

January 6, 2009

The Madison County Board of Supervisors met in regular session Tues., January 6, 2009, with Chairman Acela calling the meeting to order. Supervisors Weeks and Raymond were also present.

Minutes of the December 30th meeting were approved.

Raymond reported briefly on a grant program for a building rehabilitation program through RC&D and will report more as the project develops. Weeks said he will be collecting employee liability sheets and will report his findings at the next Board meeting. Acela reported that the Governor's Office is interested in knowing what infrastructure projects are already in the planning and development stages. Raymond will work on submitting the estimated costs to bring updated utility services in to the Courthouse building. Engineer Hagan said he has already submitted the Cumming paving project estimated at approximately \$4,000,000 to the Governor's Office.

Engineer Hagan advised of the need to update the 28E Agreement with the City of Winterset on shared roadway maintenance. Hagan and the Supervisors continued discussion on ways to provide additional salt storage.

Motion was made by Raymond to proceed with the quotation from Farm & Home Publishers, Ltd. for advertisement and publication costs for county directories which will be available for resale to the public in the Records Office. Weeks seconded the motion. Acela added that next year bids should be requested from others providing this service. Motion carried.

Acela presented the manual containing updated job descriptions for all departments in the County. Weeks moved to adopt the Job Description Manual as presented. Raymond seconded and motion carried unanimously.

RESOLUTION SPV-1-09 passed unanimously: Re-appointments of Compensation Commission members for condemnation proceedings.

The Board addressed the contracts for DCAT (Madison County acts as fiscal agent for DCAT). Raymond moved that the Chairperson be authorized to finalize DCAT6-09-158 Contracts for School Based Mental health Services for \$24,675. And DCAT6-09-159 Contracts for Youth Service Projects \$77,700. Weeks seconded the motion which passed unanimously.

The Board discussed the progress with their June 5, 2007, decision to increase the level of service delivered by the ambulance department to full-time paramedic service by January 1, 2009, which included offering the opportunity to the two full-time EMT-I employees at that time to enroll in a paramedic specialist class. One of the employees enrolled in the class, but because of class scheduling problems beyond his control he was not able to enroll until February 2008. The Board discussed the possible need to extend the deadline for class certification pending a report on progress with the testing, etc.

The Board discussed a tentative schedule for departments to meet with the Board for budgeting sessions.

Claim Totals by Fund	
General Basic	21,860.13
Supplemental Fund	4,947.12
MH-DD Serv.	12,891.18
Rural Services	1,733.52
Secondary Roads	40,532.57
Conservation Sp Res.	25.00
Assessor's Appraiser Fund	500.00
Emergency Mgmt	100.00
Assessor Agency	134.30
Intergov. – fuel	<u>13,583.50</u>
TOTAL	96,307.32

January 13, 2009

The Madison County Board of Supervisors met in regular session Tues., January 13, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Raymond and Weeks also present.

Minutes of the January 6th meeting were approved.

Department officials attended the meeting to hear Board action regarding employee accumulated leave time as addressed in the County's recent State Audit. The State Audit stated that some county departments are not in compliance with the maximum hours of leave time allowed. Acela explained that all departments were provided a copy of the audit report and must be in compliance. Acela reminded department heads that it is their responsibility to make sure each employee recognizes that time may not accumulate over the maximum allowed, and time used must be subtracted from the maximum. The group was advised that any deviation from the contents of a labor contract or the Employee Handbook constitutes a violation. Acela asked for action requiring all department heads documentation regarding accumulated leave time to be in compliance as per the union contracts and the personnel handbook as of January 2008. Raymond moved to go back to January 1, 2008, and that any time taken off since then should be taken off the maximums allowed, not from the overages, as overages are non-existent in order to be compliant with labor agreements and the personnel policy. Weeks seconded. Discussion followed. Sheriff Busch asked that since he is a new department head, he would like to be given six months to address the problem at his office. Raymond said that was an honorable request, but the problem has gone on long enough without being addressed, and this cannot continue. Weeks said that employees are familiar with the contents of the labor contracts and the employee handbook. He said that liability sheets reflect that no employees have exceeded the maximum on sick leave; however, maximums established for accumulated time in other areas such as vacation and personal time are being ignored. Weeks said it appears that employees and department heads are well aware of contract language in some areas, but are not adhering to it in other areas. Weeks said that in 2007 the problem was brought to the attention of the department heads. Some officials addressed the problem immediately. Some did not. Weeks reminded everyone that once an employee reaches the maximum for sick time, it no longer accumulates. Acela said this Board has to be responsible and make every effort to be in compliance. Ambulance Director Davis explained the difficulties with scheduling a 24/7 staff. He said that one of his EMTs accumulated vacation because he was attending school for six months. He suggested paying employees off down to their maximum. Davis said he works extra hours so staff can have time off. Weeks said that some time back, when the matter was brought to the attention of department heads, some addressed the problem immediately and others have not. Davis said he receives about \$20,000 in overtime now. Davis said it is budgeted for another full-time paramedic specialist, but the way the schedule is set up, once the leave balances are worked down he would not have enough hours for a full-time staff person. Discussion ended. Acela repeated the motion and called for a vote. Motion passed by unanimous roll call vote.

Acela said that she had agreed to communicate with Sheriff Craig Busch regarding his pay-out. She said that after discussions with him, and reading the State Audit, they had agreed that his Pay-Out must be in compliance with the audit. She said that in order to be in compliance, the hours Busch used since January 2008 were subtracted from the maximum

allowed for vacation and personal leave. The amount of Pay-Out that she and Busch agreed to was \$7,346.79. Busch will also receive \$22,248.96 for accumulated sick leave and comp time. This amount was determined from the maximum allowed as well.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-1-09 – Longevity increase of \$0.04/hr. longevity increase for Cynthia Morrison, Dispatch/Jailer. EMS-1-09 – Appointment of Michael Brown, Paramedic Specialist effective 1-13-09. BOA-1-09 – Appointing Randy Gamble to fill vacancy on Board of Adjustment and reappointing Randal Johnson to Board of Adjustment.

Ambulance Director Davis and EMT Tom Johnston discussed the status of the Certified Paramedic Specialist classification/schooling which Johnston participated in. Davis said Johnston is still enrolled in the Mercy School of EMS and needs to re-take the college final. Johnston said that once he passes the Mercy test he can proceed with the national test. He said he did not score high enough on the first testing, and is studying to re-take the exam. Johnston last took the test on November 11th and has one more opportunity to take the test. The Board had been advised that tutoring was available from Mercy. Davis said he was unaware that tutoring was available through Mercy. Johnston said he would have been in touch with Mercy had he known tutoring was offered. Johnston said he would contact Mercy today. Acela said the Board supports his efforts to pass the test, but wants the program to proceed without stretching the time further. Weeks asked that progress with the testing, and options available, etc. be received in writing from Mercy. Johnston agreed. The matter will be re-visited at the next meeting.

Engineer Hagan reported that Schildberg Construction had installed a temporary crossing over North River in Section 10 of Jackson which will be removed this spring. Hagan reported that 25 of the 100 ton of rock salt ordered was delivered to the Yards. The Board continued discussion on long-range salt storage.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

Friday, January 16, 2009

Supervisors Acela and Raymond met in the Board Office Fri., January 16, 2009, for the Board's first budget review session. Weeks was excused from attending. The Supervisors reviewed figures submitted by department heads re-estimating the '08-09 FY budget which will end June 30, 2008. They also began review of proposed budgets submitted for the '09-10 FY budget. No action was taken during the review session. Additional budget sessions are scheduled throughout the next two weeks.

Monday, January 19, 2009

Supervisors Acela and Raymond met in the Board Office Mon., January 19, 2009, for scheduled budgeting sessions with the Recorder, Sheriff, and Veterans Affairs Office. Weeks was excused from attending. No actions are taken during the budgeting sessions. The Board will continue budgeting sessions until the '09-10 FY budget is ready for publication.

Tuesday, January 20, 2009

The Madison County Board of Supervisors met in regular session Tues., January 20, 2009, at 9:00 a.m. in the Board Office. Chairman Acela called the meeting to order with Supervisor Raymond also present. Due to a death in the family Supervisor Weeks was excused from attending the meeting.

Minutes of the January 13th meeting were approved.

The appointment scheduled by Teamsters Local 238 union steward Gary Davis was cancelled by Davis.

Treasurer Collins submitted the County's Semi-Annual Report for the period July 1, 2008 through December 31, 2008. Motion was made by Raymond to proceed with publication of the report as submitted. Acela seconded the motion which carried unanimously.

RESOLUTIONS APPROVED: AO-1-09 – Transfer in Service Area – decrease Zoning by \$5,000 and increase Underground Tank by \$5,000. AO-1-09 – Approving a loan of \$65,000 from General Fund to the Local Option Sales Tax (L.O.S.T.) fund regarding the Courthouse boiler project. The County anticipates reimbursing the General Fund out of L.O.S.T. funds received next year.

Engineer Hagan submitted contracts with Calhoun-Burns for 234 federally mandated inspections and load ratings of bridges at a cost of approximately \$50,000 (80% to be reimbursed). Raymond moved that the Chairman finalize contracts as submitted. Acela seconded. Motion carried and Acela finalized the contracts.

Jerry Mease submitted a check in the amount of \$23,384.00 for the policy period of July 1, 2007, to July 1, 2008, for the worker's compensation dividend. Mease also reported on claims activity for the last quarter.

As Ambulance Director Tadd Davis and EMT-I Tom Johnston's appointment to discuss the progress with certification for paramedic status was postponed, the Board proceeded with budgeting. They reviewed the budget as submitted for general services of the Courthouse.

Lisa Fry met with the Board to request County support for a Vision Iowa grant application submitted by Wildwood Hills Ranch. She said that last year the State re-allocated the grant funds to flood relief, but they hope funds will be available next spring. At the January Council meeting financial support of \$500 was committed by the City of St. Charles toward the project. Fry said the funds are not needed at this time, but written commitment will be needed February 11th. \$660,000 in Vision Iowa grant funds have been requested. Following discussion, Raymond moved to match the commitment from St. Charles (\$500.00) upon the sale of the County's property at the corner of John Wayne Drive and Green Street; and that the commitment is contingent upon the Vision Iowa Board's approval of the Ranch's grant application. Acela seconded the motion which carried unanimously.

The Board continued work on the budget for '09-10 as submitted by the County Engineer for the Secondary Roads Department. Budgeting sessions will continue throughout the next few weeks.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

Claim totals by fund:

General Basic	33,458.57
Supplemental	2,219.10
MH-DD Serv.	62,623.95
Rural Serv.	1,320.58
Sec. Road fund	59,239.01
Consv. Sp. Res.	81.93
Local Op. Tax	422.56
Assessor Appraiser Fund	20,815.00
Emerg. Mgmt	253.95
Assessor Agency	1,016.42
Intergov – fuel	12,314.15
Intergov – supplies	122.90
Empowerment Board	<u>14,560.04</u>
TOTAL	\$208,448.16
Handwrittens	\$3,229.02

January 21, 22, and 23, 2009

The Board continued budgeting sessions with various departments for the '09-10 fiscal year. On January 21st the Mental Health, Public Health Nurse, and Treasurer's budgets were reviewed. January 22nd the Auditor, Conservation Board, and Ambulance Department budgets were reviewed. The Board reviewed budgets as submitted by the County Attorney, Zoning Office, and the Emergency Management Department. The next budgeting session is scheduled for Monday, January 26th. These work sessions are open to the public.

January 27, 2009

The Madison County Board of Supervisors met in regular session Tues., January 27, 2009, at 9:00 a.m. in the Board Office. Chairman Acela called the meeting to order with Supervisors Raymond and Weeks also present.

Minutes of the previous meeting were approved.

Raymond reported on the boiler feed service contract proposed by Accurate Mechanical. Denny Peterson reported that existing thermostats are being calibrated, with eight to be replaced. Steam traps are also being repaired.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-1-09 - \$0.04/hr. longevity increase for Clayton Allen to \$18.82/hr.

Ambulance Director Davis advised that the State Auditor requested that a standard operating procedure be established for Ambulance Department billing. Davis said the County Attorney has already reviewed the policy and approved it. The State Auditor also asked for a policy addressing delinquent accounts. Following discussion Raymond moved to approve the policy as submitted. Weeks seconded and motion carried. Prior to taking action on the resolution to approve the policy a question and answer period followed. Raymond then moved to rescind his original motion and that the policy be reviewed further. Weeks seconded and motion carried unanimously.

The Board received the Auditor's Notice of Transfer - \$11,049.94 from Rural Basic to Secondary Roads for December 2008.

The Board continued working on the budgets proposed for the '09-'10 fiscal year.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

January 30, 2009

The Madison County Board of Supervisors met Friday, January 30, 2009, at 9:00 a.m. in the Board Office. Present for the discussion on an employee grievance filed regarding negotiated leave time accumulations were: Supervisors Acela, Weeks, and Raymond, Labor Relations Consultant Renee Von Bokern, County Attorney Julie Forsyth, and Dave Braga of the Madisonian. Chairperson Acela advised that Chapter 20.17(3) Code of Iowa regarding negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators in the collective bargaining process for public employees is exempted from Chapter 21 of the Code of Iowa regarding the open meetings law. Motion was made by Raymond to move into private session for a strategy meeting regarding the grievance filed. Weeks seconded. Motion carried unanimously. The strategy meeting ended at 9:27 a.m. At 9:30 a.m. Gary Davis, Tom Johnston, and Steve Niblo as members of Teamsters Local 238, Teamsters representative Mike Stanfield, County Attorney Julie Forsyth, Sheriff Craig Busch, Ambulance Director Tadd Davis, and Consultant Renee Von Bokern joined the Supervisors for a negotiations meeting. Weeks moved that pursuant to Chapter 20.17(3) Code of Iowa the meeting would not be open to the public. Raymond seconded. Motion carried unanimously. The discussion meeting ended at 10:58 a.m.

The Board moved into a budgeting work session. Department heads were called in to hear comments from the Supervisors regarding the re-estimated FY'09 budgets as well as the proposed FY'10 budgets. Departments were asked to re-work their budgets and return them by Feb. 3rd.

The budgeting session adjourned with the next regular meeting scheduled for Tues., Feb. 3rd.

Joan Welch, Auditor

Joan Acela, Chair, Board of Supervisors

February 3, 2009

The Madison County Board of Supervisors met in regular session Tues., Feb. 3, 2009, at 9:00 a.m. Chairman Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the previous meeting were approved.

Raymond moved to amend the agenda to include the general maintenance contract submitted by Accurate Mechanical as an action item. Weeks seconded. Motion carried unanimously.

Raymond reported that revenue streams for Iowa Heartland RC&D have dwindled. He said RC&D is funded mainly from grants. Raymond said that for the time being, they will continue to meet, but was not certain how long they would continue.

Acela asked that the Board's January 30th memo to all Departments be made a matter of public record: All '09-10 FY budgets are being returned to department heads due to the current economic situation. We are asking that you resubmit your budgets based on the following: On Your FY'08-09 Budget - #1. Freeze all spending for the remainder of this year unless it is under contract or maintenance agreement. #2. Stay within the ORIGINAL '08-09 proposed expense. #3. Adjust revenue to any known and projected income up or down. #4. We will work within department budget or within service area to meet expenses for the remainder of this fiscal year. #5. We will consider amendments later in this fiscal year, but only those that are mandatory. On Your FY'09-10 Budget - #1. On revenues, budget the best you can with current and projected trends within your departments. #2. We are requesting across-the-board wage freezes for all county employees including elected officials. #3. We have to reduce expenditures – the figures are just not working. #4. Budgets must be re-worked and returned by Noon on Tues., Feb. 3rd.

RESOLUTION APPROVED UNANIMOUSLY: SO-2-09 – Use of Commissary Account for purchase of three digital t.v.s at County Jail from Nebraska Furniture Mart for \$291.38 per t.v. and mounting bracket.

The Board reviewed action taken on June 5, 2007, to increase the level of service delivered by the Madison County Ambulance Service to a full-time paramedic specialist service on or before January 1, 2009, and that all full-time employees must be certified paramedic specialists. Weeks felt the 2007 directive should be carried through as planned. The Board concurred and Acela called for a motion. Weeks moved that the level of service delivered by the Madison County Ambulance Service be at a full-time paramedic specialist level and that the EMT-I full-time classification be eliminated as of today, in accordance with the June 2007 action. (Original June 2007 action called for elimination of EMT-I full-time classification effective January 1, 2009.) Raymond seconded the motion which carried unanimously.

The Board reviewed the Flex Benefit Plan which was approved verbally earlier. Acela was authorized to proceed with finalizing the documents as submitted.

Raymond moved for approval of the 3-year chemical feed contract for the boiler system as submitted by Accurate Mechanical at \$1,450.00/yr. as well as a general boiler maintenance

contract with Accurate Mechanical at \$5,439.00/yr. Weeks seconded the motion which carried unanimously.

Weeks stated he had reviewed the Ambulance Department billing and collection policy which was previously submitted to the Board for action. He has referred the policy to the County Attorney for additional review and he feels that a representative of the billing/collection company should meet with the Board for discussion after the budgeting process is completed.

John Grush submitted information on an amendment to the 28E Agreement for Electronic Transaction Clearinghouse. Grush said the agreement was originally set up so that counties could accept electronic bills to be in compliance with HIPAA. Now that process also funds the Community Services Network. He said there is a \$2,000 annual set fee plus a three-year average assessment (approx. \$300). Grush said all 99 counties are part of the ETC system. Motion was made by Weeks to approve the amended 28E Agreement for Electronic Transaction Clearinghouse System. Raymond seconded and motion carried unanimously.

Engineer Hagan reported that more FEMA funds have been received. He said that 100% of the federal funds have been received for last winter's snow storms. Hagan said that although all of the paperwork has been submitted, the county has still not received the entire share from the State.

The Board continued work on the FY' 10 budgets. Additional work sessions are planned for Feb. 5th and 6th.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

Claim totals by fund:

General	76,740.76
Supplemental	2,551.61
MH-DD	57,477.48
Rural Services	515.44
Sec. Roads	32,908.18
Consv. Sp. Res.	281.28
Recorders Rec. Mgmt	20.42
Emergency Mgmt	43.95
Assessor Agency	156.42
Cov. Bridge Fund	2,258.53
Empowerment Bd	<u>11,715.88</u>
TOTAL	\$184,669.95
Handwrittens	\$194,542.59

February 5, 2009

The Madison County Board of Supervisors met Thurs., Feb. 5, 2009, at 1:00 p.m. in the Board Office. Supervisors Acela, Weeks, and Raymond were present. A work session was held on the budget proposed for fiscal year 2010. The budgeting session scheduled for February 6th was cancelled, with the Board planning to work on the budgets Feb. 10th.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

February 10, 2009

The Madison County Board of Supervisors met in regular session Tues., Feb. 10, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the January 30th, Feb. 3rd and 5th meetings were approved.

RESOLUTIONS APPROVED UNANIMOUSLY: EMS-2-09 – Michael Brown, Paramedic Specialist to full time 2-10-09 at \$39,380.49 (\$12.01/hr.) SO-2-09 – Accepting low bid of \$27,142.30 from Stivers Ford for replacement patrol car. SO-2-09 – Hiring James M. Green, part-time transport officer for Sheriff's Office at \$20.00/hr.

Jeff Nolan and Phil Clifton, representing the Madison County Development Group, visited with the Supervisors about their plans for filling the vacancy created by the resignation of Wayne Martens, C.E.O. of the Development Group. They explained that it is difficult to attract business at this time but expressed the importance of filling the position so that things are in place when recruitment opportunities arise.

The Board prepared a claim for Tom Johnston's payout in the amount of \$22,842.04 (\$23,791.00 in benefit time less \$948.96 for payroll adjustment).

The Board moved into a budgeting work session with Auditor Welch also present. After reducing proposed expenses and eliminating pay increases across-the-board, the figures proposed for the '09-10 fiscal year were turned over to the Auditor to prepare the appropriate notices for a public hearing to be held March 9th.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

February 17, 2009

The Madison County Board of Supervisors met in regular session Tues., February 17, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the February 10th meeting were approved.

Auditor Welch advised that Attorney Forsyth had received revenue for forfeited funds and is now requesting spending authority for camera equipment at the law enforcement center. Forsyth also has a bill needing paid for attorney fees on the Phoenix C & D Recycling case. The Board determined that the attorney fees should be paid at this time with the camera equipment being ordered mid-April after an amendment is processed. RESOLUTION AO-2-09 was unanimously approved – Transfer in Service Area 1 to increase the Co. Attorney's spending authority by \$8,000 and reducing the Court's spending authority by \$8,000.

Raymond moved to authorize the Chairman to finalize Ia. Individual Health Benefit Reinsurance Program 2008 Report. Weeks seconded and motion carried unanimously.

Engineer Hagan gave an update on Secondary Roads activities. He spoke briefly on the stimulus package application for \$600,000 he had submitted on the Cumming pavement overlay project. He said if the application is approved the project will proceed this year.

Denny Peterson met with the Supervisors. He recommended taking bids now for mowing County properties, i.e. Courtyard, Ambulance/LEC, DHS property and the County Yards area. The Board concurred. Peterson will proceed with advertising for the work to be done.

John Grush discussed fiscal year '10 State funding for mental health and advised that if funding cuts occur, decreased services would have to be considered.

