional policies & procedures for the mental health management plan and budget as submitted. Price seconded. Motion carried unanimously. The governing board has also approved the policies due April 1<sup>st</sup>. Grush asked the board about a rental agreement which will include depreciation with Central Iowa Recovery for the Intense Psychiatric Rehabilitation program. The board requested Grush submit an agreement for approval.

Engineer Hagan submitted plans for the Adair-Madison County bridge replacement project no. L-LBRE1H--7X-01 (Jackson, 6). The letting is July 8, 2014, and the total cost will be split evenly and

paid with local funds. The Board unanimously approved the project. Hagan also submitted two RESOLUTIONS approved unanimously: SR-03-25-14-A Setting the public hearing date for April 15<sup>th</sup> at 9:05 a.m. to vacate and abandon all of an alley in Block 8 of the original town of West St. Charles, now called Hanley (South, 22). SR-03-25-14-B-Setting the public hearing date for April 15<sup>th</sup> at 9:05 a.m. to vacate and abandon county highway centerline (282<sup>nd</sup> Trl.) approximately 1495 feet to Clanton Creek (Ohio, 6). Hagan also submitted the first draft of projects for the five year construction program and local grading priority list for board discussion. The bridges have been listed by a consultant's review based on years of remaining life for each bridge. Following discussion, the board will take final action at the meeting on April 1<sup>st</sup>.

RESOLUTION approved unanimously: TO-03-25-14-Tax abatement for VIN#202377C3285 in amount of \$222.00.

Courtney Silliman met with the Board to discuss a lease agreement for a courthouse postage meter machine. Proposals were submitted from Copy Systems, Inc. and Pitney Bowes. Pitney Bowes offers government and metered postage discounts, rewards programs and discounts on supplies. The meter maintenance, service, and mileage fees are included in the lease price. The total for the sixty month lease is \$8,609.40 or \$143.49/month billed quarterly beginning in April. The machine will auto feed, seal and stamp, saving employees time. Following discussion, Duff moved to approve a sixty month lease with Pitney Bowes pending County Attorney Forsyth's review of the contract. Price seconded. Motion carried unanimously.

Notice to the Board: Transfer from General Basic to Sec. Roads for \$2,912.76 and Rural Basic to Sec. Roads for \$32,005.10 totaling \$34,917.86.

Monthly reports from the Treasurer, Clerk of Court, and Sheriff.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	36,668.01
Supplemental	1,511.07
MH-DD Serv.	35,577.35
Rural Serv.	5,968.35
Sec. Road	95,516.39
Local Option Tax	340.92
Emergency Mgmt Ia Ch	10.83
Co. Assessor Agency	405.65
Life & Disability	<u>604.26</u>
TOTAL	\$176,602.83

Fri., March 28, 2014

The Madison County Board of Supervisors met in special session on Fri., March 28<sup>th</sup>, 2014, at 11:00 a.m. in the courtroom. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Price moved to approve the agenda. Duff seconded. Motion carried unanimously.

The Board met with security members Chair Judge Randy Hefner, Jan Bowers, County Attorney Julie Forsyth, Treasurer JoAnn Collins, Sheriff Craig Busch, Chief of Police Ken Burk, and Paul Welch. Also present, the Chief Judge for Fifth Judicial District Arthur Gamble, Judge Richard Clogg, courthouse department heads and several members of the public. Judge Hefner reported on the incident involving a gunman in the courtroom earlier in the week. He continued to say the concern for safety is not limited to the events of the most recent incident, but the overall growing concern for safety in the entire courthouse. He added the courtroom is a place where people are motivated by their emotions and volatile reactions from people who are being sentenced increases; to wait any longer to implement a weapons ban would be reckless. He noted the security committee has not met since the incident, but issues have been discussed. Hefner listed immediate action items proposed by the judges and the security committee to provide appropriate security. First, the board shall adopt the 2013 Madison County Courthouse Security Plan. The plan includes a courthouse wide weapons ban to provide security for those who work and do business in the courthouse as volatile situations are not limited to the courtroom. Second, law enforcement personnel shall be assigned to the courthouse on court services days and other days when court is in session. Judge Hefner continued to say when a docket poses no threat of danger the judge will dismiss law enforcement. Lastly, law enforcement needs to randomly patrol the courthouse once or twice a day when court is not in session to establish an active ongoing presence in the courthouse. Hefner continued with long term courthouse goals for the security committee to review for potential implementation. He stated the incident this past week demonstrates the need for training to identify potentially dangerous situations for law enforcement, judges, attorneys, and courthouse staff. In addition, the committee and the board need to discuss and investigate the possibility for metal detectors and security cameras in the courthouse. Hefner stated a safe courthouse is a shared responsibility for both supervisors and the security committee and a second warning may not happen. Macumber agreed to the importance of law enforcement personnel in the courtroom when court is in session. He stated the incident Monday proves that, even though a law enforcement officer was present, an individual still brought a gun in the courtroom. He stated the only way to be absolutely certain no weapons are present would be to implement a policy to search each person with a pat down or a metal detector. Hefner concurred. Judge Gamble clarified that, at the discretion of the sheriff, law enforcement has the authority to search randomly or systematically with a reasonable suspicion by metal detector to enforce the policy. Gamble clarified Treasurer Collins' question on reasonable suspicion versus probable cause in the courthouse setting by stating that as long as a notice is posted prohibiting weapons, law enforcement has the authority to search and conduct weapons screening when criminal activity may be afoot. Macumber asked Sheriff Craig Busch and Chief of Police Ken Burke to discuss the potential for random patrols of the courthouse. Both agreed random patrols would be more attainable than the request for an officer on duty for security in the courtroom which would put a strain on their department and require additional staff. Gamble stated law enforcement needs to be present in court attending to the needs of the court as the bailiff. He continued to say training can be



provided in addition to peace officer training. Price asked why an individual is not searched before they come into a sentencing hearing. Judge Hefner stated certain individuals are out on bond until the judge makes the sentencing decision and are not searched. Macumber stated the requests are reasonable and attainable but additional staff must be considered. A discussion of the budget followed. Hefner stated there is no greater need or better way to spend tax dollars than to provide a law enforcement officer in the courtroom. He stated if the court requests protection, the sheriff must provide law enforcement services. Following a lengthy discussion, several members of the public voiced their support to the board to implement a weapons ban for the courthouse. The board will take action on requests at the April 1<sup>st</sup> meeting.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., April 1<sup>st</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., April 1<sup>st</sup>, 2014, at 9:00 a.m. in the Board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present. Today's agenda and minutes of the March 25<sup>th</sup> meeting were approved.

Engineer Hagan met with the board for an update on recent projects. He submitted the final draft of the five year plan. Price moved to approve the plans as submitted. Duff seconded. Motion carried unanimously. Hagan reported he is also working on the prioritized list of local bridge projects and initial plans for R35 with Warren County.

Tom Leners with Madison County Development gave an update on recent activities. Price reported Mr. Leners is the newly elected private sector representative on the SICOG board.

The Board met with a few members of the security committee to discuss short and long term security plans goals. Macumber requested Sheriff Busch research the legalities of utilizing retired law enforcement as part time court bailiffs in the interim until a full time deputy is hired. Price moved to bring the 2013 Madison County Security Plan back on the table for discussion and possible action. Macumber seconded. Motion carried unanimously. The board discussed the immediate action items proposed by the judges and the security committee on Friday. Macumber indicated the importance of adopting the policy and approving any revisions, additions, and deletions after the security committee has had the opportunity to review the current plan. Price shared his concerns of the current policy and not all of the terms in the plan could be met immediately, rather in the long term. He also feels that employees should be properly trained on security. Treasurer JoAnn Collins stated the importance of getting the policy out to all courthouse employees for knowledge of the plan and implement additional training as necessary. Judge Randy Hefner concurred, stating the policy would provide a base for employees while the security committee draft necessary changes. The committee will be Thursday, April 10<sup>th</sup> to begin working on the security plan. Following discussion, Duff moved to approve the 2013 Security Plan. Price seconded. The motion was voted on as follows: recorded vote – in favor of the motion – Price, Duff, and Macumber. No comments were received from the public in attendance.

RESOLUTIONS approved unanimously: EMS-04-01-14-A-Kevin Roberts, pay adjustment per union contract to \$14.03 effective 3/13/2014. EMS-04-01-14-B-Hiring Tate Christensen as part-time paramedic at \$12.00/hr effective 4/1/14. EMS-04-01-14-C-Hiring Chad Jurgensen as part time EMT at \$10.00/hr effective 4/1/14. PHN-04-01-14-Sarah Nigg will be eight hours over resoluted hours the week of 3/31/14.

Duff moved to approve the Iowa Individual Health Benefit Reinsurance annual meeting notice proxy for April 30. Price seconded. Motion carried unanimously.

Notice to the Board: Secondary roads memo for vacant bridgeman position. County Case Management Services withdrawal conformation for June 30, 2014.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., April 8, 2014

The Madison County Board of Supervisors met in regular session on Tues., April 8<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Vice-chairman Price called the meeting to order with Supervisor Duff present. Chairman Macumber was excused from attending.

Duff moved to amend the agenda to include the noxious weed resolution. Price seconded. Motion carried unanimously.

Today's amended agenda and minutes of the March 25<sup>th</sup> and April 1<sup>st</sup> meetings were approved.

Supervisor Price and HR Director Silliman will be attending ISAC HIPPA training May 1<sup>st</sup>.

Kelly Williams with Crisis Intervention and Advocacy met with the board to discuss displaying teal ribbons around the courtyard on each tree to raise awareness for sexual abuse prevention month. Williams stated several local business are participating and ribbons will only be visible through the month of April and she will be responsible for removing the ribbons. Following discussion, Duff moved to allow the teal ribbons on the courtyard. Price seconded. Motion carried unanimously.

Jerry Mease reported on the quarterly claims update for the months of January to March.

Auditor Heidi Burhans submitted returns of the election held April 1<sup>st</sup>, 2014. The board conducted the canvass of votes which will remain on file in the Auditor's Office. Burhans will give a fund balance report after month end.

Engineer Hagan and Zoning Administrator Nicholl met with the board to discuss the right of entry agreement received from Verizon for a cellular communications tower located on the north end of secondary roads property. Hagan stated Verizon is in the preliminary stages of researching a location for the tower and county property was a primary location. Nicholl stated in order for Verizon to put the tower on county property, several requirements must be met first. Those requirements include but are not limited to a public hearing with board of adjustment and zoning commission. Both Hagan and Nicholl recommended the board consider allowing Verizon to explore the location and learn more information to proceed accordingly. Duff moved to approve the Verizon right of entry agreement. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: R-04-08-14-A-Appointing Brandy Macumber to first deputy recorder at \$38,355.39 effective 5-5-14. R-04-08-14-B-Appointing Lori Belgarde to second deputy recorder at \$35,655.42 effective 5-5-14.

Notice to the Board: Monthly reports from the Recorder and Clerk of Court.

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Vice-Chairman, Board of Supervisors

Tues., April 15, 2014

The Madison County Board of Supervisors met in regular session on Tues., April 15<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff was excused from attending.

Today's agenda and minutes of the April 8<sup>th</sup> meeting were approved.

At 9:06 a.m. the board held a public hearing to vacate & abandon all of the alley in Block 8 of the original town of west St. Charles (now Hanley-South, 22) & county highway centerline (282<sup>nd</sup> Trail-Ohio, 6) approximately 1495 feet to Clanton Creek. Also present were Engineer Hagan, Paul Welch, Bruce Kobolt, Jeff Nicholl, and Dave Braga. The platted alley makes selling property difficult for the property owners. The bridge will be removed from the section of road in Ohio Township before abandoning. Hagan referenced both code chapters used to vacate both sections of property. Following discussion, the hearing closed at 9:15 a.m. Both vacancies were requested and no oral or written objections were received prior to the hearing. The Board unanimously approved to vacate and abandon the alley and the road as submitted and documents were finalized accordingly.

At 9:20 a.m. the board held a public hearing on the Kobolt Subdivision, a minor subdivision splitting six acres into two lots (Penn, 1). Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Also present were Paul Welch, Bruce Kobolt, and Dave Braga. Nicholl advised the Kobolt Subdivision meets all of the current ordinance requirements. Following discussion, the hearing closed at 9:24 a.m. Motion was made by Price to approve the Kobolt Subdivision as submitted. Macumber seconded and motion carried unanimously.

Paul Welch, a representative for Madison County on the South Central Iowa Regional E9-1-1 service board, submitted updated articles of agreement and by laws on behalf of the regional board. Discussion followed on recent changes to 911 including the increase to surcharge fees for eligible devices and penalties imposed for failure to report annually to the state.

Chairman Macumber reported on the courthouse security plan meeting held Thursday the tenth of April. The committee discussed improving the overall security of the courthouse including numbered keys for elected officials, department heads, and emergency personnel only. The maintenance supervisor would be responsible for keeping a record of all keys and duplicate keys would be prohibited. The committee also discussed changing the entrance locks to non-keyed locks on three of the four doors with a closed circuit camera on the keyed entrance, but all entrances would be accessible during business hours. Macumber stated the importance of security during the day and night. Price concurred stating the courthouse is a revolving door and should not be. He indicated security is always a work in progress but all scenarios are important to consider. Following discussion, Macumber stated the board will consider feedback from courthouse staff, investigate, and decide on the best method to improving overall courthouse security.

