

January 5, 2010

The Madison County Board of Supervisors met for their organizational meeting Tues., Jan. 5, 2010, at 9:00 a.m. The first item of business was the unanimous appointment of Steve Raymond as Chairman with both Bob Weeks and Joan Acela serving as Vice-Chairs of the Madison County Board of Supervisors. Appointments for general supervision of the properties: Courthouse/Monumental Park – Steve Raymond, Dept. of human Services – Bob Weeks, and LEC/Ambulance buildings – Joan Acela.

RESOLUTIONS unanimously approved: SPV-1-10 - Appointments for Supervisor representation on various boards: Steve Raymond to serve on Madison County Multi-Purpose Center Adv. Board, MATURA, DECAT, MPO, Clarinda Citizens Advisory Board, Greater Mad. Co. Community Foundation, Courthouse Security Committee, Emergency Mgmt, Iowa Heartland RC&D, Genesis, County Community Services, and the Assessor's Conference Board. Bob Weeks to serve on South Central Iowa Landfill Agency, Covered Bridge Preservation Board, Alliance Group, Empowerment, Crossroads Mental Health, County Community Services, Personnel Handbook Committee, Employee Health Insurance Committee, and the Assessor's Conference Board. Joan Acela to serve on the 5<sup>th</sup> Judicial district Board, Heart of Iowa Regional Transit Agency, Resource Enhancement & Protection, Aging Resources of Central Iowa, HIPAA, Madison County Lake Commission, Local Regional Planning Committee, S.I.C.O.G., County Community Services, and the Assessor's Conference Board. SPV-1-10 – Stating that the Supervisors shall act as a unit in the supervision of County business. SPV-1-10 – Re-appointment of Joe Kimball as Medical Examiner through Dec. 31, 2011.

Action on appointments to the Compensation Commission (condemnation proceedings) was re-scheduled for the January 12<sup>th</sup> meeting.

Weeks reported that the recently laminated drawings of the dome have been received. He also advised that more inspections in the dome area will be conducted this week to evaluate the condition of the structure.

Engineer Hagan updated the Board on Secondary Road projects.

Amb. Director Davis, Auditor Welch, and the Supervisors reviewed the reports provided by Physicians Claims Company, Inc. A meeting is scheduled for January 12<sup>th</sup> with P.C.C. for another review of the activity report from the billing company.

Weeks was excused at 10:00 a.m. to attend a nine-county meeting regarding the reorganization of Empowerment Services.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chair, Board of Supervisors

Claim totals by fund:

General Basic	30,967.44
Supplemental	1,250.54
MH-DD	101,605.71
Rural Serv.	408.12
Sec. Road	22,678.75
Consv. Res.	45.39
Assessor's App. Fd.	4,071.61
Emergency Mgmt	163.94
Assessor Agency	172.90
Cov. Bridge	9,844.68
Intergov-fuel	16,487.41
Gr. Health Ins.	<u>28,815.32</u>
TOTAL	\$216,511.81
Handwrittens	\$25,504.62

January 12, 2010

The Madison County Board of Supervisors met in regular session Tues., January 12, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending.

Minutes of the January 5<sup>th</sup> meeting were approved.

Under old business, the Board approved RESOLUTION SPV-1-10 making appointments (28) to the Compensation Commission for 2010 for the purpose of condemnation proceedings.

RESOLUTIONS APPROVED: AMB-1-10 – Pay adjustments for Cory Young and Chris Chappell to \$12.46/hr.

Engineer Hagan advised that he and Mike Hackett had accompanied OPN Architects on the dome inspection. Hagan said that OPN will have a structural engineer do a site inspection. Architect Rich Seely had not indicated that the structure appeared critical, although he agreed that there were some issues with cross-bracing. Hagan said that it was leaking in around the dormer area while they were inspecting the area.

Hagan reported on the progress with snow removal from last week's snow storm. He said they will be widening road surfaces today. The crews worked Monday to reopen roadways which blew shut because of strong winds Sunday. Installing snow fence in problem areas was discussed.

Mike Wilkinson of Iowa Workforce Development updated the Board on services provided by the Workforce Development. He advised that currently counties are not participating on a Board as they had in the past (fourteen member, eight county consortium with City of Des Moines – formerly called CIETC). He asked the county to support re-creation of the Regional Workforce Investment Board in this region. He said that Polk County and Des Moines have stepped away from this because of the perception left by CIETC. Currently the Governor is serving as the CEO by default, DMACC serves as the local fiscal agent, and the State Workforce Board serves as the temporary governing board. Wilkinson said he would be looking to the Supervisors for up to five nominations from Madison County to serve on the new forty-one member board. He would like to have nominations in his office by March 1<sup>st</sup> so the Governor can make selections by April 1<sup>st</sup>.

Ambulance Director Tadd Davis and Account Representative Kathy Harris of PCC met with the Board to review reports submitted by PCC for ambulance billing services. Harris explained the reporting process implemented by PCC. Raymond asked for a report separating accounts after May 15, 2009, when PCC began billing from prior accounts dated before May 15<sup>th</sup>. Harris advised they would provide that information. Acela asked for information that would show how much more has been collected since PCC began billing for the department. Auditor Welch recommended that Davis deduct receipts from his records. Davis suggested that Welch should contact the State Auditor to advise them that he will begin deducting those receipts. Harris said they are not receiving probate information. Davis said he would provide that information to Harris. Welch said her main interest is with accrual data. She asked if revenue received could be matched with the deposits made to the

Treasurer's Office. Harris agreed to fax information which would reflect a match for the deposit.

The Board reviewed budget information received to date for FY10-11.

The Board recessed until 9:00 a.m. Wednesday to continue work on the upcoming budget. Another meeting was also scheduled for Thursday Jan. 14<sup>th</sup> at 8:30 a.m. for a budget session.

Wednesday, January 13, 2009

Supervisors Raymond and Acela reconvened the Board meeting at 9:00 a.m. Auditor Welch presented budget work sheets as submitted by County Departments. Another work session on the budget is set for Thurs., January 14<sup>th</sup>.

Meeting adjourned.

January 14, 2009

The Madison County Board of Supervisors met Thursday, Jan. 14<sup>th</sup> to continue review of the work sheets for the FY'10-11 budget. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

The Board continued work on the proposed budget. No action was taken.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

January 19, 2010

The Madison County Board of Supervisors met in regular session Tues., Jan. 19, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the previous meeting were approved.

Weeks moved to amend the agenda to include verbal approval of a transfer within service area (\$3,000 from data processing to grounds upkeep) with written action scheduled for the January 26<sup>th</sup> meeting. Acela seconded and motion carried. Weeks also moved to amend the agenda to include discussion by the County Attorney regarding the Phoenix/Patterson litigation. Acela seconded and motion carried unanimously. Raymond advised that a closed session is anticipated.

County Attorney Forsyth asked for discussion on strategy in the case of Madison County vs. Patterson, etal. Motion was made by Acela to move to closed session at 9:02 a.m. as requested by Forsyth, pursuant to Iowa Code 21.5-1c. Weeks seconded. Motion carried unanimously. Session was closed with Attorney Forsyth, Supervisors Raymond, Weeks, and Acela, and Zoning Administrator Nicholl present. Attorney Patrick Smith and Attorney Jack Hearn also participated in the discussion via telephone. Motion was made by Weeks to return to open session. Acela seconded. Motion carried unanimously. Session opened at 10:07 a.m.

RESOLUTIONS APPROVED UNANIMOUSLY: EH-1-10 – Adoption of the construction evaluation relating to confinement feeding operation structures. SO-1-10 – Pay adjustment for Clayton Allen to \$19.41/hr.

The Board reviewed the Treasurer's semi-annual report and authorized publication as required.

Acela moved to allow verbal approval of the transfer of \$3,000 from data processing to grounds upkeep with written authorization scheduled at the Jan. 26<sup>th</sup> meeting. Weeks seconded and motion carried unanimously.

Chairman Raymond advised that a check in the amount of \$2,700.00 was received from the Madison County Lake Commission as reimbursement of dues paid in by the County. Acela reported that the Lake Commission sponsors agreed at their last meeting that they would like to retain the Commission as it now stands. They will plan to meet annually, and each sponsor will be repaid proportionately. (The County's portion is \$2,700.00).

Acela moved that based on the advice of Jack Hearn, council on the Phoenix/Patterson litigation, a new attorney should be retained to assume the responsibility of the case. Weeks seconded the motion, adding that Attorney Hearn has offered to transition new counsel at no cost to the county and that he will provide the case file to the new counsel. Motion carried unanimously.

Engineer Hagan's weekly report and the Resolution establishing weight limits on twenty-three bridges were rescheduled to next week.

Jerry Mease gave a report on insurance claims filed this last quarter.

Emergency Management Director Brown submitted RESOLUTION EMS-1-10 regarding the Madison County Multi-Jurisdictional Mitigation Plan of 2009. Supervisor Acela asked that action be re-scheduled to allow for corrections. Brown said he would proceed with sending the Plan in and changes could be made later. Weeks moved to approve the plan pending changes being made as suggested by Acela. Weeks withdrew the motion and asked Brown to resubmit the Plan with changes made at the Jan. 26<sup>th</sup> meeting.

The Board received the Auditor's Notice of Transfer: \$2,354.32 from General and \$21,630.11 from Rural to Sec. Roads.

The Board held a work session on the County's '10-11 fiscal year budget.

Meeting adjourned.

Joan Welch, Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	77,301.53
Supplemental	563.92
MH-DD	47,238.32
Rural Services	497.72
Sheriff's McDee	100.00
Sec. Road	84,547.44
Co. Consv. Sp. Res.	79.80
Assessor's Appraiser	3,161.36
Emergency Mgmt	513.65
Assessor Agency	5,881.53
Intergov.-fuel	16,208.79
Gr. Health Ins.	3,836.43
Empowerment Bd	<u>14,636.77</u>
Total	\$253,783.49

January 25, 2010

The Madison County Board of Supervisors met in special session Monday, January 25, 2010, at 10:23 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Jim Brick of the Brick Gentry Law Firm and Zoning Admin. Jeff Nicholl were also present. He explained his experience in environmental law and zoning issues. He said it is in the County's best interests to have Attorney Hearn file the motion for summary judgment which he is about to file and to complete that portion of the case. Following discussion, Weeks moved to retain Attorney Brick to continue with the Phoenix/Patterson et al. litigation. Acela seconded. Motion carried unanimously. Brick asked for clarification of the motion. He said he wants Hearn to be able to file the motion. Weeks withdrew his motion. Acela seconded. Motion carried. Brick suggested language for a motion to retain the Brick Gentry Law Firm for representation in the current law suit to continue with the law suit entitled Madison County vs Phoenix Recycling C&D et al. Weeks moved accordingly. Acela seconded. Motion carried unanimously.

At 10:49 a.m. motion was made by Acela, seconded by Weeks to move into closed session pursuant to Chapter 21.5 1.c Code of Iowa to discuss legal strategy regarding the Phoenix case. Motion carried and the session was closed with Supervisors Raymond, Weeks, and Acela present. Also present were Attorney Brick and Zoning Administrator Nicholl. At 11:50 a.m. Weeks moved that the Board return to open session. Acela seconded and motion carried unanimously.

Following a budget work session, the meeting adjourned.

Joan Welch, Auditor

Steve Raymond, Chairman, Board of Supervisors

**POSTED: Fri., January 22, 2010**  
**Courthouse – 12:00 Noon**

## **SPECIAL MEETING**

**MADISON COUNTY BOARD OF SUPERVISORS**  
**Winterset, Iowa 50273**  
**(515) 462-3225**

**NOTICE AND CALL OF BOARD MEETING - OPEN TO THE PUBLIC**

**GOVERNMENTAL BODY:** Madison County Board of Supervisors

**DATE OF MEETING:** **MONDAY, JANUARY 25, 2010**

**TIME OF MEETING:** **10:00 A.M.**

**PLACE OF MEETING:** Board Office - Courthouse, Winterset, Ia.

Public Notice is hereby given that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

10:00 A.M. - Attorney James Brick to meet with the Board regarding legal counsel for the Phoenix/Patterson litigation. (Closed session may be called if discussion on legal strategy becomes necessary).

The Board plans to work on the budgets being proposed for FY' 10-11 as submitted by County Departments.

Meeting is open to the public. Notice is given at the direction of the Chairperson pursuant to Chapter 21 Code of Iowa and local rules of said governmental body.



January 26, 2010

The Madison County Board of Supervisors met in regular session Tues., January 26, 2010, at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the January 19<sup>th</sup> meeting were approved.

Emergency Management Director Todd Brown re-submitted RESOLUTION EMS – 1-10 to adopt the Madison County Multi-Jurisdictional Mitigation Plan of 2009. The Board unanimously approved EMS-1-10 to adopt the plan. Brown will contact all of the communities in the county to advise that the Plan has been adopted.

RESOLUTION AO-1-10 was also approved to transfer \$3,000 from Data Processing to Grounds Upkeep.

The Board reviewed action taken in 2006 pledging financial support contingent upon a successful CAT Grant application to the John Wayne Birthplace project. Following discussion, the Board unanimously agreed that since the CAT Grant application did not develop, the pledge is withdrawn at this time. Correspondence will be forwarded to the Birthplace offering that they could submit another request at a later date.

Engineer Hagan submitted RESOLUTION SR-1-10 which established reduced weight limits on twenty-three bridges as rated by Calhoun-Burns, consulting engineers. Hagan's bridge site map was reviewed, and following discussion the Resolution was approved unanimously.

Engineer Hagan also reported on progress with snow removal from the January 25<sup>th</sup> storm.

Raymond advised that the appointment scheduled with OPN and Judd Penny for assessment of work needed on the Courthouse dome area was re-scheduled for Feb. 2<sup>nd</sup> due to the snow storm and road conditions.

The Board continued working on the budget proposed for FY' 10-11.

The meeting recessed at 11:50 a.m. to reconvene Wednesday at 8:30 a.m. for ongoing budget work.

January 27, 2010

The Board reconvened at 8:30 a.m. on Wed., January 27, 2010, to continue work on the '10-11 fiscal year budget. The Engineer, Sheriff, Public Health Director, and the Ambulance Director met with the Supervisors to review their department's proposed budgets. Auditor Welch will work on projected fund balances based on the budgets to date. The Board plans to review budgets again on Feb. 2<sup>nd</sup> during their regular Board meeting.

Meeting adjourned at 11:20 a.m.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

February 2, 2010

The Madison County Board of Supervisors met in regular session Tues., Feb. 2, 2010, at 9:00 a.m. following the monthly Department Head meeting held at 8:15 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the Jan. 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup> meetings were approved.

Doyle Scott reported on activities of the Alliance Group.

Following contract review by County Attorney Forsyth, Weeks moved to approve the agreement with Brick Gentry, P.C. for legal representation in matters deemed appropriate in the Phoenix etal litigation. Acela seconded and motion carried unanimously.

Raymond advised that correspondence was received from Clarke County advising that the Clarke County Juvenile Detention Center closed Feb. 1, 2010.

The Board received a request from Iowa State Association of Counties (ISAC) asking financial assistance in a litigation matter of interest to all counties. The litigation involves Calhoun County, Trustee for Drainage District No. 86, who was sued by Chicago Central & Pacific Railroad. The District Court found in favor of Calhoun County after they had expended nearly \$46,000 defending the case. Calhoun County requested ISAC's assistance. ISAC now is pursuing statewide county participation (\$500 each) to help defray litigation expenses. Engineer Hagan commented that all counties are impacted, and that although Madison County would probably not have an issue like that, there is a railroad line through the county. Weeks moved to participate as requested. Acela seconded. She added that she would like to know if other counties are participating. Raymond voted in favor of the motion. Weeks and Acela voted against the motion. Motion failed. Acela recommended contacting ISAC to research the matter. Weeks agreed, adding that if Madison later agrees to participate, determination needs to be made which service area to process the funds from.

Engineer Hagan reviewed the balance in the snow budget. He is hopeful that FEMA funds will be received to offset some of the costs for materials, labor, etc.

Weeks advised that Public Health wants to put four computer lines in the third floor conference room. Public Health Nurse Howard had advised that her department has funds to cover costs. The installation was approved.