Meeting adjourned at 9:49 a.m.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:	
General Basic	24,211.97
Supplemental	1,553.15
MH-DD Serv.	24,568.33
Rural Services	749.00
Sheriff's McDee	283.00
Secondary Road	139,029.19
Conserv. Sp. Res.	74.98
Local Option Tax	25.74
Assessor Appraiser Fd	1,000.00
Emergency Mgmt	552.96
Assessor Agency	200.56
Intergov – fuel	13,161.80
Empowerment Bd	<u>2,292.49</u>
TOTAL	207,703.17
Handwrittens -	\$9,160.89

February 24, 2009

The Madison County Board of Supervisors met in regular session Tues., Feb. 24, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the February 17th meeting were approved.

Raymond updated the Board on the Courthouse boiler project. OPN Architects had advised that the electrical deduct will be \$10,562.00.

Motion was made by Raymond to certify the annual Weed Commissioner appointment of Elton Root to the Iowa Dept. of Ag. Weeks seconded. Motion carried unanimously.

Engineer Hagan reported that another FEMA check (\$67,000) was received. He said that originally he had felt the larger damage sites would be contracted out. His thoughts now are that perhaps some of those projects could be done by his department.

John Blattner and Larry Schmitz of Financial Benefits met with Jeff Nicholl, insurance committee representative, and the Board. Blattner explained that this is the last year of a three-year guarantee for administrative costs. He reviewed the maximum, total fixed, and actual costs of the county's health plan. Blattner said the generic drug plan continues to work well. Blattner also reviewed the annualized specific premiums as submitted by several providers. Raymond said the self-insured plan is working well, but he asked for comparison costs for fully insured, partially insured, and third party plans etc. Blattner will submit the information requested.

The Board also addressed the **State Mandated** changes for employee dependent coverage. The **State mandates** that the employee health plan provides dependent coverage until age 25 as long as they are unmarried and living in the State of Iowa and allows coverage for dependents after the age of 25 as long as they are a full-time student and unmarried with no residency requirements. Nicholl explained that this would qualify as a taxable benefit and would be included in the employee's gross income and reported on their W-2. The Board determined this must be a **continuation** of coverage and would not apply to dependent children who have been dropped from the plan. The effective date of this **State Mandate** will be March 1, 2009, and the taxable benefit will be the cost of a single plan premium in effect at the time of the continuation. This amount may adjust annually based on the rate in effect each year. The Board unanimously approved RESOLUTION INS-2-09 addressing this **State Mandated** employee dependent coverage. Weeks moved that Chairman Acela be authorized to sign the health plan re-insurance contracts when they arrive. Raymond seconded. Motion carried unanimously.

The Board received the Auditor's Notice of Transfer - \$7,560.24 from Rural to Secondary Roads for January.

RESOLUTION APPROVED UNANIMOUSLY: EMS-2-09 – 18-month pay adjustment for James Skelton to \$40,167.69.

Sheriff Busch submitted information on a COPS grant which could benefit his department with 100% reimbursement of salary and benefits for a deputy for a three year period. Acela offered to work with Busch on the grant application. Busch also mentioned that several items in the storage area could be disposed of to provide usable space.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

March 3, 2009

The Madison County Board of Supervisors met in regular session Tues., March 3, 2009, at 9:00 a.m. after their attendance at the Department Head meeting which was held at 8:15 in the Board Office. Chairperson Acela called the Board meeting to order with Supervisor Raymond also present. Supervisor Weeks was excused from attending.

Minutes of the February 24th meeting were approved.

Acela read the responses from the union representatives for AFSCME (Secondary Roads unit and Courthouse unit) and Teamsters (Sheriff and Ambulance Departments) following the County's proposal that employees agree to forego the 7-1-09 wage increase this year in light of the current economic downturn. The unions declined the proposal because of the uncertainty of the economic conditions.

Engineer Hagan advised that the deadline for the five-year program is April 15th. Program review will begin at the March 17th Board meeting. Hagan said the County is still on schedule for portions of the Cumming Road to be overlaid using economic stimulus money (\$600,000) from the federal government. He said this will buy us some time on the Cumming Road because the County will have to shift focus to the north end of the Pitzer Road because of the heavy truck traffic. Raymond asked about adding a blacktop strip to the side of the Cumming Road for bicycles. Hagan said the cost of additional right-of-way for a bike lane would be extremely costly.

Sheriff Busch reported on the Community Oriented Policing Services (COPS) grant. Entry level salary/benefits are covered by the 3-year grant of newly hired officers. Busch will pursue the grant. He also displayed a WWII Japanese machine gun which has been stored at the Sheriff's Dept. for thirty plus years following a property seizure. Disposal of property at the Sheriff's Dept. was discussed and disposition of property will be studied.

Meeting adjourned at 10:22 a.m.

Joan Welch, County Auditor

Joan Acela, Chair, Board of Supervisors

Claim totals by fund:

General	48,112.84
Supplemental	4,505.79
MH-DD	65,621.85
Rural Services	23,333.17
Sec. Road	73,520.68
Conserv. Res. Enh.	8.97
Emergency Mgmt	462.95
Assessor Agency	304.11
Cov. Bridge Fund	2,323.00
Intergov-fuel	11,419.67
Gr. Health Ins.	7,334.24
Empowerment Bd.	<u>14,496.64</u>
Final Total	\$251,443.91
Handwrittens:	27,761.41

Monday, March 9, 2009

The Madison County Board of Supervisors met Monday, March 9, 2009, at 1:30 p.m. for a strategy meeting regarding the grievance filed by Tom Johnston, member of Teamsters Local 238, regarding leave time accumulations. Present for the strategy meeting were: County Attorney Forsyth, Labor Consultant Renee VonBokern, Amb. Director Davis, Sheriff Busch, and Supervisors Acela, Weeks, and Raymond. Pursuant to Chapter 20.17(3) Code of Iowa the meeting was not open to the public. At 2:00 p.m. the meeting moved to mediation status with the following people added to mediation process: Mediator Charlie Boldt, Tom Johnston, Teamsters Rep. Mike Stanfill, Steve Niblo, Gary Davis, and Angela Henry. This process involved Mediator Boldt working between the management and labor sides to determine if a compromise could be reached. The session concluded at 5:58 p.m. No action was taken.

Tues., March 10, 2009

The Madison County Board of Supervisors met in regular session Tues., March 10, 2009, at 9:00 a.m. Chairman Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the March 3rd meeting were approved.

The Board finalized correspondence to the State Auditor regarding their audit of fiscal year ending 6-30-08. Treasurer Collins and Auditor Welch also signed off on the correspondence.

Auditor Welch advised that the State Auditor's Office has offered to meet with the County to help correct a payroll procedure which would eliminate advance pay for the ambulance staff. Weeks also suggested that the County needs to proceed with some kind of plan to have reports and pay stubs reflect employee accumulated leave balances on a monthly basis. Weeks ordered a monthly report on leave balances, adding that once the current situation is corrected, the problem with excess balances will be eliminated. Raymond and Acela concurred, adding that if new software is needed the Auditor should proceed with the purchase so that the procedure can be in place by the end of April. Raymond said if necessary Solutions needs to be contacted to develop a custom program that will solve the problem.

RESOLUTION APPROVED UNANIMOUSLY: SO-3-09 - Hiring Deputy Sheriff Kory A. Heckstein at \$17.38/hr.

A meeting was scheduled for Friday, March 13th to take action on the proposed '09-10 fiscal year budget and on elected official salaries as recommended by the Compensation Board.

Raymond moved to amend today's agenda to provide notice of the Board's attendance at the Farm Bureau Meeting at 8:00 p.m. tonight at the Farm Bureau Office to present the proposed budget for fiscal year '09-10. Weeks seconded. Motion carried unanimously.

The Board recessed to allow travel time to the CCS meeting in Boone at 12:00 Noon.

Joan Welch, Auditor

Joan Acela, Chairperson, Board of Supervisors

March 13, 2009

The Madison County Board of Supervisors met in special session Fri., March 13, 2009, at 8:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Raymond moved to accept the recommendation of the Compensation Board regarding salaries for elected officials beginning July 1, 2009 as follows: 2% increase for County Supervisors to \$26,492.84/yr.; 3% increase for the Recorder, Treasurer, and Auditor to \$43,624.26/yr. each; 0% increase for Sheriff (remains at \$56,930.14/yr.); and 2% increase for County Attorney to \$72,045.50/yr. Weeks seconded. Motion carried unanimously.

Motion was made by Weeks to approve the FY'09-10 budget as presented at the budget hearing held on March 9, 2009. Raymond seconded the motion which carried unanimously. Action to appropriate funding for the '09-10 budget will be taken before July 1, 2009. The Board discussed how to implement the employee lay-off or furlough to offset the wage increase so wages will not change from the current fiscal year wages. Department officials were also present for the discussion. They suggested several options for the Board to consider on whether to stagger schedules during the lay-off/furlough period or to close the Courthouse on scheduled days. The Board also felt this year the Secondary Roads Dept. may remain on a five-day work week rather than working four ten-hour days.

The Auditor advised that apparently many years ago there was a law change on withholding IPERS for part-time employees. It appears that those withholdings were not made for a few part-time employees back then. Auditor Welch advised the matter needs researched for correction.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

March 17, 2009

The Madison County Board of Supervisors met in regular session Tues., March 17, 2009, at 9:00 a.m. Chairman Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of March 9th, 10th, and 13th meetings were approved.

Raymond reported on a recent Lake Commission meeting. Acela reported that Walt Libby, local historian, would like to apply for funding from the Community Foundation to research Madison County history during the Civil War era (i.e. Underground Railroad). He would like the County to serve as the fiscal agent. The Board will take the request under consideration. Acela also advised that she has been working on an IWD grant to try to put computer equipment in the County to access Iowa Workforce Development Training. Acela also read the response from the Board of Health regarding pay adjustments effective July 1, 2009. The Board of Health recommended that wages for the Public Health be frozen at the 7-1-08 rate in light of the country's current economic situation.

The Board received the Auditor's Transfer Notice: \$17,087.04 from Rural Basic to Sec. Rds.

Acela reported on progress with the COPS grant application. Acela said SICOG has offered to assist the County in the process. Raymond and Weeks agreed with Acela's suggestion to have SICOG work with Sheriff Busch on the application.

Phil Sickles of Owen King Co. met with the Board to discuss options for preserving, recreating, or laminating some of the original record books in the Auditor's Office which are deteriorating badly. He said there were about 17 minute books in need of repair as well as 11 real estate books and 10 transfer books. The cost would run about \$405/book for microfilming and conversion. Treasurer Collins expressed interest in other available options which could help eliminate storage problems in the Courthouse. Collins said there are many tax books in the basement needing attention. Acela asked about grants available for this type of project. Sickles said some grant funds may be available through the State Historical Society. Weeks suggested getting the mentioned 38 books microfilmed now at \$105 each and plan for conversion a few at a time. Raymond said he knows the books need attention, but questioned the expense at this particular time because the Board has asked of departments and employees to cut costs where possible. Weeks said the County is letting ancestors and history down, by not taking care of these records. He said he would rather the books be preserved as they cannot be replaced, rather than to buy a new grader. Raymond moved to proceed with recreating three of the most critical books now and wait to microfilm the 38 books needing attention. Weeks seconded. Discussion followed. Welch showed that some books that have been rebound because the roller storage cabinets wear on the books as they are used. The motion to recreate three books at this time failed unanimously. Raymond suggested that the Genealogy Society be contacted for input into the matter. He also suggested that other options should be investigated. Weeks agreed adding that a committee should be created to look into the situation. He cautioned that the matter should not be dropped.

Engineer Hagan advised that a bridge on the quarry haul road (Ivy) in Madison 4. The consultants performing the bridge inspections located a bow in the 12x12 solid timber under

the bridge. He said it would be closed for at least 30 days before repairs can be made. Raymond suggested that after the bridge is repaired it be signed one lane with a 10 mph speed limit. Hagan estimates the repair costs at \$20,000. He said they may even be able to put in a big pipe instead.

Weeks moved to approve the Agreement to Blade Private Drive for Chip See, Walnut Twp., Section 15. Raymond seconded. Motion carried unanimously.

RESOLUTION APPROVED UNANIMOUSLY: SR-3-09 Amending the current 5-year Construction Program to allow for use of \$600,000 in Economic Stimulus funding and \$250,000 Farm to Market funds on Cumming Road. Hagan said the work to be done will be stretches of approximately five miles of overlay patches. The Board also unanimously approved the Agreement for the Federal Highway Stimulus Program Project between Madison County and the IDOT, Project No. ESFM-CO61 (83)-5S-61 HMA Resurfacing, at various locations on County Highway G4R, Cumming Road.

The Engineer and Supervisors held initial discussions on the five-year program for construction for Secondary Roads. Hagan said the program is basically the same as the plan approved in '08. Acela asked about the opportunity for the public to have input on the plan. Raymond was concerned that a public hearing could be interpreted that there is funding for more hard surfacing. He said we cannot keep up with maintenance on what we have and need to concentrate on repairs to existing surfacing as funding allows. Acela said she is not necessarily opposed to the 5-year plan, but is always interested in public input. Weeks said he would not favor bonding for money to pave or repair roads like some surrounding counties. Raymond commented that the bridge consultants may find that other bridges need immediate attention, and he asked how those would be funded. Hagan said that either rock or equipment would have to go, or project priorities would have to be shifted. Hagan said the deadline is April 15th for the 5-year program. Discussion on the program will continue next week.

The Board and Department Heads viewed a presentation by Brandi Kanselaar for updated programming that would track employee accumulated leave times. The Board said whatever program is used will be standard for all departments and will assure that benefit overages do not occur. Secondary Roads uses a system that is also a possibility. The Board said they would like Departments to review both systems and be prepared to provide comments at the April 7th Department Head meeting. Acela reported that the issue was listed by the State Auditor as an item that the Board needs to address, and that this Board is anxious to correct the situation.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund

General Basic	73,821.91
Supplemental	4,333.66
MH-DD Serv.	66,572.09
Rural Serv.	1,246.95
Sec. Road	38,466.39
Co. Consv. Res.	34.93
Assessor's Appraisers	1,000.00
Co. Assessor Agency	81.15
Intergov. Fuel	9,621.47
Empowerment Bd	<u>18,688.31</u>
TOTAL	\$213,866.86
Handwritten Disb. -	\$35,258.05

March 24, 2009

The Madison County Board of Supervisors met in regular session Tues., March 24, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the March 17th meeting were approved.

Raymond reported that while stimulus and FEMA funds may increase revenues in some areas, the increase in expenses may be hard to maintain in the future. DCAT funds have been decreased which caused a \$55,000 family support program to be eliminated. Raymond reported that a sink hole has developed on the northwest corner of the Courtyard. He recommended that it be checked out and possibly dug up to correct the problem. Raymond was authorized to contact Herr Plmbg. to look into the matter. Raymond added that there is a problem with a sump pump in the basement. Accurate Mechanical has submitted a bill for about \$6,000 for furnace thermostat and trap inspection and replacement.

Weeks agreed with Raymond about funding for service providers. He said that funds to Empowerment was cut and may have to be cut again.

Weeks also advised that with the prospect of a fourth hog confinement going in on the Pitzer Road, many residents in that area have started contacting the County Supervisors to get the project stopped. Weeks said that since State regulations prevent the County from local control from animal feeding operations, the residents should contact their State Legislators. Raymond agreed, and suggested that concerned residents be encouraged to attend the local State Legislator's forum this Saturday.

Acela reported on programs and services through Central Iowa Regional Housing Authority as well as mental health services for county residents provided by Crossroads.

The Board reviewed bids received for mowing at the Courthouse, LEC/Amb., DHS, and Secondary Roads properties. Total bids per mowing were: B&B Lawn Care - \$189; Keep It Green Lawn Service - \$215; Dave McDonald - \$115; Block Stone & Landscaping - \$200; High Definition Lawn Service - \$270; Hewlett Quality Lawn Care - \$170; Chestnut Lawn & Landscape - \$140; Johnston Lawn Care - \$220; Jason Drake - \$50.00 for Sec. Roads site only; All Seasons Outdoors, LLC - \$180; Hosanna Lawn Serv - \$190; and MBM Landscaping - \$245. Motion was made by Raymond to accept the low bid from Dave McDonald for mowing and for Weeks to make arrangements for fertilizer/weed control by a licensed applicator for the Courtyard and LEC/Amb. Sites. Acela seconded. Motion carried unanimously.

At 9:37 a.m. the Board held a public hearing on the Mental Health Management and the Strategic Action Plan. John Grush explained that the Strategic Action Plan which establishes goals and objectives is updated every three years. The Mental Health Management Plan determines operational procedures for mental health services. The hearing closed at 9:44 a.m. No public comment was submitted. Weeks moved to approve both the Mental Health Management Plan as well as the Strategic Action Plan. Raymond seconded and motion carried unanimously.

Brenda Hollingsworth asked if the County would consider being fiscal agent if a grant is received for a temporary part-time staff person to proceed with the downtown assessment project. The Board agreed to provide a letter of support for the Chamber's grant application. They will visit with the Auditor about the fiscal agent request.

Raymond moved to authorize the Chair's signature on the DHS document designating Crossroads as the community mental health center on a contract basis. Weeks seconded. Motion carried unanimously.

Raymond moved to submit Joan Acela's name as privacy officer for HIPAA on the Health Plan Authorized Representative Designation. Weeks seconded. Motion carried unanimously.

Auditor Welch discussed the need for a budget amendment. When final figures are submitted by department official the Board will set a date for the hearing to amend.

Engineer Hagan met with the Board for continued discussion on the 5-year construction program for Sec. Roads. Following discussion Weeks moved to approve the 5-year construction program which includes patching/partial resurfacing of Cumming Rd in 2010, bridge replacement in Monroe 12 in 2010, and three erosion control sites in 2010. In 2011 plans include pavement replacement on north end of P53, bridge replacement in Webster 34 and Grand River 3. In 2012 plans include bridge replacement in Monroe 35. In 2013 plans include resurfacing Peru paving. In 2014 plans include bridge replacement in South 9 and Monroe 17 and seal coat repair on Bevington Park Road. Raymond seconded. Discussion followed. Motion carried unanimously.

RESOLUTION APPROVED UNANIMOUSLY: SR-3-09 – Temp. closure for bridge repair on Ivy Avenue, Madison Sec. 4.

Hagan also advised that they are working on several road vacations and will be scheduling hearing dates soon.

Renee Von Bokern met with the Board for discussion on the mediation issue to address the grievance filed regarding negotiated leave time accumulations. Weeks moved to close the meeting pursuant to Chapter 20.17(3) Code of Iowa to discuss the mediation of the grievance. Raymond seconded and motion carried unanimously. Session closed to the public at 11:05 a.m. Amb. Director Davis was also present. The discussion ended at 11:47 a.m. The Board returned to open session and adjourned the Board meeting.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Mar. 31, 2009

The Madison County Board of Supervisors met in regular session Tues., March 31, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the March 24th meeting were approved.

Weeks reported that he would be working with Auditor Welch during the next month to address changes to the payroll program, resolving an issue with IPERS for part-time ambulance dept. staff employed in the early 80's, eliminating advance payroll, and continued research on preservation of records. Raymond said there is a possibility that some of the recent \$6,000 bill from Accurate Mechanical may be covered under the maintenance agreement with them. He will continue to research the matter. Raymond also said the sink hole in the Courtyard (inside northwest area) is being addressed.

Raymond said John Horton, Master Griller from Earlham, asked permission to set up a vendor stand on the Peru Secondary Road Shop site during the RAG-BRAI event. Raymond was concerned that it may conflict with activities planned by the City of Peru. Weeks asked what the Board would tell others who may ask to use the county's property. Acela said we need an application/policy for use of county property. Raymond suggested that Horton should contact Peru officials to coordinate with their events. Weeks and Acela agreed that working with Peru would be important.

Raymond said that the RC&D Board is still struggling financially. He said that unless more grants are approved, they may not be able to function after six months or so.

Acela reported that last week she had attended a meeting of rural residents concerned about additional hog confinements being established along the Pitzer Road and surrounding areas. She said the group was encouraged to make contact with State Legislators on the matter.

RESOLUTION APPROVED UNANIMOUSLY: AO-3-09 – Transfers within Service Areas: Increase Envir. Health \$8,000 and reducing DeCat Grant by the same; Increasing Public Health Nurse by \$7,000 and reducing Home Health Care by the same; Increasing Auditor-Elections by \$1,400 and reducing Recorder by the same; increasing the Supervisors by \$5,500 and reducing Insurance (tort) by the same.

Engineer Hagan discussed the need for a budget amendment. Hagan also reported that northeast of St. Charles (South 12) a culvert had to be closed. He said his department is working to correct the problem. Hagan said the bridge inspection project has resulted in a recommendation to lower the weight limit postings on about 10 bridges.

Hagan submitted RESOLUTION SR-3-09 setting a hearing on the proposed road vacation and abandonment of one mile in Douglas Section 31/32 for Tues., April 14, 2009, at 9:15 a.m. The Board unanimously approved the Resolution calling for a hearing on the proposal.

The Board addressed the Chamber's request that the County serve as fiscal agent on two grant applications currently underway. Auditor Welch agreed that her office could provide that service as fiscal agent. Weeks moved to authorize that the County serve as fiscal agent

on two grant applications submitted by the Chamber. Raymond seconded the motion which carried unanimously.