RESOLUTIONS approved unanimously: Z-04-15-14-Hiring Tina Burk as full-time Zoning & Environmental Health Assistant effective 5/5/14 at a probationary salary of \$35,655.42 and upon completion of probationary period an annual salary of \$38,355.39. EMS-04-15-14-Write off due account #WHIHE000.

Price moved to approve the notice of agency managing control and financial responsibility appointing Jacqueline Howard, Public Health Nurse Administrator, as the person in managing control of Mad. Co. Public Health for a grant in order to bill Medicare. Macumber seconded and carried unanimously.

Notices to the Board: Transfer from General Basic to Sec. Roads for \$29,409.30 and Rural Basic to Sec. Roads for \$324,150.00 totaling \$353,559.30. Monthly reports from the Treasurer and Sheriff.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., April 22, 2014

The Madison County Board of Supervisors met in regular session on Tues., April 22<sup>nd</sup>, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff was excused from attending.

Today's agenda and minutes of the April 15<sup>th</sup> meeting were approved.

Price submitted the annual report for the South Central Iowa Landfill Agency which will remain on file in the auditor's office. Macumber gave a brief update on the upcoming DHS recommended changes to the regional mental health 28E agreement.

Brenda Hollingsworth submitted the state historical grant application in the amount of \$8,000.00 for the second phase of the Winterset Courthouse Square Commercial District Project. The second phase consists of writing nominations and research. She stated public meetings will be held to inform business owners of tax incentives for building rehabilitation. Priced moved to approve the grant application as submitted. Macumber seconded. Motion carried unanimously. She also updated the board on first phase accomplishments including a complete summary and inventory of buildings in the survey area. She gave an overview of the budget and upcoming deadlines. The board thanked Brenda and the entire MCHPC for the time, research, and resources.

RESOLUTIONS approved unanimously: AO-04-22-14-Joan Naylor may work additional hours 3/31/14-6/20/14 due to training, decrease in office staff, and primary election. RO-04-22-14-Correction: Appointing Lori Belgarde to General Assistance Office Clerk 4/21/14 and Second Deputy Recorder 5/5/14.

Price moved to approve the courtyard application from Donna Carey for the Madison County Farmers Market on Saturdays 5/10/14-10/4/14 from 7:00 a.m. - 1:00 p.m. to sell local produce and other local items. Price clarified the vendor selling knives will be allowed on the courtyard as the weapons ban policy applies only to the courthouse. Macumber seconded. Motion carried unanimously.

Notice to the Board: Appointing Jessica Aldridge as Chief Deputy and Ryan Hobart as Second Deputy Assessor/GIS Technician/Appraiser effective 4/15/14.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	36,702.72
Supplemental	681.81
MH-DD Serv.	14,187.99
Rural Serv.	621.55
Sec. Road	158,293.06
Co. Consv Sp Resource	33.64
Local Option Tax	1,736.00
Emergency Mgmt Ia Ch	200.88
Co. Assessor Agency	3,036.33
Intergovernmental Fuel	<u>24,822.26</u>
TOTAL	\$240,316.24
Handwrittens	167,764.18

Tues., April 29, 2014

The Madison County Board of Supervisors met in regular session on Tues., April 29<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the April 22<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

John Grush and Patti Treibel met with the board. He submitted a table of organization outlining a potential Case Management merger with Hamilton County and Boone County. Currently, seven case management units exist in the region, but the region has decided to combine units into three case management units. The proposed merger will involve case management, service and financial administration. Grush recommended the board disband the current 28E agreement with Boone County for administration as all mental health funds have been transferred to regional funds. Members of each county will be asked to approve the newly drafted 28E agreement by June 1<sup>st</sup> effective July 1<sup>st</sup>, 2014.

Jackie Howard was unable to meet with the board. RESOLUTION PHN-04-29-14-Authroizing the purchase of portable Motorola radios from emergency preparedness grants in the amount of \$8,025.32 for use during a county emergency to assist with mass communication was unanimously approved as submitted.

RESOLUTIONS approved unanimously: AO-04-29-14-A-Hiring Sindy Brown as part-time Auditor Clerk to work up to 28 hrs/wk or 56 hours per pay period at \$15.00/hr effective 4/30/14. Position includes a step increase to \$16.00 effective 10/30/14 following a six-month probationary period. AO-04-29-14-B-Hiring Holly Michaels as part-time Auditor Clerk Deputy to work up to 16 hrs/wk or 32 hours per pay period at \$12.00/hr effective 4/30/14. Position includes a step increase to \$13.00 effective 10/30/14 following a six-month probationary period. SPV-04-29-14-Appointing Donna Martin to the compensation board as the representative for the Board of Supervisors for a three year term beginning 12/31/14.

Price moved to approve the application for use of the courtyard from the Mad. Co. Chamber for the Winterset Wine Walk event on May 10, 2014 to promote area wineries and local commerce. Duff seconded. Motion carried unanimously.

Notice to the Board: Internal memo to full-time employees of secondary roads department for two positions for a temporary working foreman in drainage section.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors



Tues., May 6, 2014

The Madison County Board of Supervisors met in regular session on Tues., May 6<sup>th</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the April 29<sup>th</sup> meeting were approved.

Price reported on the ISAC HIPPA training session.

Engineer Hagan met with the board. He stated he has approximately three job performance evaluations to complete and will submit to be filed. Hagan reported on a meeting with the wind farm group last week. He stated around the clock work on the substation will begin this month with many more super loads to come. Hagan has also communicated with Warren County about contributing funds to Warren Ave.; the assistant engineer will take the requests to the board and respond with potential funds and action. Hagan also informed the board of the letting for the Adair/Madison County line bridge and quotes will be submitted for signature once received. Hagan also updated the board on a Boy Scouts project that painted the interior of the Imes covered bridge. Initial concerns of painting certain boards in error has been eliminated and the project was done well.

Tom Leners with Mad. Co. Development updated the board on recent activities. He stated final results from the hotel feasibility study will be complete in approximately two weeks. He also reported that Greater Madison County grant requests will be awarded in three weeks.

Jared McDonald met with the board to request use of the courthouse for group tours during the Covered Bridge Festival Oct. 11 & 12, 2014. Macumber stated because of recent events in the courthouse, supervisory roles need to be assigned for courthouse access. The board requested a formal list and plans for tours and will require the same for all future courthouse use requests.

Jeff Nicholl and Kevin from Interstate Communications met with the board to discuss the new phone system for the courthouse. One bill will be submitted each month through the IT budget for the fifty digital phones that will be installed mid June. The budgeted install will take approximately a week. The initial quote of \$30,188.98 includes 24 phone lines with a T1 phone system added to the current line, new phones and channels can be expanded. A paging system will be installed for emergency situations and an idler phone will receive the broadcast. Nicholl requested an idler phone be placed on the second floor for notification of emergency pages only. Kevin clarified that switching the phones over to T1 will result in cost savings for service from CenturyLink. Duff moved to approve the revised quote once submitted. Price seconded. Motion carried unanimously.

The budget amendment public hearing is scheduled for May 20 at 9:15 a.m.

Treasurer Collins submitted a notice to the board of the bid results for publishing the 2014 tax sale list of delinquent parcels.

RESOLUTION approved unanimously: EMS-05-06-14-Two year pay increase per union contract for Steven Button to \$14.03/hr. effective 05/01/14.

Notice to the Board: Monthly report from the recorder.

Glenn Anderson met with the board to share his concerns with the hills near his home on 260<sup>th</sup> Street and would request twenty feet taken off the top of the hill. He stated he would be willing to give right of way if the county puts a fence back in. He also stated the culvert at the bottom of the hill needs replaced. The board stated if road issues exist, a survey must be completed in order to associate cost with a project. Engineer Hagan stated requirements must be met and the culvert may already be on the plan. The board requested Hagan begin a survey.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	32,160.42
MH-DD Serv.	7,616.19
Rural Serv.	2,580.84
Sec. Road	17,624.89
Co. Conserv Sp Resource	80.17
Local Option Tax	86,580.53
Emergency Mgmt Ia Ch	105.02
Co. Assessor Agency	<u>943.63</u>
TOTAL	\$147,691.69
Handwrittens	\$223,594.12

Tues., May 13, 2014

The Madison County Board of Supervisors met in regular session on Tues., May 13<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff was excused from attending.

Today's agenda and minutes of the May 6<sup>th</sup> meeting were approved.

Macumber addressed the annual beer permit and license application from the Madison County Fair Board as old business. Following discussion of upcoming events, Price moved to approve the application as submitted by Jim Ed Beach. Macumber seconded. Motion carried unanimously.

RESOLUTION approved unanimously: SR-05-13-14-Secondary roads employees will work 10-hour days Monday through Friday beginning May 19<sup>th</sup> through Aug. 28<sup>th</sup>, 2014.

The board changed the budget amendment public hearing to May 27, 2014, at 9:05 a.m.

Notices to the Board (3): Monthly report from the Treasurer. Conservation board hiring Chance Eckles as summer aide effective 6-2-14 at \$10.00/hr. Fund balance update.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., May 20, 2014

The Madison County Board of Supervisors met in regular session on Tues., May 20<sup>th</sup>, 2014, at 9:00 a.m. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the May 13<sup>th</sup> meeting were approved.

The board unanimously approved RESOLUTION SPV-05-20-14-Prohibiting weapons in the courthouse for the safety of county employees, officials, court personnel, and members of the public.

Engineer Hagan met with the Board. He discussed the appraisal for the purchase of land east of the shop owned by Gene Farlow. The board requested Hagan receive a second appraisal. Hagan also stated the Verizon cell tower survey is complete. He also requested to hire two temporary employees for the drainage crew, the board unanimously agreed with resolution to follow.

Joe Burke met with the board. He submitted the Youth Services special project contract totaling \$54,260. As the fiscal agent the county will receive approximately \$2,800 for the administrative services fee. Duff moved to approve the contract as submitted. Price seconded. Motion carried unanimously. Burke will submit a fully signed contract to be filed.

Julie Forsyth submitted resolutions concerning the working hours of assistant county attorney, Eric Anderson, which were tabled for action until May 27<sup>th</sup> following discussion.

At 9:30 a.m. motion was made by Price to go into closed session pursuant to Iowa Code Chapter 21.5 1(c) to discuss strategy with counsel regarding matters presently in litigation- Shelton vs. Anchor Motors vs. Mad. Co., Case No. LACV011812. Duff seconded the motion which carried unanimously. At 9:34 a.m. the meeting was closed with Supervisors Macumber, Duff, and Price present. Also present were Attorney Patrick Smith, County Attorney Julie Forsyth, Treasurer JoAnn Collins and Courtney Silliman. Price moved to return to open session. Duff seconded and motion carried unanimously. No action was taken in closed session. The Board returned to open session at 9:48 a.m. Motion was made by Price to approve the release of claims and settlement. Duff seconded and motion carried unanimously.

RESOLUTIONS approved unanimously: TO-05-20-14-Diane Sawyers worked .76 over resoluted hours for pay period ending 5-9-14. EMS-05-20-14-Write off due acct #SEEJO000.

Duff moved to approve the Monumental Park application from American Legion Post 184 for Wounded Warrior Event on May 21<sup>st</sup>. Price seconded. Motion carried unanimously.

Notice to the Board: Monthly report from the Clerk of Court.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	34,930.48
Supplemental	2,588.75
MH-DD Serv.	20,533.89
Rural Serv.	303.39
Sec. Road	204,835.61
Consv Sp Resource	12.98
Local Option Tax	784.97
Emergency Mgmt	50.58
Assessor Agency	72.24
Intergovernmental Fuel	<u>24,794.58</u>
TOTAL	\$288,907.47

Tues., May 27, 2014

The Madison County Board of Supervisors met in regular session on Tues., May 27<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the May 20<sup>th</sup> meeting were approved.

Price reported that the South Central Iowa Landfill will be working with the DNR to install new wells. He also reported on HIPAA compliance and the upcoming changes to policies and procedures. Macumber reported on the revised 28E for the CCS region which will be submitted for approval.

RESOLUTION approved unanimously: CA-05-27-14-Approving Eric Anderson, assistant county attorney, to work up to five hours per week over regularly scheduled work hours not to exceed 85 hours per bi-weekly pay period effective 5/12/14 and ending 6/13/14.

At 9:08 a.m. the Board held a public hearing on the proposal to amend the FY13-14 budget. Also present were Dave Braga, Lisa Smith and Auditor Burhans. The following appropriations were increased and decreased as follows: increase Service Area 1 by \$104,053, Service Area 3 by \$50,860, Service Area 6 by \$2,500, Service Area 7 by \$90,000, Service Area 8 by \$4,631, Service Area 9 by \$12,586 and decrease Service Area 7 by \$90,000. The hearing closed at 9:23 a.m. No oral or written comments were received from the public on the proposed amendment. The Board unanimously approved the budget amendment and documents were finalized accordingly.

Price moved to approve the Credit Card Resolution and Agreement designating Auditor Burhans as the record keeper. Duff seconded and motion carried unanimously. Auditor Burhans also submitted the FY13 Audit Representative Letter from the auditor of state. Duff moved for Chairman Macumber to sign the letter as submitted. Price seconded and motion carried unanimously.