OPN Architects Terry Gebard and Rick Seely, Judd Penny of Carpenter's Group, and Structural Engineer Chuck Saul met with the Board to discuss the assessment of repairs needed on the Courthouse dome area. Todd Hagan and Mike Hackett were also present. Saul identified concerns with cross bracing on the upper level which needs attention. He addressed some loose bracing on the lower level of the dome, stating that they could be adjusted, but it was not of major concern to him. Some bracing at the cupola level has been cut or is missing, but again he did not feel it was a major concern. He said there is a lot of corrosion caused by leaking around the cast iron gas pipe columns on the cupola. Those pipes sit on top of a ring beam which has quite a bit of corrosion which needs cleaned up and coated with a special coating primer. The remaining thickness of the ring needs to be

evaluated after it is cleaned. Saul said that according to the original drawings the ring started out as 5/8" thick, but he estimates that it is reduced now to between 3/8" to 1/2" thick. He felt if it has not reduced to below that, it could very well still be adequate to do the job. Plating on the second level (where the clock shack is located) is not strong and limited access should be considered. Some of the wooden decking on the third level needs attention. The ship's ladder to the top level would not meet load requirements. Guard railing would not meet safety code requirements. Another ladder beyond that needs replaced. The ladder on up to the cupola is slightly safer. The cat walk assembly below the cupola is not safe. He cautioned that welding in a confined space would require considerable discretion for fire safety purposes. Weeks asked about preventing so much heat from escaping. Saul said a properly located thermal barrier should be considered. Layering insulation on the attic floor after leaks are stopped would ventilate the gables and the natural ventilation in the tower would take care of itself. Seely said there is a lot of blackjack on the seams of the dome. All of the dormers are letting water in at the eaves and sometimes at the sills. The corrugated metal on the dome is original and is in very short sections. It is worn at the higher level. Some sheet metal replacement will be needed. Half of each dormer needs reconstructed. Some of the guttering has been damaged from workers in the past. Seely said the dome was built very well. He said it is likely that the original decorative trim was imported. Seely said that ideally scaffolding would be installed to allow dormer reconstruction. He was hesitant to recommend use of a spider jack. His preliminary estimate, with limited observations, is \$1,182,828. The Board discussed phasing the project using Local Option Sales Tax funds and debt service over a period of years and asked OPN to submit options. Applying for grant funds was also discussed. Maintaining historical significance of the structure was discussed.

The Board and Auditor Welch discussed the budgets for FY' 10-11. Figures will be applied to the format required by the State and a hearing date will be set.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	40,232.71
Supplemental	3,215.14
MH-DD	50,625.53
Rural Serv.	663.98
Sec. Road	19,095.91
Consv. Sp. Res.	33.65
Records Mgmt	608.40
Local option Tax	4,869.81
Emergency Mgmt	753.43
Assessor Agency	156.42
Cov. Bridge	9,794.82
Intergov – fuel	15,856.00
Gr. Health Ins.	18,060.14
Empowerment Bd	<u>3,321.10</u>
Total	\$167,287.04
Handwrittens	\$85,956.48

February 9, 2010

The Madison County Board of Supervisors met Tues., February 9, 2010, at 9:00 a.m. in the Board Office. Vice-Chairman Weeks called the meeting to order with Supervisor Acela also present. Supervisor Raymond was excused from attending the meeting.

Minutes of the February 2<sup>nd</sup> meeting were approved.

Election Officer, Debby Corkrean presented the abstract of votes for the Earlham School Revenue Statement. The Board canvassed the votes from that election and the abstract remains on file in the Auditor's Office.

Supervisors Acela and Weeks discussed meetings scheduled for the Lake Commission, Conference Board, and the Empowerment Board.

Auditor Welch met with the Board. Weeks advised that the March 8<sup>th</sup> date for the budget hearing has been approved by the Board. Welch recommended that a fiscal agent should be in place prior to proceeding with hearing and document requirements if the Board proceeds with the Courthouse dome project. Weeks and Acela concurred and Welch will contact the Ahlers Cooney firm to meet with the Board.

Engineer Hagan met with the Board. Acela moved to approve Federal Aid Agreements for three bridge replacement projects: BROS-CO61(87)-8J-61 in Webster 34, BROS-C)61(88)-8J-61 in Scott 3 (225<sup>th</sup> Trail), and BROS.CO61(89)8J-61 in Scott 3 (225<sup>th</sup> Street). Weeks seconded and motion carried. Hagan also submitted a contract for emergency repair work on Middle River Bridge north of Macksburg on P53 (flood erosion under bridge from 2008). The Engineer said that Gus Construction was the low bidder in the amount of \$38,810. Acela moved to approve the contract with Gus Construction. Weeks seconded. Motion carried. The Board approved RESOLUTION SR-2-10 authorizing the contract for the project – ER-CO61 (84)—58-61.

John Blattner of Financial Benefits and Larry Schmitz of Schmitz & Associates met with the Board. They reviewed re-insurance carrier costs after meeting with the Insurance Committee. Blattner recommended accepting Mutual of Omaha as the stop-loss carrier for 2010-11 contract year. They also presented contracts for signature with Partners RX as the prescription drug benefit manager, as well as contracts with First Administrators and Financial Benefits to administer and service the plan. Following discussion, Acela moved accordingly and Weeks seconded. Motion carried and documents were signed. Blattner felt that a 5% increase in premiums would maintain the strong fund balances. Weeks and Acela agreed to discuss the situation with Raymond before a final decision is made on the increase (estimated at \$64,000) in premiums.

Acela reported on information received from ISAC regarding the request for participation in assisting Calhoun County with legal costs in their suit against drainage district/railroad lawsuit which Calhoun County won.

Meeting adjourned.

Joan Welch, Auditor

Bob Weeks, Vice-Chairman, Board of Supervisors

February 16, 2010

The Madison County Board of Supervisors met in regular session Tues., Feb. 16, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the February 9<sup>th</sup> meeting were approved.

Brenda Hollingsworth recommended that Tammy Ellwanger serve as Madison County's representative on the Central Iowa Tourism Board. The Board unanimously approved the appointment as recommended.

Acela reported that the Lake Commission has agreed to meet annually. She said that Wayne Shafer of the Soil & Water Commission gave a report to the Lake Commission and also suggested that since the Commission represents a varied group of sponsors, they could also be valuable in doing positive strategic planning for more than a lake project. Acela said the group will be meeting again in March.

Auditor Welch advised that the 5% increase in health insurance premiums will create an increase of approximately \$62,000.

Deputy Assessor Joni Reed presented an Application for Wildlife Habitat (2 acres) for John Gallagher in Lee Township, Section 15, which is a one year commitment resulting in an estimated \$16.00 reduction in his taxes. The matter will be reviewed and scheduled for action at a later meeting.

Engineer Hagan updated the Board on snow removal over the weekend because of high winds and drifting.

Weeks moved to approve the annual appointment of Elton Root as Madison County Weed Commissioner. Acela seconded. Motion carried unanimously.

The Board received the Auditor's Notice of Transfer: \$531.62 from General and \$6,180.31 from Rural to Secondary Roads.

Motion was made by Weeks to authorize Chairman Raymond to finalize the affidavit as requested by legal counsel for the Phoenix litigation. Acela seconded. Motion carried and the affidavit was signed by Raymond.

The Board reviewed the request for support of a Victim-Witness Coordinator Grant application being submitted by the County Attorney's Office. The Board will provide a letter of support as requested.

Weeks moved to authorize Chairman Raymond to finalize the 2010 Boundary Validation Program as part of the U.S. Census project. Acela seconded. Motion carried and the document was signed.

The Board held a conference call with Eric Bohlert of Ahlers, Cooney, & Dorweiler regarding fiscal agent services during the Courthouse dome project. Bohlert will prepare the information needed in calling for a public hearing on March 2<sup>nd</sup>.

Weeks advised that the Empowerment Board voted that their service area would include Dallas, Adair, Warren, and Madison counties.

Tony Reed from the Central Iowa Detention Center in Eldora explained the services available at the center. The County has been receiving juvenile detention services from Clarke County; however, they recently closed their center so the County currently has no affiliation with a service provider. The Board heard comments from Juvenile Service Officer Sullivan via telephone. Sullivan advised he has used the Eldora center before, and they have a good array of services. He said that transportation for all juveniles to and from the center is at no cost to the county. Sullivan said that Meyer Hall is much closer, but they do not provide transportation and this could create problems for the Sheriff's Department. He felt the Eldora Center would be an appropriate provider. Acela moved to approve the 28E Agreement for juvenile detention services provided by Central Iowa Juvenile Detention Center in Eldora, as supported by Juvenile Service Officer Sullivan. Weeks seconded. Motion carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Department:

General Basic	21,737.52
Supplemental	10,740.15
MH-DD Serv.	9,263.68
Rural Serv.	2,565.42
Sec. Roads	58,951.99
Consv. Res. Enh.	107.87
Assessor's Appraiser	2,258.02
Emergency Mgmt	277.53
Assessor Agency	105.30
Intergov-fuel	17,731.31
Gr. Health Ins.	17,746.97
Empowerment Bd	<u>7,288.70</u>
Total	\$148,774.46
Handwrittens	41,267.55

February 23, 2010

The Madison County Board of Supervisors met in regular session Tues., Feb. 23, 2010, at 9:00 a.m. In Chairman Raymond's absence, Vice-Chair Acela called the meeting to order with Supervisor Weeks also present.

Weeks reported on the recent Crossroads Board meeting. Acela reported that as Madison County's representative on the HIRTA Board (Acela serves as Vice-Chair), she will be attending meetings in Washington D.C. to promote continued support of transportation funding for rural areas.

Acela and Weeks approved RESOLUTION SO-2-10 authorizing the Sheriff to proceed with an auction to dispose of items seized by the Sheriff's Department. Weeks will contact other departments that may be interested in disposing of equipment also.

Following review of documents received from Eric Bohlert of Ahlers, Cooney, Dorweiller, et al., Weeks moved to set a March 2<sup>nd</sup> date for a public hearing at 9:30 a.m. to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$600,000 G. O. Capital loan Notes, for an essential county purpose, in order to pay costs of improving and repairing the County Courthouse, including roof repairs. Acela seconded. Discussion followed with Weeks explaining the interview process involved when OPN Architects were retained for services relating to repairs and restoration. Acela said there is a lot of potential for grant funds for the project. Auditor Welch suggested that if the project would exceed \$600,000, the Board could do a larger project as long as the public is advised of appeal rights. Motion to hold the public hearing on March 2<sup>nd</sup> passed by unanimous vote.

Engineer Hagan advised that the final 300 tons of salt were delivered and the salt shed is full. He said it ran \$70.00 ton delivered. The Board complimented the Sec. Road Department for their success in clearing the county's road system during a near record winter for snowfall. Hagan said the crew will continue to push the snow further back as time allows, although in many areas the ditches are full and there is no room to widen the top.

John Blattner and Larry Schmitz met with the Supervisors. Blattner explained that HCC, the current stop loss carrier, and Mutual of Omaha have submitted counter bids for coverages for the March 1st renewal. Blattner's recommendation was to maintain the 5% increase in premiums to protect the fund balance, and to withdraw the previous motion involving Mutual of Omaha. He recommended continuing with HCC, now the low bidder for total fixed costs of \$319,943. Weeks moved to rescind the February 16<sup>th</sup> action to accept Mutual of Omaha's initial offer, and to now accept the offer from HCC Life as the final low bidder for the coverage. Acela seconded. Motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Vice-Chair, Board of Supervisors

March 2, 2010

The Madison County Board of Supervisors met in regular session Tues., March 2, 2010, at 9:00 a.m. having attended the 8:15 a.m. department head meeting. Chairman Raymond called the regular Board Meeting to order with Supervisors Weeks and Acela also present.

Minutes of the February 23<sup>rd</sup> meeting were approved.

Weeks discussed the framed Civil War document which needs to be restored. Following discussion Acela will contact the State Historical Office for a list of restorers in the area.

Doyle Scott of the Madison County Development Group gave an update on their activities.

The Board unanimously approved appropriations for FY-09-10 to 100%.

Engineer Hagan reported that the University of Minnesota is requesting permission to laser scan Roseman, Imes, and Hogback Covered Bridges. Hagan said they would like to work with U. Minn. The project was approved as long as Madison County receives a copy also. Hagan submitted the Informal Report from his department for '08-09.

At 9:30 a.m. Chairman Raymond called the Public Hearing to order to hear comments or questions on financing the Courthouse/dome project (authorizing the issuance of not to exceed \$600,000 G. O. Capital Loan Notes and levying a tax for payment thereof). Present for the hearing were: Dave Braga, John Rasmussen, Mary Patience, Ron Bales, Lester Bigelow, Auditor Joan Welch, Supervisors Raymond, Weeks and Acela. Raymond summarized events leading up to today's hearing: In '03 rural residents voted to use 80% of the Local Option Sales Tax for rural property tax relief, with the remaining 20% to go toward maintenance and upkeep of the Courthouse and other lawful purposes. Raymond explained that the Board proposes to use two revenue sources to pay for the Courthouse/dome repairs. **Source #1** would come from the 20% Local Option Sales Tax which generates about \$105,000/yr. He said the sales tax revenue, not property taxes, was used to pay for the new boilers which replaced the 1950's heating plant. **Source #2** would be the \$63,961/yr generated through Debt Service. He said this current Debt Service levy is retiring (has been in place for four years and was used to pay for computer equipment, jail repairs, prisoner housing during repairs, etc.). Raymond said the Board is proposing to leave that levy in place and it would now go toward the dome project instead. He said these two revenue sources (Sales tax revenue and Debt Service) will be combined to pay for the dome project. Raymond explained that the most serious areas of the dome are above the dome windows, and patch jobs are no longer an option. He said the Board had originally planned to restore the entire dome, but cost estimates prohibited that. Bigelow said he did not disagree with the project, and only wanted more information on how it would be financed. Bales asked if the \$600,000 would be enough to complete the project properly. He said it needs to be done and done right. Weeks said there are always unexpected costs, and contingencies are in place for that. There were no oral or written objections submitted on the proposal. At 9:50 a.m. Raymond closed the hearing. Weeks introduced and delivered to the Auditor the Resolution hereinafter set out entitled "Resolution Instituting Proceedings to Take Additional Action for the Authorization of a Loan Agreement and the Issuance of not to exceed \$600,000 General Obligation Capital Loan Notes". Acela seconded. Motion carried unanimously. Weeks then introduced the Resolution Authorizing the Issuance of not to Exceed \$600,000 General



Obligation Capital Loan Notes, and Levying a Tax for the Payment Thereof". Acela seconded the motion. Motion carried unanimously. The Board thanked those present for their questions and comments. Bigelow thanked the Board for being one of few entities that try to hold expenses down.

Acela moved to approve the DCAT contracts for spring project as submitted by Joe Burke. Weeks seconded. Motion carried unanimously and Raymond finalized documents accordingly.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	88,545.33
Supplemental	594.10
MH-DD Serv.	36,888.54
Rural Serv.	23,466.71
Sec. Roads	9,340.14
Consv. Res. Enh.	30.00
Emerg. Mgmt.	106.64
Assessor Agency	523.67
Cov. Bridge Fund	3,490.28
Empowerment Board	<u>6,856.42</u>
TOTAL	\$169,841.83

Handwrittens: \$19,240.17

March 8, 2010

The Madison County Board of Supervisors held a public hearing at 6:00 p.m. on March 8<sup>th</sup>, 2010, in the Courtroom regarding the proposed fiscal year 2010/2011 County budget. Supervisors Raymond and Acela were present as well as several Department Heads. No one from the general public was present and no written comments or objections were submitted. The hearing closed at 6:11 p.m. The proposed budget is scheduled for action at the March 9<sup>th</sup> board meeting.

March 9, 2010

The Madison County Board of Supervisors met in regular session Tues., March 9, 2010, at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending.

Raymond asked that the agenda be amended to include action on modification #15 regarding health coverages in order that new booklets can be printed.

Acela advised that the Lake Commission will be meeting March 10<sup>th</sup>. The sponsors will be determining how to proceed with the 28E Agreement currently in place. Raymond felt that a new Agreement should be drafted. Acela concurred.

Acela also asked that names be submitted for the Iowa Workforce Development Board as the deadline for submitting nominees is early April.

Raymond advised that Genesis has been struggling financially. He said their next meeting will be March 15<sup>th</sup>.

Minutes of the March 2<sup>nd</sup> meeting were approved.

Acela moved to approve disposal of the scrapped electronic equipment in the basement as recommended by Denny Peterson. Raymond seconded. Motion carried.

The Summary of Material Modification No. 15 was summarized by Jeff Nicholl of the insurance committee. The modification would incorporate amendments already approved. The only amendment not already addressed involved durable medical equipment which has inconsistent language. Nicholl said the committee recommended that the deductible should be waived. Acela moved to approve the Summary of Material Modification No. 15. Raymond seconded the motion which carried. Documents were finalized and Nicholl will forward documents accordingly so that new booklets can be printed.