Permit Applications submitted by the Chamber for use of the Courtyard were unanimously approved: Community Band Concert Series June 4, 11, 18, 25, and July 2 & 9th, for Festival of Lights November 27, 2009, and for the Covered Bridge Festival October 9th, Oct. 10, and Oct. 11th.

Pat Randol, representing the Farmers Market, also submitted a permit application for the Market to use the Courtyard Saturday mornings from May 16th through Oct. 3rd. Randol advised that vendor parking on the square will not be allowed and vendors will provide their own seating rather than using the County's benches. Raymond said the group should rotate lawn areas used to prevent worn spots in the grass which has been re-seeded. Weeks said this should include using the south side of the courtyard. The application to use the Courtyard was approved by the Board. Randol asked if arrangements could include a food vendor with a parking spot reserved in the street. The Board expressed concerns about this request, and advised that they did not have jurisdiction over reserving areas on the City's streets. The Board advised that the food vendor request is not addressed at this time.

County resident Don Clouse expressed concern about the condition of the Peru Road. He said that BRAMCO and RAG-BRAI's use of that route could really create problems for the County. Engineer Hagan explained that he had already relayed that message to the RAG-BRAI Committee, but they said that was the route they were taking. Clouse also discussed needed repairs at the bridge at Peru.

The Board, Jeff Nicholl, and Auditor Welch met at the Engineer's Office to review the payroll programming used by the Secondary Road Department. The Board agreed that the programming would be applied to payroll for a limited number of Courthouse employees on a trial basis to determine its suitability for all County staff.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	15,564.05
Supplemental	1,499.72
MH-DD	9,718.33
Rural Services	1,641.49
Sec. Road	45,477.76
Assessor's Appraiser	5,649.53
Emergency Mgmt	314.47
Assessor Agency	320.47
Intergov. – fuel	9,607.72
Empowerment Bd	<u>1,806.22</u>
TOTAL	91,599.76
Handwrittens	32,077.88

April 7, 2009

The Madison County Board of Supervisors met in regular session Tues., April 7, 2009, following the Department Head meeting held earlier in the Board Room. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the March 31st meeting were approved.

Raymond reported that the well or cistern located on the inner northwest corner area of the Courthouse lawn will be backfilled, and that they are still trying to determine exactly what it had originally been used for. He is still working on the disputed billing submitted by Accurate Mechanical. Raymond also said that Master Grillers will be in contact with Peru officials to coordinate setting up with other vendors in their park during the RAGBRAI event rather than to use the Secondary Roads shop site. Raymond reported that he had received comments about the condition of the seal coat from Truro to Clarke County. He expressed concern with the durability of seal coat projects in the County.

Engineer Hagan reported that some patching would be done on the Truro to Clarke County strip as well as on the Bevington Park Road at the same time as the Cumming Road project. Hagan said that work on the bridge on Walnut Trail northeast of Truro has been done by the county crew. The bridge on Ivy Trail should be done today. Raymond asked that speed reduction signage be installed at the bridge. Hagan advised that Federal requirements for bridge inspections have changed since the bridge collapse disaster in Minneapolis. Brian Fairholm is taking the inspection course and is able to inspect new construction. Hackett and Hagan will have to take a two-week course also. He said that in the meantime it is working well to contract for the inspections.

The Board unanimously approved the Work Agreement for Dennis Cribbs.

Auditor Welch discussed the upcoming budget amendment. The Board set the hearing date for April 21st at 10:00 a.m. Welch also discussed the price quotes received for actuary on GASB 45 which relates to Cobra, retirees, etc. for insurance purposes as required by the State. Raymond will review the information received with the Auditor.

RESOLUTIONS APPROVED UNANIMOUSLY: SPV-4-09 – Appointing Joan Acela as alternate representative on the CIRHA Board. SO-4-09 - \$0.04/hr. increase for Gary Davis. SO-4-09 - \$0.04/hr. longevity increase for Steven Niblo.

Jeff Nicholl and Weed Commissioner Root met with the Board to discuss the rates for contract services for mowing noxious weeds on private property. The Board concurred that ads should be run for the contract services. They also discussed roadside mowing. Hagan said they will be mowing all roadsides once during the season, and twice on paved surface roads. Raymond felt that maintainers should monitor roadsides in their area for noxious weeds. Acela contended that some roadsides need more attention than others and suggested that problem areas be mowed twice. Weeks said he would rather the money be spent on road surfacing than on mowing weeds. Hagan said he would have to hire part-time help if it is decided that mowing should be done twice a year. He said that would probably cost less than \$10,000. He said they have three mowing units in the department. Weeks said that mowing in the fall helps prevent snow from drifting across roadways. Acela still maintained that

roadside mowing should be done twice a year. Hagan will submit an estimate for mowing costs at the next meeting.

The Board unanimously approved WD-4-09 establishing dates for destruction of noxious weeds. The destruction dates will be published in the official newspapers.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chair, Madison County Board of Supervisors

April 14, 2009

The Madison County Board of Supervisors met in regular session Tues., April 14, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the April 7th meeting were approved.

Weeks moved to amend the agenda to provide time for Assessor Walser to give a report on agricultural assessments. Raymond seconded. Motion passed.

Raymond reported that two quotes were received on the well plugging project located on the inner northwest corner of the Courtyard. The Board debated the benefits of repairing the 28' deep well so it could be used for watering the lawn and shrubberies versus plugging the well to eliminate any potential liability. Weeks said if the well is kept it should be dug back into the Courthouse so it could be operated from inside the building. Acela said that after the well had been pumped down it had recovered nearly 20' overnight. She thought it could save money to use it rather than having it plugged and have to pay for water to water the lawn. Weeks asked for figures to install a submersible pump and to run a line into the building. Raymond will submit that information at the next meeting.

The Board unanimously approved RESOLUTION SPV-4-09 authorizing implementation of the Federal IRS requirements pertaining to "Taxable Fringe Benefits" effective July 1, 2009. Auditor Welch advised that it will be up to department heads and employees to declare the benefits according to the Benefit Guide.

The Board received the Settlement Agreement between the County and Teamsters Local 238 on the Grievance filed by Tom Johnston regarding accumulated time above contract maximums. In summary, all parties agree that in the future the contract provisions regarding maximum accumulations of time off will be strictly adhered to with any amounts above the maximums specified being forfeited. Lump sum amounts agreed to are: Jim Ascione - \$1,048.95; Gary Davis - \$177.60; Kate Frank - \$221.33; Cindy Morrison - \$1,508.47; Angela Henry - \$2,048.26; Nicole Bond - \$65.33; Betsy Snyder - \$408.30; Steve Niblo - \$1,821.20; Becci Berry - \$302.12; Billy Hosch - \$451.88; and Tom Johnston - \$6,095.64 and \$4,050.90 in pro-rated vacation (This is in addition to the \$23,791.00 already claimed for Johnston). The Board unanimously agreed to the Settlement Agreement as negotiated.

RESOLUTION AO-4-09 – approved unanimously to transfer within service area 8: Increase the Auditor – elections by \$770 and decrease the Recorder by same amount.

At 9:23 a.m. the Board held a public hearing on the petition for a road vacation in Douglas 31/32, legally described as "That part of a county highway resolved by the Madison County Board of Supervisors on January 20, 1866, in Road Record Book A, Page 276, on file in the Madison County Engineers Office, Madison County, Iowa, located in the East Half of Section 31 and the West Half of Section 32, Township 76 North, Range 28 West of the Fifth Principal Meridian, Madison County, Iowa, vacation of said county highway centerline described as follows: Commencing at the northwest corner of the Northwest Quarter of said Section 32; thence Southerly 43 feet to the south right of way line of a Madison County

highway and the point beginning; thence Southerly along the said county highway centerline approximately 5081 feet to the termination of said county highway centerline at a point on the northerly right of way of the State of Iowa highway located approximately 150 feet northerly of the State of Iowa highway centerline. In addition to Supervisors Acela, Weeks, and Raymond, Engineer Hagan attended the hearing. Other interested citizens in attendance were Helen Jackson, Vince & Vicki Jackson, John Spera, Attorney Jim VanWerden, Don Bolton, Wayne Carter, Randy and Karen Zeutenhorst, and County Attorney Julie Forsyth. Hagan reviewed the proposed road vacation site. He explained that there is no occupied homestead located on the Lotz property and the vacating and closing of the road will not landlock the abutting land. Bolton and VanWerden submitted an objection and claim for damages as Trustees of the Mary F. Lotz Trust, stating no funds to hire a surveyor to determine the property line nor funds to fence the property line were available. They also stated that the Highway 92 "restricted access" highway is their only access to the property. The initial petition requesting the road to be vacated did not include signature by the Trust. Bolton explained that as Trustees of the Lotz Trust they were not opposed to the road vacation, but they were concerned about the fencing and surveying that would be required. The hearing was closed. Raymond moved that the requested road vacation be approved and the County will mark the section line and a closure could be placed at each end for a year or so. He said if gates are installed it will not be at the County's expense. He added that the County would remove brush and trees from within right-of-way and pile on the adjoining land, and would shape the right-of-way to a suitable farming condition. The adjoining landowners will remove existing fence and posts prior to the county clearing and shaping the right-of-way. Landowners will also allow the county to pile brush and trees on their property. Weeks seconded the motion which carried unanimously. Engineer Hagan said that both landowners at the south end of the strip will have access from Highway 92 to the corners of their property.

Assessor Walser reported on affects to ag land assessments as a result of the State's order for agricultural land value increase of 46% and the estimated increased revenue of less than 1% when taxes are paid in September 2010 and March 2011.

At 10:42 a.m. Attorney Jack Hearn, Attorney Forsyth, and Jeff Nicholl met with the Supervisors to discuss strategy in the litigation on the Phoenix case (dumping site on Danny Patterson property). Raymond moved that the session be closed pursuant to Chapter 21.5 (1.c.) Code of Iowa. Weeks seconded. Motion carried unanimously. The Supervisors, Hearn, Forsyth, and Nicholl remained in closed session until 11:15 a.m. at which time the Board unanimously agreed to return to open session. No action was taken by the Board on the upcoming Court case with Phoenix C&D Recycling, Inc.

Meeting adjourned at 11:16 a.m.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	29,642.91
Supplemental	271.66
MH-DD	25,530.30
Rural Serv.	1,998.60
Sheriff's McDee Fund	4,915.00
Sec. Roads	72,996.39
Assessor's Appraiser	740.00
Emergency Mgmt	77.01
Co. Assessor	1,870.40
Intergov. – fuel	13,374.50
Empowerment	<u>3,399.93</u>
TOTAL	154,816.70
Handwrittens:	51,825.55

April 21, 2009

The Madison County Board of Supervisors met in regular session Tues., April 21, 2009, at 9:07 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the April 14th meetings were approved.

Wayne Martens reported that he continues to handle matters for the Development Group until his replacement is hired. He also gave an update on the County Leadership Institute Program and other projects he is involved in.

Weeks read from Board minutes going back to 1995 when Supervisors took initial action on the shared roadway sign project beginning on the Cumming Road. He said that Supervisors then agreed that it was the Board's intent that the Shared Roadway marked route would be approved for that time, but the bicycle club should be encouraged to develop their own routes off the Secondary Road right-of-way in the future. Weeks reported that the first signs were installed on G4R in 2000.

Raymond reported that Koester Construction, head contractor on the boiler installations at the Courthouse, has exceeded all expectations in performing the installation project. They are now working on an energy rebate because of the increased efficiency rating. Raymond also reported that he is working with Accurate Mechanical on their bill which will be reduced by 20% (\$1,053) for replacement of the valves on the heating system. Raymond said that an estimate of \$2,420 was received to install a pump and repair the well located on the inner northwest area of the Courtyard. If a problem arises drilling back into the Courthouse wall the cost may be a little higher. Raymond said plugging the well would run over \$4,000. Raymond then moved to amend the agenda to include action on the disposition of the well project. Weeks seconded and motion carried. Weeks moved to accept the estimate of \$2,420 to install a pump in the well with a line run back into the Courthouse with a shut-off on the inside of the building, knowing that depending on the drilling involved, the cost could increase. Without a second to the motion, the Board unanimously agreed to proceed as moved. Weeks said the water test results have not been received yet. Weeks and Acela agreed that Raymond should proceed with oversight of the project.

Acela said the Monumental Park Restoration Committee has made a lot of progress on their project at very little cost to the County.

The Board received the Auditor's Notice of Transfer: \$598,682 from Rural Basic to Secondary Roads.

RESOLUTIONS APPROVED UNANIMOUSLY: EMS-4-09 – One year anniversary increase for Joshua Ledoux, Paramedic Specialist to \$39,872.49. SPV-4-09 – Repayment of loan in the amount of \$65,000 from General Basic to L.O.S.T.

Resolution BOH-4-09 to hire a part-time homemaker was withdrawn for action.

RESOLUTION approved unanimously - SR-4-09 – temporary closure for bridge repair on 330th St. in Section 25 of Ohio.

The Board performed an unannounced audit of certificates of deposit held in the Treasurer's Office. The State Auditors have recommended the audit be conducted to comply with normal accounting practices.

Phil Bussanmas expressed concern about the shared roadway signs along hard surfaced roadways in the county.

At 10:06 a.m. the Board held a public hearing on the proposed budget amendment. The amendment provided for an increase of \$160,000 in Service Area 1; \$39,500 increase in Service Area 6; \$755,946 increase in Service Area 10 and \$20,219 decrease in Service Area 7. At 10:22 a.m. the hearing closed. Dave Braga asked for comments on the proposal to increase the County Attorney's budget by \$150,000 for the litigation involving the law suit with Phoenix C&D Recycling. Auditor Welch said that during the last fiscal year and the current fiscal year nearly \$294,000 has been spent on the lawsuit of which \$85,000 has been expended out of this year's budget, with approximately \$30,000 in bills yet to be processed. Welch said the Attorney's original budget for outside legal expenses is only \$50,000. Motion was made by Raymond to approve the proposed amendment as published. Weeks seconded and motion carried unanimously. RESOLUTION AO-4-09 – was passed unanimously which set appropriations in accordance with the amendment.

Auditor Welch reviewed the March 31st fund balances with the Board. They will continue to monitor the accounts.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

April 28, 2009

The Madison County Board of Supervisors met in regular session Tues., April 28, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisor Weeks also in attendance. Supervisor Raymond was excused from attending the meeting.

Minutes of the April 21st meeting were approved.

The meeting adjourned following approval of claims.

Joan Welch, Auditor

Joan Acela, Chair, Board of Supervisors

Claim totals by fund:

General Basic	85,338.26
Supplemental	8,590.43
MH-DD Services	53,366.39
Rural Services	946.88
Sec. Road Fund	88,514.96
Co. Conserv. Sp. Res.	88.57
GO Bond – jail	63,960.60
Assessor's Appraiser Fund	643.28
Emergency Management	305.55
Co. Assessor Agency	1,232.39
Cov. Bridge Fund	2,320.29
Intergov-fuel	11,742.26
Empowerment Board	<u>19,767.96</u>
TOTAL	336,817.82
Handwrittens	73,010.28

May 4, 2009

The Madison County Board of Supervisors met in special session Monday, May 4, 2009, at 1:30 p.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Marlis Gaston and Andy Nielson of the State Auditor's Office met with the Board and Auditor Welch at the County's request to assist the County in developing a revised payroll procedure for Ambulance Department personnel. Ambulance Director Davis and Ass't. Engineer Hackett were also present. A solution to correct advance payroll for that department was determined and Nielson will submit a written plan for the necessary changes.

They also discussed how furloughs could be implemented after information on fund balances is received.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

May 5, 2009

The Madison County Board of Supervisors met in regular session Tues., May 5th, at 9:00 a.m. following the monthly department head meeting held at 8:15 a.m. this date. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also in attendance.

Minutes of the April 28th meeting were approved.

Jerry Mease of EMC submitted a quarterly report of claims activities. He advised of only one claim during the first quarter of '09. He advised that renewal time would be coming up soon. He asked if the Board wanted any changes in how information would be submitted and will work with the Chairperson on the presentation.

The Board discussed a recent article about the lawsuit between Phoenix C&D Recycling and Metro Waste. The Court ruled in favor of Metro Waste in dealing with the same material that Phoenix C&D Recycling has been dumping in Madison County.

Weeks advised of the possibility that S.I.R.F. and Innovative Industries will be merging in December of '09. He said that both entities are struggling financially, but will evolve into a stronger service provider when forces are joined.

Acela reported that Todd Brown had represented Madison County on the Madison County Leadership Program. Brown gave a brief update on the nation's H1N1 outbreak. He also explained the Code Red Emergency Notification System. The Emergency Management Commission has approved purchase of the system which will provide immediate notice by phone to residents of emergency situations.

Acela reported that the unannounced cash count was performed, as recommended in the State's audit as a sound auditing practice, in the Treasurer's Office at 8:00 a.m. this date. Acela also commented that the HIPAA update meeting held this morning during the Department Head meeting was well received. The update meets another requirement that the County has now met.

Engineer Hagan reported on the very detailed national bridge inspection course that he and Mike Hackett had attended the past two weeks. He said that contracting the inspections to be done may still be part of his budget since the new regulations, which came about because of the Minneapolis bridge collapse, require much more enhanced and time consuming inspections. Hagan also brought up the four-10 hour day option for his department which has been part of their schedule for several years. He said that typically this occurred in mid-May through most of August. Weeks said that since the County has not determined implementation dates for furloughs, and with rain days, there could be a possibility that would reduce the work week to three days. He said that with the amount of work the Engineer has presented, he favored continuing the five-day work week. Hagan said that with the work needed done this summer, five 10-hour days could be helpful. Acela suggested furloughs later in the year. Raymond said that since the union contracts provide for lay-offs rather than furloughs, the Supervisors could offer furloughs but if the unions do not agree, lay-offs would be in place rather than furloughs. Hagan said that probably 99% of his department prefers the four-10 hour day schedule. He said the advantage to the County would be one less trip to the job site and back. Weeks said that until fund balances at the end

of June are determined, no decision can be made on furloughs/lay-offs. Raymond said there is more work scheduled this year than normal. Hagan agreed. Raymond said that based on that, maybe the normal five-day work week would make sense. The Board unanimously agreed that the four-ten hour day schedule would not be implemented this year. Acela said she hoped more mowing could be done with the five-day schedule.

Hagan said an additional \$200,000 in stimulus money will be received by the County over the next two years.

Michele and Travis Smith of Physician's Claims Company (PCC), Inc. met with the Board to give an overview of the billing services provided by their company. Following their presentation it was determined that Amb. Director Davis will have PCC review the County's billing/collections to estimate how this could help increase revenues for that department.

Jeff Nicholl gave a brief update on revised draft comprehensive plan proposed by West Des Moines. He advised that the changes did not include additional Madison County areas but did include land use changes.

RESOLUTIONS APPROVED UNANIMOUSLY: TO-5-09 – Authorizing remission warrants for two mobile homes formerly located at Sunrise Trailer Court (VIN #ZWK70143294 for \$148.00 and VIN #N034389X for \$174.00) TO-5-09 – Authorizing remission warrants for three mobile homes formerly located at Sunrise Trailer Court (VIN#0510787053 for \$74.00; VIN#202674C2298 for \$74.00 and VIN#0510766994 for \$74.00). TO-5-09 – Authorizing a remission warrant for a mobile home formerly located at Maple Leaf Trailer Park (VIN#52104282 for \$76.00). BOH-5-09 – Hiring Jennifer Baker, part-time Public health Homemaker. SO-5-09 - \$0.04/hr. longevity increase for Kathryn Frank, Dispatcher/Jailer. SR-5-09 – Temp. closure for bridge repair in Penn 13/14. SO-5-09 – Hiring Paul Welch as part-time transport officer at \$20.00/hr. effective 5-1-09.

John Grush submitted the service agreement between Madison County and Crossroads Mental Health Center effective July 1, 2008 through June 30, 2009. Grush advised that he has requested that the number of units of service be spelled out in the next contract. Weeks moved to authorize Acela to finalize the contract. Raymond seconded. Motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

May 12, 2009

The Madison County Board of Supervisors met in regular session Tues., May 12, 2009, at 9:05 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the May 4th and 5th meetings were approved.

Weeks reported on the progress with the basement restrooms project. He said walls and floors are being scraped and will be repainted. A sink will be replaced and leaks will be repaired in the stairwells. Two doors will be replaced. The Board agreed that L.O.S.T. funds will be used on the project. Weeks said that restrooms on 2nd and 3rd floor will also need to be painted.

Raymond said he is working with John Grush on a project at the DHS building.

Acela reported on a meeting she had attended at the Des Moines Waterworks. She said they would be able to provide water to Winterset, but the costs could be prohibitive. This will be discussed at the Lake Commission meeting May 13th.

Acela also submitted the notice provided by the State Auditor advising of the changes in the bi-weekly pay checks for the Ambulance Department which will correct the method of payment. This is in accordance with Chapter 91A Code of Iowa.

Engineer Hagan submitted RESOLUTION SR-5-09 setting a hearing date of May 26th for a proposed road vacation, less than ¼ mile of Level B surface, in Grand River Section 29. The Board unanimously approved the resolution calling for a hearing.