Mark Kladivo of Signature Wireless and Jeff Nicholl met with the board. Kladivo discussed the five year lease agreement. Signature Wireless agrees to provide broadband high speed internet service to the courthouse in lieu of rent for a portion of property for installing, maintaining and operating antennas and equipment. County Attorney Forsyth and Jeff Nicholl had no concerns with the terms of the agreement. Price moved to approve the real property and tower site lease. Duff seconded. Motion carried unanimously.

John Grush submitted the Case Management 28E Agreement for Boone, Hamilton and Madison Counties. He stated the current 28E with Boone County has disbanded and the new agreement has been reviewed by County Attorney Forsyth and submitted with the recommended changes. Boone will serve as the fiscal agent with a joint cost report and transition to a single unit on July 1<sup>st</sup>, 2014. Duff moved to approve the Case Management 28E as submitted. Price seconded and motion carried unanimously.

Rick Seely of OPN Architects met with the Board. He submitted the AIA Agreement with OPN for courthouse roof replacement and restoration. Macumber stated some additional work has been priced since the preliminary estimates were first submitted. Seely reported the

general scope of the project includes design services for roof replacement for the gable roof areas and restoration repairs to decorative sheet metal material on the courthouse. The scope of work includes gable roofing material replacement with imitation slate, repair of gable roof sheathing, repair of copper gutter liner and downspouts at gable roofs, repair of copper standing seam roofs over gable pediments, repair/restoration/replication of decorative sheet metal brackets, and miscellaneous soffit and wood repair with associated areas. Construction costs are estimated at \$290,000 and total project cost including engineering and architect fees with construction contingency are estimated at \$337,000. Seely stated drawings will be prepared to be ready to bid in four weeks with two weeks to bid and mobilize and begin construction. Macumber stated that the estimated ending general fund balance for FY13-14 is higher than originally estimated, so construction can begin this summer with FY14-15 funds. He stated the fund balance could handle a slight delay of grant funds from the state as long as a cash flow issue is not created. The board asked Seely to draft a construction schedule with full anticipation to go out to bid. The board will request a projection of fund balances from Auditor Burhans. Duff moved to approve the agreement with OPN as submitted. Price seconded and motion carried unanimously. Seely stated formal approval documents will be submitted once finalized.

Engineer Hagan met with the board. He submitted a federally mandated sign maintenance policy for the evaluation and assessment methods for the general maintenance of traffic signage and adequate sign retro reflectivity. Duff moved to approve the policy as submitted. Price seconded and motion carried unanimously. Hagan also submitted RESOLUTIONS approved unanimously: SR-05-27-14-A-Remove bridge weight restrictions for co. bridge no. 14B-075-400 and establish bridge weight limit for co. bridge no. 1B-520-150. SR-05-27-14-B-Appointing Ronald Hager & Christopher Akers as temporary working foremen in the drainage section effective 6-2-14 through 11-21-14.

Price moved to approve the fireworks permit application from Charles Dunham for July 3<sup>rd</sup> through July 6<sup>th</sup>. The property inspection is complete and dues have been submitted to the Sheriff's department. Duff seconded. Motion carried unanimously.

Notice to the Board: Transfer from General Basic to Sec. Roads for \$10,865.47 and Rural Basic to Sec. Roads for \$114,061.45 totaling \$124,926.92. Monthly report from the Sheriff.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., June 10, 2014

The Madison County Board of Supervisors met in regular session on Tues., June 10<sup>th</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Price moved to amend the agenda to include the 90-day embargo resolution and the revised CCS 28E Agreement not a revised Case Management 28E as published on the agenda. Duff seconded. Motion carried unanimously.

Today's amended agenda and minutes of the May 27<sup>th</sup> meeting were approved

At 9:05 a.m. the Board held a public hearing on the matrix evaluation from the DNR for a construction permit application for an expansion to a confinement feeding operation. The confinement is located in Webster, 33 north of Macksburg from Swine Designs L.C. owned by Schulz. Also present were Zoning Administrator Jeff Nicholl, Engineer Hagan, Dave Braga, and Courtney Silliman. Nicholl presented the master matrix results of the study, review and evaluation conducted on behalf of the Board of Supervisors. The county has verified the additional distances claimed by the applicant in the matrix. Nicholl further advised that the applicant submitted documentation which sized the entire facility including existing structures and new construction. The county believes this should be considered one operation for distance requirements and the scoring should be based on the total facility not just the new construction. IDNR indicated that the scoring will be calculated only by the distance from the new building and not the existing structures. Madison County has scored the matrix using distances from both the existing structures and also completed the scoring using only the proposed new structure. Nicholl provided both Master Matrix Score Sheets. Based on the number of points awarded during the county review, Nicholl requested the board make a recommendation to the DNR to deny the application because the matrix criteria were not met. Following discussion, Nicholl stated that no oral or written comments were received from the public. Public hearing closed at 9:24 a.m. Duff moved that the DNR deny the request submitted by Swine Designs, L.C. as related to the expansion of the existing confinement feeding facility. Price seconded. Motion carried unanimously and the documents were finalized accordingly.

Engineer Hagan met with the board. He submitted RESOLUTION SR-06-10-14-unanimously approving the 90-day weight embargo of eight ton on the following roads: 190<sup>th</sup> St from Pitzer Rd to Earlham Rd, 200<sup>th</sup> St from Adair-Madison Ave to Earlham Rd, 210<sup>th</sup> St from Burr Oak to Earlham Rd, Elmwood Ave from Hwy 92 to 190<sup>th</sup> St, and Fawn Ave from Hwy 92 to 200<sup>th</sup> St effective 6/10/14. He also submitted RESOLUTION SR-06-10-14-Unanimously approving the public hearing date to vacate and abandon platted county road on Olive St in original town of west St. Charles (South, 22) for 7/1/2014 at 9:05 a.m. Hagan also reported on the overtime call list and 4<sup>th</sup> of July holiday information. Chairman Macumber requested Engineer Hagan schedule a meeting with the new Warren County engineer to discuss ditch improvements to R35.

Tom Leners with Mad. Co. Development updated the board on recent activities, including the GMCCF grant awards.



Chairman Macumber reviewed the revisions in the CCS 28E Agreement with the board, John Grush was excused from attending. Price moved to approve the revised agreement as submitted. Duff seconded and motion carried unanimously.

RESOLUTION approved unanimously: SO-06-10-14-Authorizing the purchase of a 2014 Ford Sedan police interceptor for \$26,656 from Stivers Lincoln/Ford of Waukee to be paid in FY14-15 as new patrol car for the new deputy.

Annual wage adjustment RESOLUTIONS approved unanimously: AO-06-10-14-A-Courthouse Union pay increases including longevity per labor agreement July 1, 2014; Lori Belgarde-\$36,803.60, Angela Poore-\$39,574.54, Jana Corkrean-\$39,574.54, Brandy Macumber-\$39,574.54, Gloria Maffett-\$37,137.68. AO-06-10-14-B-Setting non-union staff at 3% increase effective July 1, 2014; Jeff Nicholl-\$63,802.26, Elton Root-\$47,094.94, Tadd Davis-\$55,469.51, Denny Peterson-\$39,223.37, Jacqueline Howard-\$51,771.55, Pat Barrie-\$29,415.00, John Grush-\$7,049.84, Tiffany Molln-\$17.95, Eric Anderson-\$26.33, Steve Walker-\$12.56, Courtney Silliman-\$22.38, Joan Naylor-\$17.78, Diane Sawyer-\$14.42, Robert Good-\$21.08, Nancy Baker-\$14.83, Donna Pruitt-\$13.81, Lucretia Banks-\$13.14, Sarah Nigg-\$22.11, Alicia McDonald-\$12.64, Sheila Arnot-\$11.33. SR-06-10-2014-B-Sec. Rd. Union hourly pay increases per labor agreement July 1, 2014; Christopher Akers-\$20.21, Greg Bass-\$19.95, Brain Fairholm-\$23.03, Jordan Fitch-\$19.47, Larry Gordon-\$19.47, Ronald Hager-\$21.05, Bryce Hope-\$20.27, William Hull-\$19.14, Jeffery Jackson-\$19.47, Joshua Jeffs-\$25.15, Josh Johnston-\$19.55, Klint Johnston-\$19.79, Daniel Jones-\$19.67, Jack Kinney-\$20.53, Albert Little-\$20.39, Randy Long-\$19.43, Lester Matlage-\$21.13, Robert McDonald-\$20.85, Brian McVay-\$19.91, Forrest McVay-\$20.49, Robert Newbury-\$19.63, Jeffrey Parker-\$19.79, Michael Schirm-\$20.27, Cory Scott-\$20.31, Dallas Sickles-\$20.81, Todd Scott-\$19.39, David Waltz-\$20.19, Joe Wood-\$19.55. SR-06-10-14-C-Setting non-union Sec. Rd. employees pay increase effective July 1, 2014: Glennys Cameron-\$15.05, Michael Hackett-\$37.66, Todd Hagan-\$43.74, Brett Nuzum-\$23.12, Raymond Parker Jr.-\$29.63, Kerry Staples-\$18.44. SR-06-10-14-D-\$.04/hr. longevity pay increases for Sec. Rd. union personnel. SO-06-14-14-A-Jason Barnes-\$25.99 Sheriff's Union pay increases per labor agreement July 1, 2014; Jim Ascione-\$22.09; Clayton Allen-\$22.01; Gary Davis-\$21.85; Don Kinney-\$21.77; Kory Heckstein-\$21.69; Linda Barker-\$37,269.68, Cindy Morrison-\$17.93; Angela Henry-\$17.81; Betsy Snyder-\$17.45, Cathy Holman-\$16.61, Carolyn Johnson-\$16.61, Steve Niblo-\$17.97, Becci Berry-\$17.53, Nicole Bond-\$17.53. SO-06-10-14-B/C-\$.04/hr. longevity pay increases for Sheriff union personnel. EMS-06-10-14-Ambulance Union pay increases per labor agreement July 1, 2014; Brady Foreman-\$14.35, Steven Button-\$14.35, Kevin Roberts-\$14.35, Jason Back-\$14.01.

The Board received notice from the Assessor of the following pay adjustments effective July 1, 2014: Joni Hopkins-\$61,084.13; Jessica Aldridge-\$24.86/hr. including longevity; Ryan Hobart-\$23.23/hr. including longevity.

The Board received notice from the Conservation Board of the following pay adjustments effective July 1, 2014: Jim Liechty-\$59,100; Steve Pearson-\$44,600; Molly Hanson-\$39,000.

The Board received notice from the Emergency Management Commission of the following pay adjustment effective July 1, 2014: Todd Brown-\$43,414.03.

Price moved for Chairman Macumber to sign the sheriff's office PC addendum five to the maintenance contract effective July 1, 2014. Duff seconded. Motion carried unanimously and documents were finalized accordingly.

Duff moved to approve the Madison County Cares courtyard application submitted by Tiffany Molln for Family Fun Day at Bike Night on June 21<sup>st</sup> and September 20<sup>th</sup> pending proof of liability insurance. Price seconded. Motion carried unanimously. Price moved the chairman sign the Winterset Community Band courtyard application submitted by Dave LaGrange for 2014 summer concert series. Duff seconded. Motion carried unanimously.

Duff moved to approve the fireworks permit application from Forrest Ridgway. The property was inspected and dues were received by the sheriff's department. Price seconded. Motion carried unanimously.

Notices to the Board: Monthly reports from the Recorder and Sheriff. Public hearing notice from City of Winterset for special use permit for Matthew & Shawna See.

The board recessed until 11:50 a.m. and canvassed the primary election results.

Auditor Heidi Burhans submitted returns of the primary election held June 3<sup>rd</sup>, 2014. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund: June 3<sup>rd</sup>, 2014 (No meeting/no minutes)

General Basic	38,821.71
Supplemental	3,438.42
MH-DD Serv.	1,874.09
Rural Serv.	28,071.71
Sec. Road	119,620.42
Co. Consv Sp Resource	177.94
Local Option Tax	670.83
Emergency Mgmt Ia Ch	142.71
Co. Assessor Agency	<u>5,259.24</u>
TOTAL	\$198,077.07
Handwrittens	83,072.53

Tues., June 17, 2014

The Madison County Board of Supervisors met in regular session on Tues., June 17<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the June 10<sup>th</sup> meeting were approved.

Supervisor Price reported that the South Central Iowa Landfill received the DNR report and will be drilling six wells. Bids have been received and Terracon has been authorized to install the monitoring wells.

John Grush met with the board. He reported on the Central Iowa Recovery 28E Agreement. He stated the intense psych rehabilitation program has grown. As a result, practitioners are housed in most of the 14 counties and office space rent has not been charged in the past but now will be charged. He submitted the CIR rental agreement for one office space in the county building located at 209 E Madison in Winterset. The month to month terms begin 7/1/2014 at a rental rate of \$125.00/mo. Following discussion, Duff moved to approve the rental agreement. Price seconded and motion carried unanimously.

Grush also gave a HIPAA update. The CICS mental health region as a whole is reviewing how to serve member counties. The admin committee recognizes most counties deal with mental health and other covered entities. The committee will recommend to the governance board on June 30 to waive charging counties for handbook updates, ongoing training, and security beyond mental health. The committee also will recommend purchasing two memberships from ISAC to ensure policies and training are current for those actively involved in the HIPAA procedures.

