



**Madison County Auditor's Office**

**Heidi L. Burhans  
Auditor & Commissioner of Elections**

112 N John Wayne Dr., Winterset IA 50273  
T/ 515.462.3914 [hburhans@madisoncoia.us](mailto:hburhans@madisoncoia.us)

**Notice to Residents in the Jefferson-Lee Precinct**

**What is this notice?**

The Jefferson-Lee Precinct polling place location has been changed effective with the upcoming General Election on 8 November 2016. The old location was the Lee Township Schoolhouse located at the intersection of 120<sup>th</sup> St. and Timber Ridge Ave. in Section 8 of Lee Township. The new location is the Trinity Lutheran Church located at 1195 Prairieview Ave. which is at the intersection of 120<sup>th</sup> St. and Prairieview Ave. in Jefferson Township and is a rural Van Meter address.

**Why is my household receiving this notice?**

All eligible electors residing in Jefferson and Lee Townships are in the Jefferson-Lee Precinct, so all households within this precinct are receiving this notice. If you want to vote on election day, 8 November, you must vote at your precinct polling place which now is located at 1195 Prairieview Ave.

**Why has the polling place location been changed?**

The Trinity Lutheran Church can accommodate several voters at once due to its two building entrances, a large parking lot with two driveways, and space inside for several tabletop voting booths. Drivers can drop off and pick up voters at the front doorstep, and an elevator is accessible inside the lobby. The plumbed restrooms and temperature control will improve the election day experience for the Poll Election Officials, who will work there from 6:00 a.m. until 10:00 p.m., as well as for the voters.

**Where is the new polling place in relation to the old location?**

Enclosed with this notice is a map showing the locations of the new and old polling places.

**What is my responsibility regarding this change?**

Vote at Trinity Lutheran Church at 1195 Prairieview Ave. if you want to vote on election day, 8 November.

If you already are registered as a Jefferson-Lee Precinct voter, you recently received a new voter registration card stating that the Trinity Lutheran Church is your new polling place. A glitch in the statewide voter registration system caused the omission of the church's address. If you would like a new card with the address, please call 515.462.3914, email [hburhans@madisoncoia.us](mailto:hburhans@madisoncoia.us), or stop in the Madison County Auditor's Office inside the west doors of the Madison County courthouse in Winterset.

If you are eligible to register to vote but have not registered in Madison County, please complete the enclosed voter registration form and return to the Auditor's Office by 5:00 p.m. on Saturday, 29 October. The mailing address is PO Box 152, Winterset IA 50273.

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**What alternative to voting at Trinity Lutheran Church is available to me?**

Absentee voting is your alternative to voting on election day. You may vote absentee in the Auditor's Office in the courthouse, at the satellite location in Bevington, or request an absentee ballot by mail by completing and returning the enclosed absentee request form to the Auditor's Office, PO Box 152, Winterset IA 50273.

**Timelines for Absentee Voting**

In the Courthouse:	8:00a – 4:30p	Monday–Friday	24–31 October & 1–3 November
	8:00a – 5:00p	Saturday	29 October
		Friday	4 November
		Saturday	5 November
		Monday	7 November

At the Satellite: 3:00p – 7:00p Tuesday 1 November  
Bevington City Hall located at 202 Jefferson St., Bevington 50033

By Mail: **Requests** must be received in the Auditor's Office by 5:00p on Friday, 4 November.

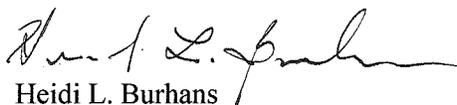
*In an effort to speed up the request process, you may email your absentee ballot request form to [hburhans@madisoncoia.us](mailto:hburhans@madisoncoia.us). However, you still must mail your original request with wet signature to the Auditor's Office, and we must have it by 5:00p on Monday, 7 November, in order for your absentee ballot to be counted.*

**Return envelope containing the voted ballot**

- ***If mailed***, must be postmarked no later than Monday, 7 November, and received in the Auditor's Office by 12:00p on Monday, 14 November.
- ***If returned in person***, must be received in the Auditor's Office by the time the polls close, at 9:00p, on election day, 8 November.