Motion was made by Raymond to approve the contract with Henningsen Construction, Inc. in the amount of \$892,817.88 for 3.33 miles of HMA resurfacing in various locations on Route G4R (Cumming Road), adding that a request be made that the project be done before Covered Bridge Festival. Weeks seconded. Motion carried unanimously. Economic stimulus funding will be used on the project. The Bevington Park Road and Truro blacktop will also be spot patched, either by Henningsen or Des Moines Asphalt. Weeks seconded and motion carried unanimously.

Raymond moved to approve the Agreement to Blade a Private Drive for Arlene Johnson, 1762 137th St., Earlham, Iowa. Weeks seconded. Motion carried unanimously.

Hagan said the plans are done for the pipe project (Walnut Trail) north of St. Charles. The Board approved the plans. A June 10th letting is scheduled.

Acela advised she requested additional information regarding the five 8-hour days vs. the four 10-hour days work schedule for Secondary Roads. She said that trip time could save the County about \$10,000. Acela said that Hagan and Parker reported that labor-wise the amount of work done is about the same, but it costs more money in trip time for a five 8-hour day work schedule. She said that based on the statistics provided to her she would support four 10-hour work days. Weeks said that with the number of projects carried over from last year's flooding, and the routine work planned for this year, he agreed with Hagan's comment

that five 10-hour days should be considered even if it is just for one month. He said until the year end fund balances are submitted the Board cannot and should not make any decision on furloughs or changing work schedules. Raymond asked for figures on what the costs would be for five 10-hour days.

Wendy Muir of the U.S. Census Bureau explained the importance of the 2010 census and asked the County assist with informing the public about the census through the County's website. The Board agreed to work with the Census Bureau on their project.

Sheriff Busch advised that the copier shared by his department and the Police Department has to be replaced. He had received a quote from M & M for a used machine. The Board asked that quotes be obtained from other vendors as well.

Raymond advised he had met with other County officials, John Blattner, and a representative from First Administrators regarding the County's flex plan. He said that an amount of money, maybe \$6,000, will have to be taken out of the health fund to establish a fund to get the plan running smoothly.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:

General Basic	67,512.19
Supplemental Fund	1,009.42
MH-DD Serv.	61,569.46
Rural Serv.	1,376.48
Sec. Road Fund	20,812.08
Conservation Res. Enh	50.99
Recorders Rec. Mgmt	224.70
Assessor's App. Fd	4,937.57
Emergency Mgmt	145.95
Assessor Agency	203.48
Cov. Bridge Fund	2,559.86
Empowerment Bd	<u>860.27</u>
TOTAL	\$161,262.45
Handwrittens	76,894.92

May 19, 2009

The Madison County Board of Supervisors met in regular session Tues., May 19, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the May 12th meeting were approved.

The Supervisors gave summaries of their activities on other boards they serve on as representatives for Madison County.

Weeks reported that he had talked with Engineers Hagan and Hackett who had provided him with lists of work scheduled by the Secondary Road Dept. this summer/fall. A lot of the projects date back to 2007 and 2008 as a result of the ice and flood damage. The over-time costs would run about \$8,700/week (if every Sec. Road Dept. employee worked a 50 hour week) for five-ten hour work days per week. Weeks said that some of the wettest months are May and June, so it would be more effective to work a four-ten hour/day work week during the drier months of July, August and September. He said that a month of five-tens could be called for in order to get the projects completed this year. Raymond suggested doing four-tens in July, then depending on how fund balances come in, do a month or a few weeks of five-tens to get the projects caught up. The Board concurred and asked Hagan to submit a resolution next week.

Acela reported that the County's web site now has a link for census information. She also said the Strategic Planning Committee met regarding short and long range needs for County services. Acela said she is working on a policy for a procedure for processing remittances timely as recommended through the audit.

Sheriff Busch updated the Board on a case involving animal neglect and failure to properly dispose of dead animals.

RESOLUTIONS APPROVED UNANIMOUSLY: SR-5-09 – Temp. appointments from May 18th through Nov. 27th for Working Foremen, Drainage Section– Mike Landis at \$18.31/hr. and Ron Hager at \$18.03/hr. SR-5-09 – Temp. closure on Fawn Avenue in Grand River 1 and 2.

Ambulance Director Davis reported that his reference checks on Physician's Claims Company came back satisfactory. The Board also discussed how to proceed with delinquent ambulance accounts. PCC charges 8% for regular billing services, but accounts over two years old would be handled by another company. Weeks moved to proceed with a two year contract for billing services from Physician's Claims Company. Raymond seconded. Motion carried unanimously. Davis will report to the Board quarterly on how the service and collections are being handled. The Board asked for a report on costs to the County for collection of delinquent accounts and for a contract to review for collection services.

Weeks suggested that this might be a good time to address the handicapped ramp issue. Acela and Raymond concurred. Raymond will research figures on the plans already prepared and the Board will discuss the matter at the next meeting.

The Board discussed a procedure for finalizing bi-weekly payroll and liability records. Auditor Welch was also present. Weeks requested assurance that documentation is on file in the Auditor's Office that department heads have approved payroll and liability records before the report is submitted to the Board for action. Following discussion it was determined that a policy/procedure will be developed accordingly.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

May 26, 2009

The Madison County Board of Supervisors met in regular session Tues., May 26, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the May 19th meeting were approved.

The Chamber asked to be rescheduled for the June 2nd Board meeting for an event request.

Auditor Welch met with the Supervisors to discuss the June health insurance premium. Options were considered based on the health insurance fund balance which has increased this year. The Board agreed that no change will be made in the monthly charge to departments for premiums, the health insurance fund should continue a healthy growth pattern, and the matter will be addressed next fiscal year when the economic situation is better defined.

Raymond mentioned a controversy which could affect boards and commissions with self-funded health plans regarding this state's same sex marriage ruling. Health plan carriers that fall under ERISA (Employee Retirement Income Security Act) come under federal regulations which may not acknowledge the same sex marriage ruling, regardless of the state's ruling. He cautioned that claims may not be covered by carriers who determine that federal regulations control rather than state rulings.

Acela submitted the proposed policy addressing timely deposits of revenue as suggested through the State audit. She explained the procedure and advised that all departments will receive a copy of the policy. Weeks moved to approve the policy. Raymond seconded and motion carried unanimously.

At 9:20 a.m. the Board held a public hearing on a proposal to vacate part of 325th Lane in Grand River Section 29. Engineer Hagan reviewed the proposal, advising that the County will be cutting some trees and marking the section line. The hearing ended at 9:25 a.m. No objections or comments were submitted regarding the proposal to vacate. By RESOLUTION the Board unanimously approved the road vacation in Grand River 29 (portion of 325th Lane) as advertised.

Hagan also submitted RESOLUTIONS approved unanimously: SR-5-09 – Providing for four-10 hour work days July 6th through September 18th, with an option available if the work load and budget justifies a five 10-hour work day. SR-5-09 – Establishing bridge weight limits on seven bridges based on recommendations by Calhoun-Burns, firm providing bridge inspection services. SR-5-09 – Temp. road closure in Jackson 26/35 for culvert pipe repair (on 210th Street).

Work Agreements were approved for Keith Murphy and Troy Wenck. The agreements relate to the culvert project northeast of St. Charles.

The Board unanimously approved the contract on the Cumming Road project as discussed last week. Chairperson Acela finalized supporting documents.

The Supervisors revisited the handicapped entrance plans drawn for the Courthouse by OPN Architects. The Board agreed that the porch decks need to be replaced and an adequate handicapped entrance into the Courthouse must be installed. They would plan to use the balance of the L.O.S.T. funds after replacing the heating system, as well as future L.O.S.T. revenues. The cracks in the limestone also need to be repaired. Raymond suggested that a second architect also be contacted for engineering plans. Raymond was asked to make contacts with architects.

Raymond reported that John Grush had recommended getting shingles replaced on the group homes. Raymond said that bid requests were offered to six contractors, with only two contractors submitting sealed bids for shingle removal to be replaced with lifetime shingles: Clayton's Home Improvements - \$18,005.27, and Jordan & Shafer - \$18,800.00. Raymond moved to accept the low bid from Clayton's Home Imp., pending submission of Proof of Insurance. Weeks seconded. Motion carried unanimously. Project deadline is June 30, 2009.

Jeff Nicholl submitted amendments and updates to the insurance plan for Board action: Adding Carol Spera as Authorized Representative Designation on Health Plan (HIPAA); Plan Amendment No. 8 pertaining to colonoscopy benefits; Plan Amendment No. 9 pertaining to routine exams and routine and diagnostic mammograms; Plan Amendment No. 10 pertaining to Special Enrollment Periods; the Benefit Services Administration Agreements for the Healthcare Plan, Flex Benefit Plan and Addendum.

Ambulance Director Tadd Davis reported that PCC billing has two collection services that they use. PCC will be providing more information to Davis on how the collection service works. He said it will be up to the Board to determine how far back collections can be processed. PCC will go back two years for billing. Davis said that the billing service by PCC has already been initiated. The Sweet Billing Service contract has been terminated.

Ron and Julia Bales met to discuss the request for records regarding a personnel situation at the DHS building. The Board advised that the materials requested on April 23rd by her attorney, have been forwarded to Attorney Erbe. A copy of the records was also provided to Bales.

Meeting adjourned.

Joan Welch, County Attorney

Joan Acela, Chairperson, Board of Supervisors

Claim totals by Fund:

General Basic	63,389.13
Supplemental	944.45
MH-DD Serv	16,695.93
Rural Services	1,921.96
Co Atty-forfeiture	7,935.00
Sec. Roads	170,804.87
Consv. Sp. Res.	237.87
Assessor Appraiser	1,400.00
Emergency Mgmt	276.98
Co. Assessor Agency	2,910.44
Cov. Bridge Fund	2,289.44
Intergov-fuel	11,117.78
Intergov-supplies	37.77
Empowerment Bd	<u>15,479.42</u>
TOTAL	295,441.04
Handwrittens:	13,358.22

Friday, May 29, 2009

The Madison County Board of Supervisors met in special session Fri., May 29, 2009, at 8:15 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

The Board reviewed the Temporary Beer Permit Application submitted by Irish Sons, LLC, DBA The Little Dublin. The Board reviewed the supporting documents including the Dram Shop Liability Certificate of Insurance for the five day Class C Liquor License effective May 29th and expiring June 1, 2009. Weeks moved to approve the application. Raymond seconded the motion which carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Tues., June 2, 2009

The Madison County Board of Supervisors met in regular session Tues., June 2, 2009, at 9:00 a.m. following the 8:15 a.m. Department Head meeting. Chairperson Acela called the regular Board meeting to order with Supervisor Weeks also present. Supervisor Raymond was excused from attending.

Minutes of the May 26th and 29th meetings were approved.

The Board unanimously approved RESOLUTION AMB-6-09 – July 1st pay adjustments for Ambulance employees per union contract: Ann Leazer to \$41,382.21; Jim Skelton to \$41,382.21; Josh Ledoux to \$41,087.01; and Mike Brown to \$40,595.01.

Weeks moved to approve applications for use of the Courtyard as submitted by the Chamber: July 3rd through July 11th (east brickway) for a chamber fundraiser; July 11th for chamber fundraiser dance; and July 9th for photo contest display (contingent upon the Chamber providing security for Courthouse). Acela seconded and applications were approved.

John Grush presented the FY10 Projected Case Management Cost report. The purpose of the report is to establish the projected Case Management Rate for FY10. The report reflected that rate at \$78.55 per unit. Acela moved to authorize Bob Weeks, Chairman of the CCS Board to finalize the Cost Report as submitted. Weeks seconded and the report was finalized.

Engineer Hagan gave an update on progress with Secondary Road projects. He also submitted RESOLUTION SR-6-09 – Temporary closure for culvert repair in Jackson 25/26. Resolution was approved.

The appointment to discuss the scanning and imaging proposal offered by Solutions was re-scheduled for June 9th.

The Board recessed at 9:30 a.m. to attend the Badger Creek Watershed Annual Virtual Tour.

Meeting adjourned following the Badger Creek Tour.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Tues., June 9, 2009

The Madison County Board of Supervisors met in regular session Tues., June 9, 2009, at 9:00 a.m. in the Board Office. Chairman Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the June 2nd meeting were approved.

Raymond submitted the final invoice on the Courthouse boiler project in the amount of \$20,930.70. Weeks moved to approve the final invoice. Raymond seconded. Motion carried unanimously. Raymond advised that after a 31 day waiting period the bill will be processed. Raymond reported that architects have been contacted regarding options for installing a handicapped entrance to the Courthouse. Ideas for repairing leaks in the dome are also being pursued. Raymond reported that one of the Boards he serves on representing Madison County, RC&D, continues to struggle financially. He is hopeful that the agency can turn their finances around. Weeks reported on progress with the upgrades to the Courthouse basement public restrooms. Acela announced that the American Legion's grant application for the Monumental Park project was approved. They will be receiving \$6,000.

RESOLUTIONS APPROVED: AO-6-09 – Transfer in Service Area (Increase Courthouse by \$6,000 and reduce Local Option by \$6,000). TO-6-09 – Refund of \$62.00 due to an ownership transfer correction. SO-6-09 – Hiring Dale Buttolph, part-time transport officer at \$20.00/hr. SPV-6-09 – Adopting policy for finalizing bi-weekly payroll and liability records. SPV-6-09 – Adopting policy for handling miscellaneous receipts.

Engineer Hagan reported on the progress with FEMA projects. He is preparing a project map which will be submitted to the Board showing projects completed and projects yet to do. He will also be looking into the final test report on the county-owned property at the corner of Green and John Wayne Drive.

Recorder Smith met with the Supervisors to review the proposal submitted by Solutions for scanning and imaging service and equipment. After discussion, the Board requested additional pricing information and rescheduled action for the June 16th meeting.

Tony Reed met with the Supervisors to discuss detention services provided at Central Iowa Detention Services at Eldora, Iowa. Following Reed's presentation, and considerable discussion, the Board unanimously agreed to enter into the 28E Agreement with Clarke County Juvenile Detention Center for services. Weeks moved that Chairperson Acela be authorized to finalize the document. Raymond seconded and motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:

General Basic	48,723.56
Supplemental	22,113.02
MH-DD Serv	52,500.43
Rural Serv.	20,976.32
Sec. Road	62,174.65
Consv. Sp. Res.	249.71
Assessor's Appraiser	9,250.36
Emergency Mgmt	7,659.34
Co. Assessor Agency	461.16
Empowerment Bd.	<u>7,735.63</u>
TOTAL	\$231,844.18
Handwrittens -	\$50,248.02

June 16, 2009

The Madison County Board of Supervisors met in regular session Tues., June 16, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the June 9th meeting were approved.

Raymond advised he had met with OPN Architects Seeley and Gebard. He had expressed his concerns with them about the cost estimates they had submitted on the last project. OPN advised they would cover the costs for estimates. Raymond said that based on their experience with the County, it would appear to make sense to continue with OPN on the next Courthouse project.

Raymond also advised that the County is not under ERISA, so we will not need to amend the health plan because of the State's action on same sex marriages; however, he asked the Insurance Committee to double check with John Blattner on the matter. Raymond also reported that he has worked on figures for the long distance telephone services. He said we will probably stay with the current provider, but the Quest contract is being reviewed.

Recorder Smith met with the Board to continue discussion on a proposal for equipment and services for scanning and imaging. Jeff Nicholl was also present. Following lengthy discussion, Raymond moved that Smith and Nicholl should proceed to place an order for two stations and one mobile unit, with payment to be made out of this fiscal year budget. Weeks seconded the motion which carried unanimously.

Engineer Hagan met with the Board. RESOLUTIONS APPROVED: SR-6-09 – July 1, 2009 hourly pay adjustments for Sec. Roads union employees: Terry Allen - \$17.63; Dan Ashby - \$17.19; Greg Bass – 17.55; Brian Fairhold – 20.25; Larry Gordon – 17.35; Ron Hager – 18.55; Bryce Hope – 17.87; Josh Jeffs – 22.13; Klint Johnston – 17.39; Dan Jones – 17.27; Jack Kinney – 17.39; Michael Landis – 18.83; Albert Little – 18.83; Phil Matlage – 18.83; Robert McDonald – 18.35; Brian McVay – 17.51; Forrest McVay – 17.35; Robert Newbury – 17.23; Jeff Parker – 17.39; Truman Payne – 18.11; Micheal Schirm – 17.87; Cory Scott – 17.83; Dallas Sickles – 17.23; Gary Spencer – 17.55; Dale Thompson – 19.23; Wayne Vierling – 18.19; David Waltz – 17.79 and James Wright – \$18.59/hr. SR-6-09 – July 1, 2009 pay rates for non-union Sec. Roads employees: Kerry Staples - \$16.39/hr.; Ray Parker - \$26.78/hr.; Mike Hackett - \$34.04/hr.; Brett Nuzum - \$20.29/hr.; Darrell Cameron - \$13.87/hr. and Todd Hagan - \$39.83/hr.

Hagan said the monitoring wells have to be tested again at the county's property at the corner of John Wayne Drive and Green Street. The Board discussed getting the tests run, disposing of the property, etc. The Board agreed to also discuss what should be done with the proceeds, should the property be sold.

Auditor Welch discussed final payment on the boiler project which was authorized by the Board last week. The Board advised that the 31 day waiting period begins June 9th. In order to get it paid out of this fiscal year, Welch said a transfer within service area of approx. \$2,000 would cover the balance, and when the next L.O.S.T. payment comes in, the general fund could be reimbursed. The Board agreed with the Auditor's suggestion.

The Board discussed appropriations for fiscal year beginning July 1, 2009 and ending June 30, 2010. They debated appropriating only 99% of the proposed budget. Auditor Welch asked if it would be the Board's intent to automatically amend to make up for the 1% reduction in budgets. She said this could cause additional budget problems particularly since the pay adjustments have not been budgeted for. Acela said that in light of the current economic situation this is the time to cut and trim. Raymond agreed, adding that the decision has not been made yet regarding possible furloughs. He added that the Board has to plan ahead as economists are concerned more about 2011. Weeks said many counties use a partial budget appropriation plan. The Board agreed that fund balances will be constantly reviewed, and that budget amendments would not be automatic. The Board unanimously agreed to appropriate 99% of the '09-'10 fiscal year budget.

The Board unanimously approved July 1, 2009 pay rates: Debby Corkrean - \$35,066/45; Carol Spera - \$35,066.45; Angela Poore - \$35,066.45; Jana Corkrean - \$35,066.45; Connie Miller - \$35,066.45; Brandy Macumber - \$32,885.24; and Gloria Maffett - \$32,885.24. Jeff Nicholl - \$54,960.13 and \$150/mo. for I.T.; Elton Root - \$42,154.13; Jean Thompson - \$34,985.43; Kay Billeter - \$21,077.25 for Bd. Of Sups and \$21,077.25 for VAC; Tadd Davis - \$49,650.12; Denny Peterson - \$35,108.38; Jacqueline Howard - \$46,340.11; Pat Barrie - \$26,329.04; John Grush - \$6,310.23; Kristin Hanks - \$30,000; Tiffany Molln - \$16.07/hr.; Steve Walker - \$11.24/hr.; Jessica Aldridge - \$15.91/hr.; Jessica Beebe - \$11.67/hr.; Jennifer Baker - \$11.33/hr.; Lori VonAswege - \$12.36/hr.; Nancy Baker - \$13.27/hr.; Donna Pruitt - \$12.36/hr.; Rebekah Kinney - \$20.60/hr. Jason Barnes - \$23.18/hr.; Jim Ascione - \$19.45/hr.; Clayton Allen - \$19.37/hr.; Gary Davis - \$19.21/hr.; Don Kinney - \$18.63/hr.; Kory Heckstein - \$17.93.; Dona Russell - \$34,565.83/yr. – Kate Frank - \$15.85/hr.; Cindy Morrison - \$15.77/hr.; Angela Henry - \$15.65/hr.; Nicole Bond - \$14.05/hr.; Betsy Snyder - \$14.05/hr.; Steve Niblo - \$15.81/hr.; Becci Berry - \$15.25/hr. and Bill Hosch - \$14.65/hr.

The Board received notice from the Assessor's Office regarding July 1, 2009 pay rates: JoAnn Walser - \$54,209.97/yr.; Joni Hopkins - \$43,339.30/yr.; and Patricia Weeks - \$40,696.63. Notice was received from Emergency Mgmt Commission regarding Todd Brown's July 1, 2009 rate - \$37,080 plus \$720 for cell phone. No information was received from the Conservation Department regarding pay rates.

The business meeting adjourned at 10:00 a.m. Board members Raymond and Acela attended the Exercise Preparedness Meeting in the conference room on third floor.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

June 23, 2009

The Madison County Board of Supervisors met in regular session Tues., June 23, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the June 16th meeting were approved.

Acela announced there would be a county-wide exercise today involving the Public Health Dept., Emergency Mgmt., and the Madison County Health Care Systems. Acela explained that the exercise is being conducted state wide to help evaluate county procedures should a real emergency occur. The Board discussed appropriate protocol in case of an emergency and will visit with Todd Brown, EMA Coordinator.

Fireworks display applications submitted by Carl Barr and Forrest Ridgway, both scheduling displays for July 4th. The applications were accompanied by satisfactory inspection reports by Deputy Barnes as well as his verification of insurance. Motion was made by Raymond to approve the applications and to authorize the Chairman to finalize the permits. Weeks seconded, and motion carried unanimously.