RESOLUTIONS approved unanimously: SR-06-17-14-Temporary rd. closure for pipe replacement on 105<sup>th</sup> St. (Madison, 3 /4). EMS-06-17-14-Pay increase for Steve Pearson, part-time EMT at \$10.00/hr. effective 7/1/14. PHN-06-17-14-Nancy Baker worked 2.5 hours over allocated hours pay period ending 06/06/14.

Price moved to approve the Work Agreement for JSC Properties as submitted. Duff seconded Motion carried unanimously.

Price moved to approve the fireworks permit applications from Brandon Duffield & Brad Allen. Both properties were inspected and dues were received by the sheriff's department. Duff seconded. Motion carried unanimously.

Price moved to approve the maintenance agreement with Electrical Engineering & Equipment Company for sheriff's office generator totaling \$350.00 effective 6/6/2014. Duff seconded and motion carried unanimously.

Notice to the Board: Monthly reports from the Treasurer and Clerk of Court.

Auditor Burhans met with the board. She reviewed the procedures outlined in the Code of Iowa and an Iowa Ethics & Campaign Disclosure Board opinion to fill the anticipated vacancy of Sheriff effective 8/1/2014 at 4:00 p.m. A mid-term vacancy will occur because

another pending election is scheduled (the general on 11/04/14) before the term would normally expire. This vacancy will occur after the primary but at least 73 days before the general election, so a special election cannot be called. The board must appoint a sheriff for the interim, otherwise the chief deputy will assume responsibilities of Sheriff. The board must publish a notice announcing how they intend to fill the vacancy with action on 8/5/2014 because of prior knowledge of the vacancy. Party candidates must be nominated by convention. People interested in being nominated or those who petition can begin campaigning. Deputies interested in the position can campaign in uniform off duty as long as government resources are not used. Those interested in the position should visit the Auditor's office for candidate packets.

Auditor Burhans also gave an update on fund balances. She reported general and rural are higher than originally estimated but supplemental, mental health, secondary roads, and local option are slightly lower than originally estimated.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., July 1, 2014

The Madison County Board of Supervisors met in regular session on Tues., July 1<sup>st</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff was excused from attending.

Today's agenda and minutes of the June 24<sup>th</sup> meeting were approved.

Macumber gave a brief update on the regional mental health meeting.

At 9:06 a.m. the board held a public hearing to vacate & abandon all of Olive St. in the original town of West St. Charles (now Hanley in South, 22). Also present were Engineer Hagan, Brenda Hollingsworth, Tom Leners, Courtney Silliman and Dave Braga. Hagan stated Olive Street is the most southern platted road running east and west in Hanley. This platted property is affecting six landowners. He also referenced the code chapters used to vacate the section of property. Following discussion, the hearing closed at 9:10 a.m. The vacancy was requested by the landowners and no oral or written objections were received. The Board unanimously approved to vacate and abandon all of Olive St. as submitted and documents were finalized accordingly.

Engineer Hagan also submitted the following RESOLUTIONS approved unanimously: SR-07-01-14-A-Establishing the following weight limit for bridge no. 13B-339-000C to 15T (Grand River, 3). SR-07-01-14-B-Temporary road closure for pipe replacement on 120<sup>th</sup> St between Quail Ridge and Prairieview Ave (Jefferson, 10). SR-07-01-14-C-Temporary road closure for pipe replacement on Rustic Ave between 220<sup>th</sup> and 235<sup>th</sup> St. (Scott, 1 & 2). Price moved to approve the following WORK AGREEMENTS (3): Scott Allen, Bruce Holtry, and Larry Phillips-Phillips Bros LLC. Macumber seconded. Motion carried unanimously.

Tom Leners of the Mad. Co. Development group gave an update on recent activities.

Brenda Hollingsworth updated the board on the first phase of the Winterset Courthouse Square Commercial District Project stating two years worth of work was submitted this week. The funds spent by the county will be completely reimbursed by a CLG grant in the amount of \$11,900 for the consultant's fees. She stated approximately \$1,600 in county funds will be spent on the project. She discussed contract requirements met, in-kind matches, an HRDP grant and upcoming timelines for the second phase of the project. She discussed the camaraderie between many local groups that have made this project successful. Price moved to approve the CLG grant project request for reimbursement in the amount of \$11,900. Macumber seconded. Motion carried unanimously and the document was finalized.

Rick Seely of OPN Architects met with the board. He submitted construction drawings for review to issue for bid and a project schedule. He described the base bid work for the roof replacement and internal gutter repairs, all within the project budget, which includes: imitation slate shingles, sheathing, flashing, internal gutter replacement, ice and water shield, copper seam gutter at the pediments and painting the chimneys. Seely stated that a roof investigation revealed that brackets around the eaves have been compromised and need replaced and painted, so an alternate base bid has been drafted for repairs below the gutter line across the face of the building. Seely proposed painting the brackets with a standard paint which would last four to six years instead of a costly high performance coating that would require more time and resources outside the budgetary limits at this time. Price stated

he was interested in an alternate bid for high performance paint; discussion followed. Macumber stated the main objective is to repair the roof and high performance paint is not an economical solution at this time due to the high costs of extra scaffolding and following EPA regulations. Seely stated the advantages in bidding only the roof component and proposed releasing the bid documents as submitted. Following discussion, Price moved to approve the construction drawings and issue documents for bid. Macumber seconded. Motion carried unanimously.

Price moved to approve the fireworks permit applications for Rick Herr and Joel Blair. Both properties were inspected and dues were received by the sheriff's department. Macumber seconded. Motion carried unanimously.

RESOLUTION approved unanimously: AO-07-01-14-Transfer in Service Area 1 by \$25,189 for the final payroll for fiscal year ending 2014.

Notice to the Board: Treasurer's update on 2014 Tax Sale

Merrill Schutz met with the board. He shared concerns with the most recent hog confinement expansion request to Swine Designs in Webster, 33. Following discussion, the board thanked Schutz for his time.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., July 8, 2014

The Madison County Board of Supervisors met in regular session on Tues., July 8<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the July 1<sup>st</sup> meeting were approved.

At 9:05 a.m. the board held a public hearing on the McBride Woods Subdivision, a minor subdivision in Union, 3 splitting 25.98 acres into two lots. Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Present from the public were Jennifer Stover, Pamela Schutz, Merrill Schutz, Becky Sexton, Jeff Kromminga, Hilary Andrysick, Melanie Sidman, Dave Braga and Courtney Silliman. Nicholl advised that McBride Woods Subdivision meets all of the current ordinance requirements and recommended the board waive the requirement for a driveway entrance. The hearing closed at 9:10 a.m. Following discussion, motion was made by Duff to approve the McBride Woods Subdivision and waive the driveway requirement. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: SR-07-08-14-A-Appointing William Hull to full-time motor grader operator at \$19.39/hr. effective 7/8/14. SR-07-08-14-B-Temporary road closure for flooded highway on G4R Cumming Road (Lee, 30 & 31). PHN-07-08-14-Hiring Nikki Stone as part-time CNA at \$12.00/hr. effective 7/9/14.

Jeff Nicholl gave a brief construction update on the wind towers near Macksburg. Nicholl stated 48 numbered towers were incorrectly correlated with the building permits issued, but precise latitude and longitude maps were used to correct the numbering and location of each tower for addressing.

At 9:15 a.m. the Board held a public hearing on the matrix evaluation from the DNR for a second construction permit application for an expansion to a confinement feeding operation. The original application reviewed and denied by the Board on June 10, 2014 was rescinded. The Swine Designs L.C. confinement, owned by Schulz, is located in Webster, 33 north of Macksburg. Also present were Zoning Administrator Jeff Nicholl, Pamela Schutz, Merrill Schutz, Becky Sexton of Twin Lakes Environmental Services, Jeff Kromminga the applicant, Barb Kalbach, Hilary Andrysick, Melanie Sidman, Dave Braga, and Courtney Silliman. Nicholl presented the master matrix results of the study, review and evaluation conducted on behalf of the Board of Supervisors. He covered many of the same recommendations for scoring from the June 10, 2014 public hearing. The County has scored the matrix using distances from both the existing structures and the proposed new structure. Nicholl provided both Master Matrix Score Sheets. Based on the number of points awarded during the County review, Nicholl noted matrix criteria was met and the board needs to make a recommendation to the DNR. Additional public comment was heard. Pam Schutz voiced concerns of the effects this expansion will have on her thoroughbred business, quality of life, land values, and increased odor and semi traffic. Marvin Schutz requested the County recommend tree barriers for air pollution. Macumber stated that even with a recommendation the DNR has final issuing authority. Jeff Kromminga stated this expansion will increase the tax base for agriculture and the confinement will remain well kept and neighborly. Barb Kalbach stated the County is the last line of defense for landowners. She stated many applications submitted are barely over the point threshold, indicating owners are not going beyond minimum requirements for an expansion. Macumber stated he is disappointed with

the process for this application. Applicants can rescind the application, make necessary changes and resubmit the application for approval. He stated applications are not as thorough as they need to be the first time around. Following discussion, Nicholl stated that one written objection was received from Pat Schutz. Public hearing closed at 9:43 a.m. After Board review, the scoring of the Master Matrix met the required 440 points for approval. Price moved to recommend the DNR approve the request submitted by Swine Designs, L.C as related to the expansion of the existing confinement feeding facility and also recommend that a tree barrier be included to help improve air pollution. Duff seconded. Voting in favor of the motion-Price. Voting against the motion-Duff and Macumber. Motion did not pass. Recorded vote: In favor of the motion-Price; opposed to the motion- Duff and Macumber.

Price moved Chairman Macumber sign the federal-aid agreement for a highway safety improvement program for milling-in edge and centerline pavement markings for 11 road segments, project no. HSIP-C061(100)-6C-61. Duff seconded. Motion carried unanimously.

Price moved to approve the three year contract renewal with Cost Advisory Services for the cost allocation plan. Duff seconded. Motion carried unanimously.

Hilary Andrysick and Melanie Sidman with Reg Frog Events met with the Board to discuss the Warrior Dash event on August 16 at the Radakovich property. Approximately 3500-4000 participants are expected to attend. Macumber discussed the need for dust control on the route from the highway to the venue as the major concern from previous years. He stated permits are not required at this time but could become mandatory. Duff confirmed that emergency management, ambulance, and sheriff departments have been contacted. Andrysick stated a letter will be submitted for formal approval which will include a plan for dust control. The board thanked the Reg Frog Events staff for their communication.

Notice to the Board: Monthly report from the Recorder.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors



Wed., July 16, 2014

The Madison County Board of Supervisors met in special session on Tues., July 16<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the telephone conference to order with Supervisor Price present. Duff was excused from attending.

Today's agenda was approved.

Macumber reported a vacancy has occurred on the Central Iowa Recovery Board following John Grush's resignation from his position as the Community Services Director effective July 1, 2014. He stated a new voting representative needs appointed to the board. Price moved to appoint Shannon Brown as the voting representative for Madison County on the CIR Board. Macumber seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., July 22, 2014

The Madison County Board of Supervisors met in regular session on Tues., July 22<sup>nd</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff was excused from attending.

Price moved to amend the agenda to include the notice to bidders publication for sealed bids for project no. LFM-LHA01--7X-01.

Today's amended agenda and minutes of the July 8<sup>th</sup> & 16<sup>th</sup> meetings were approved.

Supervisor Macumber reported on his attendance at the pre-bidders conference on July 16 for the roof renovation.

Treasurer Collins submitted the Semi-Annual Report to the Board. Following review of the documents, Price moved to accept the report and authorized publication of the same. Macumber seconded. Motion carried unanimously.

Engineer Hagan met with the Board. He stated the Adair-Madison County line bridge is being replaced by Adair County and Madison County paid for half of the materials. The bridge is letting locally and not with the DOT. Price moved to approve the notice to bidders for publication project no. LFM-LHA01--7X-01. Macumber seconded and motion carried unanimously.

The Board met with members of the Civil Service Commission-Clyde Fickes, Dan Ryner, and PJ Schulz. Macumber stated renewal appointments have been overlooked for certain commissioners for approximately eight years. County Attorney Forsyth stated the commission has been acting as a de facto commission and all duties and powers are valid and have been legal as far as they concern the public. Macumber stated that all appointments moving forward will be addressed at the ends of their terms at the organizational meeting the first of the year. Auditor Burhans referenced State of Iowa Code 341A requiring staggered terms with a six year renewal to be assigned when establishing the commission. The County Attorney is responsible for appointing one member with a four year term and the Board is responsible for appointing two members, one for a two year term and one for a six year term to make sure the terms are staggered. On 2 January 2015 the formal appointments will be made. Co. Attorney Forsyth stated the commission must be gender and party affiliation balanced. Following discussion it was agreed that Forsyth will appoint Clyde Fickes, Republican, to a four year term and the Board will appoint Dan Ryner, Democrat, to a six year term and PJ Schulz, Democrat, to a two year term, all with a six year renewal at the end of their terms. The board thanked the commission for serving.

Auditor Burhans met with the Board for a fund balance update. She stated the general fund is slightly lower than originally estimated during the FYE 2015 budgeting but fund balances are strong. She reviewed the health insurance fund and expects to receive several insurance reimbursements in the near future.

Auditor Burhans discussed the Cost Allocation Plan three year renewal contract. Many counties in the state utilize this service as Price moved to approve the Certification of Cost Allocation Plan for FY2013. Macumber seconded. Motion carried unanimously.

RESOLUTION approved unanimously: AO-07-22-14-Authorizing the Auditor, as the fiscal agent, to establish a new fund 41500 for Central Iowa Community Services Mental Health Region effective 1 July 2014.