Tammy Ellwanger of the Chamber requested permission to apply under the County for the Madison County Community Foundation Grant. Acela moved to approve the request. Raymond seconded the motion which carried.

The Board discussed the request for monetary support of Calhoun County for legal costs involved with their litigation involving railroads. The request to all 99 counties was for \$500.00 each. Engineer Hagan supported the request. Acela moved to approve the request

in the amount of \$500 for litigation costs incurred by Calhoun County. Raymond seconded. Motion carried.

Engineer Hagan advised that Madison County did receive a disaster declaration for the ice event (January 19 through 26, 2010) which will result in approximately \$93,000 in reimbursement.

The Board approved the Application for Use of the Courtyard for Farmers Market for Saturdays from May 15<sup>th</sup> through October 2<sup>nd</sup> and possibly on Thursdays.

At the recommendation of Sheriff Busch, the Board approved RESOLUTION #SO-3-10 – To approve Madison County's withdrawal from 28E Agreement dated July 30, 2002, with South Central Iowa Clandestine Lab Enforcement Mutual Aid Group.

The Board also approved RESOLUTION TO-3-10 – Issuance of remission warrant for Receipt #10-17280-01 for \$84.00.

The Board discussed action on the FY10-11 County budget. They explained that the proposed budget will not increase the levy. Motion was made by Acela to approve the budget for '10-11. Raymond seconded. Motion carried. The Board then approved appropriations for the new budget at 100%. The Board then reviewed the salary recommendations received from the Compensation Board for elected officials to be effective July 1, 2010. The recommendation provided for a 2% salary increase. The Board approved the Compensation Board's recommendations for annual salaries: Supervisors - \$27,022.70; Recorder, Auditor and Treasurer - \$44,496.75; Sheriff - \$58,068.74 and County Attorney - \$73,486.41.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

March 16, 2010

The Madison County Board of Supervisors met in regular session Tues., March 16, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Weeks also present. Supervisor Acela was representing Madison County and the H.I.R.T.A. Board in Washington, D.C. to lobby for rural transportation services.

Minutes of the March 9<sup>th</sup> meeting were approved.

Weeks moved to amend the agenda to include an inquiry about ambulance billing. Raymond seconded. Motion carried. Weeks advised that notice was received from PCC, Inc., ambulance billing service provider, regarding a Florida Medicaid claim, Run #0812468 for \$142.91. PCC advised that in order to file for the Florida claim, the County would have a \$150.00 application fee. The Board agreed that the \$142.91 bill should be reduced to zero and the debt cancelled.

Raymond reported that Genesis' financial situation has improved the last month.

The Board approved the four Applications for Use of the Courtyard as submitted by the Chamber for events in July, August, October and November, 2010.

RESOLUTION APPROVED: TO-3-10 – Tax abatements on two receipts totaling \$4.00 (receipt numbers 101317101 and 101315401).

Engineer Hagan said his department is trying to get as much rock down as possible without having to hire contract haulers, but it may be necessary to use haulers as the season ends.

Cristina Kuhn (bond counsel for Madison County Memorial Hospital) of Dorsey & Whitney and Marcia Harris (CEO of Madison County Memorial Hospital) met with the Board. Kuhn explained that the law requires that the Hospital request permission for the Hospital to issue their own bonds. In 2005 the Supervisors adopted a resolution issuing its \$4,000,000 Hospital Revenue and Refunding Notes payable from the revenues of the Hospital. Now their request is approval for the Hospital to issue bonds on their own and the Hospital will incorporate all of the requirements from the 2005 bonds (retiring in 2020) into the new resolution when they issue bonds. The 2005 bonds will be paid from the revenues and issue additional bonds for the new project to include (a) renovation, equipping and furnishing of the Health Trust Clinic (b) improvements and expansion of additions to the Hospital, etc. and (c) various equipment and other improvements in the Hospital's capital budget for the current and next two fiscal years in an amount not to exceed \$11,000,000. Weeks moved to approve the request authorizing the Board of Trustees to borrow money and issue bonds payable from the revenues of the Hospital and to issue Parity Obligations under the Note Resolution. Raymond seconded the motion which carried. Documents were finalized adopting the action.

John Grush met with the Board. He asked the Board to set a date for a public hearing to amend the mental Health Strategic Action Plan. He said he is working with the State Auditor's Office and the DHS to change language in the Plan in order to provide grant funding to a county-based provider that is experiencing financial problems. Grush said that to amend the Plan a public hearing must be held. The Board expressed concern that other vendors could be adversely affected by the economy and that this could eventually create

problems for the Mental Health Fund. Raymond asked if all counties receiving services from Genesis have been contacted about approving grant funding for them. Grush said that Greene, Boone, Madison and Warren Counties are considering the request. Buena Vista bought Genesis a van in lieu of the grant. He said the language change would create the option for in-county providers to request funds. Weeks moved to set the public hearing date for March 30<sup>th</sup> at 9:30 a.m. during a regular Board Meeting.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General	37,682.87
Supplemental	1,577.75
MH-DD	9,417.30
Rural Serv.	1,776.75
Sec. Road	104,989.88
Consv. Sp. Res.	126.96
Assessor Appr.	500.00
Emer. Mgmt	283.02
Assessor Agency	304.76
Intergov-fuel	30,814.15
Gr. Health ins	8,691.89
Empowerment	<u>16,050.84</u>
Total	\$212,216.17
Handwrittens	\$87,714.27

March 23, 2010

The Madison County Board of Supervisors met in regular session Tues., March 23, 2010, at 9:00 a.m. Vice-Chair Acela called the meeting to order with Supervisor Weeks also present. Supervisor Raymond was excused from attending.

Minutes of the March 16<sup>th</sup> meeting were approved.

Acela reported that an agenda item is scheduled for the March 30<sup>th</sup> Board Meeting to consider options to address problems with the Drainage District #3 system which was established approximately eighty-five years ago without provisions for assessment to cover maintenance costs of the system. Landowners in the District will receive notice of the March 30<sup>th</sup> meeting.

Acela reported that she had traveled to Washington, D.C. on behalf of Heart of Iowa Regional Transit to meet with Congressmen regarding transit funding in rural Iowa. She said assurance was given that transit funding would remain at the same level for next year. Acela also reported on the recent REAP meeting.

The Board was advised that Guthrie County intends to withdraw from participation in the 28E Agreement for driver's license examiner services.

Motion was made by Weeks to approve the designation of Crossroads Mental Health Center as the community mental health center for Madison County. Acela seconded and documents were finalized accordingly.

**RESOLUTIONS APPROVED BY ACELA AND WEEKS:** VAC-3-10 – Appointment of Paul Welch to fill vacancy on Veteran Affairs Commission through June 30, 2013. SO-3-10 – Pay adjustment for Gary Davis, Dep. Sheriff, to \$19.25/hr. per union contract. SO-3-10 - \$0.04/hr. increase for Steven Niblo, Jailer/Dispatcher, per union contract. SO-3-10 – Pay adjustment for Kory Heckstein, Deputy Sheriff to \$18.13/hr. per union contract.

Engineer Hagan advised that he will be presenting information for the 5-year program next week. He reviewed the County's history on borrowing ahead on Farm-to-Market Funds. Hagan said that the State currently does not allow counties to borrow Farm to Market funds ahead. Madison would normally receive approximately \$800,000 in Farm to Market money. He said that it will take about two years for Madison to reduce the \$1.6 million to a zero debt balance.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Vice-Chair, Board of Supervisors

March 30, 2010

The Madison County Board of Supervisors met in regular session Tues., March 30, 2010, at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the March 23<sup>rd</sup> meeting were approved.

The Board gave updates on meetings they have attended representing Madison County. The Board will coordinate lawn repairs to be done by Johnston Lawn Service and lawn treatments to be done by All American Turf.

Raymond advised that a bill was received from Attorney Hearn for legal services on the Phoenix case. Raymond said that Attorney Brick has reviewed the bill and recommended processing. Brick also offered that he could contact Hearn to submit his final bill.

Weeks moved to amend the agenda to allow action on the request from the Certified Local Government that the County act as their fiscal agent on a grant application. Acela seconded. Motion carried.

Sheriff Busch discussed the possibility that the upcoming budget amendment should include between \$5,000 to \$10,000 for replacement of the Deputy's vehicle which was totaled in a recent accident. The additional funds would be used toward a new vehicle if replacement costs for a fully equipped vehicle are not provided in the insurance settlement. The Board concurred and Busch will advise the Auditor accordingly.

Steve Pearson, Natural Resource Specialist for the Madison County Conservation Board, submitted documentation that the John Gallagher application for a wildlife habitat property tax exemption meets the requirements in accordance with Chapter 427.1, Code of Iowa. Weeks moved to approve Gallagher's application for the two acre parcel which has been reestablished with native prairie and has adequate ground cover consisting of native species. Pearson's document stated that primary and secondary noxious weeds are being controlled. Acela seconded the motion which carried unanimously.

Ambulance Director Tadd Davis was advised that a listing of uncollectible probate accounts should be submitted by resolution to be considered as write-offs.

Acela moved to authorize the Chairman to sign documents for fiscal agent services for the Certified Local Government contingent upon receipt of a completed grant application form. Weeks seconded and motion carried unanimously.

The Board received a report from County Recorder Smith advising that she had eighteen customers during the four hour "National Passport Day" event held in the Courthouse last Saturday.

Auditor Welch advised the Board on departments anticipating the need for a budget amendment. A budget amendment hearing date will be set at the next meeting.

At 9:27 a.m. the Board held a public hearing on a proposal to amend the Mental Health Strategic Action Plan to create the option for consideration of requests from providers in need of financial support. Present for the hearing were: Supervisors Raymond, Weeks, and Acela, Mental Health Director John Grush, Duane Nelson of Innovative Industries, and Ron Bales. Raymond said that in changing the Plan as proposed he was concerned that changes could create an obligation for the County that they may not be able to afford at a later date. Grush explained that the change would only allow the County to consider funding requests from county-based support service providers that are experiencing cash flow problems. The Supervisors suggested some language changes to the proposal to allow that services based in the county such as day programming, supported community living, or residential services may be developed and sustained. The hearing closed at 9:50 a.m. Action will be scheduled for the next meeting.

The Board received the Auditor's Notice of Transfer: \$2,438.53 from General Basic and \$26,116.27 from Rural Basic to Secondary Roads.

Engineer Hagan submitted a proposed draft of the 5-year construction program which included the addition of three bridge replacements as a result of the previous year's bridge inspections. He advised that the Peru paving was moved up one year, but the order of projects was not changed. He said the plan is all based on the State's release of farm-to-market funds, since the County is still borrowed ahead. The Board asked that an overlay of the Wild Rose Avenue (Truro to Clarke County) seal coat be included in 2015. The Board unanimously approved the 5-year program with the inclusion of the Wild Rose overlay.

Discussion was held in an effort to resolve problems in Drainage District #3. All three Board members were present as well as Engineer Hagan, Dennis Jordan, Dale Tuttle, Attorney Forsyth, Ted Benshoof, Treasurer Collins, Auditor Welch, and Paul Hollingsworth. Several options were considered to address the matter. It was finally agreed that collection of an annual total assessment to the Drainage District #3 participants of \$5,000 commencing July 2011 should be the first step taken. (Assessment to be apportioned: Jordan – 50.14%, Iowa DOT – 28.40%, Benshoof – 11.80%, Tuttle – 5.88%, and Secondary Roads – 3.78%). At the April 6<sup>th</sup> Board meeting Engineer Hagan will submit a resolution establishing the assessment schedule and a proposed resolution.

Terry Gebard and Rick Seeley of OPN met with the Board. They presented revised cost estimates for work on the Courthouse dome structure and outer repairs needed to remediate the damage caused from many years of inadequate repairs and maintenance. The Board concurred that work on the interior of the dome should be done first, including work which would correct many safety related issues (stair tread reinforcements, railings, ladders, and the cupola catwalk). OPN will provide additional information as requested by the Board.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors



Claim Totals by Fund:

General Basic	56,383.74
Supplemental	1,518.07
MH-DD	130,318.56
Rural Serv.	2,465.05
Sec. Road	14,195.07
Assessor's Appr.	4,415.40
Emergency Mgmt	100.73
Assessor Agency	1,800.74
Gr. Health Ins.	19,194.78
Empowerment Bd	<u>97.94</u>
TOTAL	\$230,490.08
Handwrittens	38,671.88

April 6, 2010

The Madison County Board of Supervisors met in regular session Tues., April 6, 2010, at 9:00 a.m. following their attendance at the monthly department head meeting. Chairman Raymond called the board meeting to order with Supervisors Weeks and Acela also present.

Minutes of the March 30<sup>th</sup> meeting were approved.

Tom Turner gave a summary of the services provided by a construction manager vs. a general contractor in connection with future work planned to correct and preserve damaged areas to the Courthouse dome.

Sheriff Busch received authority to order replacement of the deputy's vehicle recently damaged in an accident. He said the insurance settlement from the other driver's carrier should be received soon.

RESOLUTION WD-4-10 – approved unanimously: Setting dates for destruction of noxious weeds.

Acela reported that John Grush had submitted information that the group homes in Madison County have a capacity of twenty-three residents of which eight are Madison County clients.

Weeks reported that he prefers that discussions take place between Eric Boehlert, Terry Gebhard, and the State Auditor's Office regarding how to proceed without conflicting with the Code of Iowa to conduct the work needing done on the dome. The Board concurred. Raymond asked Weeks to schedule the meeting in Des Moines where the other parties are located, advise the Board members of the arrangements, and if their schedules allow, all Board members can attend at which time the meeting would be posted in advance.

Following discussion, Weeks moved to authorize the Chairman to finalize arrangements with Farmers & Merchants Bank for a VISA business credit card, pending receipt of the completed application form. Acela seconded and motion carried.

Auditor Welch proposed that the hearing date for the upcoming budget amendment be scheduled for April 20<sup>th</sup> at 10:00 a.m. with publications to be made as required. The Board concurred.

Engineer Hagan reported that at a recent FEMA meeting he was advised that blading, sanding, and salt applications of gravel roads currently are ineligible for federal reimbursement unless the roads had been plowed specifically for utility companies to perform their service repairs.

Hagan submitted copies of the 5-year Construction Program which was revised at the March 30<sup>th</sup> meeting to include Wild Rose Avenue overlay (Truro to Clarke County). Acela moved to approve the revised 5-year program with Weeks seconding. Motion carried unanimously.

Hagan submitted a draft resolution regarding the Drainage District #3 which includes the Road Department cleaning the ditch from Middle River north to Hwy 92 (Wild Rose Avenue) as in-kind for the County's 3.78% assessment. Weeks said since records indicate

that the County has done ditch work in that District at least three times previously, it may be that the County should do it again. Raymond suggested that at least a minimum assessment would always be collected, so that needed repairs can be done as needed. He said if that had been done in the past, this matter would not continue to surface in the Board Office with no remedy for drainage problems as assessments have not been collected for many years. Weeks said that old records reflect that Drainage District #3 assessments had at one time been collected because a balance of \$375.96 was in the District's account according to the 1973 Annual Report, but the account had been zeroed out by the end of 1978. Weeks moved that the resolution include language providing for a total minimum assessment of \$1,000.00 annually at the end of the initial three year period. Acela seconded. Motion carried unanimously. Engineer Hagan will prepare a revised resolution for action at the April 13<sup>th</sup> meeting.

John Blattner and Larry Schmitz met with the Board. Documents were presented addressing administrating costs for next year as well as a revised enrollment form which will be implemented. Blattner said he receives updates constantly on changes in the new health care proposal. He will forward information to the County. Blattner said it is a complicated process that will be phased in over a number of years, but there are mandates that will affect the County's plan immediately. He summarized the information he has received so far by saying the County will end up covering more people, for a longer period of time, for more things, at a higher cost. Schmitz explained that some costs which had been assumed by the State and Federal government will now fall back on the county's plan. He also advised of the 15% increase in the County's administration fee. The Chairman was authorized to finalize documents as submitted by Blattner (Summary of Material Modification #16, Compliance Renewal documents, Addendum for the County's Health Care Plan, Addendum for the Flex Plan).

The Board recessed at 10:30 a.m. to travel to Boone to attend a CCS Board meeting.

Adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

April 13, 2010

The Madison County Board of Supervisors met in regular session Tues., April 13, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the April 6<sup>th</sup> meeting were approved.

Acela advised that Bob Weeks and Doyle Scott will be listed as nominees to the Regional Workforce Investment Board and will be submitted to the Workforce Development Office. She asked for suggestions for filling a vacancy on the Certified Local Government Board also.

Sheriff Busch reported on the physical condition (herniated disc) of his department's drug dog as the result of a recent two-car vehicle accident.

Motion was made by Acela to amend the agenda to include action on a five-day liquor permit for Kevin Dirks (KMD Golf Inc.) for the Chambers Barn Dance event at the former community building at the Fairgrounds. Weeks seconded. Motion carried.

Acela moved to approve the Application for Use of the Courtyard for the Winterset Community Band events during Lawn Chair Nights. Weeks seconded. Motion carried.

Kevin Dirks submitted all supporting documents as required for a five-day liquor permit for an event to be held at the Fairgrounds. Dirks said the Fair Board had approved use of their facility also. Weeks moved to approve the permit application. Acela seconded. Motion carried.

John Grush gave an update on the potential pilot project between seven counties to implement assessment tools to better determine needs of chronically mentally ill or mentally retarded to determine funding streams. He said if the project is implemented statewide, it would eliminate issues with legal settlement regardless of residency.

Grush also submitted the revised Mental Health Strategic Action Plan which was proposed at a public hearing on March 30th and discussed at a County Community Services on April 6<sup>th</sup>. Weeks moved to approve the revised Strategic Action Plan with the revisions as requested by the Board at the earlier meeting. Acela seconded. Discussion followed. Motion carried unanimously. After the vote Earl Kilgore of Heartland Management Alliance, formerly Innovative Industries and S.I.R.F., challenged that the action taken appeared to be a special arrangement to benefit Genesis. Grush said that the revision to the Strategic Action Plan would give the Board the opportunity to consider helping critical service providers should their services be at risk. He said the revision was precipitated by the funding request from Genesis, but the language change will allow the ability to consider help to primary providers here such as Genesis, Innovative Industries, Public Transportation, and Crossroads (The Bridge) whose services may be at risk.

Grush discussed the \$22,000 funding request from Genesis as well as their cash flow situation. He explained that the recent cut in Medicaid rates has affected most of the not-for-

profit agencies. Acela questioned how approving funds to Genesis toward their \$252,000 shortage would remedy their financial/cash flow problems. She also asked if agreeing to the request was even legal. Grush said he had discussed it with the State Auditor's Office, and would recommend that if the Supervisors choose to approve the funding request that it be contingent upon final approval of the State Auditor's Office. Acela said she has yet to receive the financial statement or long range projections from Genesis which she requested. Kilgore questioned a possible conflict of interest when a County Supervisor votes on an issue affecting a non-profit agency board on which he also serves. He also commented that if Genesis was experiencing financial problems because programming had been offered to a new service area without upfront money, then funding should be requested from that new service area, not to all of the member counties. Weeks agreed that Genesis should provide the financial information requested before a Board decision is made and that the County Attorney needs to review the possible conflict of interest issue. He said that Terry Johnson of Genesis gave a summary of the financial situation of Genesis, but written documentation of their financial situation should be provided for review by the Board. Raymond said he would agree with Acela's comment that the State's cut appears to be another unfunded mandate by the State.

Grush advised that as of July 1<sup>st</sup>, the Dept. of Human Services will not have a full-time presence in Madison County, and he will keep the Board updated on how the State will address the matter.

Jerry Mease gave the Board a quarterly report on claims activity. Weeks reported that access to the Courthouse dome has been stopped because of safety issues. Mease felt that was a good precautionary decision.

Engineer Hagan submitted a map of Drainage District #3. He said that in 1931 the State regraded the highway, moving it parallel to the railroad. The original District was made up of 9 inlets with the original intent to drain surface water. Normally drainage districts are designed to drain underground water or tile lines coming into it. Hagan said that now there are -0- inlets. In 1996 the State regraded Hwy 92, and changed the natural flow of water and increased the flow by combining two drainages. Hagan said the Code of Iowa requires that the District is to be maintained in its original condition which means 9 inlets need to be replaced and working, as well as the tile. Weeks was concerned that at the last meeting on the District, participants in the District were told to do repairs they thought would improve the system, and to submit their labor bills for reimbursement. He recommended recalling that decision, re-organize the District with a Board of Directors according to the Code requirements, continue the assessment according to the most recent resolution, and settle the matter. Acela reported that she has been in contact with the State Drainage Ditch Ass'n. as well as the manager of a large drainage district in Humboldt County. There are several ways to establish a district commission and further research is needed to determine how the original drainage district was established. Hagan said the County should still clean the ditch. He said the ditch is basically flat so it will not drain. Raymond suggested that correspondence be forwarded to the District members advising that the assessment is in place but that no improvements, alterations, or changes are to be made in the system until the re-establishment is made and a Board or Commission is in place. He said it may be appropriate for each member of the District to sign off that the County's intention to perform the ditch work is agreed upon. Hagan said the problem is scheduling the work to be done when

several Secondary Road projects have been tabled over the past two or three years. Hagan favored adding the ditch project to the work list. The Board concurred.

Auditor Welch received authority to change the hearing date from April 21<sup>st</sup> to April 28<sup>th</sup> for the proposed budget amendment.

Weeks moved to finalize the Business Associate Agreement between Madison County Health Care System and Madison County (HIPAA). Acela seconded and motion carried.

Acela advised that the HIPAA Committee has recommended that John Grush be appointed Madison County's HIPAA Privacy Officer. Acela moved to appoint Grush as the HIPAA Privacy Officer. Weeks seconded. Motion carried unanimously.

The Board reviewed the fee proposal for professional design services as submitted by OPN Architects on the interior dome work. Following discussion Acela moved to approve the lump sum proposal of \$15,500 as submitted, with Weeks seconding. Motion carried unanimously. The proposal included the scope of work, time table, etc.

RESOLUTION AMB-4-10 – approved unanimously: Writing off three Ambulance accounts, either probate or past timely, (#GOMM1000 for \$142.91, SMIBE000 for \$110.41, SULST000 for \$1,180.00) for a total of \$1,433.32.

Weeks advised that C & C Engineering had submitted a drawing, without cost, of the four station posts in the Courtyard which were installed in 2001 to provide electrical power from the four corners of the yard to the cupola of the dome. Weeks said the post/footings are not stable and will need to be reset or removed. Weeks added that Turner Building & Consulting, provided a summary of the Scope of Work, also without cost. Weeks said the Board needs to determine whether to proceed with the maintenance project. Raymond said the cables need to be removed until the work is completed, or the poles are removed permanently.

The Board agreed that they will not be in session April 20<sup>th</sup>. Next meeting is scheduled for April 27<sup>th</sup>.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	33,631.63
Supplemental	4,506.46
MH-DD	14,038.95
Rural Serv.	1,132.43
Sheriff's McDee Fund	25.00
Sec. Road Fund	87,716.02
Consv. Sp. Res.	39.30
Assessor's Appraiser Fund	740.00
Emergency Mgmt	461.35
Assessor Agency	112.80
Cov. Bridge	6,744.45
Intergov.-fuel	17,167.00
Gr. Health Ins.	50,976.32
Empowerment Bd	<u>13,942.61</u>
TOTAL	\$231,234.32
Handwrittens	47,705.12

April 15, 2010

The Madison County Board of Supervisors held a special meeting Thursday, April 15, 2010, at 2:00 p.m. at the Lucas State Office Building in Des Moines, Iowa. The purpose of the conference meeting was for an exchange of information to address financing for serious deficiencies and structural problems with the Courthouse dome. Present for the meeting were Supervisors Weeks and Acela, Terry Gebard and Rick Seely of OPN Architects, Marlys Gaston and Andy Nielsen of the State Auditor's Office, Eric Boehlert with Ahlers & Cooney, Dave Braga of the Madisonian, and Tom Turner of Turner Building & Consulting. Weeks explained that the purpose of the meeting is two-fold: financing the needed dome repairs of the 134 year old building and living within the funding restrictions of the Code of Iowa. Acela explained that there is some urgency in the situation as major leaking continues to increase structural deficiencies. She added that safety issues are now of deep concern and the area has been blocked off as a precautionary measure.

Andy Nielsen referred those present to several areas of the Code addressing constraints which have to be taken into consideration. He said the easiest and most efficient way to proceed is to do the entire dome project at one time; however, because of the costs, that would call for an election. Nielsen said the Supervisors have to be good stewards of the building while setting priorities with awareness of the amount of resources available. He offered that with Local Option Sales Tax (L.O.S.T.) there is a potential to issue revenue anticipatory bonds. It was explained that G. O. Bonds for public buildings are secured by property tax levy (Debt Service Levy) and require the limitation of \$600,000, which is based on the county's population. Sales Tax Revenue Bonds are a type of obligation taken to the market in anticipation of the receipt of sales tax revenues. A higher interest rate is paid on sales tax revenue bonds because it is based on a fluctuating revenue stream rather than on property tax. The limitation on borrowing would be determined by what debt could be serviced by cash flow from sales tax. The reverse referendum provision that applies to sales tax revenue bonds was discussed. Boehlert said that the reverse referendum provision applies for debt service levy G. O. backed sales tax bonds. Straight revenue bonds do not involve the reverse referendum provision. Gebard said the initial work that has to be done involves safety issues, while the second component of the OPN proposal involves exterior work which is weather dependent. Nielsen summarized the discussion: #1 work with legal counsel to develop what work is encompassed by the project; and, #2 if it is determined to go the route of essential corporate purpose, the project has to be under \$600,000.

Gebard asked what the duration of time is for a \$600,000 project. Boehlert said the Code is not specific in that area, but he is comfortable with determining the current need, identifying the project, completing the project and then re-evaluating what the next project, if any, is needed. Seely asked what exactly enters into the definition of a project when priorities are involved. Seely said there appear to be two priorities - #1 is safety and #2 is that the dome leaks are critical. He asked what would happen if a \$600,000 project runs over because of unseen damages that may require attention. Boehlert said that the Supervisors have determined that the dome in its current state is problematic and needs to be addressed. If the cost estimates reflect under the \$600,000, it's reasonable to proceed with reliance on the information as presented. He doubted that a court could reasonably say the project is invalidated if the project would run over. Nielsen cautioned that if the County has reason to believe the project will come in at over \$600,000 and the County proceeds with bids, then there could be a problem with Code compliance. Nielsen estimated that the County could



borrow a million dollars based on the amount of sales tax revenue, if they could be sold at 4%. Boehlert said a financial adviser should run those numbers. He reminded everyone that debt service levy is to be used as security for G.O. bonds. Boehlert said another route would be to change the use of the local option sales tax revenue by holding an election. It currently stands at 80% to be used for rural property tax relief and 20% toward Courthouse or other purpose. Weeks asked if the County could go to a revenue tax bond to see what that would generate and proceed, knowing that route would probably cost more money. He said doing the project all at once could save up to \$100,000 in scaffolding costs alone. Nielsen said that once that project is done, at some reasonable period of time after that, nothing would preclude the County from doing another \$600,000 project. Weeks said the County needs to determine how much money could be borrowed for sales tax revenue bonds to be retired by the local option sales tax revenues. Boehlert said the levy that was set for the coming fiscal year in anticipation of a \$600,000 project warrants review. He said, in short, using money in the maintenance fund along with current local option sales tax received could take care of the safety issues portion now; then the County could borrow in anticipation of the future sales tax receipts to complete the remainder of the dome work as submitted by OPN. Boehlert said that the County does not have to wait until the safety issues are completed before moving into the exterior project. Gebard said the County will benefit from the efficiency of taking on as much of the project as they can at one time. Gebard asked if the County has to demonstrate substantial completion of a project when local option sales tax revenues are used to retire the revenue bonds, before embarking on a G. O. issue. Nielsen felt that if the County uses sales tax as the method of repayment first, the County could then use the \$600,000/G. O. Bonds option on a later project. Boehlert concurred, adding that there are separate projects, safety and the dome exterior and they will not be bid together. Nielsen said the only problem with G. O., essential vs. general county is the \$600,000 threshold. He said the problem is not there when you go from sales tax to G. O. Weeks and Acela thanked everyone for their time. Nielsen applauded the Board for inquiring about Code compliance before tackling the project.

Meeting adjourned.

Bob Weeks, Vice-Chair, Board of Supervisors

April 27, 2010

The Madison County Board of Supervisors met in regular session Tues., April 27, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused.

Minutes of the April 13<sup>th</sup> and 15<sup>th</sup> meetings were approved.

Acela shared information on the process for hiring the Executive Director of the Heart of Iowa Regional Transit Agency system. She said that federal dollars for our public transportation will probably remain the same; funds from the State will be reduced. Raymond said he attended a meeting to discuss the State's elimination of some Dept. of Human Service Offices around the State. Raymond said the local office here will probably reduce to one day per week. He said that in the long run it may increase costs to the County.

Acela moved to approve the Application for use of the Courtyard by John Wayne Birthplace for May 27/ 30<sup>th</sup>. Raymond seconded and motion carried.

Acela moved to approve the request from Madison County Preservation Commission for Proclamation that May is National Preservation Month in Madison County. Raymond seconded and motion carried, with a resolution to be prepared for May 4<sup>th</sup> meeting.

The Board received the Auditor's Notice of Transfer: \$37,445.20 from General Basic and \$693,406.27 from Rural Basic to Sec. Roads.

RESOLUTIONS APPROVED: AO-4-10a – To increase County Attorney's Budget by \$8,000 and reduce Clerk of Court by same amount. AO-4-10b – To decrease the County Attorney's Budget by \$8,000 and increase the Clerk of Court by same amount. AMB-4-10 – Pay adjustment for Josh Ledoux to \$41,698.55 yr (\$12.71). SR-4-10 Establishing bridge weight limits for 1B-500-485, 8B-425-275, 10B-330-335, 10B-550-540, and 15B-360-130. SR-4-10 – Hiring Glennys Cameron, intermittent part-time janitor at Sec. Road Dept. at \$13.87/hr. VAC-4-10 – Hiring Joan Carey, temporary as needed clerk in VAC Office at \$15.00/hr.

Following discussion, Acela made a motion to proceed with taking bids for station units/poles for the electricity to the cupola. Raymond seconded. Motion carried.

Engineer Hagan reported on progress with rock hauling. He said that 210<sup>th</sup> has been closed because of damage to the road due to excessive hauling by liquid manure haulers. Raymond felt that the haulers should be contacted and encouraged to help with expense of bringing the road back up to normal standards. Hagan will forward correspondence to the haulers and give a follow-up to the Board. Raymond also mentioned a BRAMCO brochure which he feels promotes bicycling riding on shared roadways as a safe ride rather than a warning about the risk to bicyclists. He said participants are asked to sign a hold harmless agreement excluding the Cycle Club, Chamber, BRAMCO organizers and sponsors from liability. He said Madison County was not included in the liability exclusion. Acela agreed that the County should have been included in the liability exclusion, but did not interpret the brochure as promoting cycling in the County. Raymond felt that if the signs remain in place, additional signing advising of the risk to cyclists should be added.

At 10:00 a.m. the Board held a public hearing to amend the FY'09-10 budget. Auditor Welch advised of the departments needing amendments. No oral or written comments were received from the public. The hearing was closed. Acela moved to amend the FY'09-10 budget as publicized. Raymond seconded. Motion carried and the budget was amended.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	17,274.38
Supplemental	3,284.49
MH-DD Serv.	70,522.47
Rural Services	2,676.49
Sec. Roads	186,592.97
Consv. Sp. Res.	25.55
GO Bond – Jail	63,043.65
Co. Assessor Agency	1,291.97
Intergov-fuel	22,173.07
Gr. Health Ins.	27,151.44
Empowerment Bd	<u>1,644.61</u>
TOTAL	\$395,681.09

Handwrittens: \$23,492.45

May 4, 2010

The Madison County Board of Supervisors met in regular session Tues., May 4, 2010, following their attendance at the monthly Department Head Meeting held at 8:15 a.m. in the Board Office. Chairman Raymond called the Board Meeting to order at 9:00 a.m. with Supervisors Weeks and Acela also present.

Minutes of the April 27<sup>th</sup> meeting were approved.

The Board reviewed and approved the proposed advertisement requesting bids for performing work in the Courtyard to re-set stanchion poles.