The Board unanimously approved AO-6-09 to increase the Auditor/Election Service Area by \$100 and decrease Township by the same amount, and to increase the Courthouse by \$450 and to decrease grounds upkeep by the same amount.

Engineer Hagan gave a Secondary Roads update. He submitted the following resolutions which were approved unanimously: SR-6-09 – Award bid and sign contract documents on Project L-C002-73-61 on Walnut Trail, Section 12 of South Twp. to Herberger Construction for \$370,031.90 (FEMA project). SR-6-09 – Temp. closure for grader ditch repair in South 32 on 280th Trail. SR-6-09 – Temp. closure for pipe repair on 265th Street in Section 27 of Scott. SO-6-09 - \$0.04/hr. longevity pay increase schedule for Secondary Roads union employees. Work Agreements were also approved for Peru Quarry, Inc. and Kevin Hunter.

John Grush met with the Supervisors. A CCS Board conference call was conducted with the Boone County Supervisors. The State has proposed rules that would require each case management unit to have a person on call after hours and weekends. Although the State has tabled action, Grush felt a policy should be ready to enact on July 1st if the State does take action. The proposed policy is to pay \$1.50/hr. on call and \$2.25/hr. if it is a holiday. The projected annual cost would be approximately \$10,500, and the expense would be reimbursed through Medicaid. Motion was made to approve the policy pending action by the State. Motion was seconded and approved unanimously. Grush explained the need to increase this year's budget for CCS by \$15,000 for spending authority. Motion was made to this year's budget by \$15,000 as requested. Motion was seconded and carried unanimously.

The Board determined that repairs are no longer effective on the 30+ year old chiller unit for third floor, and that some offices are registering 90+ degree temperatures. They reviewed estimates received by Denny Peterson for window units, and it was unanimously agreed that 6 units will be purchased from Winterset-Adel TV & Appliance at \$439.00 each. Weeks said the window units may be a temporary fix, and the Board should consider budgeting for a

commercial unit to cool third floor. Raymond agreed, adding that no more money will be spent on the existing chiller unit.

Jeff Nicholl submitted the annual contract with Solutions for software and support services. Following review, motion was made by Raymond to authorize the Chairperson to finalize necessary contract documents. Weeks seconded. Motion carried unanimously.

Nicholl also submitted the renewal certificate for stop loss insurance, Plan Amendment No. 11 regarding the Mandatory Cost Containment Program and Plan amendment No. 12 regarding the COBRA continuation of coverage. Acela was authorized to finalize the documents as submitted.

Raymond asked for the Board's input regarding the option of a construction-manager concept vs a general contractor concept on any future Courthouse project. He suggested having John Koester visit with the Board on the matter. Acela also thought it would be a good idea to visit with more than one architect. Weeks asked that each Supervisor work on a priority list of areas needing attention including the dome, electrical installations, door entrances, soffit repairs, etc.

Tadd Davis recommended increasing the ambulance reimbursement mileage rate to \$12.00/mile and ALS 2 Transports to \$950.00 each. He explained that the increases will coincide with insurance and medicare coverage. The Board unanimously approved Resolution EMS-6-09 establishing the new rates.

The Board also approved RESOLUTION EMS-6-09 – Michael Brown, paramedic specialist to part-time employee at \$12.00/hr.

Davis asked if the Board would consider paying for para-medical schooling. Following discussion, the initial thought of the Board was not to pay for schooling up front, but that successful completion, certification, etc. may warrant consideration for an amount toward educational expenses. The Board said it may be a consideration, and that stipulations would be determined before a final decision would be made.

Greg Davis of Solutions, Recorder Smith, and Jeff Nicholl of the I.T. Dept. met with the Board. Davis addressed the Board regarding the imaging and on-demand package in one system and software components needed to allow the County the capability of imaging and scanning of documents including converting existing documents to make them available via p.c. He also quoted the costs of the equipment and software requirements at approximately \$28,000. Following discussion as well as review of the current fund balance, motion was made by Weeks to proceed with the purchase of two fixed location scanners, one mobile scanning station, a flat bed scanner, and related software and training services. Raymond seconded. Motion carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	\$65,363.26
Supplemental	11,170.36
MH-DD Services	60,230.58
Rural Services	2,859.46
Sec. Road Fund	60,048.34
Consv. Res. Enh.	1,086.71
Local Opt. Tax	18,975.77
Emergency Mgmt	89.19
Co. Assessor Ag.	6,613.53
Cov. Bridge fund	2,292.66
Intergov-fuel	32,160.98
Empowerment Bd	<u>10,661.19</u>
TOTAL	271,552.03

(less denied claim #17032 for \$609.07)

Handwrittens approved: \$32,210.10

Tues., June 30, 2009

The Madison County Board of Supervisors met in regular session Tues., June 30, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the June 23rd meeting were approved.

Motion was made by Weeks to amend the agenda to include action on a weed cutting contract. Raymond seconded. Motion carried unanimously. Weed Commissioner Root submitted a weed cutting contract with Jeff Johnston to supply work, labor, materials and equipment for the performance of the work for the destruction and eradication of noxious weeds. Raymond moved to approve the contract. Weeks seconded and motion carried unanimously.

Jeff Nicholl advised that the majority of the scanning equipment has arrived. Payment of approximately \$21,760 for the equipment to be used by all offices in the Courthouse will be processed out of this year's budget.

Sheriff Busch advised that he received two bids on the patrol vehicle which was damaged by a deer/vehicle accident. The Board authorized Busch to dispose of the patrol vehicle to the highest bidder for \$555.00. Busch discussed the possibility of obtaining reconditioned patrol vehicles from the Kansas Highway Patrol. Busch has money in his FY10 budget for one new patrol vehicle. He said that if the COPS grant for an additional officer is approved he would be short one vehicle. The Board was in favor of Busch's suggestion that the offer with the Kansas Patrol be considered. He was asked to contact Kansas officials for more information and to return to the Board regarding two reconditioned vehicles instead of one new car.

The Board discussed updating the health plan to include all three Supervisor's names to the list of authorized administrative designees in order to assist in timely processing of claims. Acela said she had not heard back from John Blattner on the matter and suggested tabling the discussion at this time, as adding specific names may not be necessary. Weeks favored proceeding with verbal approval to add the full Board to the list just to assure compliance. Weeks moved that all three supervisors be specifically listed as designated administration members able to discuss claims when necessary with the Auditor or insurance company. Raymond seconded the motion. Motion carried unanimously.

The Board reviewed the Fireworks Permit Application submitted by Joel Blair for July 18th as investigated by Deputy Barnes. Motion was made by Raymond to approve the Fireworks Permit Application. Weeks seconded the motion which carried unanimously.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-6-09 – Step increase for Don Kinney to \$19.05/hr. SR-6-09 – Temp. closure for tile line repair in Lee 2 (on 105th St.).

Motion was made by Weeks to approve the service agreement effective July 1, 2009, between Madison County and Crossroads Mental Health Center to provide outpatient mental health services. Raymond seconded the motion. Acela had reported that John Grush had reviewed the agreement and recommended its approval. Motion carried unanimously.

Engineer Hagan gave an update on Secondary Roads activities. Hagan reported that another environmental test will have to be made in September at the County's property at the corner of John Wayne Drive and Green. Testing will have to continue until a "no action required" report is received. The Board discussed disposal of the property and agreed that although it would be a benefit to get the property on the tax rolls, it would be better to dispose of the property after the DNR clears the property.

Ambulance Director Tadd Davis met with the Board to discuss collection service options. He will provide more information regarding policies and procedures used by the collection service companies before a decision is made.

John Koester of Koester Construction discussed the services that a construction manager could provide on future projects at the Courthouse. He said that Koester Construction could provide those services and will submit references along those lines. The Board determined to visit with prospective architects for their opinions on the construction manager concept. The Board plans to list priorities for needs at the Courthouse.

Auditor Welch advised there would be no need for a transfer within service area this date.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

July 14, 2009

The Madison County Board of Supervisors met in regular session Tues., July 14, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela was excused from attending the meeting which was called to order by Vice-Chair Raymond. Supervisor Weeks was also present.

Minutes of the July 7th meeting were approved.

Weeks moved to amend the agenda to include a discussion at 10:00 with department heads interested in applying for 2009 Prairie Meadows Community Betterment Grants. Raymond seconded and the agenda was amended.

Raymond reported that during a recent rain storm, water was pouring down all the way from the Courthouse dome to the third floor. He said that the holes in the dome are now nearly ¾" across and need attention right away. He called Koester Construction and asked for an estimate to repair the dome and will present that information when received.

Raymond also reported on a conference call between himself, Jeff Nicholl, Julie Forsyth, Jack Hearn, and Martha Wilson of EMC to discuss having EMC represent Madison County to review counter claims filed by Phoenix C&D Recycling.

Motion was made by Weeks to approve applications for use of county property for Courthouse tours on Covered Bridge week-end and use of Monumental Park during that time also, pending approval by Denny Peterson. Raymond seconded and motion carried.

Raymond explained a project he learned about through the Rotary Club whereby central Iowa's World War II veterans are offered a flight to Washington, D.C. to visit their WWII Memorial this fall. Raymond said some guardians would also be needed for those vets needing assistance on the one-day charter flight from Des Moines International Airport. There is no charge to the veterans. The charge for guardians would be \$300 each. Fund raisers would be needed to come up with the \$750 needed for each veteran interested in making the trip. Raymond asked the Board to consider sending a para-medical or two as guardians if they can raise the \$300/each trip money and perhaps raise enough money to sponsor a WWII veteran. Weeks supported Raymond's efforts to promote the project.

RESOLUTIONS approved: EMS-7-09 – hiring Corey Young, EMT-PS at \$40,595.01 and EM-7-09 hiring Chris Chappel, EMT-PS at \$40,595.01.

Engineer Hagan gave a detailed report on 188 sites on the Secondary Road system, the most of which are FEMA related projects dating back to early 2008 ice and snow storms. He submitted maps showing the remaining 32 sites yet to be completed and explained that he plans that the majority of the remaining sites will be completed by late fall. Hagan said he had received a call from JoAnn Brown of St. Charles advising that they plan to route RAGBRAI bicyclists through the covered bridge there. The Board expressed safety concerns with her plans because of the bridge's wooden decking and asked Hagan to contact Mayor Brown and discourage using the covered bridge as part of the planned route.

Department Heads discussed applying for the Prairie Meadows Comm. Betterment Grant.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Vice-Chair, Board of Supervisors

July 21, 2009

The Madison County Board of Supervisors met in regular session Tues., July 21, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisor Weeks also present. Supervisor Raymond was excused from attending the meeting.

Minutes of the July 14th meeting were approved.

The Board canvassed votes of the Truro City Council Special Election held July 14, 2009. The official abstract of votes remains on file in the Auditor's Office.

Acela reported on progress with re-instating the Certified Local Government status which will help open revenue streams for the County in the area of grant applications.

Motion was made by Weeks to approve the Application for use of the courtyard on July 25th. Acela seconded and motion carried.

Engineer Hagan submitted a Work Agreement for Russell Keating which was approved by the Board. The Board also approved RESOLUTION SR-7-09 for a temporary closure for pipe replacement on Norwood Avenue in Scott 20.

Hagan reported on estimates to perform the seal coat repairs on the Bevington Park Road and Wild Rose Avenue (south of Truro). Quotes were received as follows: Des Moines Asphalt at \$71,921.50, Hill Brothers Asphalt at \$63,250, and Grimes Asphalt at \$57,250. Hagan said this would be part of the maintenance budget and he will contact the low bidder.

Jerry Mease of Mease Insurance gave a report on claims during the April/June quarter. Acela asked for discussion on the "shared roadway" signs which have been installed along hard surfaced roadways throughout the County. Mease said he had talked to the insurance company about the signage. He said they have no problems with the signs. Mease said that with or without the signs, bicyclists have a legal right to ride on the roadways. He said the company is actually in favor of the signs because, if anything, it serves as a warning that the roadway is shared with bicyclists. Engineer Hagan's concern was that to some it appears to encourage bicyclists, even though our roadways are not designed as a bike route.

Meeting adjourned at 9:39 a.m.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	74,204.14
Supplemental	91,386.80
MH-DD	12,692.57
Rural Services	5,049.98
Sheriff's McDee	951.93
Sec. Roads	40,727.56
Consv. Resource	242.29
Assessor's Appraiser	7,002.50
Emergency Mgmt	257.35
Assessor Agency	483.81
Empowerment Bd	<u>8,464.61</u>
Total	\$241,462.54
Handwrittens	\$87,335.39

July 28, 2009

The Madison County Board of Supervisors met in regular session Tuesday, July 28, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the July 21st meeting were approved.

Weeks asked for input on the employee evaluation forms which will be distributed to department heads at their August meeting. Raymond and Acela agreed that the forms should be handed out to all departments.

Motion was made by Raymond to authorize publication of the Treasurer's Semi-Annual Report. Weeks seconded and motion carried unanimously.

Engineer Hagan reported on progress with FEMA projects. He also submitted RESOLUTION SR-7-09 – Temporary appointment of Wayne Wilson at \$16.91/hr. effective July 27, 2009. The Board unanimously approved the appointment. Hagan also presented the plan cover sheets for the Carver Road rip-rap and Clanton Creek rip-rap FEMA projects.

RESOLUTION APPROVED: SO-7-09 – Pay adjustment for Nicole Bond, Dispatch/Jailer to \$14.65/hr.

The Board also approved the Work Agreement for General Mfg. Co. in Section 20 of Scott.

Motion was made by Raymond to accept the low bid of \$400.00 submitted by Alexander Construction to replace two sections of sidewalk in front of the law enforcement center. Weeks seconded. Motion carried unanimously.

The Board heard comments from Attorney Jack Hearn regarding the Patterson/Phoenix/DNR litigation. Also present were Jeff Nicholl, County Attorney Forsyth, Martha Wilson and Brian Kramer of EMC Insurance. At 9:36 a.m. Raymond made a motion to move into closed session pursuant to Chapter 21.5#1c. to discuss trial strategy in the Patterson/Phoenix/DNR litigation. Weeks seconded. Motion carried unanimously. Also present during the closed session via telephone conference call was Patrick Smith of the Bradshaw Law firm. Raymond moved that the closed session end. Weeks seconded. Motion carried unanimously and the Board returned to open session at 10:41 a.m. The general consensus of the Board was that Attorney Patrick Smith, representing EMC, and Attorney Hearn would work jointly (co-counsel as recommended by County Attorney Forsyth) on the counter-claim filed by Robert Colosimo, Anthony Colosimo, and Artistic Waste Services, Inc. EMS will be paying for Smith's services, while the County stands Hearn's costs at this time.

The Board heard proposals from representatives of Hauge Associates and TransWorld Systems to provide collection services for ambulance billings. The Board will review information presented and consider action at the August 4th meeting.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

August 4, 2009

The Madison County Board of Supervisors met in regular session Tues., August 4, 2009, at 9:00 a.m. following the Department Head meeting held in the Board Office at 8:15 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the July 28th meeting were approved.

Weeks mentioned an inquiry from individuals regarding their request for an improvement at Clark Cemetery in Monroe Twp. A Board member will visit with Township Trustees about the matter. Acela reported that the Cost Advisory Services have provided the cost allocation report for DHS which was submitted to John Grush for review before Board action is taken.

Jackie Howard explained the Cares for Kids program funded through MATURA. She proposed hiring someone up to twenty hours/week for the program which would generate more than enough to cover employee expenses plus a small amount of revenue. Howard said the proposal would decrease the amount of tax asking for her department by \$5,400. She will submit a resolution next week for action on the proposal.

Ambulance Director Davis discussed presentations made by companies interested in providing collection services on delinquent ambulance accounts. Raymond moved that Davis should prepare a resolution entering into a contract with Trans-World to provide collection services for his department, and that the County Attorney should review the contract prior to Board action. Weeks seconded the motion which carried unanimously.

RESOLUTIONS APPROVED UNANIMOUSLY: EMS-8-09 – Pay rate for Ann Lazear, part-time Para Medic to \$12.00.hr. SR-8-09 – Temp. closure for pipe replacement on Timber Ridge Avenue, Section 5 of South. SR-8-09 – Temp. closure for pipe replacement on Limestone Avenue, Monroe 1.

Engineer Hagan advised that he received a thank you from the Chairman of the Day 3 RAGBRAI Ride Rite Committee thanking his department for readying the roads for the RAGBRAI event, and commenting on the smoothness of the roadways.

The Board approved Work Agreements (for FEMA projects) for Vin Wildin and Charles Maffin.

Hagan advised that an employee in his department is planning to retire and has requested using his accumulated sick leave and vacation over the next five months yet stay on the payroll. Hagan said the revised employee handbook no longer provides for that benefit. The County either pays their benefits out or they can use the monetary benefit to pay for their insurance for a period of time, without continuing to accumulate benefits as in the past. The Board agreed that policies implemented by the revised employee handbook would apply.

Raymond expressed concern about trees and brush covering signage along certain roadways. Hagan said he would make note of Raymond's concerns. Hagan added that covered bridge signs are being replaced as needed.

The Board unanimously approved RESOLUTION SPV-8-09 to adopt a mission statement for Madison County as follows: “The mission of Madison County government is to provide efficient, responsive public services, and to protect the health, welfare, and safety of all residents while maintaining fiscal responsibility”. Acela said the mission statement will be included with the Community Betterment Grant Applications from Prairie Meadows Racetrack and Casino, Inc.

As required by the Community Betterment Grant Awards from Prairie Meadows Racetrack and Casino, Inc., the Board approved and ranked in order of need the three grant applications which will then be submitted to Prairie Meadows. The Board unanimously agreed that the order of need would be: #1 – Madison County Microfilm and Reproduction of Historical Land Books as submitted by the offices of Recorder and Auditor, #2 – Aerial Photography Flight of Madison County as submitted by the Assessor’s Office, and #3 – Scanning Records for Online Public Use as submitted by the Environmental Health & Zoning Offices. Acela plans to deliver the packet of applications by the end of the week.

Brad Leonard of Septagon met with the Board to discuss advantages of using the concept of using a construction manager during future work at the Courthouse. Raymond said that any projects would be on a small scale and on a priority needs basis, such as the handicapped entrance, repairs to leaking dome, etc. Following discussion, Leonard was asked to submit references for experience in working on national historical register sites.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by fund

General Basic	44,645.67
Supplemental	17,862.09
MH-DD	65,455.32
Rural Services	922.93
Sec. Roads	107,740.62
Consv. Sp. Res.	116.17
Rec. Records Mgmt	255.56
Assessor’s Appraiser	12,235.23
Emergency Mgmt	16,081.84
Assessor Agency	2,950.11
Cov. Bridge Fund	18,586.76
Empowerment Bd	<u>5,961.46</u>
TOTAL	\$292,813.76
Handwritten totals:	\$113,685.18

August 11, 2009

The Madison County Board of Supervisors met in regular session Tues., August 11, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the August 4th meeting were approved.

Raymond suggested that after visiting with County Attorney Forsyth, Trans-World Collection Service should meet with the Board again regarding the proposal to contract for ambulance billing collection services. Raymond also said he had visited with Monroe Township Trustees responsible for Clark Cemetery regarding the recent offer for improvements at the cemetery. Raymond also advised that he would be looking into the maintenance/service agreement with Accurate Mechanical to determine if an adjustment is in order since the chiller unit for third floor is no longer functional.

Weeks reported on his review of the 2010 Census informational packet. The Board plans to review the video and other information in the next few weeks.

Action on RESOLUTION EMS-8-09 to contract for collection services for ambulance billing was re-scheduled. PHN-8-09 – Title Change for Karla Worrall, part-time as needed Cares Coordinator - \$11.00/hr.

The Board acknowledged the Emergency Preparedness Plans as submitted by Jackie Howard. Weeks moved to authorize the Chairperson to sign off on the document. Raymond seconded. Motion carried.

John Grush reviewed the cost allocation plan submitted by Cost Advisory Services which allows the County to claim federal reimbursement for in-kind services for the support of DHS for fiscal year ending June 30, 2008. Motion was made by Raymond for the Chairperson to sign the cost allocation plan. Weeks seconded. Motion passed.

More information was needed on the Application for Use of the Courtyard submitted by John Wayne Birthplace for May 28, & 29, 2010. Action will be re-scheduled.

Engineer Hagan updated the Board on Secondary Road projects. Hagan said that rather than purchasing a new tandem axle truck, two new AR-400 steel boxes will be purchased for approx. \$11,000 each. Since more contract rock has been hauled the past two springs because of the ice storms and flooding, the county's trucks have lower mileage which makes box replacement more feasible.

Hagan advised that a pre-construction meeting on the Cumming Road project will be held next week. Hagan said the crews are working hard to get the flood sites finished before winter. He will visit with his department to determine if working five-10 hour days will be necessary.

Acela advised that it has been requested to waive the insurance requirement for using the Courtyard. The Board agreed that the requirement for insurance shall remain in place.

Terry Johnson gave a quarterly report for Genesis Development activities. He said the client population in the waiver homes has been sporadic. Johnson reviewed the work activity projects in various sites. He said the care facility in Tama County is now under Genesis Development.

The Board unanimously approved two contracts with Madison County serving as fiscal agent for DCAT.