RESOLUTIONS approved unanimously: SPV-07-22-14- SICOG FY15 planning & economic development program participation and dues in the amount of \$7,096.50. SR-07-15-14-A-Temporary road closure for pipe replacement on Ivy Trail (Monroe, 4). SR-07-22-14-A-Temporary road closure for pipe replacement on Rustic Trail (Walnut, 36). SR-07-22-14-B-Temporary road closure for pipe replacement on 200<sup>th</sup> St. (Douglas, 27). SR-07-22-14-C-Temporary road closure for pipe replacement on 195<sup>th</sup> St. (Douglas, 22). SR-07-22-14-D-Temporary Road closure for pipe replacement on Timber Ridge Ave. (Ohio, 32).

Price moved to approve the Monumental Park application from the Winterset Public Library for educational activities on 11 October 2014 during the Covered Bridge Festival. Macumber seconded. Motion carried unanimously.

Price moved to approve the fireworks permit application from Tim Mohs. The property was inspected and dues were received by the sheriff's department. Macumber seconded. Motion carried unanimously.

The Board discussed the bid received from Waggoners, Inc. for custom comfort pew cushions for the courtroom pews. The bid includes a contour style pew cushion with durable colored fabric and high resilience foam. The 20-year limited warranty and proposal totals \$3,455.00. The bid was received after several complaints of the unsatisfactory conditions of the pews. Following discussion, Price moved to accept the bid and purchase the cushions. Macumber seconded. Motion carried unanimously.

Notices to the Board (5): Transfer from General Basic to Sec. Roads for \$26,190.53 and Rural Basic to Sec. Roads for \$348,791.00 totaling \$374,981.53. Monthly reports from the Clerk of Court, Sheriff, and Treasurer. Certificate of liability insurance from Red Frog Events.

Several members of the public met with the Board to discuss an upcoming bicycle road race near Cumming on 9 August 2014. The Board heard comments of concern regarding liability and restrictions this race will put on the county and homeowners along the route due to unfavorable dusty road conditions. Macumber stated bicycles have the same right vehicles have on the roadway. The Board concurred gravel roads are not suitable for racing bicycles during all hours of the day and night. Macumber stated an ordinance should be established for special events to notify the County of the event and coordinate accordingly. County Attorney Forsyth confirmed State of Iowa Code 321 regarding the rights of bicycles on the roadway. Macumber also agreed a deputy should patrol the route and ticket those riders not obeying traffic laws. Macumber stated he would get a map of the route for deputies and homeowners and work with County Attorney Forsyth to draft an ordinance.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund: June 25-July 15, 2014	
General Basic	171,525.96
Supplemental	8,537.07
MH-DD Serv.	18,546.50
Rural Serv.	7,277.39
Sec. Road	69,446.18
Co. Consv Sp Resource	244.61
Local Option Tax	1,545.22
Emergency Mgmt Ia Ch	187.31
Co. Assessor Agency	13,498.58
Intergovernmental Fuel	22,628.17
Group Health	250,863.54
Life & Disability	<u>1,244.79</u>
TOTAL	\$565,545.30

Tues., July 29, 2014

The Madison County Board of Supervisors met in regular session on Tues., July 29<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the July 22<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

Jerry Mease of Mease Insurance and Eric Johnson with Johnson Insurance met with the Board. Mease announced his retirement and sale of agency to Johnson Insurance. Mease will work until full retirement at a future date. Mease submitted the quarterly claims report for April through July. Mease stated the annual renewal with EMC Insurance is complete with an overall increase of approximately five and a half percent.

Auditor Burhans met with the Board to request investigating space for a page on the County website for the Madison County Courthouse Preservation Fund. The goal of the webpage is to educate the public about their mission and share historic details about the county courthouse. The Board unanimously agreed that such page could be added and Auditor Burhans should review options for building such a page.

RESOLUTIONS approved unanimously: AO-07-29-14-Employment status change for Sindy Brown from part-time to full-time at 37.5 hrs./wk. at \$15.00 effective 08/01/14. SR-07-29-14-Temporary Road closure for bridge repair on Iowa Avenue (Douglas, 28).

Price moved to approve the Work Agreement with Hazel Stanley Trust. Duff seconded. Motion carried unanimously.

The Board recessed until 2:00 p.m. at which time sealed bids were opened for the roof renovation. At 2:10 p.m. Rick Seely of OPN Architects conducted the bid opening. Three base bid proposals were received as follows: Renaissance Restoration-\$275,830.00, Renaissance Roofing, Inc.-\$287,400.00, Breiholz Construction-\$317,000.00. The award of contract will be announced on 5 August 2014 at 10:00 a.m.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	41,353.39
Supplemental	1,120.68
MH-DS Serv.	22.52
Rural Serv.	578.49
Sec. Road	164,597.00
Local Option Tax	1,563.98
Emergency Mgmt Ia Ch	1,138.65
Co. Assessor Agency	828.48
Gr. Health Ins.	263.00
Life & Disability	<u>622.40</u>
TOTAL	\$212,088.59
Handwrittens	54,864.20

Tues., June 24, 2014

The Madison County Board of Supervisors met in regular session on Tues., June 24<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the June 17<sup>th</sup> meeting were approved.

Price reported the household hazardous waste clean-up is scheduled for Saturday, July 26 from 8:00-11:00 at the county fairgrounds.

Engineer Hagan met with the board. He submitted the following RESOLUTIONS approved unanimously: SR-06-24-14-A-Appointing Todd Scott, full-time Bridgeman at \$18.97/hr. effective 6/30/14. SR-06-24-14-B-Appointing Gary Spencer as non-union temporary equipment operator at \$18.97/hr. effective thru 06/30/14 and \$19.39/hr. effective 07/01/14. SR-06-24-14-C-Temporary road closure for bridge repair to bridge no. 5B-200-012 on Cottonwood Ave. (Jackson, 5). Hagan reported the Timber Ridge bridge construction has been delayed until mid-July because of rain. He also reported on pavement mowing projects.

Tadd Davis met with the board. He stated 566 calls have been answered since January, an overall increase by 22 calls from this time last year. Davis also reported his staff consists of 11 paramedics and nine EMTs after the last driver passed certification as an EMT. The board discussed the condition and mileage of the emergency vehicles and Davis stated the department would be purchasing a new monitor life pack and power bed.

RESOLUTIONS approved unanimously: SO-06-24-14-Hiring Chad Hollerud, full-time deputy sheriff at \$20.37/hr. effective 07-14-14 contingent on passing his MMPI test. VA-06-24-14-Re-appointing Mike Ham to the Veterans Affairs Commission effective 07-01-14 to 06-30-17. TO-06-24-14-Abate taxes on mobile home VIN 202778C4235 totaling \$296.00.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	4,553.46
Supplemental	1,317.00
Rural Serv.	89.25
Local Option Tax	1,405.46
Emergency Mgmt Ia Ch	<u>40.01</u>
TOTAL	\$7,405.18

Tues., August 5, 2014

The Madison County Board of Supervisors met in regular session on Tues., August 5<sup>th</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Price moved to amend the agenda to include a resolution approving Diane Sawyers to work over resoluted hours. Duff seconded. Motion carried unanimously.

Today's agenda and minutes of the July 29<sup>th</sup> meeting were approved.

Engineer Hagan met with the board. Hagan reported the bridge construction to no. 4B-150-320 on Timber Ridge will begin soon once the dirt work is complete. He also reported that construction to bridge no. 9B-585-180 on Roseman Bridge Rd. will begin soon. He also noted Dims software has been purchased and installed for budgeting, maintenance, and other construction data. Hagan indicated ditch construction to R35 has started and Warren County will begin their half soon. RESOLUTIONS approved unanimously: SR-08-05-14-A-Temporary road closure for pipe replacement on 200<sup>th</sup> St (Jackson, 23). SR-08-05-14-B-Authorizing the Secondary Road Dept. employees exempt from the overtime pay provisions to receive compensatory time at the rate of one and one-half times the hours worked over 42.5 hrs/wk or be paid at the rate of one and one-half times their hourly rate. The County Engineer will receive comp time for hours worked over 42.5 hrs. SR-08-05-14-C-Temporary road closure for pipe replacement on Hogback Bridge Road (Madison, 34). Duff moved to approve the work agreement with Bradley Mabry. Price seconded and motion carried unanimously.

RESOLUTION approved unanimously: TO-08-05-14-Diane Sawyers worked .25 hour over resoluted hours of 25 hrs./wk. for pay period ending 08/01/14.

Tom Leners with Mad. Co. Development gave an update on recent activities including the search for Greater Madison County Community Fund board members.

Tadd Davis met with the board. Davis acknowledged the Warrior Dash coming to Earlham on 8/16/14 and stated plans have been communicated between the groups. Davis reported on building repairs because of storm damage. He also noted ambulance front end repairs after incident on interstate. The board stated updated policies will be sent for review and distributed to employees after final approval.

At 9:40 a.m. the board held a public hearing on the B & D Paradise Subdivision, a minor subdivision splitting 28.563 acres into three lots (Monroe, 14). Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Also present were Jerry Oliver-Executor of Estate, Tina Burk, Heidi Burhans, Sindy Brown, Courtney Silliman, and Dave Braga. Nicholl advised the B & D Subdivision meets all of the current ordinance requirements and the average CSR is 32. Following discussion, the hearing closed at 9:45 a.m. Motion was made by Price to approve the B & D Subdivision as submitted. Duff seconded and motion carried unanimously.

At 10:00 a.m. the board held a public hearing on the proposed plans, specifications and form of contract for roof renovation project. Scott Allen with OPN Architects reviewed the three base bid proposals. Also present were Bob Weeks, Heidi Burhans, Sindy Brown, Courtney Silliman and

Dave Braga. Allen recommended to form a contract with Renaissance Restoration, Inc. Following discussion, the board agreed to accept the base bid proposal only and exclude the alternate bid at this time because of funding. Macumber stated the general fund will cover project expenses until tax credit funding is received. He stated only structural components will be addressed at this time. Following discussion, the hearing closed at 10:13 a.m. Motion was made Price to approve the base bid from Renaissance Restoration. Duff seconded and motion carried unanimously. Allen stated the project will be completed by Oct.

Jana Belle met with the board. She submitted the Mutual of Omaha two year guaranteed renewal rates effective 10/1/2014 with an overall renewal monthly premium change of \$399.34 to term life and short and long term disability. The voluntary and AD&D rates did not change. Duff moved to approve the renewal with Mutual of Omaha. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors



Tues., August 12<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., August 12<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the August 5<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

RESOLUTIONS approved unanimously: PHN-08-12-14-Nikki Stone worked 1.75 hours over resolutated hours of 29 hrs./wk. for pay period ending 08/01/14. Engineer Hagan was present to answer any questions. SR-08-12-14-A- Temporary road closure for bridge repair on Roseman Bridge Rd. (Webster 12-75N-29W). At least 30 days more on project. SR-08-12-14-B- Temporary road closure for pipe replacement on Hogback Bridge Rd. (Madison 27). SR-08-12-14-C-Land Lease Agreement with Verizon Wireless on IA07 John Wayne. – County attorney Forsyth reviewing contract details – Macumber tabled with no further discussion.

Engineer Hagan stated work is progressing on R35. Public concern with road closure. Closures are being kept to an absolute minimum.

Price moved to approve the Work Agreement with Ken Klingaman. Duff seconded. Motion carried unanimously.

ACTION ITEM: Schumacher quote for hydraulic elevator replacing belts on both doors. Price approved – Duff seconded – approved unanimously. Warrior Dash – Liquor application – no motion necessary, all Supervisors signed. 5<sup>th</sup> Annual Winterset BBQ Shootout – Courtyard application. Price approved – Duff seconded – approved unanimously

Brenda Hollingsworth has been approached about the possibility of Madison County CLG hosting the 2015 Statewide Historical Preservation Conference in Winterset. A state representative has visited Winterset and reviewed the meeting areas available. Board Chair Macumber signed a letter giving the Madison County Historic Preservation Commission authorization to apply for a Certified Local Government grant to assist with hosting this conference.

Auditor Burhans discussed public concern with the condition of Wildrose Ave. (R35) west and south of Truro. Hagan indicated repairs are part of the 5 year plan which is on hold until Farm to Market funds become available. It's unclear when those will be available from the state.

Dave Braga reported courthouse bell project mostly done but still has 40 bricks to sell.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

**Claims totals by Fund:**

General Basic	128,329.84
Supplemental	2,437.85

MH-DD Serv.	5,270.89
Rural Serv.	574.16
Sec. Road	69,786.83
Conservation	160.87
Local Option Tax	1,261.07
Emergency Mgmt Ia Ch	10.83
Co. Assessor Agency	2,146.88
Intergovernmental	21,486.13
Life & Disability	<u>622.40</u>
TOTAL	\$232,087.75
Handwrittens	71,557.45

Tues., August 19<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., Aug. 19<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the Aug 12<sup>th</sup> meeting were approved.

As old business, Macumber addressed a standard agreement between the County and Renaissance Restoration for the roof renovation project. Duff moved to approve the agreement - Price seconded. Approved unanimously.

Supervisors gave reports on their boards.

Marlys Jones with Iowa Workforce Development was unable to attend today's meeting and has rescheduled her presentation for next week.