Acela advised that Brian Downs of the John Wayne Birthplace asked approval to move a portable film screen on the ground level of the south portico during the upcoming John Wayne Festival. A request to allow inflatable play equipment on the north side of the Courtyard was also received from the Birthplace (proof of insurance was provided). Acela moved to amend their original Application for Use of the Courtyard to include the additional requests. Weeks seconded and motion carried unanimously.

Doyle Scott updated the Board on Alliance Group activities.

Raymond updated the Board on his phone contact last week with bond and finance counsel with reference to the financing options for Courthouse dome repairs. Raymond said that he had been advised that the County has the following options: General Obligation/L.O.S.T. which would provide that the financing would be paid back solely with Local Option Sales Tax (L.O.S.T.) monies, backed up by debt service or other funds if needed. This route would allow a public petition calling for an election on the issue. This option would be at a lower interest rate. The other option called L.O.S.T./Revenue would be at a higher interest rate because there would be no guarantee to the lenders other than the L.O.S.T. revenue. Raymond suggested advertising a hearing to consider both options, and at the time of the hearing a decision would be made on which option to proceed. Raymond also favored eliminating the debt service originally levied for dome repairs, because he felt it would confuse the issue. Auditor Welch said that one of the advisers felt there was a possibility the County could keep the Debt Service for one year, but probably not longer because of the original intent of the Board was to carry the Debt Service Levy over from the Jail repair project to the dome repairs. Raymond said that even though it is legal to apply the debt service to another area of needed Courthouse repairs, he preferred maintaining a clear tracking for the public of the Board's intention which was to repair the dome. Weeks agreed with Raymond that for clarity the debt service levy should be eliminated, and suggested written approval to eliminate the debt service levy be acted on at the May 11<sup>th</sup> meeting. Motion was made by Acela to advertise a hearing date of May 25<sup>th</sup> to consider both financing options for the dome repair. Weeks seconded. Motion carried unanimously.

**RESOLUTIONS APPROVED UNANIMOUSLY:** AO-5-10 – Transfer in Service Area from Local Option to Audit, Dues, & Tax Allocations - \$100.00. SR-4-10 – Temp. closure on 210<sup>th</sup> (Sections 25/26 of Jackson). SO-4-10 Authorizing purchase of ammo for Sheriff's Dept. from Concealed Weapons Funds. SO-4-10 – Authorizing donation of old radar unit from Sheriff to Clarke County Sheriff's Reserves pending contact with Earlham Police Dept.

to determine their interest in the equipment. SPV-4-10 – Proclaiming May as National Preservation Month in Madison County.

Engineer Hagan said that thirteen computer purchases are included in next year's budget. He asked authority to purchase a portion of those out of this year's budget if there is enough money left between now and June 30<sup>th</sup> in the equipment/maintenance line. Hagan said it would not come out of the rock budget line. He estimated using \$10,000 to \$15,000 this year and \$30,000 next year. He was advised to get part of the computers this year and part next year. Raymond asked if he is planning to initiate the four-ten hour work days. Weeks said that in 2009 they began four-ten hour work days in July. Hagan said they will begin the schedule in May this year because toward the end of the fall season the employees ran into daylight problems, although Hagan said it was not a big problem. Raymond said it was changed to July because it is usually so rainy this time of year and there was no advantage to starting the schedule in May. Weeks added that he would not favor starting in May either. Hagan agreed with the Board. Raymond said he thought the July start date for four-tens was permanent. Hagan said it is not too late to re-schedule the start date.

Acela asked about 45/mph speed limit signage on 120<sup>th</sup>. Hagan said signage is in place on 120<sup>th</sup>.

Hagan said he is also working on contacting liquid manure haulers about how their continued hauling is affecting the road surfacing. Raymond added that legislators and the governor should be contacted about how increasing the weight limits from 80,000 pounds to 96,000 pounds is a detriment to rock roads.

Treasurer Collins presented a proposal from Dallas County for sharing Drive Examiner position with Madison which would require a new 28E Agreement. The 28E Agreement is between Guthrie, Dallas, and Madison. Guthrie has withdrawn from the Agreement effective July 1<sup>st</sup>. The Board was in favor of continuing the drive exam services, and supported Collins to proceed with a shared employee situation with Dallas.

In reference to a comment made in a Board Meeting some time back about conflicts of interest, Raymond reported on an article in which Attorney General Tom Miller addressed conflicts of interest. Raymond said he has always considered what is best for Madison County in any decision he makes, and would continue to vote accordingly unless there is a legitimate reason to abstain from voting. County Attorney Forsyth had responded to the Board's inquiry about conflicts of interest. Forsyth noted that when a supervisor simultaneously serves on a board he/she may encounter conflicts of interest between his/her service as an appointee and service as a county supervisor; and that when a conflict of interest arises, the board member should refrain from participating in the decision-making process as well as abstain from voting. Acela said she concurred with County Attorney Forsyth's opinion that the Supervisors need to assess, in all cases, whether action would create a conflict of interest.

Meeting adjourned.

Auditor, Joan Welch

Steve Raymond, Chairman, Board of Supervisors

May 11, 2010

The Madison County Board of Supervisors met in regular session Tues., May 11, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the May 4<sup>th</sup> meeting were approved.

The bill in the amount of \$1,635 from the American Legion for canon repair at Monumental Park was discussed. Auditor Welch advised that approximately \$700 remains of the \$1,500 budgeted for that line item, but the bottom line will carry the expense without a transfer.

RESOLUTIONS APPROVED UNANIMOUSLY: TO-5-10 – Remission warrants on mobile home resolving outstanding taxes (\$480.00) – Krista K. Faux. AO-5-10 – Eliminating debt service levy from FY' 10-11 budget as verbally approved May 4, 2010. SR-5-10 – Temp. appointment, Working Foreman, Drainage Section – Ronald Hager at \$18.59/hr. BOH-5-10 – effective May 5, 2010, hiring Carol Menke, part-time Board of Health at \$12.00/hr. SO-5-10 – Authorizing Sheriff to proceed with purchase of trunk repeater units (per low bid) for patrol vehicles using McDee Funds.

Action on Resolution BOH-5-10 addressing overtime for Public Health Nurse was referred to the Board of Health for clarification.

Engineer Hagan advised that forty-nine applications were received for the bridge laborer position. Hagan said the Cummings Road project is done, and he has discussed the need for spot repair on the north-south Macksburg paving. Acela mentioned a spot west of Macksburg also needing attention.

Denny Peterson discussed activities around the square on May 28 and 29<sup>th</sup>, 2010, for the John Wayne Celebration. He said the Voter Registration Office has to be open on the 29<sup>th</sup>. He said the Chamber had asked him about Courthouse tours that week-end. Peterson had told the Chamber that they would have to provide guides and security for the building. He said he has not heard any more from the Chamber regarding use of the Courthouse. He is recommending that the west door be open on the 29<sup>th</sup> to allow entrance for voter's registration only. He said that Brian Downs will be responsible for opening and closing the basement restrooms on the 29<sup>th</sup>.

The Board discussed problems with current e-mail and internet service. Jeff Nicholl advised that the provider has been working on the problem, and he felt the service would be improved.

The Board received notice from Treasurer Collins that she plans to award the bid to the Madisonian for publishing 2010 tax sale list of delinquent parcels. Collins noted that the Earlham Advocate was the low bidder; however their bid was not received until after the April 30<sup>th</sup> deadline.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	53,548.05
Supplemental	2,961.26
MH-DD Serv.	54,181.82
Rural Serv.	2,225.43
Sec. Roads	44,871.53
Co. Conserv.	184.75
Records Mgmt	300.08
Assessor's Apprais.	2,341.95
Emergency Mgmt	7,900.20
Assessor Agency	191.84
Cov. Bridge Fund	11,307.66
Intergov. – fuel	36,070.38
Gr. Health Ins.	23,638.01
Empowerment Bd	<u>10,028.36</u>
TOTAL	249,751.32
Handwrittens	\$18,960.15

May 18, 2010

The Madison County Board of Supervisors met in regular session Tues., May 18, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the May 11<sup>th</sup> meeting were approved.

Under Old Business Acela submitted application documents for the Chair's signature in order to proceed with the process to obtain a County credit card. Acela also suggested working with the Optimists and Lions Clubs in their American flag project, by requesting a once-a-year Courtyard Use Application for installing the flags on the Courtyard for the scheduled holidays as specified by the service organizations. Raymond and Weeks concurred. Acela also reported that the County received a \$2,500 grant from the Greater Madison County Community Foundation for book binding of historic documents.

Acela made a motion that the meeting move to closed session pursuant to Iowa Code 21.5 #1.c to discuss strategy with Attorney James Brick regarding the Phoenix litigation. Weeks seconded the motion which carried unanimously. The meeting was closed at 9:04 with Attorney Brick, County Attorney Forsyth, Zoning Administrator Nicholl, and Supervisors Raymond, Acela, and Weeks present. At 9:53 a.m. Weeks moved that the closed meeting return to open session. Acela seconded and motion carried unanimously. No action was taken by the Board.

At 9:55 a.m. the Board relocated to the Courtroom to hear public comments on scheduling back-up rigs for the Ambulance Department. Raymond said it needs to be determined how to have the first two rigs available, either by full-time staff, back-up on call, or other methods. He said this is a problem for many services. Procedures were discussed for tripping out Mutual Aid when no back up is available. Scheduling non-emergency transfers was discussed. Amb. Director Davis advised that with the exception of Dallas County, surrounding counties do not staff for the second crew out. They use mutual aid or volunteers. Union County's back-up gets \$1.50/hr. plus time-and-one-half if called out. Raymond asked for volunteers willing to serve on a committee to study options for emergency services provided by the Ambulance Department.

The Board agreed to meet individually with the Ambulance Director some time during the week to discuss options and to schedule further discussion at the next Board meeting. They reviewed the list of those volunteering to serve on the Task Force. Weeks offered that the Winterset Fire Department should be asked for one or two representatives to serve on the committee also. Raymond offered to serve on the task force/committee as the Board's representative and will keep Weeks and Acela informed of their progress. Acela recommended that a facilitator be chosen to be in charge of the direction and agenda of the meeting. The Board agreed that Bob Epperson will be contacted to serve as the facilitator for the committee.

RESOLUTIONS APPROVED UNANIMOUSLY: CA-5-10 – Appointing Daniel Schwalm to Ass't. County Attorney position at \$25.00/hr. AMB-5-10 – Write-offs of probate and aged ambulance accounts totaling \$5,125.27.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors



May 25, 2010

The Madison County Board of Supervisors met in regular session Tues., May 25, 2010, at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the May 18<sup>th</sup> meeting were approved.

Weeks moved to amend the agenda to include discussion and possible action on the proposal from Carrier Access Inc. for telephone service at the Courthouse. Acela seconded. Motion carried unanimously.

At 9:00 a.m. Weeks moved to open the public hearing on Proposed issue #1 – Local Option Sales Tax Revenue Bonds in the amount of not to exceed \$1,200,000. For improvements of the Courthouse, including roof, dome, and structural repairs. Acela seconded. Motion carried. In addition to the Board members, Eric Boehlert of Ahlers & Cooney, Jeff Heil of Northland Securities, Tammy Ellwanger, Kirk Macumber, Glenn Anderson, Dave Braga, John Gallagher, Joan Welch, and Tom Turner were present. Boehlert and Heil explained that issue #1 using Revenue Bonds is secured only by Local Option Sales Tax Revenues estimated at approximately \$99,000/yr. The interest would be slightly higher and would involve a reserve fund. No objections, oral or written, were submitted on issue #1. Following discussion, Weeks moved to close the hearing with Acela seconding. Motion carried and the first hearing closed at 9:23 a.m.

Weeks moved to open the public hearing on Proposed issue #2 – G.O. Local Option Sales Tax Bonds in the amount of not to exceed \$1,200,000.00 for improvements of the Courthouse including roof, dome, structural repairs. Acela seconded. Motion carried and at 9:24 a.m. the hearing opened with discussion on the #2 issue. Those attending the first hearing were also present for the 2<sup>nd</sup> hearing. Boehlert and Heil explained that issue #2 using G. O. Local Option Sales Tax Bonds provides Debt Service levy as an additional layer of security and the Debt Service Levy acts as reserve. Raymond advised that the County has no G. O. debt. Weeks added that in all likelihood by the time the project is started, enough L. O. S. T. revenues would be collected to make the initial payment. No objections, oral or written, were submitted on issue #2. Following discussion, Weeks moved to close the second hearing. Acela seconded and motion carried. Hearing closed at 9:38 a.m.

Raymond asked for comments on taking care of the Courthouse as proposed. John Gallagher said there is no alternative but to get the project done. He commented on a recent editorial from a resident suggesting that the building be torn down. Gallagher said that is not an option. His only concern was are we getting enough money to do what needs to be done to correct the problems for now as well as in the future. Weeks said that the Board has called on enough people to inspect the structure to assure that this will fix the dome. Raymond said the foundation is excellent and the new heating plant is working well. Glenn Anderson asked if the County will outgrow the building. The Board explained that the State Court system takes up second floor and that future options may include relocating two offices to the County's building housing the DHS office which will be down-sized by July 1<sup>st</sup>.

Weeks moved to proceed with proposal #2 – G. O. Local Option Sales Tax Bonds in the amount of not to exceed \$1,200,000 for improvements of the Courthouse including roof,

dome, structural repairs, to be structured out to 17 or 18 years. Acela seconded. Motion carried unanimously. Acela moved to abandon proposal #1 involving L. O. S. T. Revenue Bonds. Weeks seconded and motion carried unanimously. Boehlert and Heil explained future actions the Board will be taking to see the project through. Weeks advised that OPN Architects are on the June 8<sup>th</sup> agenda.

Engineer Hagan advised that at one end of the Cummings Pavement the new surfacing had to be ground down to meet the old pavement and some damage was incurred. Hagan said the County will be repairing it. Raymond asked if the repair work needed on the Macksburg paving had been taken care of. Hagan said the contractor will be working on the problem. Weeks agreed with Raymond that those repairs should be completed as soon as possible. Hagan reported that County trucks and private contractors having been laying a lot of rock the past month.

Acela reported that thanks to Jessica Aldridge, employee in the Auditor's Office, a grant application for a book binding project was approved. The County will receive \$2,500 from the Greater Madison County Community Foundation to begin the project.

Tammy Ellwanger of the Chamber updated the Board on activities planned around the Courtyard and square this week-end for the John Wayne Celebration.

Raymond advised that only one bid was submitted for the project to be completed in the Courtyard involving the stanchion posts, etc. Turner Building & Consulting of Winterset bid \$10,700.00 to complete the project. Motion was made by Weeks to accept the bid with an extension on the completion date if needed. Acela seconded the motion which carried unanimously.

The Board reviewed the application for use of the Courtyard as submitted by the Winterset Optimist and Lions Clubs for U. S. Flag Display on several specific holidays. Weeks explained that line locates would be conducted before ¾" pvc pipes are driven into the ground to accommodate flag poles. He said caps will be placed on the pipes when flags are not being flown. Weeks said there are about 250 flags to be installed in Winterset by the Clubs. They are now extending the project to include approximately 50 flags in the Courtyard. Acela moved to approve the application which will not need to be re-submitted annually unless changes are made to the project. Weeks seconded. Motion carried unanimously.

Weeks moved to approve the 28E Agreement between Winterset and Madison County for collecting delinquent parking fines by the County Treasurer. Winterset and Madison County officials have worked together on the agreement and the County Attorney has recommended the County's participation. The City of Winterset has already approved the agreement. Acela seconded the motion to approve the Agreement. Motion carried unanimously.

The Board reviewed the proposal from Carrier Access for telephone service at the Courthouse. The proposal included an overall savings to the County, although some departments would incur an increased cost while other departments would benefit from decrease in costs. Auditor Welch explained the costs involved with getting out of the 24-month contract if the service proved to be unsatisfactory. Information on costs to include high speed internet was requested.