Paul and Cathy Taylor submitted documents supporting their request for renewal of the beer license for Hawg Lot Productions, Inc., dba Skinny's Hawg Barn located at 2497 225th Trail, Winterset. Following discussion, Weeks moved to approve the renewal for the beer license. Raymond seconded. Acela stated that her vote on the beer license should not be considered as approval of the Hawstock event itself. Motion carried unanimously. An August 20th walk-through site inspection is planned.

Raymond commented that available internet services should be studied, and he advised he would be looking into the current service contract with Signature Wireless.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

August 18, 2009

The Madison County Board of Supervisors met in regular session Tues., August 18, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisor Raymond also present. Supervisor Weeks was excused from attending.

Minutes of the August 11th meeting were approved.

Raymond advised that the final documents have been received to process final payment on the Courthouse boiler project. He also stated that he had visited with Pat Miller of Accurate Mechanical who agreed that the charge for the maintenance contract will be reduced since the chiller unit which is no longer in service because of its age and condition has been replaced by window air units.

Acela reported that she had attended the August 6th hearing on several issues regarding the Patterson/Phoenix case. County Attorney Forsyth advised that a trial scheduling date has been set for September 11th.

Motion was made by Raymond to approve the application for use of the Courtyard August 21, 2009 as submitted by Bridges Financial. Acela seconded the motion which carried unanimously.

Quote #4475 in the amount of \$319.50 and #4491 in the amount of \$960.78 submitted by Solutions, Inc. for renewals on software were reviewed. Raymond moved to approve the quotes as recommended by Jeff Nicholl. Acela seconded. Motion carried.

RESOLUTIONS APPROVED BY ACELA AND RAYMOND: AMB-8-09 – adopting a billing and collection policy for the Ambulance Department. AMB-8-09 – Contracting with Transworld for collection services of delinquent ambulance accounts (2-year contract or 220 accounts). AMB-8-09 – Pay adjustment for James Skelton to \$41,698.55.

Engineer Hagan advised they would be starting to mow all roadsides soon. He asked that the Board amend the agenda to include a corrected resolution for Wayne Wilson's pay rate. Raymond moved to amend the agenda to include Hagan's corrected resolution. Acela seconded. Motion carried. The Board unanimously approved RESOLUTION SR-8-09 correcting Wilson's pay rate to \$17.19/hr. (temp. appointment, crane operator).

OTHER RESOLUTIONS APPROVED: SR-8-09 – Temp. closure for pipe replacement on 330th Street in Monroe Section 30/31. SR-8-09 – Temp. closure for pipe replacement on 190th St. in Jackson 13/24.

Raymond moved to approve work agreements for Letty Rhoads, Lonna Nielsen, and Holly Frosch. Acela seconded the motion and documents were approved.

Hagan also submitted the plans for emergency erosion repair under the Middle River Bridge north of Macksburg. He said the State pays 80% of the costs. The project should be let in January. Raymond moved to sign the plan as submitted. Acela seconded. Motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:

General Basic	71,178.52
Supplemental	4,108.33
MH-DD	54,815.13
Rural Services	2,789.11
Secondary Roads	70,098.67
Consv. Sp Res Enh	2.57
Assessor Appraiser Fund	500.00
Emer Mgmt	195.94
Co Assessor Agency	211.03
Intergov – fuel	13,157.52
Gr. Health Ins.	<u>6,552.34</u>
TOTAL	\$223,609.16

Handwrittens (8-5-09/8-17-09) \$72,974.82

Handwrittens (ending FY'09) \$83,478.92

August 25, 2009

The Madison County Board of Supervisors met in regular session August 25, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the August 18th meeting were approved.

Ambulance Director Davis presented additional information on the collection services contract as approved by the Supervisors at the August 18th meeting. Davis advised that the County has an unlimited amount of account services since we have an agreement with PCC for billing. He said PCC is collaborating with Transworld Collections on all accounts so we may get an even better rate than we have currently. Raymond moved that Director Davis be authorized to determine accounts proceeding on to the second phase of the collection process. Weeks seconded the motion which carried unanimously. Chairperson Acela was also authorized to re-sign the contract with Transworld who provided a clear transmittal of the contract approved August 18th. Davis will provide monthly reports on the billing and collection process.

Acela reported on the August 24th HIPAA meeting. She said the committee is suggesting that an on-site speaker be contacted for an employee presentation as well as purchasing a DVD which would be available for viewing by new employees.

Brian Downes of the John Wayne Birthplace met with the Board to clarify his earlier request for using the Courthouse square and adjoining blocks of Court and First Avenues for the annual John Wayne Birthday Celebration. The Board explained that the City would have to be contacted regarding a portion of the request as the County's authority would only involve use of the Courtyard. Downes said he would be meeting with the Winterset City Council also. The request to use the centrally located Courtyard is being made because attendance at the Fairgrounds was low and vendors did not do well earlier this year. He was advised that locates should be determined before any tent stakes are driven in the Courtyard. He said they would also plan for a VIP dinner tent which include a bar open only to VIP dinner guests. Acela said she would not want to discourage their use of the Courtyard, but she was opposed to serving any type of alcohol on the Courthouse grounds. Weeks was not opposed to the request. Raymond said the County's insurance coverage should be checked before action is taken.

OLD BUSINESS: AMB-8-09 – Correcting anniversary date for James Skelton of Amb. Dept.

OTHER OLD BUSINESS: The Board received notice from the Sheriff's Office that although approval was received for the purchase of two used vehicles from the Kansas Highway Patrol, it was later determined by the Sheriff's Department that only one vehicle would be purchased at this time.

RESOLUTIONS APPROVED UNANIMOUSLY: AO-8-09 – Canceling Warrants #73927 - \$784.59 and #69504 - \$575.08. SR-8-09 – Temp. closure on Quail Ridge Trail in Union 26. Action on appointments of Certified Local Government membership was re-scheduled until next week.

Engineer Hagan gave an update on Secondary Road projects. He said the patching project on Cumming Road will begin August 27th with overlays to be applied two weeks later. Hagan said Gus Construction will begin the p.c. patching on R35, G50 and P53 also.

Raymond moved to approve Work Agreements (2) for the Cunningham Ranch, Inc.

Raymond said the Winterset Area Skate Park group is trying to get the kids to perform community service. He said one of the projects is trash pickup and trimming at the covered bridges before Festival time. The Board supported Raymond's proposal.

Ida Morse of the Genealogy Society advised that the Society received grant funds to work with probate records in the Clerk of Court's Office. She was uncertain how much time the project would take. The Board suggested use of the "graffiti room" on 3rd floor. Morse also asked if records of historical value, such as letterhead, etc, could be copied and provided to the Historical Museum as in the past. She also advised that a lot of volunteers will be working on the project. She asked if they could receive a free copy of records that pertain to their family during the time they are working on the project. Raymond moved to approve the requests submitted by Ida Morse on behalf of the Genealogy Society. Weeks seconded the motion which carried unanimously.

Raymond submitted information and pictures of the repairs needing to be made to the dome to stop the leaking problems. The Supervisors will review the materials prior to the next meeting.

The meeting recessed to allow travel time for them to attend the County Community Services Board meeting in Perry.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Fri., August 28, 2009

The Madison County Board of Supervisors met in special session Fri., August 28, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Motion was made by Raymond to go into closed session pursuant to Iowa Code Chapter 21.5 1(c) to discuss strategy with counsel regarding imminent litigation involving a labor matter. Weeks seconded the motion which carried unanimously. At 9:02 a.m. the meeting was closed with Supervisors Acela, Weeks, and Raymond present. Also present were Sheriff Busch, Labor Consultant Renee VonBokern, and County Attorney Forsyth. Chief Deputy Barnes attended at 9:08 a.m. Weeks moved to return to open session. Raymond seconded and motion carried. The Board returned to open session at 10:06 a.m. No action was taken by the Supervisors in either closed or open session.

Meeting adjourned at 10:08 a.m.

Joan Welch, County Auditor
Supervisors

JAoan Acela, Chairperson, Board of

Sept. 1, 2009

The Madison County Board of Supervisors met in regular session Tues., Sept. 1, 2009, at 9:00 a.m. following the monthly Department Head meeting held earlier that morning.

Minutes of the August 25th meeting were approved.

Weeks suggested that employee evaluations should be conducted in the next 60 days.

Tammy Ellwanger updated the Board on Chamber activities. She also advised that the Chamber received approval to use Cedar Covered Bridge and Cedar Bridge Park on Sat., October 10th, 2009. She said the application is being submitted to the Supervisors because they are requesting approval for alcohol to be used on county property. She said they would be requesting donations rather than charging for the event. Ellwanger explained the entertainment they are planning. Jim Liechty of the Conservation Board was also present. Raymond moved to approve the request. Weeks seconded. Discussion followed, with Acela asking for more specifics of the activity planned. Ellwanger explained that access to the bridge would need to be blocked off. Raymond asked how they planned to handle parking. Ellwanger said they are discussing shuttling visitors. Liechty said the park roads will be open and approaches should be blocked at the railings. Liechty reminded Ellwanger that it will be dark for parking along the roadway. Ellwanger said they plan to have hot air balloons tethered just north of the area, and that the glow from the balloons will provide some lighting. Attorney Forsyth said the County needs a policy that either states no alcohol on county property, or let everyone serve alcohol. Liechty said that the Conservation Board allows beer at the Park, as long as they do not charge for it, but he said it is illegal for them to be on the public roadway with alcohol. He recommended focusing the activity at the gazebo area to eliminate problems on the roadway. Raymond withdrew his initial motion. He then rephrased that motion to approve the event pending verification from the County's insurance carrier that the County is covered. Weeks seconded the rephrased motion. Discussion followed. Acela expressed concern that the County Attorney's advice is being ignored. Liechty said the Conservation Board is responsible for setting policy over the park area, while the County Supervisors are responsible for the secondary roads and the bridges. Raymond said that the Chamber's request is to shut down the public road. Hagan said it is illegal to have alcohol on the roadway, so the road should be closed out by the main road. Liechty said that's what they do not want. They do not want to close access to the park, as that is a precedence the Conservation Board does not want to start. He said to close the bridge at the bridge. Weeks asked about putting signs up one-half mile away announcing event ahead. Acela called for a vote on Raymond's motion. Weeks and Raymond voted aye. Acela voted nay. Motion carried.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-9-09 - \$0.04/hr. longevity increase for Dona Russell. SO-9-09 - \$0.04/hr. longevity increase for James Ascione.

Engineer Hagan presented an updated FEMA site repair map and list of the sites needing completed. He discussed the scheduling for several upcoming projects.

The Board heard a presentation from John Koester of Koester Construction and Dean Peterson of Dallas Construction regarding needed repairs to the Courthouse dome. Koester said that over the past two years, the problems with the leaky roof have gotten worse which are causing some issues on the third floor. Koester said a man-lift would be needed to complete the repairs which could run up to \$46,000. Peterson recommended stainless steel patching. He said the predominant problems are in the dormer roof areas. He said another area of concern is where the shingles tie into the higher edge and the wood framing meets the dome. Peterson said these areas are causing some white rot. Problems with the soffit on the southwest corner of the Courthouse were also discussed. Peterson would plan for a fall project. They discussed possible damage to sidewalks caused by the heavy equipment needed. Raymond also mentioned that obsolete pipes, debris, etc. need to be removed from the dome area at that time since the equipment would be on site. They also discussed matching paint on patched areas. Koester will provide a job cost spreadsheet. He said a transaction report would also be provided as the project proceeds. Raymond said the County would want to verify the publication requirements. Koester said there is a mandatory \$100,000 threshold for a project. Weeks said they should commence by October 12th. Koester said he would prepare two separate contracts: one for Koester and Madison County and another for Peterson Construction of DeSoto and Madison County.

The Board recessed to attend an informational meeting on third floor regarding the 2010 Census Project.

The regular Board meeting adjourned following the Census Project meeting.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:	
General Basic	37,042.67
Supplemental	4,906.48
MH-DD Serv.	47,601.24
Rural Services	717.98
Secondary Road	84,195.56
Assessor's Appraiser	1,022.20
Emergency Mgmt	357.06
Assessor Agency	1,453.59
Cov. Bridge fund	3,844.27
Intergov. Supplies	35.20
Empowerment	<u>1,034.84</u>
TOTAL	\$182,211.09
Handwrittens	28,693.75

September 8, 2009

The Madison County Board of Supervisors met in regular session Tues., September 8, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisor Raymond also present. Supervisor Weeks was excused from attending the meeting.

Raymond asked to clarify the action taken September 1st regarding the Chamber's request to use Cedar Covered Bridge for an event in October. Raymond said the Supervisor's intention was to block the bridge off at the bridge entrance for the event, not the roadway itself. He added that approval for alcohol to be served in the Cedar Park for the event fell under the jurisdiction of the County Conservation Board, not the County Supervisors. Raymond further commented that on September 1st, the action of the Supervisors was to close the bridge at the railings for the Chamber's October event. He moved that his statement of clarification be approved. Acela seconded. Motion carried. Engineer Hagan will prepare a resolution for the official temporary closure of Cedar Covered Bridge.

Acela reported that long time Board of Health member, Jim Nelson, will be resigning from the health board at the end of this calendar year.

John Grush and Jessica Beebe presented the USDA Annual Report on the group homes which was unanimously approved. A tour of the homes will be scheduled later this year.

Tammy Ellwanger of the Chamber requested permission to locate a dumpster on the County's lot at the corner of John Wayne Drive and Green prior to Bridge Festival. Ellwanger said they would also like to place a model covered bridge on the site as soon as possible to advertise the upcoming festival. Following discussion Raymond moved to approve the request, seconded by Acela. Motion carried.

Jackie Howard advised that grant funds will be received for the purchase of a refrigerator unit to accommodate H1N1 vaccine. She said Madison County is to receive approximately 6,900 doses of the vaccine and appropriate space to store it needs to be in place. Raymond moved to approve the purchase of a GEM 25 CF in the amount of \$3,634.80. Acela seconded the motion. Motion carried.

Engineer Hagan advised his department is looking for a used $\frac{3}{4}$ ton, 4-wheel drive pick-up, preferably a flat bed, for the drainage crew. He submitted RESOLUTION SR-9-09 for a temporary closure for pipe replacement on 175th St. in Crawford 7 which was approved. The Board also approved the corresponding Work Agreement for Howard Davis at the temp. closure site.

Hagan clarified the closure at Cedar Covered Bridge during the Festival. He said they would sign the bridge for closure, and place a couple of barricades beyond that advising of the closure.

Acela advised that RESOLUTION SPV-9-09 to appoint five members to the Madison County Certified Local Government Commission will be submitted at the September 15th meeting.

RESOLUTIONS APPROVED - TO-9-09 for issuance of remission warrants (abatement of tax correction on receipts for Joseph and Chloe Rodish #10-00204-01 less \$74.00 and #10-00205-01 less \$844.00) due to a change in property classification from residential to agricultural. VAC-9-09 – Reappointment of Hal Jackson to Veteran Affairs Commission.

Greg Davis of Solutions presented options for electronic mail for county offices at the Courthouse. The Board will consider the costs of the conversion proposed by Davis and will review the services currently provided by Signature Wireless.

Meeting adjourned.

Joan Welch, County Attorney

Joan Acela, Chairperson, Board of Supervisors

September 11, 2009

The Madison County Board of Supervisors met in regular session Friday, September 11, 2009. At 8:15 a.m. Supervisors Acela and Raymond verified the cash count in the Treasurer's Office. Chairperson Acela then called the Board meeting to order at 8:30 a.m. with Supervisors Weeks and Raymond also present.

The Board canvassed the votes of the Earlham and Winterset School Board election. The Abstract of Votes remains on file in the Auditor's Office.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

September 15, 2009

The Madison County Board of Supervisors met in regular session Tuesday, September 15, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Under old business, the Board proceeded with written approval of the Chamber's request to use the lot at the corner of John Wayne Drive and Green Streets on October 9, 10, and 11th for a dumpster during Festival and September 9th through October 9th to display a covered bridge replica. (Verbally approved September 8th.)

Minutes of the August 28th meeting, September 4th canvass, and September 8th meeting were approved.

Weeks reported receipt of the emergency plan for natural gas pipelines in the northwest corner of the County. The Engineer's Office and Emergency Management Office will be notified of the information. Weeks also advised of the progress in completing the census packet and an October 27th joint meeting at 6:00 p.m. in the Courtroom was scheduled. Maps were received from Federal Emergency Management Office pertaining to flood prone areas. Emergency Management, the Engineer's Office, and the Zoning Office will coordinate efforts to review the documents and provide necessary responses.

Acela reported that requested billing statements and all Board minutes since 2006 as requested by defendants on the Phoenix/Patterson case have been forwarded.

Bill McKibben and Chris Endres expressed concerns about eight horses running at large in South Township. McKibben said there had been ten horses, but two had died. He said the owner has been contacted numerous times but has failed to address the fencing problems. As a result, a vehicle/horse accident occurred. Acela said that at this point, the Supervisors do not have jurisdiction in the matter, but supported McKibben's action to contact the County Attorney. Weeks said he was not certain how or if the Supervisors or County have any authority in the matter. The township trustee's involvement was discussed. McKibben advised he just wanted to let the Board know of the matter.

RESOLUTIONS unanimously approved: SPV-9-09 – Appointing Brenda Hollingsworth, Dave Braga, Jeanne Jacobson, Joe Held, and Tim Waddingham to the Certified Local Government Commission, with Dr. Doyle Scott serving as ex-officio member. AMB-9-09 – Writing off bad debt on 514 ambulance accounts which are past due by five years (\$148,119.30).

Raymond moved to approve the Application for Use of the Courtyard for the Madison County CROP Walk 2009 on September 27th. Weeks seconded. Motion carried unanimously.

Engineer Hagan updated the Board on Secondary Road projects. He advised that contracts were received on the two projects (one on Carver Road and another on Clanton Creek) which were recently let. Weeks moved to amend the agenda to include action on documents for the two projects. Raymond seconded and motion carried. RESOLUTIONS APPROVED UNANIMOUSLY: SR-9-09 – Awarding bid for Project L-G016—73-61 (Clanton Creek

Road, Section 27 of Walnut Twp) to low bidder, K & L Landscape & Construction, Inc. in the amount of \$102,671.07. SR-9-09 – Awarding bid for Project L-G027—73-61 (on County Road P69, Carver Road in Lincoln 15) to Peterson Contractors, Inc., in the amount of \$143,193.21. Contracts for both projects were also approved.

Hagan also submitted other items for action which were unanimously approved: SR-9-09 – Temp. closure on Summerhill Drive (Crawford Section 8) for pipe replacement. SR-9-09 – Temp. closure on Quarry Trail in Union Sections 14/15 for pipe replacement. SR-9-09 – Closing Cedar Covered Bridge on October 10, 2009, from 6:00 p.m. to 8:00 p.m.

Engineer Hagan also said that Henningson’s sub-contractor should be starting on the Cumming Road yet this week.

The Board agreed that the contracts with Koester Construction and Dallas Construction should be reviewed by the County Attorney prior to Board action.

Auditor Welch advised that corrections need to be made on Tadd Davis’s pay. She said that the forms submitted by the Ambulance Director for payroll did not correspond with rates set by resolution. Welch will research the matter to determine the corrected amount owed to Davis. Welch said her office will need a resolution converting the ambulance staff, except for the director, to an hourly rate. She said that the position of ambulance director is exempt from the time and one-half overtime rate. It was agreed that clarification should be made on whether the director falls under the union contract or employee handbook.

Auditor Welch reviewed fund balances as of August 31st. She reported that balances are at the recommended 25% or better. Welch said she would continue to monitor the accounts and will report to the Board as needed.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:

General Basic	\$42,231.40
Supplemental Fund	2,350.09
MH-DD Serv.	20,097.67
Rural Services	25,215.02
Sheriff’s McDee	19.99
Sec. Road	39,197.15
Consv Sp. Res.	118.28
Assessor’s Appr.	4,100.00
Emer. Mgmt.	530.58
Co. Assessor Ag.	266.82
Intergov – fuel	14,920.42
Gr Health Ins.	25,489.22
Empowerment	<u>11,102.94</u>
TOTAL	\$185,639.58
Handwrittens	54,890.20

September 22, 2009

The Madison County Board of Supervisors met in regular session Tues., September 22, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the September 15th meeting were approved.

Weeks moved to amend the agenda to add the Public Health Nurse to the agenda following the 10:30 item. She will be presenting additional information on H1N1 vaccines and staffing matters. Raymond seconded. Motion carried unanimously.

Weeks advised that empowerment areas will be reorganized and by 2012 areas will be combined. He will also be serving on the State's empowerment reorganization committee.

Engineer Hagan advised that PCI, the contractor for the Carver Road project, will begin next week. K & L Landscape & Construction will start the Clanton Creek project next week. Hagan advised that Henningson Construction will begin the Cumming Road patching project tomorrow, Sept. 23rd.