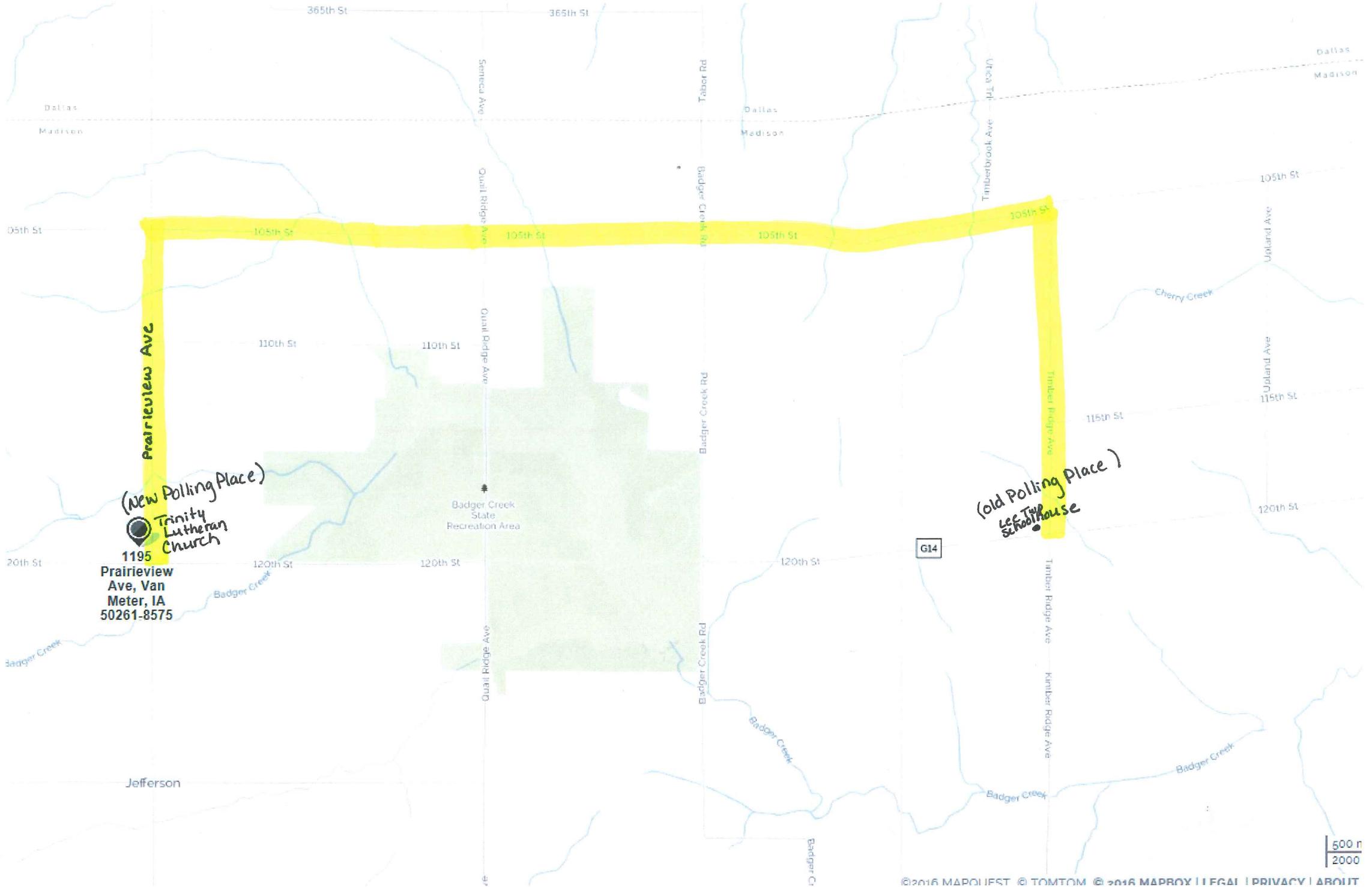
Enclosed are two voter registration forms and two absentee ballot request forms. Additional copies can be printed from our website, [www.madisoncoia.us](http://www.madisoncoia.us), or requested from the Auditor's Office by calling 515.462.3914, emailing [hburhans@madisoncoia.us](mailto:hburhans@madisoncoia.us), or stopping in the office.

Thank you for your cooperation with the Jefferson-Lee Precinct polling place change. Please contact me at 515.462.3914 or [hburhans@madisoncoia.us](mailto:hburhans@madisoncoia.us) with any questions or concerns.



Heidi L. Burhans  
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Enclosures



*(New Polling Place)*  
Trinity Lutheran Church

1195  
Prairieview Ave, Van Meter, IA  
50261-8575

*(Old Polling Place)*  
Lee Tip Schoolhouse

500 ft  
2000 ft