Ambulance Director Davis met with the Board. Davis said the call volume has increased and there is a need for a back up second crew. He said additional drivers or EMT Basics could be hired, since the second crew out does not have to include a paramedic. He said this would increase the Ambulance budget by about \$100,000. Weeks asked about using volunteers Monday through Friday, such as qualified County employees who could drive a unit needed. The possibility of Emergency Management Director Todd Brown serving as a back-up driver during the week was discussed. Raymond said the Emergency Management Board has discussed the matter. Todd Brown said a couple of the Emergency Management Board felt some compensation would be appropriate. Brown is a volunteer for the Winterset Fire Department. Weeks suggested that Brown is already getting paid by the Emergency Management Board whether he drives the fire truck as a volunteer for the Winterset Fire Dept. or drives a rig for the Ambulance Dept. Raymond agreed with Weeks, adding that he is already getting paid unless it occurs after hours. Weeks said the County needs to look at resources already in place in addition to hiring additional help and addressing the scheduling procedure which has been in place for 30 years. Acela said the Task Force will be looking at all of these issues. Weeks said we need to have two rigs scheduled except Monday through Friday from 8:00 to 4:30 when Davis is in the office and would be able to man the second rig. He recommended splitting up the paramedic shifts so they are not all on at the same time. Acela concurred. Davis said there are EMT-Bs who will work nights. He said the first-out-crew is not the problem, it's back-up. Raymond said we should not hire staff until the Task Force has a chance to look at the scheduling. Weeks said the public has spoken, and they want two rigs staffed. Raymond said to let the Task Force work through the matter. Acela said she wanted to hear what the Task Force recommends. Weeks said another option would be to schedule an EMT for the second rig, only another driver would need to be hired. Davis will work up a proposal for scheduling and submit it to the Board.

Auditor Welch reported that conversation with Carrier Access did not clarify the amount of lines or cost savings to the County. Raymond recommended that no action be taken on the proposal. Acela and Weeks concurred.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	93,597.38
Supplemental Fund	1,582.17
MH-DD Serv.	15,215.65
Rural Serv.	1,835.41
Sec. Roads	123,940.31
Consv. Sp. Res.	630.00
Assessor's App. Fund	60.14
Emergency Mgmt	954.81
Co. Assessor Ag.	912.46
Cov. Bridge Fund	7,154.60
Gr. Health ins.	20,550.04
Empowerment Board	<u>5,655.54</u>
Total	\$272,088.51

Handwrittens: \$8,371.74

June 1, 2010

The Madison County Board of Supervisors met Tues., June 1, 2010, following their attendance at the monthly Department Head meeting. Chairman Raymond called the regular meeting to order at 9:02 a.m. with Supervisors Weeks and Acela also present.

Raymond advised that the Ambulance Service Task Force met May 27<sup>th</sup> and will be holding their second meeting June 3<sup>rd</sup>. He said there were twelve participants at the first meeting and that discussion focused on options for scheduling staff for the second ambulance rig out.

Doyle Scott updated the Board on activities of the Madison County Development Group.

Engineer Hagan updated the Board on Secondary Road projects. He reported on a FEMA culvert project in South 12 which was installed, but has lost its symmetrical shape because, in his opinion, improper backfilling was performed by a subcontractor. He said all of the rain has made the situation worse. Hagan said he had met with the main contractor, Herberger Construction, as well as the sub-contractor on the matter.

RESOLUTION APPROVED UNANIMOUSLY: AMB-6-10 – Hiring Bud Hartsell as part-time driver for the Ambulance Department effective June 1, 2010 at \$5.40/hr. Weeks suggested that the Auditor's Office should review all existing payroll resolutions for the Ambulance Department, and if more clarity is needed the Auditor and Ambulance Director should go over them together.

The Board received documents from the City of St. Charles regarding for voluntary annexation from Greg and Rhonda Ayers in Section 13 of South Twp. The Board determined that no position for or against the proposal is required on the voluntary annexation.

Meeting adjourned.

JOAN WELCH, County Auditor

STEVE RAYMOND, Chair, Board of Supervisors

June 8, 2010

The Madison County Board of Supervisors met in regular session Tues., June 8, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the June 1<sup>st</sup> meeting were approved.

Acela expressed concern that the public may be misled by a recent article in the local newspaper indicating that property taxes would be raised to pay for the Courthouse dome project. She felt the public needs to know that the project will be funded by Local Option Sales Tax (L.O.S.T.) revenues with only a portion insured by debt service. She said this option provided for the lowest interest rate. She was concerned that the public was not aware that the Supervisors have every intention of using only Local Option Sales Tax Revenues to pay the debt, without involving use of any property tax dollars.

Raymond submitted notes from the second Ambulance Task Force Committee meeting held on June 3rd.

Treasurer Collins advised that preparation has not been completed on the 28E Agreement with Dallas County for the drivers license examiner position and action will be re-scheduled for a later meeting.

Raymond finalized the Work Agreement with Brad and Kathie Wilford for reseeding, shaping, etc., along the river channel in Scott 26 as submitted by Engineer Hagan.

Terry Gebard and Rick Seely of OPN Architects met with the Board to discuss the dome project. Gebard explained that a 150-ton crane will be parked in the street to allow inspection of the dome (148.5 foot high). A. Zahner Company Architectural Metal will document their inspection of the dome. The extent of needed repairs will be determined as well as how to address the eight dormers. The needed interior dome repairs will be done this year and hopefully the exterior work will be done next spring. Gebard reviewed the estimated timeline, cost estimates, and the scope of work to be done. Seely reported that he has been in contact with the State Historical Preservation Office on the decking products and work to be completed on the stairs. Seely said that the State Historical Office will have more input as the exterior work begins. Possible grant applications were discussed also. Gebard will prepare a spreadsheet showing a timeline for estimated costs. Gebard said that at the time bidding documents are prepared, warranty information will be provided by the bidders.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	49,682.43
Supplemental	23,049.67
MH-DD	28,150.18
Rural Services	22,263.00
Sheriff's McDee	13,331.50
Sec. Roads	148,666.32
Consv. Sp. Res.	169.58
Local Opt. Tax	40.95
Assessor's Appr.	10,548.43
Emergency Mgmt	45.66
Co. Assessor Ag.	752.80
Gr. Health Ins.	13,456.34
Empowerment	<u>1,490.00</u>
TOTAL	\$311,646.86
Handwrittens	46,577.38

June 15, 2010

The Madison County Board of Supervisors met in regular session Tues., June 15, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the June 8<sup>th</sup> meeting were approved.

Brian Downs thanked the Supervisors for allowing the John Wayne Celebration to locate around the Courtyard on their May 28<sup>th</sup> and 29<sup>th</sup> event.

Votes of the June 8<sup>th</sup> primary were canvassed and the abstract remains on file in the Auditor's Office.

Engineer Hagan submitted the Work Agreement for Kenneth Winebrenner which was unanimously approved by the board. RESOLUTION SR-6-10 – Temp. closure for pipe repair in Section 26 of Scott was also approved. Hagan discussed staffing in his department. The Board unanimously approved RESOLUTION SR-6-10 appointing Josh Johnston and Joe Wood to the Bridge Crew at \$17.45/hr.

A site in Jefferson Twp., Sections 10/3 on 110<sup>th</sup> (Albrecht's) was discussed. Acela said she had visited the site again and she felt it was unsafe to walk or drive across. Hagan said the culvert to the east has not received DNR approval yet. He said the natural waterway is across DNR's property. Acela said she had also contacted Water & Soil Commissioner Tim Palmer. He felt it was a high priority matter with the DNR. Palmer had advised that discussions included putting a pond up on the north which is where the majority of the water comes from. Acela offered to pursue the matter with Wayne Shafer, Engineer Hagan, Albrecht's, Tim Palmer, and the DNR. The Board discussed the matter with Shafer by telephone. Shafer advised that the site had been discussed briefly. Shafer has a meeting at 1:00 p.m. on June 29<sup>th</sup> with the DNR and the Iowa Dept. of Ag & Land Stewardship regarding Badger Creek Watershed; and, that this particular site will be included in the discussion. Shafer hoped that by 2011 a partner project could address the matter.

RESOLUTIONS APPROVED UNANIMOUSLY: SO-6-10 – July 1, 2010 wages for Sheriff's Dept. – C. Busch - \$58,068.74/yr.; J. Barnes - \$23.64/hr.; J. Ascione - \$20.06/hr.; C. Allen - \$19.98/hr.; G. Davis - \$19.82/hr.; D. Kinney - \$19.62/hr.; K. Heckstein - \$18.70/hr.; D. Russell - \$35,631.21/yr.; C. Morrison - \$16.27/hr.; A. Henry - \$16.15/hr.; N. Bond - \$15.22/hr.; B. Snyder - \$15.11/hr.; L. Barker - \$13.51/hr.; S. Niblo - \$16.31/hr.; B. Berry - \$15.87/hr.; and B. Hosch - \$15.71/hr. SO-6-10 – Longevity increase for D. Kinney to \$19.78/hr. SO-6-10 – Step increase for Linda Barker to \$13.96/hr. AO-6-10 – July 1, 2010 pay adjustment (2%) plus longevity increase for Courthouse union employees: D. Corkrean - \$35,847.96; A. Poore - \$35,847.96; C. Spera - \$35,847.96; J. Corkrean - \$35,847.96; C. Miller - \$35,847.96; B. Macumber - \$33,623.12; G. Maffett - \$33,623.12. AMB-6-10 – July 1, 2010 pay adjustments per contract for Ambulance unit: C. Chappell - \$42,108.36 (\$12.84/hr.); J. Skelton - \$42,949.50 (\$13.09/hr.) and J. Ledoux - \$42,949.50 (\$13.09/hr.). AMB-6-10 – Pay adjustment per union contract effective July 21, 2010 for C. Chappell - \$12.91/hr. AO-6-10 – Pay adjustments for non-union July 1, 2010: J. Nicholl, Zoning - \$56,059.33; J. Nicholl, I.T. - \$200/mo.; E. Root - \$42,997.21; J. Thompson - \$35,685.14; K. Billeter (Sups Office) \$21,498.80 and (VAC) \$21,498.80; T. Davis -

\$50,643.12; D. Peterson - \$35,810.55; J. Howard - \$47,266.91; P. Barrie - \$26,855.62; J. Grush - \$6,436.43; T. Molln - \$16.39/hr.; J. Aldridge - \$16.23/hr.; S. Walker - \$11.46/hr.; J. Baker - \$11.56/hr.; N. Baker - \$13.54/hr.; D. Pruitt - \$12.61/hr.; R. Kinney - \$21.01/hr.; C. Menke - \$12.24/hr.

The Board received notice from the Assessor regarding July 1, 2010 pay schedule: J. Walser - \$55,368.90; J. Hopkins - \$44,341.90; and P. Weeks - \$43,239.90.

At 9:35 a.m. the Board held a hearing on the request for a minor subdivision plat by G. Grace Reed (Reed's Subdivision) to split 12 acres into two lots in Sec. 32 of Jefferson Twp. Jeff Nicholl reported that the average CSR is 62. The property that will transfer ownership is a newly created lot with no buildings or other improvements. Any new construction will require tests or analysis to determine on-site wastewater treatment. No roads are proposed in the subdivision. Any driveway entrance will be required to meet the minimum standards as set forth by the county Engineer. Raymond asked for clarification of the septic inspection regulations. Nicholl explained that if a new building or an addition were to be placed on the existing home, that inspection procedure would be followed. In this case it is a division of a parcel with no improvements or additions taking place on the existing home. Discussion followed. The hearing closed at 9:45 a.m. Nicholl advised that the minor subdivision request meets all of the requirements of a minor subdivision. Weeks moved to approve the request as recommended by the Zoning Administrator. Acela seconded and motion carried unanimously.

**RESOLUTION APPROVED UNANIMOUSLY: AMB-6-10 – Authorizing total of \$962.92 for probate and write-off accounts – Ambulance Dept.**

The Board asked that quarterly reports be forwarded to the Supervisors from PCC for ambulance billings.

Raymond reported on the June 10<sup>th</sup> Ambulance Task Force meeting. Amb. Director Davis said that a unanimous recommendation was made that the County not limit full-time employment at the Ambulance Dept. to only paramedics, but instead open up full-time positions to EMT-B's, drivers, EMT-I's, etc. Davis said that when he voted for that recommendation at the Task Force meeting, he understood that would only be if the schedule rotation would be on a 24/48 hour schedule, not the 36 hour schedule currently in place. Davis said he prefers to schedule a paramedic as well as an EMT-B on the first and second rigs out. He said the ideal scenario would be two paramedics on each rig, but financially that is not feasible. Davis said he does not need full-time people for the second crew right now, that part-time EMT-Bs and drivers could be hired. He said his recommendation at this point is to get the second rig scheduled with part-time people on a trial basis, so the County could have two rigs scheduled 24/7. He said that all he needs to get the second rig scheduled is to have authority to hire part-time drivers and EMT-B's. He said he would still schedule two paramedics together, but they would split up if there was a scheduled transfer. He said some days he does not have two paramedics on at the same time. Davis said he is recommending that scheduling for a second rig should be implemented. He said the initial cost estimate of \$100,000 could be reduced if the Supervisors' previous suggestion of using Todd Brown or another employee could be implemented. Davis said that scheduling back-up for the second rig would not eliminate overtime. Davis said he is inquiring about rates from surrounding services. Weeks said discussion should include pay rates for scheduling second rig. He also



asked if there would be physical requirements for part-timers. Davis said he has also inquired about pay rates for second rig back-up. Raymond repeated that two paramedics should not be scheduled at the same time. Raymond said he would take the recommendation back to the Task Force for clarification at the June 17<sup>th</sup> committee meeting. Acela asked how the overtime could be addressed. Davis said overtime is generated by covering for someone on vacation, sick leave, or for filling the 12 hour open shift which is open every day.

Action on the updates for the Personnel Handbook was rescheduled for June 29<sup>th</sup>.

John Blattner of Financial Benefits met with the Board. He said the re-insurance contract provides coverage for 12 months for claims paid in 15 months. Documents were submitted for initials based on action taken in March. Blattner showed graphs of what typical premiums of similar groups have done since 2004. He showed Madison County's history since 2004 and explained how the network savings that he negotiates, such as the increase in generic prescription usage, etc., have offset some of the increased net claims costs. He said the only way to reduce or control costs is to control claims in some way. Blattner said that a structured wellness program could be given consideration. He said that transplant coverage may help control fixed costs. Blattner advised that he had just received information on long term disability and life rates indicating that those rates may reduce by 30% or roughly \$14,000 in savings.

Meeting adjourned.

Joan Welch, Auditor

Steve Raymond, Chairman, Board of Supervisors

June 22, 2010

The Madison County Board of Supervisors met in regular session Tues., June 22, 2010, at 9:00 a.m. Supervisor Raymond was excused from attending. Vice-Chairman Weeks called the meeting to order with Supervisor Acela also present.

Minutes of the June 15<sup>th</sup> meeting were approved.

Acela reported that in August the Certified Local Government Committee will be hosting a training workshop in Winterset regarding historic preservation projects. She also reported that action taken by the Board on Drainage district #3 has been certified and the only thing needed at this time is clarification as to when the three-year assessment would begin in 2010-11 or 2011-12. Acela said that advice given to her by a drainage district expert in Humboldt County was to begin the assessment immediately. Weeks and Acela agreed with the recommendation. Communication with the members of the District, and County Treasurer Collins was advised accordingly.

Jerry Mease advised that three years of worker's comp dividends (\$45,311) is being submitted from EMC and will be deposited with the County.

Auditor Welch advised of the State's notice that the Homestead Tax Credits, formerly funded by the State at 100%, will be dropped to 64%. Weeks said that Legislators need to be contacted regarding their decision to cut funding which results in another unfunded mandate which has to be passed on to the taxpayers.

Motion was made by Acela to approve Forrest Ridgway's fireworks permit application for July 4<sup>th</sup> as recommended by Chief Deputy Barnes. Weeks seconded the motion and the application was approved.

Acela moved to approve the Weed Cutting contract between Madison County and Jeff Johnston. Weeks seconded the motion and the contract was approved.

Weeks reported that the time-line for financing the Courthouse dome project was submitted by OPN. Weeks will be in contact with bond counsel and keep the Board apprised of developments.

Engineer Hagan reported that the Covered Bridge Preservation Ass'n. received \$64.65 as a result of a children's contest using LEGOs. He said the donations from the contest went to the Preservation Ass'n.

Hagan reported that he and Supervisor Acela had met with Wayne Shafer to discuss concerns about flooding and silting. Shafer will be meeting with DNR about the Badger Creek area. Shafer had indicated that the best solution would be to build a pond on the north side; however, that would be very costly and would require some condemnations. Hagan said several options were discussed including a bridge or a box culvert. Shafer asked for County support when he meets with the DNR. Hagan said the best thing the County could do right now would be to put the pipe in to the east to help relieve some of the water coming down. Acela said she would like to ask the DNR to help fund it because it would help them also by slowing down the water. She said the Albrecht's also thought that the pipe would help the

situation. The Supervisors discussed the possibility of a pond. Weeks said that once the pond is full, and that area gets a downpour in one-half hour like the last time, the water is going to go right over the top. The Supervisors agreed that splitting the flow with a culvert would help. Weeks thought it would be great if the DNR would work with the County on the culvert project. Acela added that rocking the road going west would allow the residents to get out and could be another option.

