

Subdivision Application

Office Use Only						
Tracking Number	Date Submitted	Fee Paid	Hearing Date(s)	Date Approved	Recorded (Final)	Section/Township

This application will not be accepted until all plats and required accompanying material are attached. Hearings will not be scheduled until such submittals are administratively complete.

Please Print All Information.

1. Complete the following information, regarding property owner, developer, and surveyor. Check applicant for appropriate customer. Applicant will be notified when administrative and technical reviews of plats and plans are completed.

Owner Information (Customer 1)	Developer Information (Customer 2), if different than Customer 1.
First Name _____ Last Name _____	First Name _____ Last Name _____
Company Name _____	Company Name _____
Address _____	Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Phone Number (area code) _____ Fax or E-mail _____ Cell Phone _____	Phone Number (area code) _____ Fax or E-mail _____ Cell Phone _____

Preliminary Plat Submittal Checklist	Final Plat Submittal Checklist
<input type="checkbox"/> Consent to Plat	<input type="checkbox"/> Certificate from County Treasurer
<input type="checkbox"/> Preliminary Plat Maps	<input type="checkbox"/> Declaration of Covenants
<input type="checkbox"/> Resolution from City within 2 Miles	<input type="checkbox"/> Resolution of the Madison County BOS
<input type="checkbox"/> Lenders Consent to Plat	<input type="checkbox"/> Agreement between Developer & County Engineer
<input type="checkbox"/> Attorney's Opinion	<input type="checkbox"/> Resolution from City within 2 Miles
	<input type="checkbox"/> Ground Water Hazard Statement
	<input type="checkbox"/> Plat Certification of Zoning Administrator
	<input type="checkbox"/> Final Plat Maps

2. Type of Submittal (Check all that apply): <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Final Plat <input type="checkbox"/> New Residential <input type="checkbox"/> New Commercial/Industrial <input type="checkbox"/> Re-subdivision	3. General Information Surveyor Information _____ Subdivision Name _____ Name of County Road Providing Access: _____ Legal Description: _____
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4. Extraterritorial Jurisdiction <input type="checkbox"/> Not Applicable City: _____	5. Zoning Classification District: _____
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6. Subdivision Information					
Track Size (acres):	Number of Lots:	Open Space (acres):	Private Road Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Wastewater Provision:	Water Provision:

I hereby attest the truth and accuracy of all facts and information presented on this application. Applicant Signature: _____ Date: _____	No improvement shall be constructed or installed until and unless, the required engineering plans and specifications for construction of such improvement have been submitted to, and approved in writing by appropriate state or county officials; and the preliminary plat has been approved by the Zoning Commission.
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