RESOLUTION approved unanimously: SR-08-19-14-A-Temporary road closure for ditch cleaning, culvert repairs and shouldering of Warren Ave. (LEE 13/24/25). Closure times are 6:30 A.M. to 4:00 P.M. from 8/12/14 to 8/28/14 Monday thru Thursday. Starting 9/2/14 until completion closure times will be 7:30 A.M. to 3:00 P.M., Monday thru Friday.

RESOLUTION SR-08-12-14-C-Land Lease Agreement with Verizon Wireless site name IA07 John Wayne on 1105 E Court Ave. still is being reviewed. Macumber tabled until further notice.

Notices to the Board: Auditor Burhans reviewed July fund balances. General, mental health and L.O.S.T. fund balances are strong though slightly down from a year ago. Group health insurance fund continues to grow. Remaining funds are up from a year ago. Treasurer's monthly report reviewed.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., August 26, 2014

The Madison County Board of Supervisors met in regular session on Tues., August 26<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the August 19<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards. Duff discussed the new Crossroads billing system and difficulties the new system has created for the current budget.

Brenda Hollingsworth was unable to attend today's meeting and has rescheduled for September 2<sup>nd</sup> meeting.

Marlys Jones, District Manager with Iowa Workforce Development submitted and discussed material to the County about becoming a Skilled Iowa member.

RESOLUTIONS approved unanimously: SR-08-26-14-A-Temporary road closure for culvert repair on 105<sup>th</sup> St. (MADISON, 5). Treasurer Collins submitted RESOLUTION TO-08-26-14-A-approving Diane Sawyers to work 5.83 hrs over resolutued hours. Duff asked for clarification on vacant position. Collins stated only driving test will be effected and that Dallas County has agreed to assist with retesting.

Duff moved to approve the work agreement with Martens Family Trust - Sally Martens-Belas. Price seconded. Motion carried unanimously.

Lee Gray, citizen of St. Charles and Kenneth Peterson, citizen of St. Charles were present for public comment discussing the noise level from the Lotus Moments/Avenue of the Saints Amphitheater event over the weekend. Macumber to follow up with Sheriff Barnes. Mr. Peterson also discussed the possibility of getting a van that could transport county veterans to and from appointments in Des Moines and Iowa City. Macumber stated HIRTA currently provides transportation but van could be looked into.

Meeting adjourned.

Heidi Burhans, County Auditor	Kirk Macumber, Chairman, Board of Supervisors
Claims totals by Fund:	
General Basic	44,302.66
Supplemental	59,068.06
MH-DD Serv.	15,103.30
Rural Serv.	54,927.81
Sec. Road	48,304.72
Recorder's Records Mgmt	241.58
Local Option Tax	12,617.62
MHDS CICS Ref Fiscal Agency	68.24
Emergency Mgmt IA Ch	828.12
Co. Assessor Agency	3,382.14
Intergovernmental – Postage meter	500.00
Gr. Health Ins.	<u>2,267.63</u>
TOTAL	\$241,611.88
Handwrittens	\$122,187.58

Tues., September 2, 2014

The Madison County Board of Supervisors met in regular session on Tues., Sept. 2<sup>nd</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the August 26<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards. Macumber followed up with Chief Deputy Jason Barnes, regarding the noise complaint discussed at the Aug. 26<sup>th</sup> meeting. Price also attended a meeting in St. Charles on Aug. 28<sup>th</sup> with citizens of Madison and Warren counties and the owners of Lotus Moments/Avenue of the Saints Amphitheater. All in attendance agreed to a compromise of music stopping at 1:00 A.M. or being taken inside.

Brenda Hollingsworth was unable to attend today's meeting and has rescheduled for Sept. 9<sup>th</sup> meeting.

Engineer Hagan met with the board. He reported a culvert north of Macksburg had been damaged and that the cost to repair could exceed \$30,000.00. Hagan also stated that Bob Newbury has resigned from employment effective Sept. 5<sup>th</sup>, 2014. The work on R-35 is progressing, seeding should start this week on completed areas. Hagan indicated bridge inspections would start soon.

Joe Burke with DCAT/CPPC submitted & discussed the funding increase amendment to the DCAT Special Projects Contract and Parenting Programming and Assistance. Duff moved to approve and Price seconded. Motion approved unanimously.

Tom Leners of the Mad. Co. Development group gave an update on recent activities. The Clark building sale is nearing finalization and Farnor Bocken building. Engineers recently visited to review the electric and water supply.

Tadd Davis reported that year to date the ambulance department has had 755 runs. Davis reported 29 people were assisted at the Warrior Dash with no transports. He also reminded the Board of HIPPA compliance regulations requiring private rooms.

Auditor Burhans discussed a new copier system lease for the auditor's office. A refurbished Savin MP C3503 will be leased for 63 months at a cost of \$209.00 per month which includes a maintenance contract for the current Lexmark printer in the same office. The Board agreed to the lease.

RESOLUTIONS approved unanimously: AO-09-02-14-A-Move remaining balance of and inactivate Covered Bridge Fund. AO-09-02-14-B-Move remaining balances of and inactivate Assessor's FICA and IPERS funds.

Price moved to approve contracts for Federal Violence Against Women Act (VOWA) and Federal Victims of Crime Act (VOCA) for FYE 2015. Duff seconded. Motion carried unanimously.

Price moved to approve Courthouse Tours during Covered Bridge Festival – Courtyard application. Duff seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., Sept. 9, 2014

The Madison County Board of Supervisors met in regular session on Tues., Sept. 9<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Price moved to amend the agenda to correct the Madison County Courthouse Security Plan to be 2014 not 2013. Duff seconded. Motion carried unanimously. Price moved to amend the agenda to include claims. Duff seconded. Motion carried unanimously.

Today's amended agenda and minutes of the Sept. 2<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards. Duff reported that Heartland RC&D is requested a contribution of \$3,000 - \$5,000 and he thought this had been included in budget. Duff will check to see if included.

At 9:08 a.m. the Board held a public hearing on the Kid's Subdivision, minor subdivision in Lincoln, 10 to split 33.27 acres into three lots. Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Nicholl said the average CSR is within required limits. Also present were John Casper, Dave Braga, Jim Liechty and Brenda Hollingsworth. Nicholls advised that The Kid's Subdivision meets all of the current ordinance requirements but that he would request the Board waive the driveway aprons at this time. The hearing closed at 9:12 a.m. Motion was made by Price to approve the Kid's Subdivision as presented. Duff seconded and motion carried unanimously.

Jim Liechty presented and discussed an application for a Madison County Scenic Byway. Motion was made by Duff and seconded by Price. Motion carried unanimously. Board Chair Macumber signed a letter giving Madison County Conservation support of the Scenic Byway.

Brenda Hollingsworth approached the Board for a new letter requesting additional funds to assist with hosting 2015 Statewide Historical Preservation Conference in Winterset. Motion by Duff and seconded by Prices. Motion carried unanimously. Board Chair Macumber signed a letter giving the Madison County Historic Preservation Commission authorization to apply for a Certified Local Government grant to assist with hosting this conference.

Auditor Burhans gave an update on fund balances. She reported that funds are consistent with fiscal year. Funds will have strong balances after Sept. tax collection.

RESOLUTIONS approved unanimously: EMS-09-09-14-Jason Back received 6 month pay increase per union contract of \$14.09 per hour effective 9/15/14. SR-09-09-14-A-Temporary closure for pipe replacement on Quarry Trail (Union, 15 in T-76N – R-27W).

Price moved to approve Application for use of the Courtyard Oct. 9<sup>th</sup>-12<sup>th</sup> for 45<sup>th</sup> Annual Covered Bridge Festival requested by Mad. Co. Chamber. Duff seconded. Motion carried unanimously.

Madison County Courthouse Security Plan 2014 was signed by all members of the board.

Notices to the Board: Recorder's and Sheriff's monthly reports.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	66,975.73
Supplemental	4,931.66
MH-DD Serv.	11,084.57
Rural Serv.	958.80
Sec. Road	66,066.78
Conservation Resource	163.68
Local Option Tax	400.00
Emergency Mgmt Ia Ch	12.39
Co. Assessor Agency	134.24
Intergovernmental – Fuel	23,103.05
Life & Disability	<u>622.39</u>
TOTAL	\$174,453.39
Handwrittens	16,078.56



Tues., September 16<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., September 16<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the September 9<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Cindy and Jason Stanbro, with Winterset Stage, discussed how the stage has provided over 2000 residents and tourists of all ages a place to enjoy live entertainment. They are requesting \$5,000.00 for the Winterset Stage. Macumber stated that they should meet with the Board again in January when the new budget is being prepared.

Dr. Kevin DeRegnier discussed the possibility of having two supervisors in the public health depts.: one would be a Public Health Administrator and the other a Public Health Nurse. Macumber remembered that an additional position had been budgeted for FYE 2015 and has not been filled. Two separate full-time positions will be advertised. RESOLUTION approved unanimously: PHN-09-16-14-Temporarily appointing Sarah Nigg as "Acting Public Health Administrator" assuming temporary full-time status working 40 hrs./week @ \$22.11/hr. effective 9/10/14.

Engineer Hagan stated that Mother Nature had been hard on roads and Secondary Roads dept. were dealing with them as best they could. Cedar Bridge has sustained damage during the recent flooding and will need repaired. Duff moved to approve the work agreement with Tim Palmer. Price seconded and motion carried unanimously.

Auditor Burhans discussed election record retention and destruction of election materials no longer required to be retained. RESOLUTION approved unanimously: AO-09-16-14-Authorizing destruction of expired election records for 8/7/12 Winterset City Special, 11/16/12 General, and 2/4/14 Winterset School Special elections.

Notices to the Board: Clerk of Court and Treasurer monthly reports.

Carmen Maxwell spoke with the board about future growth of the county's population and wondered if planning for roads and ambulance service had been reviewed. The board stated planning has been discussed but it's difficult to finalize as most planning focuses on economic development first and then public services.

Bob Duff spoke with Bob Good regarding the need for a van to take veterans to out-of-town appointments. Since this service rarely has been requested, Good doesn't think the County currently has sufficient need for the van service.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., September 23<sup>rd</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., September 23<sup>rd</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the September 16<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Treasurer Collins & Assessor Hopkins submitted RESOLUTIONS which were approved unanimously: TO-09-23-2014-A-Credit of \$276.00 for 2014/2015 taxes to owners of two parcels (500093484002000 & 500093482002000) for an ag building being assessed on both parcels. TO-09-23-2014-B-Split existing parcel (970000111014000) into two appropriate receipts (separate parcels with next FY) with corrections made in amounts due to each owner. EMS-09-23-2014-A-Write-off due account #BUSLI000. EMS-09-23-2014-B-Write-off due account #MILJAA02.

Price moved to approve the copier lease for Auditor's office. Duff seconded. Motion carried unanimously. The Board unanimously approved the liquor renewal for Rok Investments.

Notice to the Board: North Stone Village Urban Renewal Plan.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	57,049.82
Supplemental	5,494.79
MH-DD Serv.	11,563.37
Rural Serv.	3,020.62
Sec. Road	175,351.88
Local Option Tax	6,329.90
Emergency Mgmt Ia Ch	34,245.18
Co. Assessor Agency	1,477.62
Intergovernmental - Fuel	1,000.00
Intergovernmental – Postage meter	606.44
TOTAL	\$316,704.52
Handwrittens	252,445.07

Tues., September 30<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., September 30<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisor Duff present. Supervisor Price was excused from attending.

Today's agenda and minutes of the September 23<sup>rd</sup> meeting were approved.

Supervisors gave reports on their boards.

Jeff Nicholl and Bob Good presented and discussed new telephone and internet service with CenturyLink. The new system will provide a higher internet speed and better reliability for the same price as our current service. This new service will also include long distance. The board agreed to have an engineer start reviewing the courthouse for updates.

Duff moved to approve the application for use of the courtyard on Oct. 11<sup>th</sup> for the Covered Bridge Festival Spelling Bee, requested by PEO Chapter AG. Chamber. Macumber seconded. Motion carried unanimously.

Brenda Hollingsworth met with the board to discuss FEMA funding. She stated a FEMA review has been completed on the Jorgenson Bridge in Patterson. FEMA has deemed the bridge historical; therefore, federal funding is available to assist with moving the bridge instead of demolition. These funds could also assist with the Americans with Disability Act (ADA) allowing access to the main entrances in the courthouse. Hollingsworth stated the FEMA funding must be used in less than a year. No further discussion was held.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., Oct. 7<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., Oct. 7<sup>th</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's amended agenda and minutes of the Sept 30<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Angie Arthur with Central Iowa Workforce Investment Board discussed and presented a 28E Agreement to the Board. The Agreement would cover the counties of Boone, Dallas, Jasper, Madison, Marion, Polk, Story and Warren with participants having equal representation. The purpose of the Articles of Agreement is to affirm, state and establish the duties, powers and obligations of the Chief Elected Official Board created under this Agreement by the representatives of each of the Parties to this agreement. There is no financial obligation to the County. Macumber stated the Agreement would be reviewed by the County Attorney. No further discussion was held.

Engineer Hagan gave an update on recent projects. He anticipates the Timber Ridge bridge work will be completed by mid-November. Rock replacement will begin soon, and bridge inspections are continuing. Hagan discussed the Jorgenson Bridge east of Patterson on Valleyview Trl (Crawford 33) and stated that he's attempting to get price estimates on moving it to Cedar Lake as part of a trail project. The weight, age and construction of the bridge are concerns that will impact the price.