RESOLUTIONS APPROVED: SR-6-10 – July 1, 2010 hourly rates for Sec. Roads union employees: T. Allen - \$18.18; G. Bass - \$18.10; B. Fairholm - \$20.89; L. Gordon - \$17.90; R. Hager - \$19.13; B. Hope - \$18.42; J. Jeffs - \$22.83; J. Johnston - \$17.45; K. Johnston - \$17.94; D. Jones - \$17.82; J. Kinney - \$17.94; M. Landis - \$18.70; A. Little - \$19.37; L. Matlage - \$19.37; R. McDonald - \$18.93; B. McVay - \$18.06; F. McVay - \$18.57; R. Newbury - \$17.78; J. Parker - \$17.94; T. Payne - \$18.66; M. Schirm - \$18.42; C. Scott - \$18.41; D. Sickles - \$17.78; G. Spencer - \$18.10; D. Thompson - \$19.77; F. Vierling - \$18.70; D. Waltz - \$18.34; J. Wood - \$17.45; and J. Wright - \$18.50. RESOLUTION SR-6-10 – Effective dates for \$0.04/hr. longevity pay increases were also set for fiscal year commencing July 2010 and through June 2011, for Secondary Road union employees. RESOLUTION SR-6-10 – July 1, 2010 pay adjustments for non-union Secondary Road staff: G. Cameron - \$14.15/hr.; M. Hackett - \$34.72/hr.; T. Hagan - \$40.63/hr.; B. Nuzum - \$21.32/hr.; R. Parker - \$27.32/hr.; K. Staples - \$16.72/hr.

The Board received notice from the Conservation Board of the following pay rates: J. Liechty - \$52,900/yr.; S. Pearson - \$37,100/yr.; E. Vant Hul - \$33,350/yr. and R. Saylor - \$11.50/hr.

John Grush gave an update on office space at the county building which houses Dept. of Human Services. He said that although no official notice has been provided by DHS, it appears that they are leaving the building the first week of July, but that office space will still have to be provided to a portion of State staff for some time. Use of a portion of the vacated space by the Department of Public Health was discussed. No action was taken by the Board.

The Board heard the recommendation of Treasurer Collins to approve the Driver's License 28E Agreement 2010 between Dallas and Madison Counties. Acela moved to enter into the 28E Agreement as presented. Weeks seconded. Motion carried. Collins also requested approval to enter into a rental contract for a printer with Infomax for about \$26.00 mo. more than what her current copier costs. Acela moved to approve the contract as submitted. Weeks seconded the motion which carried.

Tadd Davis submitted information on how many calls were made in the last year and from where calls were generated. He also gave the Board information on surrounding ambulance service rates. Davis recommended the following rate increased effective July 1, 2010: Mileage - \$14.00/mile; BLS - \$750; ALS1 - \$900; and ALS2 - \$1050. He estimated that the increased mileage charges would generate an additional \$22,000/yr., increased BLS charges could generate an additional \$28,000/yr., and increased ALS charges would generate an additional \$53,000/yr. Davis said this increased revenue (approx. \$102,000, best case scenario). He said to implement the scheduled second rig out with part-time staff would cost approximately \$98,000. Weeks and Acela approved the Resolution establishing the new rates. Action on scheduling a crew for second rig out was scheduled for June 29<sup>th</sup> when all Board members will be present.

The Board received notice of a public hearing of territory to be annexed by the City of St. Charles.

The Board held telephone conference calls with Jeff Heil and Eric Bohlert regarding initial steps to be taken to proceed timely with the Courthouse dome project.

Meeting adjourned.

Joan Welch, County Auditor

Bob Weeks, Vice-Chair, Board of Supervisors

Claim Totals by Fund:

General	\$90,405.50
Supplemental	10,409.92
MH-DD	99,743.03
Rural Serv.	3,765.51
Sheriff – McDee Fund	2,000.00
Sec. Roads	211,100.21
Assessor’s Appraiser	5,189.02
Emergency Mgmt	223.87
Consv. Expend. Trust	4,480.35
Cov. Bridge Fund	19,405.33
Intergov-fuel	15,607.50
Intergov-supplies	59.74
Empowerment Bd	<u>6,062.64</u>
TOTAL	468,452.62

June 29, 2010

The Madison County Board of Supervisors met in regular session Tues., June 29, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the June 22<sup>nd</sup> meeting were approved.

Weeks moved to amend the agenda to include action on a Fireworks Permit Application as submitted by Tim Mohs. Acela seconded. Motion carried.

Weeks reported that Crossroads Mental Health Center is also trying to work through cash flow problems. The contract for service will be acted on July 6<sup>th</sup> after review by John Grush. Acela reported that the Treasurer had advised that she will also need a network card for the new printer which was approved last week. This will result in a contract cost of \$100.00/mo. rather than \$90.00/mo.

Motion was made by Acela to approve the purchase of annexation and urban revitalization program from Solutions to handle the recent West Des Moines annexation at a cost of \$6,700 to be purchased out of the IT Department Fund. Weeks seconded the motion which carried unanimously.

The Board reviewed the Fireworks Permit Application submitted by Tim Mohs for July 3<sup>rd</sup>. The site was inspected by the Sheriff's Office and recommended for approval. Acela moved to approve the application and Weeks seconded the motion which carried unanimously.

The Auditor submitted RESOLUTION AO-6-10 to transfer within Service Area 1 a total of \$592 (\$144 to Supervisors and \$448 to Auditor) from the Courthouse budget. The resolution was unanimously approved. Auditor Welch also discussed an upcoming amendment for the FY'10-11 budget. A July 20<sup>th</sup> hearing date was set.

Engineer Hagan discussed the bridge over Middle River located east of Peru (Crawford 33). He said that on June 23<sup>rd</sup> the high water caused the bridge abutment to be washed away. He said that in 2008 FEMA money was received to make some channel protection measures and those were in place. It appears, however, that the water got behind the abutment and took it out. Hagan said the bridge was built in 1911. At this point the abutment did not appear to have piling, which would have prevented this from happening. He estimated structure replacement would cost approx. \$1 million (80/20 split) and would take 3-5 years to get through the design and environmental review process. Hagan felt a pier to replace the abutment could be installed and put in a new abutment with an approach to the new pier. He estimated repair costs at \$100,000. He is checking on other funding sources. He said the traffic count is 30 cars per day. The Board unanimously approved RESOLUTION SR-6-10 to temporarily close a portion of Valleyview Trail because of the damage to the Bridge No. 8B-290-530. Hagan also said that Gus Construction will begin patching next week.

Hagan said that staying with the five day work week has worked well again this year with all of the rain. He said the four-ten hour days begin July 12<sup>th</sup>. He said, however, they will be discussing working a five-ten hour day schedule as needed in July as they have some projects that really need to be completed.

Ambulance Director Davis submitted a RESOLUTION authorizing hiring part-time employees in order to regularly schedule a second ambulance unit effective July 1, 2010. The Board asked for a monthly update on how this new program is working. Weeks also asked for a report on whether or not any calls are missed or if Mutual Aid is called. Davis will also communicate with his staff on a chain of command in his absence. (The minimum requirement per Iowa Dept. of Public Health is one EMT and one driver for the second rig out). Following discussion the Board unanimously approved the Resolution to hire part-time employees for scheduling the second rig. Davis asked if scheduling Todd Brown as a driver was still an option. He said being able to schedule Brown would definitely reduce costs. He was asked to discuss the matter with Ken Burk, Chairman of the Emergency Management Board. The increased ambulance rates were discussed. Acela said the rates were increased to offset as much as possible the increased expenses of providing a scheduled second ambulance crew. She said it was like the dome project in that the Board's intent is to offset the expenses so that property taxes are not used. Davis said his revenues are dependent on people paying their bills.

The Board was advised that Josiah Updegraff has offered to provide labor at no cost to highlight lettering on the arch at Monumental Park. Acela will look into the costs of materials.

The Board reviewed the procedures to use for bidding the work on the Courthouse dome. The Board determined that the competitive bidding process would be appropriate and that the Board reserves the right to reject any and all bids. OPN Architects was contacted with this decision and to proceed with necessary documents.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

July 6, 2010

The Madison County Board of Supervisors met in regular session Tues., July 6, 2010, at 9:00 a.m. following their attendance at the monthly department head meeting which was held at 8:15 a.m. in the Board Office. Chairman Raymond called the Board Meeting to order with Supervisors Weeks and Acela also present.

Minutes of the June 29<sup>th</sup> meeting were approved.

Acela moved to accept the recommendation of John Grush to table action on the contract with Crossroads Mental Health Center until specific revisions are made regarding rate setting and upgraded data capabilities. Weeks seconded the motion which carried unanimously. Grush advised that he favored a block grant arrangement rather than a fee for service.

Following John Grush's review and recommendation, Weeks moved to approve the Cost Allocation Plan as submitted by Cost Advisory Services identifying indirect costs which are billed to the State quarterly. Acela seconded. Motion carried unanimously.

Grush and the Supervisors discussed the confusion and inconvenience which has developed because of the Department of Human Services' decision to no longer staff the local DHS office with workers to handle Madison County clients. Grush suggested waiting until mid July to see how the DHS transition is handled by the State.

Dr. John Suddarth and Curtis Bush requested recognition to form a committee to evaluate the pedestrian/bike traffic and safety around the City of Winterset. They mentioned that long range goals might include bike trails connecting with DeSoto and Martensdale. Currently they want to focus on Winterset and get the community more involved in biking, walking, jogging, etc. The Board advised that recognizing the committee's efforts could be placed on the agenda, but directed them to contact the City Council. They advised the Board that had the committee been involved in the planning stages with the Cummings Road project two years ago, the project could have been done differently and would have hopefully included bike lanes on each side. The Board will add their request to a future agenda.

RESOLUTIONS approved unanimously –TO-7-10 to cancel future assessment 2007 Sidewalk and 2003-04 Street Improvement on property now owned by the City of Winterset. SR-7-10 – Temp. closing on Fawn Avenue (Penn 11 & 12). SR-7-10 – Temp. closing on 120<sup>th</sup> St.-Level B (Madison 7/18). SR-7-10 – Temp. closing on 235<sup>th</sup> (South Twp. Sec. 8).

Engineer Hagan also submitted a 28E Agreement between the City of West Des Moines and Madison County for joint maintenance of certain roads and right-of-way which are under the jurisdiction of both Madison County and the City of West Des Moines. Hagan said that West Des Moines will compensate the County with rock to cover maintenance costs, blading, snow removal, etc. Hagan said West Des Moines will provide 450 tons of one inch road stone, with the County responsible for transporting the material from the quarry location. Weeks moved to approve the 28E Agreement with West Des Moines. Acela seconded the motion which carried unanimously.

The Board reviewed information/time line charts submitted by OPN for the dome project.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	25,687.59
Supplemental Fund	1,181.60
MH-DD Serv.	26,087.30
Rural Serv.	537.77
Sec. Road	9,055.10
Consv. Sp. Res. Enh.	41.35
Emergency Mgmt	77.66
Co. Assessor Agency	226.12
Empowerment Bd	<u>9,003.39</u>
TOTAL	\$71,897.88
Handwrittens	\$61,353.55



July 13, 2010

The Madison County Board of Supervisors met in regular session Tues., July 13, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the July 6<sup>th</sup> meeting were approved.

The Board heard comments from John Blattner and Bob Powers of Financial Benefits regarding the life and disability benefits currently through Met-Life. The coverage automatically renews September 1<sup>st</sup> unless a change is made. Blattner explained that preliminary information had been submitted to the Board some time back on a possible savings to the County by going with Lincoln Financial. Blattner said that his work on developing the quotes stopped when he received a phone call from Weeks advising that the county would be appointing a different agent of record. Weeks explained that the decision to change was made because of the amount of commissions Blattner charged, not because of the services he provided. He said the County needs to go out to bid on this, but with the September 1<sup>st</sup> commencement date on the life and disability there was not time for an appropriate bidding process. Michelle Ihlers and Gail Steffen of Holmes Murphy were also present for the discussion. Steffen advised how a savings in commission could be realized by the County if they switched to Holmes Murphy. Raymond said he was not comfortable with just picking a new representative at this time; and he agreed with Weeks' that it should go through a bidding process. Raymond said that Blattner has provided great service, and that the costs of our entire health benefit package have been maintained well below the national average year. Weeks said he has checked several references for Holmes Murphy, and those reports were satisfactory. He repeated that the issue at hand is the amount of commission Blattner is receiving. Steffen said the days of commission percentages are over. She proposed that the service should be on a flat fee basis. Following lengthy discussion, Acela moved to rescind last week's letter from the Board to Lincoln Financial Group which would have appointed Gail Steffen of Holmes Murphy to be the County's insurance representative and producer of record for life and disability insurance; and to give John Blattner the opportunity to meet with the insurance committee, and then review the matter. Raymond seconded, adding that renewal dates should be the same for the entire insurance package and should go out for bids. Steffen recommended that before the Board goes out to bid, they pick a broker who will then search the market for the best bids. This would put the commission on the table up front. Powers recommended a 90-120 day schedule to have adequate time to get bids together. Motion passed by aye votes of Raymond and Acela. Weeks voted against the motion.

RESOLUTIONS approved unanimously: SR-7-10 – Temp. closure for pipe repair on Juniper Trail in Madison 21/22. SR-7-10 – Temp. hiring of Wayne Wilson, at \$17.70/hr. Engineer Hagan advised that he received notice of the disaster declaration for Madison County because of flooding damages. Hagan submitted final voucher for the Middle River Bridge north of Macksburg where the piling was repair because of erosion. The chairman was authorized to sign off on the voucher.

No action was taken on the recognition of the Bike Safety Committee as documents were not submitted to the Board.

The Board reviewed and unanimously approved the 5-Day Class C Liquor Permit Application as submitted by The Little Dublin for July 24-29, 2010, for a rodeo event at the Madison County Fairgrounds.

OTHER RESOLUTIONS unanimously approved: AMB-7-10 – Hiring David Cain, EMT-B part-time; Steven Button, EMT-B part-time; Branden Kuhns, EMT-B part-time; Chet Darst, EMT-B part-time; and Randy Bowers, driver part-time all with the Ambulance Department. GR-7-10 – Jessica Beebe to \$11.90/hr. effective July 1, 2010.

Acela moved to amend the agenda to include action on the contract for crane services for the Courthouse dome project. Weeks seconded. Motion carried.

Auditor Welch reported on the '09-10 fiscal year end fund balances.

The Board unanimously approved the Application for Use of the Courthouse by the Historical Society (Passport to the Past) for October 9<sup>th</sup> and 10<sup>th</sup>.

The Board reviewed the proposal submitted by Crane Rental & Rigging for the 150 ton man basket to inspect the dome for June 21<sup>st</sup>. Weeks moved to approve the proposal (\$2,000 mobilization in; \$435/hr. for crane and operator; \$20/hr. overtime per man; \$40.00/hr. Sunday and holidays per man; \$2,000 mobilization out, and \$60.00 permit costs. Acela seconded. Motion carried unanimously.

Acela reported that the Monumental Park Committee is recommending that the lettering on the arch at the Monumental Park be highlighted. The Board agreed to provide the materials and to accept Josiah Updegraff's offer to provide the labor for the project. The Board also approved the Committee's offer to purchase three benches at Monumental Park, using grant funds received through the Greater Madison County Foundation.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

July 20, 2010

The Madison County Board of Supervisors met Tues., July 20, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending the meeting.

Minutes of the July 13<sup>th</sup> meeting were approved.

Acela reported on tree damage at Monumental Park occurring during a recent storm. She said one of the trees was split from the wind and needs to be taken down as it puts the Civil War Monument in jeopardy. Raymond said he had looked at the tree and is in agreement with Acela that the tree needs to be removed as soon as possible. Denny Peterson reported that Knutson Tree Removal will begin work on the project today.

The Board accepted Treasurer Collins' Semi-Annual Report which is ready for publication.

Engineer Hagan reported on flood damage to an entrance bridge off the St. Charles Road in Scott Sec. 8. Hagan hopes it will qualify for federal E.R. money. Hagan said that both abutments will have to be replaced, but in the meantime a temporary crossing will be installed. He said that North River went over the Cumming Road so it had to be closed.