County Attorney Julie Forsyth discussed options for the county in handling stray livestock. Also present for the discussion were Sheriff Busch, Deputy Davis, Bill McKibben, Chris Endres, and Anthony Jones. Jeff Nicholl and Elton Root from the Environmental Health Dept. were also present. Forsyth explained that Code 169c.2 allows that trespassing or stray livestock can be contained by a neighbor and costs can be assessed to the owner of the animals, or the County can take the animals into custody. She gave the example of a county that takes strays into custody at a sale barn where they are housed during the 30 day process, and at the end of that time the animals can be sold and costs recovered. Forsyth said the Code also addresses habitual trespass, which is defined as animals that get out three times or more in a 12 month period. Raymond said the county could be taking on a huge expense if they take custody of the animals, such as costs to corral or catch the livestock, hauling expenses, vet expenses, feed, etc. Weeks agreed, adding that the pressure to reduce government spending has to be considered when the public calls for increased services. Nicholl said that in the past, the county has been relatively successful in addressing the situation with the animal owner. Forsyth said there is a difference in dealing with neglected, stray, and trespassing animals. Weeks cautioned that the Board's action could mean they would have to deal with stray dogs too, which could mean thousands of dollars in costs to the county. Forsyth said trustees do not deal with stray animals, but do handle fence disputes. Acela said her main concern is safety. Endres repeated that the matter creates a safety issue. Raymond expressed interest in finding out if a facility is available to house the animals as a very last resort. Veterinary costs should also be determined. Weeks said before the Board agrees to anything, they need estimates of what costs may be incurred. Anthony Jones said he is in the process of getting rid of the horses, but he said people are letting the gate down so the horses will get out. He said he will install a regular gate and padlock it. Jones explained that the horses are of sentimental value to his daughter. Raymond suggested that Jones contact his daughter, give her 30 days to get the horses or they will go to the sale barn. Raymond said if the county has to get involved, it will cost money. Raymond summarized his request that bids be taken for veterinarian services from local and neighboring counties as well as for facility, transporting, and herding costs in case this option has to be implemented. He said there is already a plan in place according to the State Code, the County just needs to enact procedures accordingly when necessary. Craig Busch and Jeff Nicholl will prepare a request for bids. Jones said he plans to have the problem solved in 60 days.

Raymond submitted the contracts for the planned dome repairs as submitted by Koester Construction (construction manager) and Dallas Construction (contractor) at a total cost of \$45,667.00. He explained

that proof of insurance was provided as well as all appropriate supporting documents. Raymond advised that County Attorney Forsyth had reviewed the contracts. He said the project would be scheduled to start the week after Bridge Festival. Weeks said that information received by the County Auditor explained that the bid threshold is \$100,000 as set by the State. Raymond moved that the contracts be approved. Weeks seconded the motion which carried unanimously. Tom Turner of Turner Building Construction was also present for the discussion and expressed interest in any future projects.

Mark Kladivo of Signature Wireless met with County officials to discuss services currently provided and possible upgrades to the e-mail service in the Courthouse and other available options. Kladivo was asked to submit quotes for the services of tasking and calendaring. He stated a standardized domain would be at no charge.

Jeff Nicholl advised that the Holtmeyer case (Grand River 17) has been resolved. Final inspection was done and the septic installation is complete.

Public Health Nurse Howard met with the Board. She received verbal approval for the temporary hiring of Jessica Beebe (written approval scheduled for next meeting). Howard said she hopes to get a grant for staff for H1N1 vaccine clinics. She asked about using contract labor. She was referred to the Auditor's Office for that information.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

September 29, 2009

The Madison County Board of Supervisors met in regular session Tues., September 29, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the September 22nd meeting were approved.

Weeks mentioned the upcoming ISAC Fall School of Instruction. He said that the employee schedule for allowable expenses for out-of-town conferences, etc. should be addressed by the personnel policy committee. He said that room rates at the hotel hosting the school exceed the rate allowed in the policy. Weeks said he would not have mileage reimbursement as he is riding with another employee; however, because he will not have his own transportation in Iowa City he will be staying at the hotel hosting the school. The Board concurred with Raymond adding that contacts from other department heads have indicated this problem also.

Acela reported on the September 28th Cross Roads Mental Health Board meeting. She said that Cross Roads has advertised throughout several states for their CEO position, but have only received two applications so far.

The Board reviewed the Fireworks Permit Application as submitted by Ken Sinnwell for October 3rd 2009. Following their site review the Sheriff's Dept. recommended that with proper safety measures taken, the permit should be approved. Motion was made by Raymond to approve the permit. Weeks seconded and motion carried unanimously.

RESOLUTIONS APPROVED UNANIMOUSLY: PHN-9-09 – Hiring Jessica Beebe as temporary part-time at Public Health Office at \$11.67/hr. SO—9-09 – Accepting bid of \$850 from DJ Breeden for 2000 Crown Victoria squad car which is no longer in useable fleet at Sheriff's Office. SO-9-09 – Pay adjustment for Jailer/Dispatcher Wm. Hosch to \$15.25/hr.

County Engineer Hagan met with the Board. He submitted RESOLUTION SR-9-09 for a temporary close on Upland Trail for a pipe replacement (Crawford 9). The resolution was unanimously approved.

Hagan submitted an updated list of FEMA flood damage sites yet to be completed. He said that of the 16 remaining sites, three are under contract. The Board commended the Secondary Road Department for their efforts this past year to address the 183 flood damage sites.

Engineer Hagan and Zoning Administrator Nicholl were present for Board discussion on a copy of correspondence received from the City of West Des Moines to the DOT. West Des Moines expressed opposition to the DOT's plan to remove or relocate the G-14 interchange on I-35 (Cumming Road in Warren County). The Board expressed concern with removal of the bridge also and further questioned exactly what relocation plans involve. The Board concurred that Madison County should be included in discussions, as there could be a direct impact on this area. Engineer Hagan said he would look into the matter.

Kevin Dirks and Cory Madsen of KMD Golf, Inc. met with the Board to request a liquor permit at the Lakeview Country Club. All appropriate supporting documents were received

and reviewed by the Board. Motion was made by Raymond to approve the application as submitted. Weeks seconded the motion which passed unanimously.

The Board received communication from Jim Liechty of the Conservation Department regarding the past practice of closing Cedar Covered Bridge. The Board will review the communication and discuss the matter with Liechty and Engineer Hagan at a later date.

In follow-up to discussions held at the last two Board meetings, Sheriff Busch submitted a 10-year summary of twenty-six complaints received about horses belonging to Anthony Jones in South Township being loose. Busch said his department would be checking to see if Jones had installed locked gates as stated at the previous meeting.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:	
General	49,606.90
Supplemental	495.79
MH-DD Serv	54,407.42
Rural Serv.	3,189.60
Sec. Road	19,423.91
Assessor Appr.	11,207.66
Emerg. Mgmt	98.80
Assessor Ag.	1,019.58
Cov. Bridge	3,844.27
Intergov.-fuel	17,730.33
Gr Health	26,996.46
Empowerment	<u>163.74</u>
Total	\$188,184.46
Handwrittens-	\$34,784.20

October 6, 2009

The Madison County Board of Supervisors met in regular session Tues., October 6, 2009, at 9:00 a.m. after having attended the monthly department head meeting held at 8:15 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the September 29th meeting were approved.

MCDG Executive Director Dr. Doyle Scott gave a report of activities of the Madison County Development Group.

The Board received the Auditor's Notice of Transfers of \$2,374.23 from General and \$27,989.18 from Rural to Secondary Roads.

Auditor Welch recommended proceeding with Bob Hopkins to perform required actuary services relating to the GASB45 regulations. The Board suggested that Welch proceed accordingly.

RESOLUTIONS APPROVED UNANIMOUSLY: AO-10-09 – Allowed and disallowed 2009 Homestead Credit and Military Exemptions. SR-10-09 – Temp. closure for pipe repair on Clanton Creek Road (Walnut 29). SR-10-09 – Temp. closure for erosion control on Carver Road (Lincoln 15). PHN-10-09 – Hiring Sandra Harper (temp. part-time for H1N1 vaccinations) at \$20.60/hr.

Acela reported that the Legacy grant application for \$196,000 for a handicapped entrance to the Courthouse was submitted. Weeks reported on upcoming changes which will have to be made in the health coverage program because of recent legislation.

D-CAT contracts were not submitted for action.

Engineer Hagan gave an update on Secondary Road projects. He said the FEMA project on Clanton Creek could take up to 30 days to complete. Hagan advised that he has received nearly all Secondary Road employee signatures for receipt of the Employee Handbook. The Board unanimously approved the work agreement for Mark Hanarhan in Crawford 13.

The Board made plans to have the site ready for the man lift which will be stationed on the Courtyard next week as repairs to the dome commence.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

October 13, 2009

The Madison County Board of Supervisors met in regular session Tues., October 13, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Raymond moved to amend the agenda to include action on the amended resolution to establish an historic preservation commission (C.L.G.). Weeks seconded the motion which carried unanimously.

Raymond advised that ads will be published requesting bids from local veterinarians to determine interest in providing services regarding livestock trespass, neglect, abuse and stray situations.

Weeks said he would be meeting with the Empowerment Board to address possible cuts in services because of the State's 10% reduction in funding. He added that if the State cuts homestead and military exemptions like they have in the past, the pressure is then on the Supervisors to either absorb the cut or to pass it on. He said what the State is doing may look like they are saving money, but they are actually passing their problems down to counties.

Acela reported on the Mobility Matters Workshop she had attended.

RESOLUTIONS APPROVED UNANIMOUSLY: AMB-10-09 – Calculating the bi-weekly payroll to hourly rates for ambulance staff: Cory Young - \$12.38/hr.; Chris Chappell - \$12.38/hr.; Jim Skelton - \$12.71/hr. and Josh Ledoux - \$12.53/hr. SR-10-09 – Temp. closure for pipe repair on 190th St. (Crawford 13). SR-10-09 – Temp. closure for pipe replacement on Fawn Avenue (Gr. River 35/36).

Insurance committee member, Jeff Nicholl, advised that several Iowa mandates have gone into effect which require amendments to the insurance plan either at this time or at renewal. They include prosthetics mandate, diabetic education, cancer drug, coverage of children for enrollment, biologically based mental illnesses, Michelle's Law, Mental Health Parity Act, etc. He reviewed the flex plan documents and amendments needing action and explained that the insurance committee reviewed documents presented. Weeks moved to approve the documents as submitted. Raymond seconded. Motion carried.

John Grush submitted the case management cost report which was unanimously approved by the Board.

Acela reported that the CLG Commission has met and has proposed an amended resolution which will be forwarded to the State Historical Society. The Board unanimously approved the Amended Resolution establishing the Historic Preservation Commission for Madison County.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:

General Basic	\$84,414.45
Supplemental	7,697.99
MH-DD	8,136.80
Rural Serv.	2,826.81
Sec. Road	81,003.39
Consv. Sp. Res.	199.15
Assessor's App.	1,975.51
Emergency Mgmt	189.03
Assessor Agency	1,385.05
Intergov-fuel	14,493.75
Empowerment Bd	<u>13,357.31</u>
TOTAL	\$215,679.24
Handwrittens	19,255.80

October 20, 2009

The Madison County Board of Supervisors met in regular session Tues., Oct. 20, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisor Raymond also present. Supervisor Weeks was excused from attending.

Minutes of the October 13th meeting were approved.

RESOLUTIONS approved by Acela and Raymond: SO-10-09 – Purchase of a grill guard for '09 pickup in Sheriff's Dept. at a cost of \$632.00 from non-budgetary monies created from the gun permit classes given by Sheriff's Dept. SR-10-09 – Temp. closure for bridge repair on Settlers Ave in Lee 31. SR-10-09 – Wage adjustment for Brett Nuzum, Shop Supt. To \$20.90/hr. SR-10-09- Glennys Cameron, Temp. Janitor at Shop at \$11.24/hr.

Joe Burke presented language changes on the School Based Mental Health and Aging Out contracts to include the fiscal agent, Auditor Welch, as custodian of the records on the contracts for DE-CAT. Raymond approved the changes as submitted by Burke, Acela seconded and motion carried.

Attorney Forsyth discussed the service contract with Westlaw Research for the on-line data base for legal research. She said she has tailored the contract down to \$200/mo. for the one year contract. Motion was made by Raymond authorizing the Chairperson to sign the contract with Westlaw. Acela seconded and motion carried.

Forsyth also discussed the lawsuit against Phoenix for which the Board contracted legal services from Attorney Hearn. She said that \$25,000 was budgeted this fiscal year for legal services. Forsyth said the trial is not scheduled until next fiscal year, and the legal expenses have depleted that line item of \$25,000 for FY'09-10. Hearn estimated expenses at \$52,000 through June 30th. She said she will not run bills through her budget until funds are in place. Acela advised that the matter would be discussed at the next meeting.

Paul Millhollin, Keith Sparks, and Jim Liechty of the Conservation Board advised that the REAP grant was approved to purchase the 30.15 acre addition at Jensen Marsh. No local dollars will be used toward the project, but he said his budget would have to be amended to accommodate the increased revenues and expenses. Liechty said that the project is ready to move forward and he asked the Board to consider an amendment earlier than spring. Liechty also updated the Supervisors on the purchase of a used tractor and new end loader.

Engineer Hagan updated the Board on Secondary Road projects. He said that the County has rented a compactor that attached to a backhoe to compact dirt around culverts. He said a new one would cost \$27,000. He said that for \$9,000 the County could buy the four-year old compactor that they rent. \$5,415 was spent since last spring for rental. He said it was not in the plan to purchase it. The Board agreed that the purchase would be appropriate, and that another budgeted purchase could wait for the next fiscal year.

Meeting adjourned, with Supervisors Acela and Raymond conducting employee evaluations.

Joan Welch, Auditor

Joan Acela, Chairperson, Board of Supervisors

October 27, 2009

The Madison County Board of Supervisors met in regular session Tues., October 27, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the October 20th meeting were approved.

Raymond moved to amend the agenda to include the revised Accu-Guard maintenance agreement for the boiler plant for services provided by Accurate Mechanical. Weeks seconded and motion carried unanimously to amend the agenda.

Weeks updated the Board on the Census meeting to be held this evening at the Courthouse.

Raymond gave an update on the dome repair project. He said that \$5,000 had been set aside on the bid by Koester for concrete work and \$5,000 for yard work. Koester contacted local concrete companies and eventually set up with StroMax to provide concrete work. Raymond said he would be overseeing the concrete work rather than Construction Manager Koester, which will result in a reduction of the construction manager's bill for services. He said the concrete quote is \$4,637. Weeks expressed concern about repairing sidewalks now when a larger lift will have to be brought in to finish the dome work and additional sidewalk damage will probably occur at that time. Raymond said that two corners of the dome were patched pretty well using the smaller lift. He said even if the longer lift had been used the magnolia tree on the south east corner would have held the lift out too far to reach the entire dome area on that side. The well on the northwest corner also holds the lift out too far. Raymond said a lot has been done, but the dome needs more than just patching, it needs more major repair. He said the work being done now will buy some time before major repair can be done. Denny Peterson said the dome is still leaking down the stairwell to the third floor. Raymond said the contractor had considered doing some of the repair from the inside, but he was not sure if the contractor will proceed in that direction. The Board agreed that only damaged sidewalk areas which have created a safety issue will be addressed at this time. The Board also agreed dissatisfaction that the lift brought in was not adequate to reach the top, even though height measurements had been provided. Raymond said costs for the larger lift are estimated at \$7,000/wk or \$15,000/mo. plus delivery fees, permits, etc. Weeks asked Raymond to contact Koester about the matter. Raymond said stainless steel patches were used and the contractor felt they have 50% of the repairs completed.

Acela reported that the State Historical Society of Iowa has now acknowledged re-activated status of the Madison County Certified Local Government.

Acela said that Dennis Jordan reported that he and Ted Benshoof cleaned out the tile on one part of the drainage district and will work on another part of the line when the ground dries out more.

RESOLUTIONS APPROVED UNANIMOUSLY: AO-10-09 – Canceling prior year disbursements: Warrant #55848 for \$11.38 to Home Office, Inc.; Warrant #67135 for \$108.00 to Iowa Health Home Care; and Warrant #52579 for \$7.46 to Air Cooled Engines. TO-10-09 – Issuing remission warrants to abate taxes for D & H Properties, LLC: Receipt

60-00032-01 for \$108; Receipt #60-00046-01 for \$148; Receipts #60-00080-01, 00056-01, and 00051-01 for \$170.00 each.

The Board received the Auditor's Notice of Transfers: \$28,384.34 from General Basic and \$318,699.02 from Rural Basic to Secondary Roads.

Sheriff Busch proposed a three year contract with Protocall for an inmate phone system. This would allow a 20 minute phone card which can be purchased by inmates. Busch had checked references and the response on Protocall services was satisfactory. Motion was made by Raymond to approve the contract. Weeks seconded and motion carried unanimously.

Engineer Hagan said he had been advised that \$1,740 was approved for monitoring again at the County property located at the corner of Green and John Wayne Drive.

Raymond reported that bids for the Courthouse elevator maintenance have been requested.

Raymond moved to authorize Chairperson Acela to finalize the Accu-Guard service agreement on the heating plant with Accurate Mechanical. Weeks seconded and motion carried unanimously. Weeks asked about removal of the old cooling equipment located in the northeast exterior corner of the Courthouse. Raymond suggested having the unit checked out before it is removed.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	20,229.68
Supplemental Fund	1,773.98
MH-DD	57,149.18
Rural Services	1,644.72
Sec. Road Fund	333,189.87
Consv. Sp. Res.	141.00
Assessor's Appr.	65.96
Assessor Agency	304.16
Cov. Bridge	2,289.32
Empowerment Bd	<u>1,410.00</u>
TOTAL	\$418,197.87
Handwrittens	74,603.74

October 27, 2009

The Madison County Board of Supervisors met in a special meeting for promoting the 2010 Census on Tuesday, October 27, 2009 at 6PM in the 3rd floor conference room of the Courthouse. Supervisor Weeks called the meeting to order with Supervisors Raymond and Chairman Acela also present.

Those in attendance were Joan Brown (Mayor of St Charles) , Julia Harper (Mayor of Peru), Jim Bussanmas (Mayor Bevington), Mark Nitchals (City Manager City of Winterset), Linette Crouch (Clerk to City of Earlham), Joan Naylor (Clerk to City of St Charles), Heidi Burhans (Clerk to City of Truro), Ardis Myers (Clerk to City of Macksburg), Mike Wells (Superintendent of Winterset Schools), Mike Wright (Superintendent of Earlham Schools), Tammy Ellwanger (Chamber of Commerce), Jo Ann Walser (Madison County Assessor) and Patty Weeks, Madison County Deputy Assessor).

A presentation video was made regarding how Madison County governmental bodies could promote the awareness of the importance of everyone being counted in the 2010 census. Achieving a 100% count will help assure that each governmental body will receive their fair share of federal funding.

A video was viewed explaining various ideas each governmental body can use to promote this important event. It was suggested that everyone go to www.census.gov/2010 and www.betterbusinessbureau.census to get further information that could be of benefit in promoting this event.

Meeting adjourned.

Tues., November 3, 2009

The Madison County Board of Supervisors met in regular session Tues., November 3, 2009, following the monthly Department Head meeting. Chairperson Acela called the meeting to order at 9:00 a.m. with Supervisors Weeks and Raymond also present.

Minutes of the October 27th Board meeting were approved as well as the October 27th minutes to the 2010 Census meeting.

Attorney Forsyth re-submitted a contract with WestLaw for legal research services. The revised contract reflects a one-dollar increase in the County's cost. Weeks moved to approve the revised contract with Raymond seconding the motion. Motion carried unanimously.

Joe Burke presented the C.B. CAP contract from Prevent Child Abuse Iowa. He explained that the County acts as fiscal agent on the contract. Burke explained how the contract and services are monitored. Raymond moved to approve the contract. Weeks seconded and motion carried unanimously.

Chamber Director Tammy Ellwanger submitted a \$2,000 check to the Board for the preservation grant from Covered Bridge Festival proceeds. She also gave the Board \$5.00 which had been left at one of the covered bridges by a visitor. She also reported that Festival revenues were down. She advised that staff reductions at the Chamber will be made. Weeks asked that the Board give the donation more thought. Raymond and Acela concurred and it was agreed that the check be referred to the Covered Bridge Preservation group for consideration. Ellwanger commented that visitors have commented that commemorative plaques with a brief history could be installed at the covered bridges.

Raymond updated the Board on the dome project. Some sections of the sidewalk have been replaced. Weeks and Acela asked that Koester meet at the next Board meeting. Weeks also mentioned the old chiller unit. Raymond suggested that an expert opinion be obtained regarding disposition of the unit.

Weeks reported that new scales are being installed at the Landfill. He will also be meeting again on consolidation of Empowerment. He said a multi-county consolidation is being considered.

Weeks will be following up on purchase of a 1933 Madison County plat map which could be added to the collection of vintage pictures to be displayed on third floor of the Courthouse.

Acela reported on a recent 5th Judicial District meeting with special attention on the State's 10% budget cuts. She added that the Lake Commission will be meeting this Friday. Acela also mentioned possible costs involved with upcoming HIPAA training.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-11-09 – Pay adjustment for Betsy Snyder to \$14.65/hr. SO-11-09 – Pay adjustment for Angela Henry to \$15.69/hr. SO-11-09 – Purchase of handgun for Deputy Ascione, with trade-ins (s) of department owned weapons. TO-11-09 – Cancellation of five special assessment payments for the City of Winterset. PHN-11-09 – Hiring Carol Menke, part-time as needed Homemaker up to 29 hrs., and, temporary part-time as needed certified nursing assistant during H1N1 response at \$12.00/hr.