Tom Leners with Madison County Development Group gave an update on recent activities. The Clark building sale to AgriVision has been finalized. The Farner Bocken building is nearing the end of its 90 day due diligence.

Tadd Davis reported the Life Pack monitor lease soon will be up and that all trucks soon will have the same monitors. He reminded the Board that continuing education training is ongoing in order to maintain the National Register status. One employee is currently enrolled in the critical care class. Davis also reported three new doors have been installed on the ambulance garage. He requested that his updates be given to the Board every other month or every quarter. Macumber agreed that every other month would suffice.

RESOLUTIONS approved unanimously: AO-10-07-14-A-Approving interfund loan of \$242,286.00 from General Fund 01000 to Capital Projects Fund 30000 for roof repair project that will be repaid within FYE 2015. AO-10-07-14-B-Approving additional hours for Holly Michaels in the Auditor's office from Oct. 6<sup>th</sup> through Nov. 4<sup>th</sup> due to the 2014 general election.

Price moved to approve an application for use of the courtyard Oct. 9<sup>th</sup>-12<sup>th</sup> for 45<sup>th</sup> Annual Covered Bridge Festival requested by Mad. Co. Chamber. Duff seconded. Motion carried unanimously.

Notices to the Board: Monthly reports from the Recorder & Sheriff.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims Totals by Fund:	
General Basic	40,756.81
Supplemental	2,459.85
MH-DD Serv.	20,435.58
Rural Serv.	429.95
Sec. Road	122,423.02
Local Option Tax	2,365.00
MHDS CICS Fiscal Agency	6,250.00
Emergency Mgmt	69.37
Co. Assessor Agency	571.93
Intergovernmental	1,000.00
Group Health Insurance	51,534.23
Life & Disability	<u>636.60</u>
TOTAL	\$248,932.34
Handwritten	100.00

Tues., October 14<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., October 14<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Vice-Chairman Price called the meeting to order with Supervisor Duff present. Chairman Macumber was excused from attending.

Duff moved to amend the agenda to include a change order received from OPN Architects. Price seconded. Motion carried unanimously.

Today's amended agenda and minutes of the October 7<sup>th</sup> meeting were approved.

OPN Architects submitted a change order is for sheathing replacement as the extent of sheathing replacement was undeterminable until it was uncovered. The current adjustment amount totals \$5,053.00. Additional change orders are anticipated for sheathing once other sides of the roof are uncovered. The Board unanimously approved the change order as submitted.

Supervisors gave reports on their boards.

Brenda Hollingsworth, Molly Clause, Linda Smith and Dave Braga were present as members of the Madison County Historic Preservation Commission to discuss commission appointments. Hollingsworth, Clause and Braga would like to be reappointed to the Commission. Smith is requesting to fill an opening for retiring commissioner Tammy Ellwanger. The appointments will be effective 1/1/2015. Duff motioned to approve the appointments. Price seconded and motion carried unanimously. Hollingsworth advised the Board that Sally Oldham contacted her to resign her position on the Commission effective immediately and that a person to fill the vacancy will need to be appointed. Hollingsworth advised the Board the next project the Commission will be working on is the Jorgenson Bridge relocation. Braga requested possible webpage access through the county website for the Commissions, for the ability to have people register for the 2015 Conference to be held in Winterset. Braga was given approval to speak with Jeff Nicholl on the possibility of this access.

Jerry Mease reported on the quarterly claims update for the months of July to September.

RESOLUTION approved unanimously: AO-10-14-14-Authorizing the destruction of expired election records for the April 2014 Earlham school special election.

Notices to the Board: Transfer from General Basic to Sec. Roads for \$4,506.52 and Rural Basic to Sec. Roads for \$55,284.60 totaling \$59,791.12. Monthly reports from Clerk of Court and Treasurer.

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Vice-Chairman, Board of Supervisors

Tues., Oct. 28<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., Oct. 28<sup>th</sup>, 2014, at 9:00 a.m. in the board office in the Board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the October 14<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Public Hearing for Rose Acre Farm adding formed manure storage structure was cancelled.

Rick Seely of OPN Architects presented and discussed handicapped ramp and entry door accessibility projects. Seely reviewed plan documents originally presented in 2008. Seely asked if the Board would like new estimates. The Board unanimously agreed Seely should draft new estimates. Seely also stated the current roof project should be completed in two weeks. OPN Architects submitted change order No.2 for sheathing replacement on the northeast corner. The current adjustment amount totals \$8,440.00. Duff moved to approved change order No.2. Price seconded and motion approved unanimously.

Engineer Hagan gave an update on recent projects. The Board confirmed that the land lease agreement with Verizon Wireless had been reviewed by County Attorney Forsyth. The Board discussed terms in the agreement. The lease states the agreement is only good with permit approval. The agreement is for a 20 year period automatically renewing in five year terms unless the Lessee terminates in a written notice prior to the end of the current term. Secondary Roads will receive a monthly amount of \$1,250.00 with 10% increases each term. The county is to provide liability and damage insurance. The board stated no additional coverage would be necessary. RESOLUTIONS approved unanimously: SR-10-28-14-D-Land Lease Agreement with Verizon Wireless site name IA07 John Wayne on 1105 E. Court Ave. SR-10-28-14-A-Temporary road closure for pipe replacement on 265<sup>th</sup> St. (South, 25). SR-10-28-14-B-Temporary road closure for pipe repair on Bittersweet Ave. (Grand River, 8). SR-10-28-14-C-Temporary Road closure for road repair on Timber Brook Ave. (Lee, 5). Price moved to approve the work agreement with Robert Johnson. Duff seconded and motion carried unanimously.

Terry Frahm from Heartland Co-op discussed the possibility of the county giving a tax incentive for expansion. Macumber inquired on the possibility of job creation. Frahm stated the job growth of one position might be possible. The Board requested Heartland Co-op present plans, construction estimates and the expectations of the incentive before consideration.

RESOLUTIONS approved unanimously: TO-10-28-14-Homestead credit correction on parcel #910000309050000. AO-10-28-14-A-Sindy Brown, full time at 37.5 hrs/wk, completed six-month probationary period pay adjustment to \$16.00/hr. effective 10/30/14.

Auditor Burhans was present and stated no appointment for the Compensation Board Secretary has been made at this time.

Notices to the Board: Madison County Treasurer office lease agreement for Savin 2352 MFP and Lexmark M5155 copier/printers. Transfer from General Basic to Sec. Roads for



\$37,199.86 and Rural Basic to Sec. Roads for \$422,762.19 totaling \$459,962.05. September fund balance report from Auditor's office.

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Vice-Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	33,331.59
Supplemental	4,683.42
MH-DD Serv.	13,576.59
Rural Serv.	29,638.31
Sec. Road	119,700.85
Co. Consv Sp Resource	63.13
Local Option Tax	2,612.38
Capital Projects – Bonded	120,337.20
MHDS CICS Reg Fiscal Agency	11,710.27
Emergency Mgmt Ia Ch	462.91
Co. Assessor Agency	2,394.77
Intergovernmental - Fuel	21,062.06
Group Health	<u>35.00</u>
TOTAL	\$359,608.48
Handwrittens	73,127.83

Tues., November 4, 2014

The Madison County Board of Supervisors met in regular session on Tues., November 4<sup>th</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Vice-Chairman Price called the meeting to order with Supervisor Duff present. Chairman Macumber was excused from attending.

Today's agenda and minutes of the October 28<sup>th</sup> meeting were approved.

Engineer Hagan met with the Board. He reported the lowest estimate received to move the Patterson Bridge was approximately \$120,000 and no other details have been finalized. Duff stated a bridge moving company did a similar project for another county and would get Hagan their contact information for an estimate. Hagan gave a brief update on the ongoing bridge inspections. Hagan requested verbal approval from the Board to extend an offer of employment for the Motor Grader Operator in Zone 83. Duff moved to approve the verbal request. Price seconded and approved unanimously. Hagan will submit the formal hiring resolution at the next meeting.

Tom Leners provided an update on recent activities. The plastic manufacturing firm is no longer interested in the Economy Warehouse building; water delivery, inadequate fire sprinkler systems, and roof height were some of their major concerns. No further plans have been made for a location in the County. AgriVision has been working on their new site with many new changes in the upcoming months.

At 9:25 a.m. the Board held a public hearing on Benshoof Acres, a minor subdivision splitting 18.16 acres into two lots (Union, 26). Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Also present were Alan Benshoof, Ted Benshoof, Tom Leners and Dave Braga. Nicholl advised the Benshoof Acres Subdivision meets all of the current ordinance requirements and recommended the Board waive the fencing requirement. Following discussion, the hearing closed at 9:30 a.m. Motion was made by Duff to approve the Benshoof Acres Subdivision, waiving the requirements as recommended. Price seconded and motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Vice-Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	19,671.68
Supplemental	811.63
MH-DD Serv.	11,396.24
Rural Serv.	110.84
Sec. Road	76,259.02
Local Option Tax	267.25
Emergency Mgmt Ia Ch	7,872.80
Co. Assessor Agency	<u>641.57</u>
TOTAL	\$117,031.03
Handwrittens	56,160.73

Tues., November 18<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., November 18<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Price and Duff present.

Today's agenda and minutes of the November 4<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Sheriff Barnes met with the Board to discuss the need for a new surveillance system in the future. Barnes had priced a system that could include the current cameras and provide a 3 year loop for an estimated \$29,000.00. The Board told Barnes to include new surveillance system in the future budget for consideration. Barnes also submitted RESOLUTION approved unanimously: SO-11-18-14-A-Appointing James Ascione, as Chief Deputy at \$25.99/hr.

Engineer Hagan met with the Board. He submitted several RESOLUTIONS approved unanimously: SR-11-18-14-A-Permanent bridge closures: 8B-245-090 (Crawford, 4); 9B-470-280 (Webster, 14); Establish bridge weight limits: Penn 20 & 21; Jefferson 10 & 15; Jackson 4 & 5; Scott 3; South 27 & 28; Monroe 12; Walnut 16; SR-11-18-14-B-Temporary road closure for pipe replacement on Timber Ridge Ave. (Ohio, 32); SR-11-18-14-C-Ronald Hager, pay adjustment per union contract to \$20.35 eff. 11/22/14 and Christopher Akers, pay adjustment per union contract to \$19.51 eff. 11/22/14. SR-11-18-14-D-Hiring Mark Hanrahan, as FT probationary motor grader operator at \$19.14/hr. eff. 11/19/14. SR-11-18-14-E-Establish bridge weight limit: Ohio 26 & 27. Price moved to approve the Work Agreement with Laverne Cook. Duff seconded. Motion carried unanimously

Sheila Navis, Executive Director with IA Heartland RC & D introduced herself and discussed the many activities the group is involved with. She also discussed two time and resource grants secured to work on regional planning for trails. Madison and Warren counties will work together on this plan which links trails together and works into the central Iowa master plan. They are also building a regional council for arts, culture and history to provide a resource inventory for organizations. This will offer a way to put organizations in contact with each other and possibly help provide assistance finding funds via grants. Local volunteers are always needed so that local needs are taken into consideration.

At 9:39 a.m. the board held a public hearing for Rose Acre Farm (Douglas, 34) adding a formed manure storage structure. Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Also present were Bob Duff, Dave Braga, Tom Leners, Mike Lighten, Kevin White, Julie Forsyth, Aaron Price, Sindy Brown and Kirk Macumber. Nicholl advised he totals project points at 450 which meets point requirements. Following discussion, the hearing closed at 9:51 a.m. Motion was made by Price to approve the Rose Acre Farm proposal as submitted. Duff seconded and motion carried unanimously.

At 9:52 a.m. motion was made by Price to go into closed session pursuant to Iowa Code Chapter 21.5 1(c) to discuss strategy with counsel regarding matters where litigation is imminent in the DeWit zoning case. Duff seconded and the motion carried unanimously. At 9:55 a.m. the meeting was closed with Supervisors Macumber, Duff and Price present. Also present were Co. Attorney Julie Forsyth, Zoning Administrator Jeff Nicholl and Sindy Brown. Price moved to return to open session. Duff seconded and motion carried unanimously. No action was taken in closed session. The Board returned to open session at 10:10 a.m. Motion was made by Duff to

have Attorney Billy Mallory from Brick Gentry Law Firm handle. Price seconded and motion carried unanimously.

Jeff Nicholl and Bob Good presented and discussed new telephone and internet service with CenturyLink in the courthouse. The engineer inspected the wiring in the courthouse and stated that most of it would be usable and the internet switch could be completed in three to five days. They will start with the 3<sup>rd</sup> floor so any bugs can be worked out. A motion to authorize Chairman Macumber to sign the contract after Co Attorney Forsyth has reviewed was made by Duff. Price seconded and motion carried unanimously to cheers from the room.

John Grush discussed HIPAA training that will be done in December. He requested that Courtney Silliman be included and assist with training in the region. Approval was given to use a renter's memorandum of understanding that recently had been reviewed. Grush asked if the County wanted him to continue managing and overseeing the general administration of the public health building. The Board requested Grush to provide a new amount since HIPAA now will be handled separate from that position.

Auditor Burhans met with the Board and presented the October fund balance report. Burhans also submitted RESOLUTIONS for action: AO-11-18-14-A-Joan Naylor worked over resoluted hours for pay period ending 11/7/14. AO-11-18-14-B-Sindy Brown worked over resoluted hours for pay period ending 11/7/14.