PHN-11-09 – Hiring Irma Jordan, Nurse, as temp. part-time as needed in response to H1N1 vaccinations.

Engineer Hagan met with the Board. Acela mentioned the need to determine the assessment rates for Drainage District #3. Raymond suggested that the Treasurer and Auditor be included in the discussion when the matter is re-addressed.

Doyle Scott gave an update on the activities of the Madison County Alliance Group.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

November 10, 2009

The Madison County Board of Supervisors met in regular session Tues., Nov. 10, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the November 3rd meeting were approved.

The Board canvassed the votes of the city elections which were held November 3rd. Auditor Welch led the canvass with the Supervisors verifying the tally, absentee, and special board books. Also present for the canvass were Mrs. Dennis (Angie) Smith, Joan Brown, and Jan Downs. The mayoral race in St. Charles resulted in a tie vote between Joan Brown and Dennis Smith. Chapter 50.44 Code of Iowa specifies that ties be determined by lot. The two names were placed in a hat. Candidate Smith's name was drawn, and he was declared the winner of the race for Mayor of St. Charles. The canvass was completed and the abstract of all votes remains on file in the Auditor's Office.

Jerry Mease gave a quarterly report of insurance claims activity.

The Board received the annual report from Weed Commissioner Root. Motion was made by Weeks to accept the report which will be forwarded to the State. Raymond seconded and motion carried unanimously.

John Koester met with the Board to discuss the Courthouse dome project. He submitted pictures of the roof and dome area. Koester estimates that 50% of the work has been done using stainless steel patches and mastic. Koester said he was disappointed that the man-lift was not tall enough to reach all areas needing patched. He said he did not know there was a taller lift based on information received from vendors. Weeks expressed frustration that the shorter lift was even brought out when the height of the building had been provided. Acela was also concerned that more damage will occur to the building because of remaining leaks. Raymond said he would not favor proceeding with additional work to the dome at this time because of uncertainty with the weather. He added that sometime in the future the whole dome/roof area may need scaffolding to complete the project correctly. The Board was united in their frustration with the project because all areas were not repaired as planned as the lift was not long enough. Weeks recommended that the Auditor proceed to transfer enough funds within service areas to pay bills (\$5452.49 to Dallas Construction, \$353.43 for frames, and bills not submitted yet for Stromax's sidewalk repairs and Koester for construction manager service) for the project, with an amendment to follow. Acela and Raymond concurred.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by Fund:

General Basic	28,218.74
Supplemental	4,314.25
MH-DD	10,673.92
Rural Service	908.39
Sec. Roads	28,529.91
Consv. Sp. Res.	269.55
Local Option Tax	353.43
Assessor's Appraiser	643.08
Emergency Mgmt	700.32
Assessor Agency	435.99
Intergovern-Supplies	49.46
Group Health Ins.	19,859.14
Empowerment Board	<u>15,163.09</u>
TOTAL	\$110,119.27
Handwrittens	60,952.43

November 17, 2009

The Madison County Board of Supervisors met in regular session Tues., November 17, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the November 10th meeting were approved.

The Supervisors gave updates on the activities of the various boards they serve on representing Madison County.

John Grush submitted a contract with the North Central Iowa HIPAA 28E group which would provide certain training for Security Standards for HIPAA compliance. The costs would be \$42.00/hr. including travel time, and reimbursement mileage of \$.37/mi., approximately \$100 for technical assistance as well as reimbursable expenses. Raymond moved to authorize the Chair to finalize the contract. Weeks seconded. Motion carried unanimously. Grush advised that he would process the expenses through his department.

RESOLUTIONS APPROVED UNANIMOUSLY: PHN-11-09 – Hiring Diana Wilson, temp. part-time at \$20.60/hr. in response to H1N1 vaccinations. AO-11-09 Transfers in Service Areas: Increase Local Option Budget by \$7,061, decreasing tort insurance by \$5,500 and decreasing data processing \$1,561. SR-11-09 – Placing roadway (0.10 mi.) in Sec. 27 of Walnut on Area Service System A. SR-11-09 – Temp. closure for pipe replacement in Scott 27/34.

Weeks advised that a replacement computer will be purchased from the Data Processing budget for the Recorder's Office.

Engineer Hagan updated the Board on Secondary Road projects. He said that rock hauling is going well and applications are at 300 tons per mile. He advised that he had attended the Southwest Connector and Connecting Roadways meeting sponsored by Warren County. He said the Cumming Bridge on I-35 is scheduled for replacement next year and the new one will be directly south.

Three bids were received and opened on the maintenance service agreement for the Courthouse elevator. Kone bid \$720/yr. for bi-monthly service; O'Keefe Elevator bid \$178/mo.; Schumacher bid \$175.00/mo. plus an oil and grease contract for \$120.00/mo. Motion was made by Raymond to accept the bid from the current service provider, Kone, contingent upon thorough review of the documents. Weeks seconded. Motion carried unanimously.

Auditor Welch advised that the Recount Board which was called in for the Mayoral race at St. Charles had convened this morning. Welch said that after recounting the ballots numerous times, the Recount Board has verified that the election has changed and that Joan Brown is now the winner of the Mayoral race in St. Charles. Welch asked that the Board meet at 1:00 p.m. this date to canvass the results of the Recount Board for the election. The Board concurred.

Auditor Welch and Ambulance Director Tadd Davis met with the Board in an effort to clarify the pay rate for back-up non-working hours for Davis. Following lengthy discussion it was determined that more study is needed before a final recommendation is submitted to the Board.

Darin O'Brien gave the Board a recap of the Lake Commission's activities over the past five years. He anticipates that discussion at the next Commission meeting, tentatively set for December 9th, will be to review the comments from all of the membership's governing bodies on how to move forward. The Supervisors commended O'Brien for his presentation.

The meeting was recessed until 1:00 p.m.

At 1:00 p.m. Supervisors Acela, Weeks, and Raymond reconvened their meeting. Motion was made by Raymond to amend the agenda to include the canvass of the St. Charles Mayoral race following the recount held earlier this date. Weeks seconded and motion carried unanimously. Debbie Corkrean of the Auditor's Office advised that individuals conducting the recount determined that Joan Brown received 113 and Dennis Smith received 111 and 1 scattering. Motion was made by Weeks that all canvasses of the November 3rd City Elections are hereby approved. Raymond seconded and motion carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

November 24, 2009

The Madison County Board of Supervisors met in regular session Tues., Nov. 24, 2009, at 9:00 a.m. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the November 17th meeting were approved.

Raymond mentioned a 28E Agreement with SIRWA finalized in 2007 to set aside funding for a project (Gooseberry Lake). Raymond said the Gooseberry Lake project fell through, so funding for that particular project has not been made. A new 28E agreement would have to be submitted if another project is planned. Raymond also advised that he has yet to hear from Signature Wireless on the problems the County is having with their service. Raymond also said that Kone was contacted on the elevator maintenance contract bids. He said that Kone and Schumacher bid the same amount except Kone will be here bi-monthly rather than monthly. Schumacher was then given the opportunity to re-bid on a bi-monthly basis. Their re-submitted bid was \$20.00/mo. cheaper. Also, the annual elevator inspection costs are not included in Kone's bid, and the inspection cost is included in Schumacher's bid. Raymond said that would amount to about \$375.00 in savings also. After review of the documents, Denny Peterson recommended Schumacher's proposal. Raymond moved to withdraw the November 17th motion to accept Kone's bid pending clarification of the bids submitted. Weeks seconded and motion carried to withdraw the original motion. Raymond then moved to proceed with Schumacher for the bi-monthly maintenance contract which includes the annual elevator testing. Weeks seconded and motion carried unanimously.

RESOLUTION APPROVED UNANIMOUSLY: AMB-11-09 – Pay adjustment for Joshua Ledoux to \$12.62/hr. (also correcting the 10-13-09 resolution which reflected an error for Ledoux's hourly rate).

Engineer Hagan gave a Secondary Roads update. The work agreement for Robert Johnson (FEMA project) was unanimously approved. Hagan advised of the Engineer's Conference in December in Ames. The Board approved attendance by Engineer Hagan and Ass't. Engineer Hackett.

The Board received notice that Joni Hopkins of the Assessor's Office has expressed interested in the Madison County Leadership Institute.

The Board completed the annual update of community and economic development priorities as requested by Southern Iowa Council of Governments.

Auditor Welch discussed the upcoming budget amendment.

The Supervisors concluded the regular Board meeting to attend the legislative meeting at Genesis Development.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim Totals by fund:

General Basic	\$33,027.20
Supplemental	4,600.79
MH-DD	12,492.80
Rural Serv.	1,790.23
Sheriff's McDee	321.00
Sec. Road	220,593.18
Consv. Sp. Res.	137.38
Assessor's App. Fund	141.62
Emergency Mgmt	184.84
Co. Assessor Agency	921.48
Cov Bridge Fund	5,647.68
Gr Health Ins	16,716.91
Empowerment	<u>2,549.66</u>
TOTAL	\$299,124.77
Handwrittens	70,315.73

December 1, 2009

The Madison County Board of Supervisors met in regular session Tues., December 1, 2009, at 9:00 a.m. following their attendance at the monthly department head meeting held at 8:15 a.m. Chairperson Acela called the Board Meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the November 24th meeting were approved.

RESOLUTION CCB-12-09 – approved unanimously – Re-appointing Jerry Oliver to the County Conservation Board – five year term commencing Jan. 1, 2010.

Acela advised that a HIPAA compliance meeting will be held December 9th.

Engineer Hagan gave an update on Secondary Roads projects. Hagan said that property owner Dennis Jordan, in Drainage District #3, would like the County to clean the ditch from Highway 92 south to the river. Hagan advised they had surveyed the west ditch area of the level B road to the river. Hagan said that from the highway half of the ditch flows north and the other half flows south. Hagan felt that was the natural drainage. He said the County cleaned out the ditch about 15 years ago and they took out the corner inlet on the northwest corner because it was rusted and getting plugged. Hagan said it probably would not hurt to replace it. He said that years back the State put in a bigger culvert which also created additional drainage problems. Raymond said if needed repairs are within the District, the costs should be shared by those in the District. He did not want other taxpayers to pay for the repairs. Acela and Weeks concurred with Raymond.

Doyle Scott of the Madison County Development Group gave a report on activities at his office.

The Board unanimously agreed to order 2010 directories from Farm & Home Publishers at a cost of \$1,199. The cost incurred will be offset by the purchase of copies through the County Recorder's Office.

Following lengthy discussion, the Board unanimously agreed (RESOLUTION AMB-12-09) that effective 11-21-09, the back-up and/or extra shift rate for Amb. Director Tadd Davis shall be \$7.15/hr. If he actually goes out on a call during that time, the \$7.15/hr. rate drops off and he is to receive either the \$25.00, \$50.00, or \$75.00 call rate as previously resolved. And, Davis shall be compensated \$1,500 in settlement for extra shifts and back-up since July 1, 2007 through November 20, 2009.

Meeting adjourned.

Joan Welch, Auditor

Joan Acela, Chairperson, Board of Supervisors

December 8, 2009

The Madison County Board of Supervisors met in regular session Tues., Dec. 8, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisor Weeks also present. Supervisor Raymond was excused from attending.

Minutes of the December 1, 2009, meeting were approved.

Weeks reported on the State Auditor's exit report for the '08-09 audit. He also reported that an out-of-state contractor has offered to review the Courthouse dome at no charge and to give a cost estimate for remaining repairs needed. Acela advised that the HIPAA training session has been re-scheduled for January 13th.

The Board received the Auditor's Notice of Transfers: \$11,521.61 from General and \$129,818.24 from Rural Basic to Secondary Roads.

The Board set 10:00 a.m. on December 22nd as the time and date for the proposed '09-10 budget amendment.

Acela moved to approve the Special Employment Agreement which provides that Brandi Kanselaar will perform certain employment tasks relating to a specific Project, for Iowa State Association of Counties (ISAC) with ISAC reimbursing the employer, County Community Services, \$25.99/hr.(includes benefits) Weeks seconded the motion which carried by aye votes from Weeks and Acela.

Auditor Welch received verbal approval for transfers in service areas which will be acted on by resolution at the December 15, 2009 meeting.

RESOLUTIONS approved by Acela and Weeks: SO-12-09 – Re-appointment of Paul Welch to 911 Board. SO-12-09 – Pay adjustment to \$15.41/hr. for Rebecca Berry, Jailer/Dispatcher. SO-12-09 – Hiring Linda Barker, dispatcher/jailer at \$13.05/hr. SR-12-09 – Pay adjustments: Mike Landis to \$18.19/hr. and Ron Hager to \$17.95/hr. SO-12-09 - \$0.04/hr. longevity increase for Cynthia Morrison, Dispatcher/jailer to \$15.81/hr. SR-12-09 – Temp. closure for bridge repair in Section 4 of Madison (Ivy Ave.). SR-12-09 – Temp. closure for pipe replacement on Woodland Ave. in Ohio 11/12.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by Fund:

General Basic	36,951.28
Supplemental	24,044.64
MH-DD Serv.	2,261.37
Rural Serv.	21,967.02
Sheriff's McDee	100.00
Sec. Road	33,021.33
Consv. Sp. Res	86.31
Local Option	6,707.49
Group Home	17,318.00
Assessor's Appr.	500.00
Emergency Mgmt	5,616.38
Co. Assessor Ag.	519.70
Gr. Health	6,757.57
Empowerment	<u>15,435.44</u>
TOTAL	\$171,286.53
Handwrittens	39,952.47

December 15, 2009

The Madison County Board of Supervisors met in regular session Tues., Dec. 15, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the December 8th meeting were approved.

Weeks reported on the continuing discussions being held with leaders involved with the reorganization of services provided by the Empowerment Board.

RESOLUTIONS APPROVED UNANIMOUSLY: AO-12-09 – Allowed or disallowed Family Farm Credits. AO-12-09 – Transfers in Service Areas as verbally approved December 8th: Increasing Local Option by \$50.00 and decreasing Data Processing the same amount; and 1% increases in appropriations (to original budgeted amounts) for Audits & Dues, Group Home Project, and Libraries. BOH-12-09 – Reappointing Kevin deRegnier to the Board of Health, and appointing Ronni Scott to fill vacancy on Board of Health until 12-31-12. BOA-12-09 – Re-appointing Randy Gamble to Board of Adjustment. Z-12-09 – Re-appointment of Don Hixson and Aaron Price to the Zoning Commission.

Raymond moved to approve the purchase agreement submitted by the Veterans Affairs Commission Office with Infomax Office Systems, Inc. for a Canon IR C1022i copier to be purchased with State grant funds. Weeks seconded. Motion carried unanimously.

Weeks moved to amend the agenda to include 10:30 a.m. item addressing a payroll issue for part-time employees. Raymond seconded. Motion carried unanimously.

Engineer Hagan reported on progress with clearing roadways following the recent snow/ice event. He said there were some 10-12 ft. drifts in the north and northwest areas of the County. Acela advised that a resident stopped in to report that the crew was doing a “great job on the roads”.

Acela said she felt that the Madison County Lake Commission has fulfilled their mission to determine the feasibility of a lake in this area, but the Commission faces obstacles with the possibility of a lake in Madison County such as available funding, etc. Acela said the Commission has met with the Waterworks Department in Polk County. They are willing to pipe water to Winterset, and she feels that may be a viable option at this time. She said if that option is pursued she would like to see Warren Water involved as they have a vested interest in the northeast part of the County also. If the Lake Commission is dissolved at this point, another group needs to be formed to pursue the matter until all of Madison County and particularly Winterset has what they need for water. Jim Liechty reported that the Conservation Board, also a sponsor of the Lake Commission, unanimously agreed not to designate any more funding to sponsor the Lake Commission at this time. He recommended that the Commission could meet once a year to satisfy the by-laws, but the Commission could refund most of the remaining sponsorship monies to those entities that made contributions. Weeks moved that the Lake Commission not dissolve, but should instead meet annually if needed, and that the County discontinue funding for the Lake Commission. Raymond seconded, adding that keeping the Commission in place could be important later on. Discussion followed, with Acela asking if the Commission should stay intact as it now

stands, or if another Commission should be established. Liechty suggested separating the difference between the water supply issue for the City of Winterset and the possibility of a new lake. He added that in his opinion the purpose of the Lake Commission was to focus on a lake option. Liechty said that in his opinion the Lake Commission should not be addressing a pipeline or dredging the existing lake. The motion was repeated as follows: To maintain the Lake Commission which may meet once a year or as needed, with no monetary funding from the County at this time. Motion carried unanimously.

Following a short recess, County Attorney Forsyth advised that Attorney Patrick Smith, representing EMC Insurance, would like to discuss strategy with the Board about current litigation in the Dustyn Dickhaut and Jason Stanford vs. Madison County case involving the on-call pay rate for ambulance department personnel. Motion was made by Raymond to move into closed session as provided by 21.5 #1c of the Code of Iowa. Weeks seconded. Motion carried unanimously. The closed session began at 10:00 a.m. with Supervisors Acela, Weeks, and Raymond present. Also present were Attorneys Forsyth and Smith. At 10:55 a.m. Raymond moved to return to open session. Weeks seconded the motion which carried unanimously. There was no action taken by the Board. Attorney Smith will continue pursuit of the case.

The Board discussed the policy addressing closure of the Courthouse due to extreme inclement weather. The Board determined that the policy in place is appropriate to address full-time employees and that part-time hourly staff can be offered the opportunity to make up the time if they choose.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

December 22, 2009

The Madison County Board of Supervisors met in regular session Tues., Dec. 22, 2009, at 9:00 a.m. in the Board Office. Chairperson Acela called the meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the December 15th meeting were approved.

Weeks moved to amend the agenda to include discussion on the re-estimated budgets. Raymond seconded. Motion carried unanimously.

Raymond reported that the bill from Koester for construction manager services has been received in the amount of \$4,869.81 (includes the cost of the lift - \$2,235.96). The bills from Dallas Construction in the amount of \$5,452.49 and Stromax for sidewalk repair in the amount of \$1,255.00 have already been paid. Weeks reported that Jud Penney of Carpenters Group, Corp., out of Minnesota, who among other major projects has experience in water tower construction, has offered to look at the dome area at no cost, and give a report to the Board on needed repairs. Weeks said Penney has made six or more trips to the dome and cupola areas. Raymond said he would like to see OPN present when Penney reports on his recent inspections. He said that rather than patch anymore, he favored having the dome completely redone using local option sales tax monies. Weeks said that part of the original dome drawings were located and have never been laminated. The Board agreed to have the drawings laminated.

The Board received the Auditor's Notice of Transfers: \$716.15 from General and \$6,917.60 from rural Basic to Sec. Roads.

Engineer Hagan reported that repairs were completed on the bridge north of the quarry on Ivy. Hagan said that approx. 500 T. of salt/sand mix was applied for the last two storms.

The Board held a lengthy discussion on the re-estimated budget for FY '09-10. A department head meeting is planned for December 29th.

At 10:12 a.m. the Supervisors held a budget hearing to amend the FY'09-10 budget. No oral or written comments were received from the public regarding the proposed amendment. At 10:17 a.m. the hearing was closed. The Board unanimously approved the budget amendment which includes \$80,000 for the County Attorney (Phoenix lawsuit), \$2,660 for Conservation, and \$105,276 for spending authority from L.O.S.T. which had not been a budgeted expense and \$116,000 to allow spending authority for grant funds received for Conservation for land acquisition.

The Board also discussed upcoming supervisor appointments to the various boards for 2010.

Meeting adjourned at 1:00 p.m.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors

Claim totals by fund:	
General Basic	\$138,809.50
Supplemental	8,816.79
MH-DD Services	56,593.87
Rural Serv.	2,248.84
Sec. Road fund	87,699.62
Consv. Sp. Res.	42.82
Assessor's Appraiser Fund	936.73
Emergency Mgmt	552.68
Co. Assessor Agency	2,599.27
Intergov.-fuel	36,370.04
Gr. Health Ins.	19,670.02
Empowerment Bd	<u>5,992.20</u>
TOTAL	\$360,332.38
Handwrittens	22,079.78

December 29, 2009

The Madison County Board of Supervisors met in regular session Tues., Dec. 29th, 2009, at 9:00 a.m. following the 8:15 a.m. Department Head meeting which was also attended by all three Supervisors. Chairperson Acela called the regular board meeting to order with Supervisors Weeks and Raymond also present.

Minutes of the December 22nd meeting were approved.

The Supervisors updated each other on activities of the various boards they serve on representing Madison County.

RESOLUTIONS APPROVED UNANIMOUSLY: SPV-12-09 – Participating in planning and development programs of SICOG (dues - \$5,463.80). SPV-12-09 – Designating Supervisors to represent County on various (26) boards, agencies, and/or committees with final action to be presented at the January 4th organizational meeting. SR-12-09 – Authorizing Engineer Hagan to approve utility permits within Sec. Road right-of-way. SR-12-09 – Authorizing County Engineer to temporarily close any portion of Sec. Road system due to construction, reconstruction, maintenance, or natural disaster. SR-12-09 – Establishing December holidays for Sec. Roads and Courthouse. SR-12-09 – Todd Hagan to represent Madison County on CIRTPA with Mike Hackett as alternate.

The Board discussed a tentative schedule for upcoming budgeting sessions.

The summary report from Physicians Claims Company, Inc. was re-scheduled for a January meeting.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Chairperson, Board of Supervisors