Duff motioned to approve OPN Architects change order No. 3 for sheathing replacement. The current adjustment amount totals \$5,012.00. Price seconded. The Board unanimously approved the change order as submitted. Motion by Price to approve courtyard application for Festival of Lights presented by Madison County Chamber of Commerce on Nov. 28<sup>th</sup> from 12:00 p.m. to 9:00 p.m. Duff seconded and motion carried unanimously.

Notices to the Board: October reports for Clerk of Court and Recorder.

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Vice-Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	56,353.12
Supplemental	16,659.31
MH-DD Serv.	8,982.37
Rural Serv.	224.32
Sec. Road	126,782.79
Conservation Spec Resource	369.63
Local Option Tax	18,858.96
Capital Projects – Bonded	98,945.10
Emergency Mgmt Ia Ch	224.15
Co. Assessor Agency	38.74
<u>Intergovernmental – Fuel</u>	<u>20,558.81</u>
TOTAL	\$347,558.81
Handwrittens	\$52,796.71

Tues., November 25<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., November 25<sup>th</sup>, 2014, at 9:00 a.m. in the Board office. Chairman Macumber called the meeting to order with Supervisors Price and Duff present.

Today's agenda and minutes of the November 18<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

RESOLUTIONS approved unanimously: SPV-11-25-14-A-Schedule and hold a public hearing on Dec. 9<sup>th</sup> for real property (Outlot 11) owned by Madison County to Greg & Betsey Breeding. TO-11-25-2014-A-Abate second half taxes on (VIN # 158076) mobile home in amount of \$74.00. PHN-11-25-14-A-Hiring Sarah Nigg, full-time probationary nurse @ \$46,000/annually, effective 12/1/14 and PHN-11-25-14-B-Hiring Stacey Falke full-time probationary administrator for Public Health department @ \$48,000/annually, effective 12/1/14. SO-11-25-14-A-Hiring full-time deputy appointing Justin Edwards for Sheriff's department @ \$20.37/hr., effective 1/2/15. SO-11-25-14-B-Purchasing a '14 Dodge Charger patrol car with winning bid of \$26,316.53.

RESOLUTION removed from agenda: VO-11-25-14-Hiring part-time staff for Veteran Affairs office. This will be placed on December 2<sup>nd</sup> agenda.

Duff moved to approve the Work Agreement with Phillips Bros LLC. Price seconded. Motion carried unanimously.

Notices to the Board: October reports for Treasurer's office. Transfer from General Basic to Sec. Roads for \$8,893.13 and Rural Basic to Sec. Roads for \$101,617.44 totaling \$110,510.57.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., December 2<sup>nd</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., December 2<sup>nd</sup>, 2014, at 9:00 a.m. in the board office following their attendance at the monthly department head meeting. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the November 25<sup>th</sup> meeting were approved.

Supervisors had no reports on their boards because of holiday week.

Jeff Nicholl, head of IT department, met with the Board to review the computer back-up system currently being used in the courthouse. The current tape system is scheduled to be replaced next year but has started to have problems and is going to need repairs (est. \$3,000 - \$5,000). Nicholl feels it's better to switch at this time to a Cloud system (est. \$8,000). Motion made by Price authorizing Nicholl to switch from tape to Cloud back-up. Duff seconded and motion carried unanimously.

Engineer Hagan was unable to attend meeting but Macumber provided information as presented in Department Head meeting. Hagan stated their hauling rock. Bridge 9B-585-180 on Roseman Bridge Rd. should be open soon and bridge 4B-150-320 on Timber Ridge should be open in the next few weeks.

Tom Leners with Madison County Development Group gave an update on recent activities. The Farner Bocken building sale failed, but the building continues to be looked at by prospective buyers.

RESOLUTIONS approved unanimously: VO-11-25-14-Hiring-Thaddeous Smith as part-time Executive Director Assistant for Veteran Affairs office, \$11.00/hr. effective 11/25/14. SR-12-02-14-A-Base formula for purchase of right-of-way & fence construction & maintenance projects. SPV-12-02-14-Appointing Jennifer McErlean as compensation board secretary \$50.00 an annual meeting, effective 12/04/2014.

Elton Root, Weed Commissioner, met with the Board to discuss the annual weed report. He indicated the season was below normal from last year. Secondary roads had no chemical expenses this year. Price moved to approve the 2014 Weed Commissioner's Report as submitted. Duff seconded. Motion carried unanimously and the document was finalized accordingly.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	38,839.35
Supplemental	13,211.50
MH-DD Serv.	3,883.87
Rural Serv.	3,988.48
Sec. Road	122,066.04
Local Option Tax	6,615.06
Emergency Mgmt Ia Ch	5,005.01
Co. Assessor Agency	10,101.08

Intergovernmental – fuel	19,716.62
Intergovernmental – postage meter	1,952.03
TOTAL	\$225,389.04
Handwrittens	28,797.72

Tues., December 9<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., December 9<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Duff and Price also present.

Today's agenda and minutes of the December 2<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

At 9:06 a.m. the Board held a public hearing on a Quit Claim Deed. Also present were Dave Braga, Carmen Maxwell, Greg Breeding, Shannon Brown, Sindy Brown, Patti Treibel, and Phil Douglas. The Quit Claim Deed is for a 7' strip of real property owned by Madison County found in outlot 11 of the east additions of outlots to the town of Winterset, Madison County Iowa to Greg & Betsy Breeding for the sum of \$1.00. County Attorney Forsyth has reviewed all documents and provided written instructions on completing transfer of real property. The hearing closed at 9:10 a.m. The Board received no oral or written comments. Following discussion and review of the documents the Board unanimously approved the Quit Claim Deed by signed by Chairman Macumber. RESOLUTION approved unanimously: SPV-12-9-14-A-Quit Claim Deed to Greg & Betsy Breeding.

Terry Johnson, CEO of Genesis Development, Nicole Navin, Employment Manager and Steve Wilcox, New Business Development Manager met with the Board to provide updates on new vocational programs. The programs include job placement, temporary employment and supervised work crews and allows three or more people to work for a business giving the business pre-screening opportunity. Starting January 5, 2015, one day a week, Genesis will hold Adult Career Exploration classes (ACE) in the courthouse conference room. This allows adults to go into the community and work short-term, unpaid internships with companies such as Fareway, Shopko, West Bridge and Care Center North and South the other four days. In addition, the Winterset High School is in the first year of offering Experience Based Career Exploration (EBCE). Navin teaches junior and senior special education soft-skills, applications, resume building and safety knowledge one day a week and again giving students an opportunity for unpaid internships four days a week. Genesis is looking to establish new relationships with other business in the community.

Brenda Hollingsworth met with the Board, she had hoped to have a contract to sign for a \$11,200.00 matching grant from the State Historical Society of Iowa that has been secured to assist with expenses related with hosting the 2015 Statewide Historical Preservation Conference in Winterset. The contract could not be signed as it wasn't received. She reminded the Board of it's approved \$1,500 donation also stating that the City of Winterset had donated \$1,500. The balance of matching funds will be secured by private donations. The conference will be held the last weekend in June. The Historical Preservation Committee is also working to get the whole downtown of Winterset on the Historical Register. This request is reviewed by several groups and will take quite some time for a final decision.

Notices to the Board: Monthly reports from the Recorder and the Clerk office.

Meeting adjourned.



Tues., December 16<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., December 16<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisor Price present. Supervisor Duff arrived at 9:25 a.m.

Today's agenda and minutes of the December 9<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards. Price received South County Iowa Landfill annual statement.

Brenda Hollingsworth was present regarding the State Historical Society of Iowa matching grant contract. On Tuesday, Dec. 10<sup>th</sup> the contract was received and given to the county Attorney Julie Forsyth for review. Macumber received Forsyth's response on Tuesday, Dec. 16<sup>th</sup> just before the meeting. A motion was made by Price to have chairman Macumber sign the contract. Macumber seconded and the motion passed unanimously.

Discussion was held with Recorder, Lisa Smith on a new copier contract as the current contract expires this month. The new monthly payment of \$205.00 is an increase of \$3.00. Smith has checked with other departments in the courthouse and Health and Zoning would like to have the recorder's current copier.

Tadd Davis reported the ambulance current year call volume is 1073. He also advised stated that the system used to file reports with the state is changing and that the current provider is not compatible. The contract expires in 2015 and that all counties that are not compliant with the new system have until the end of 2015 to correct the situation. Davis reported earlier in the year that three new garage doors had been installed, the heating bill is reflecting this improvement.

Engineer, Hagan presented a WORK AGREEMENT with the DNR. Price moved to approve with Macumber seconding. Motion carried unanimously.

Notices to the Board: Monthly report from Treasurer's office. Transfer from General Basic to Sec. Roads for \$2,456.76 and Rural Basic to Sec. Roads for \$20,191.22 totaling \$22,647.98.

Brenda Hollingsworth brought up the topic of the historic Jorgenson Bridge and moving it. She and Todd Hagan have a teleconference this afternoon with FEMA and want to clarify the counties intent. The estimated cost of moving the bridge is approx. \$120,000 of which FEMA, will contribute 75%, if moved before Dec. 31, 2015. Grants will cover what 15% the county doesn't pay. The Board stated they would support moving the bridge to Cedar Lake Recreational Area if funding is available and prep work has been completed.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	68,244.86
Supplemental	1,532.44
MH-DD Serv.	12,600.53

Rural Serv.	27,310.80
Sec. Road	92,171.10
Conservation Resource	303.70
Local Option Tax	208.17
Capital Project	53,838.90
Emergency Mgmt Ia Ch	5,005.01
MHDS CICA Fiscal Agency	23,204.92
Emergency Management	434.42
Co. Assessor Agency	83.10
Life & Disability Ins.	637.52
TOTAL	\$280,570.46
Handwrittens	45,248.07

Tues., December 23<sup>rd</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., December 23<sup>rd</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Price and Duff present.

Duff moved to amend the agenda to include an additional resolution from the Treasurer's office. Price seconded. Motion carried unanimously.

Today's amended agenda and minutes of the December 16<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards. Price received Southern Iowa Council of Governments (SICOG) annual audit.

Jana Corkrean submitted RESOLUTIONS approved unanimously. TO-12-23-14-A-hiring Stephany Marlow as full time probationary Clerk at \$15.00/hr. effective January 5, 2015. TO-12-23-14-B-appointing Gloria Maffett as First Auto Deputy at \$37,854.27/annually effective January 1, 2015.

Auditor Burhans met with the Board and presented the November fund balance report. Burhans also submitted RESOLUTION approved unanimously: AO-12-23-14-increase interfund loan from general fund to capital project fund in amount of \$27,638.00 due to three change requests on the roof project.

ANNUAL RESOLUTIONS approved unanimously: SR-12-24-14-A-Authorizing the Engineer to execute completion of work & final acceptance. SR-12-23-14-B Establishing Secondary Roads Dept. holiday closing for December 24 & 25, 2015. SR-12-24-14-C-Authorizing the Engineer to temporarily close any portion of Secondary Roads system because of construction, reconstruction, maintenance, natural disaster, etc. SR-12-24-14-D-Authorizing the Engineer to approve utility permits for Madison Co.

Meeting adjourned.

Heidi Burhans, County Auditor

Kirk Macumber, Chairman, Board of Supervisors

Tues., December 30<sup>th</sup>, 2014

The Madison County Board of Supervisors met in regular session on Tues., December 30<sup>th</sup>, 2014, at 9:00 a.m. in the board office. Chairman Macumber called the meeting to order with Supervisors Price and Duff present.

Today's amended agenda and minutes of the December 23<sup>rd</sup> meeting were approved.

Supervisors had no reports because of the holiday.

RESOLUTIONS approved unanimously: SO-12-30-14-Authorizing Garrison Auction Services to sell two used patrol cars to the highest bidder. TO-12-30-14-Revised-appointment: appointing Gloria Maffett as First Auto Deputy at \$38,989.90/annually effective 01/01/15, not the previously approved \$37,854.27

Auditor Burhans met with the Board and presented RESOLUTION AO-12-30-14-to document her voluntary employee health insurance contributions. The board had requested County Attorney Julie Forsyth, the State Auditor, & Ahler's & Cooney, P.C. review the procedure posed by Auditor Burhans. The Board requested clarification as to whether voluntary contributions to health insurance should be handled as a pre-tax deduction thru payroll or as a charitable donation to the health insurance fund after payroll. The opinions revealed, regardless of how the voluntary contribution is handled, the Board of Supervisors are charged with setting compensation and health insurance benefits and must approve increased contributions to the health insurance premiums. Following discussion and review, the Board unanimously approved voluntary contributions to the health insurance fund be handled as a pre-tax deduction with Board authorization...

Meeting adjourned.

Heidi Burhans, County Auditor

Aaron Price, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	54,939.88
Supplemental	675.04
MH-DD Serv.	338.80
Rural Serv.	214.31
Sec. Road	73,961.13
Local Option Tax	643.81
MHDS CICA Fiscal Agency	18,579.73
Emergency Management	437.33
Co. Assessor Agency	335.01
Intergovernmental – Fuel	18,496.27
Intergovernmental – Postage Metr.	1,000.00
Life & Disability Ins.	685.84
TOTAL	\$170,303.15
Handwrittens	858,909.92