Public Health Nurse Jackie Howard met with the Board. She explained that the department is working toward certification as a home care agency to meet needs in the County. She said the service would be funded by third party insurances, Medicare, and /or Medicaid which would easily cover the expense of the service without using local tax dollars. She said it should also offset the Public Health side of her programs. Howard said she has been working with the Public Health Director at Decatur County. They use no county funding for their public health and home care agency and Howard is trying to pattern Madison's programs in the same manner. Following discussion, Raymond and Acela approved the policy and procedure policy changes as recommended by the County Board of Health. The Board also approved resolutions for hiring: Jamie Miller, part-time as needed P.H. Homemaker at \$12.00/hr. and Lori Von Aswege, part-time P. H. Homemaker at \$12.36/hr. They briefly discussed relocating their office to the Department of Human Services building. Howard said it would be a possibility that one of her staff could answer the phone at the new location which could eliminate the current answering system.

RESOLUTION approved: AMB-7-10 – Setting rate of \$150.00 for treatment received with no transport being made by Amb. Dept. (allows recoupment of cost of I.V.s, drugs, etc.).

At 10:01 a.m. the Board held a public hearing on the proposal to amend the FY'10-11 budget which would increase Service Area 6 by \$46,449, decrease Service Area 9 by \$93,500, Increase Service Area 10 by \$31,646, and increase bond proceeds by \$742,219. The hearing closed at 10:03 a.m. No comments were received from the public on the proposed amendment. Supervisors Raymond and Acela approved the amendment as proposed.

Acela moved to approve the Annual Support Agreement with Solutions as well as the Annual Maintenance Contract with Inukshuk for the County web site as recommended by Jeff Nicholl. Raymond seconded. Motion carried.

Jeff Heil, fiscal agent/underwriter with Northland Securities, Inc. met with the Board regarding \$1,200,000 General Obligation Local Option Sales and Services Tax Bonds, Series 2010A. At the Board's request, the bonds were offered to local banks first with the following commitments: \$385,000 – Union State and \$290,000 – Farmers & Merchants. The remainder will be taken to the rest of the banks in Iowa. Heil summarized the date and term structure by stating that it is locked in until 2027 at 3.85% interest rate, with no penalty for prepaying after 6-01-17. Heil said that Bankers Trust will be the Registrar at \$500/yr. He said Bankers Trust has included the \$500 fee for finance charge in the first year payment. The underwriter's discount to Northland Security is \$18,000 and the cost of issuance is \$8,200 (Ahlers & Cooney, P.C). He said there will be an issuance document for the July 27<sup>th</sup> meeting. Heil said any interest income gained over the \$1,200,000 can be spent on the project. The actual amount for the project is \$1,173,800.00 plus any interest or credits. Acela moved to direct the acceptance of the proposal from Northland Securities to purchase \$1,200,000 G. O. Local Option Sales and Services Tax Bonds at a purchase price of \$1,200,000, with a 3.8583% true interest cost for a net interest cost of \$421,246.42. Raymond seconded and motion carried. Final documents will be processed July 27<sup>th</sup>.

Terry Gebard, Rick Seely, and Danielle Hermann of OPN Architects met with the Board to review the bid documents for the dome project. The date to receive bids is August 3<sup>rd</sup>. Action on the bids is scheduled for August 5<sup>th</sup>. The crane is scheduled to arrive July 21<sup>st</sup>. Seely said the cost estimate for the dome interior project is well within the budget, and the Board reviewed additional scope items and alternates as suggested by OPN. Seely explained the language changes in the bid advertising relating to bid document costs. OPN suggested that documents be presented to the County's insurance agent to determine if coverages during this process are appropriate. Limits need to be accurate in accordance with the scope of the project. Acela moved to approve the bid documents as presented by OPN. Raymond seconded. Motion carried. Lead testing will be conducted on the original primer on the steel in the cupola for a cost of \$400. The tax credit process used by Davis County was discussed. Seely said that credits can be retroactive from information he received from Jack Porter at the Iowa Historical Society. Acela has also made inquiries into the tax credit process and she offered to work toward establishing the necessary committee to proceed.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	104,721.96
Supplemental	92,104.03
MH-DD	109,585.78
Rural Serv.	3,566.42
Sec. Road	88,595.09
Co. Conserv. Sp. Res.	284.45
Assessor's Appraiser	15,277.50
Emergency Mgnt	97.91
Assessor Agency	563.46
Empowerment Bd	<u>2,234.34</u>
TOTAL	\$417,030.94

July 27, 2010

The Madison County Board of Supervisors met in regular session Tues., July 27, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

It was agreed that Supervisor Weeks will sit in on the Contractor's Pre-Bid Conference on third floor at 9:00 a.m. Supervisors Raymond and Acela may also attend the conference at the adjournment of the Board Meeting.

Minutes of the July 20<sup>th</sup> meeting were approved.

Sheriff Busch submitted a 28E Agreement with South Central Iowa Interagency Drug Task Force Mutual Aid Agreement for Board consideration. He asked that the Board approve reinstatement of the 28E joint agreement between Appanoose, Lucas, Monroe, Wayne, Marion, Clarke, Union, Ringgold, Decatur, and Madison Counties as well as the Cities of Centerville, Albia, Chariton, and Creston. Acela moved to approve the County's participation in the 28E Agreement. Raymond seconded. Discussion followed. The 28E Agreement was approved by Acela and Raymond.

Acela moved to approve the Fireworks Permit Application for July 31, 2010, as submitted by Doug Jones, 2846-260<sup>th</sup> St., St. Charles, and inspected by the Sheriff's Department. Raymond seconded. Motion carried and application was approved.

RESOLUTIONS approved by Raymond and Acela: AMB-7-10 – Pay adjustment for Chris Chappell to \$12.91/hr. SO-7-10 – Step increase to \$15.71/hr. for Dispatch/Jailer Nicole bond. SOI-7-10 – Acquiring handgun and accessories for Sheriff's Dept. SO-7-10 – Appointing P.J. Schulz to County Civil Service Commission.

Engineer Hagan reported that DenCo has been sealing cracks in surfacing. He said he has not heard from the federal government on whether or not the County qualifies for emergency funds because of the flooding, although the State has determined that the County met the criteria necessary to qualify for disaster determination.

The meeting was recessed. Raymond and Acela joined Weeks at the pre-bidder's conference regarding the Courthouse dome project.

The Board returned to open session. Acela submitted a draft of correspondence which would be forwarded to landowners in Drainage District #3 advising of their assessments for maintenance. Acela advised that she had received input from the Humboldt County Drainage District Director, Engineer Hagan, County Attorney Forsyth, Auditor Welch, and Treasurer Collins to develop the correspondence. Weeks moved to forward the correspondence and assessment summaries to all landowners in Drainage District #3. Acela seconded. Motion carried unanimously.

Weeks advised that OPN Architects will be contacting our internet provider to remind them that their equipment in the dome could be at risk during the maintenance work which will be underway soon and may need to be moved.

Jeff Nicholl advised that action on the updated Personnel Policy will be scheduled for August 3<sup>rd</sup>. Raymond reported that he had visited with Mease Insurance at the request of OPN to make sure that contractor coverages were appropriate. Raymond said that the underwriters were satisfied with the requirements in the bidding documents.

Raymond visited about the insurance coverage at Monumental Park and will report to the Board when more information is received.

Raymond also advised that he had toured the DHS building with John Grush. Use of available office space at the DHS building by the Public Health Nurse was discussed. Raymond said unless the Public Health Dept. can come up with grant money, he would not favor spending much on the building since office remodeling was done not too long ago. Acela added that more DHS staff may have to be located at the building than originally planned, and she agreed that no remodeling should be done at the facility.

The Board discussed interest in displaying dome project pictures on the website and maybe invite the public to view the pictures here in the building. Acela added that the public needs to be reminded that property tax dollars are not being used on the project, that it is being paid for by Local Option Sales Tax (L.O.S.T.) revenues. Acela also offered that she would be willing to pursue the possibility of receiving tax credits to help offset the expense of the project. Weeks and Raymond agreed with her offer.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

August 3, 2010

The Madison County Board of Supervisors met Tues., August 3, 2010, at 9:00 a.m. having attended the Department Head meeting held at 8:15 a.m. Chairman Raymond called the regular meeting to order with Supervisors Weeks and Acela also present.

Minutes of the July 27<sup>th</sup> meeting were approved.

Doyle Scott gave a report on activities of the Madison County Development Group.

Engineer Hagan reported on Secondary Road projects. He visited recently with NRCS regarding their plans for a pond southeast of Macksburg (Grand River Twp., Sec. 24) and that the road could be used for the dam; however, the County is not having trouble with the 4x4 box culvert currently in place. Hagan said he could not justify the additional cost to the County associated with the project. He recommended that the box culvert remain in place and that the NRCS proceed with their original plan to place the dam north of the county's road.

Hagan said there are over one hundred sites identified through FEMA because of erosion, etc.

Weeks moved to approve the Victim Services Federal Support Program Contracts (CFDA #16.575 for \$1,568 effective 7-1-10 through 6-30-11 with \$392 match and #16.588 for \$13,292 effective 7-1-10 through 3-31-11 with \$4,431 match). The contracts will provide funding for 8 hours per week for Tiffany Molln as a victim advocate. At the termination of said grant funds, her work week will return to 26 hrs./wk.

Paul and Cathy Taylor submitted the application for Renewal of a Class C Beer Permit for Hawg Lot Productions effective August 12, 2010, expiring August 11, 2011. The application and all supporting documents were reviewed. Taylor advised that they have worked with Emergency Management and Homeland Security to implement an appropriate plan which includes contact numbers, etc., should an emergency or disaster occur. A walk through inspection of the premises was scheduled. Motion was made by Weeks to approve the application as submitted. Acela seconded. Motion carried unanimously to approve the Class C Beer Permit.

RESOLUTIONS approved unanimously: boh-8-10 – Hiring Debra Tresten, Public Health Homemaker, part-time as needed at \$12.00/hr. SO-8-10 – Authorizing sheriff to proceed with purchase of 2011 patrol car from Stivers Ford (low bidder at \$22,306). SPV-8-10 – Updates to Employee Handbook. SPV-8-10 – Appointing Steve Reed to Certified Local Government.

At 10:10 a.m. the Board addressed documents relating to the Courthouse dome project. Motion was made by Weeks to approve RESOLUTION SPV-8-10 Appointing Registrar and Paying Agent, Bond Registrar and Transfer Agent, and to approve the Paying Agent & Bond Registrar and Transfer Agent. Acela seconded the motion which carried unanimously. Acela moved to approve RESOLUTION SPV-8-10 approving the Tax Exempt Certificate, Continuing Disclosure Certificate, and action to authorize the issuance of bonds for the project. Acela added that authority be given to the Chairman to finalize all appropriate

supporting documents as submitted by Ahlers & Cooney for today's action. Weeks seconded the motion which carried unanimously.

The meeting was recessed at 10:50 a.m. to reconvene at 2:00 p.m.

Raymond and Weeks met at 2:00 to receive sealed bids on the interior Courthouse dome project. Acela was excused to attend the Southern Iowa Council of Governments meeting in Creston as Madison County's representative.

Rick Seely and Danielle Hermann of OPN Architects met with the Board. One bid was submitted to the Board on the Courthouse dome interior project. The sealed bid from Renaissance Restoration, Inc. was opened and recorded as \$59,551.00. Bid security documents were also submitted. Seely advised they would review the bid and security documents and make a recommendation to the Board on August 5<sup>th</sup>.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	29,592.69
Supplemental	1,782.90
MH-DD	15,126.29
Rural Serv.	11,767.95
Sec. Road	32,027.84
Co. Conserv. Sp. Res.	479.11
Assessor's Appr.	1,883.86
Emergency Mgmt	4,680.47
Co. Assessor Agency	330.11
Gr Health Ins.	7,104.05
Empowerment Bd	<u>8,785.40</u>
TOTAL	\$113,560.67
Handwrittens	75,562.79



August 5, 2010

The Madison County Board of Supervisors met Thursday, August 5, 2010, at 10:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Rick Seely and Danielle Hermann of OPN Architects advised they had reviewed the August 3<sup>rd</sup> single bid for interior work to be done on the Courthouse dome area. OPN recommended that the base bid submitted by Renaissance Restoration, Inc. of Galena, Illinois, in the amount of \$59,551.00 be accepted and to request that alternates be held open until meeting with the contractor on site to review conditions and assess the importance and potential of the alternates noted. Weeks moved to approve the recommendation of OPN Architects and to accept the base bid from Renaissance Restoration in the amount of \$59,551.00. Acela seconded the motion. Acela reported that contacts were made with other counties where Renaissance Restoration had worked, and their responses were very satisfactory. She also commented that the bid from Renaissance Restoration was under the engineer's estimate. Motion carried unanimously to accept the bid for services.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

August 10, 2010

The Madison County Board of Supervisors met in regular session Tues., August 10, 2010, at 9:00 a.m. Vice-Chairperson Acela called the meeting to order with Supervisor Acela also present. Supervisor Raymond was excused from the meeting.

Minutes of the August 3<sup>rd</sup> and 5<sup>th</sup> meetings were approved.

Jackie Howard visited with the Board about the possibility of the Public Health Department moving from the third floor of the Courthouse to the county-owned building located at 209 E. Madison Street in Winterset. Staff of the Department of Human Services is no longer stationed at the building on a regular basis which has created available office space. She said three offices and the reception area would be available. She advised that if the move is approved by the Supervisors they would plan to move in the fall. Action is scheduled for the August 17<sup>th</sup> meeting.

Acela reported that the water connection at Monumental Park is currently locked and that if it is disconnected, there would be no charge to reconnect the water. Acela favored saving the \$30.00/mo. Weeks moved to disconnect the service since it is not being used. Acela seconded. Motion carried.

RESOLUTION approved by Weeks and Acela: AMB-8-10 – Hiring Kirk Hansen, part-time driver at \$5.40/hr.

The Board received the Auditor's Notice of Transfer: (Temp. loan) \$8,000.00 from Local Option Fund (L.O.S.T.) to the Dome Project.

Engineer Hagan reported on his recent conversation with Shaker Engineering, the firm contracted for the Underground Storage Tank Program inspection at the county-owned property at the corner of Green and John Wayne Drive. Additional samples of the wells will be needed because at this point, a "No Action Required" status has not been received. The County is required to continue monitoring the wells on an annual basis.

Engineer Hagan reported that there are over 60 sites which may possibly be eligible for FEMA reimbursement. Hagan said they are using a commencement date of June 1<sup>st</sup> forward, in qualifying for the flood disaster funds. He said the Crawford 33 bridge will qualify for FEMA reimbursement, but the project is likely to take at least three years to complete. Hagan said the breakdown for FEMA reimbursement is 75% federal, 10% state, and 15% local. He also advised that Emergency Repair (federal funding channeled through D.O.T.) funds have been requested for the bridge repair in Scott 8.

Hagan said his department has finally been able to get some dirt projects underway. He said that all of this summer's rains have put them farther behind.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Vice-Chairperson, Board of Supervisors

August 17, 2010

The Madison County Board of Supervisors met in regular session Tues., August 17, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

The Supervisors gave updates on the various Boards they serve on representing Madison County.

Tammy Ellwanger gave an update on recent Chamber activities. Ellwanger received permission for one of the vendors to have an open fire on the Courtyard for the Covered Bridge Festival. She advised that a bike night event is scheduled for September 25<sup>th</sup>. She said that since beer will be available for attendees in the downtown area, it is tentatively planned that fencing will be installed to keep beer off the Courtyard. Discussion followed, with no agreement on how to address the situation.

Engineer Hagan submitted RESOLUTIONS which were approved unanimously: SR-8-10 – Temp. closure on Valleyview Ave.) Sections 9/10 of Ohio for pipe repair. SR-8-10 – Road closure (Level B portion only) of Wildrose Ave. in Crawford Twp. Section 26/27. SR-8-10 – Road closure (Level B portion only) of Quail Ridge Ave. in Scott Twp., Sections 13/14.

Hagan reported that the county-owned property at the corner of John Wayne Drive and Green. He said the property is still classified as high risk and is being monitored every quarter through the underground storage tank program.

Hagan also advised that he had talked with the County's insurance agent regarding a citizen's recent request calling for a bicycle ban on county roadways during harvest time. Agent Mease advised that the county's coverage is the same whether the "shared roadway" signs are up or down.

The Board discussed relocating the Public Health Office from the Courthouse third floor to the county-owned building on East Madison St. The Board approved the move. Jackie Howard explained that a new phone system, computer server, etc. would need to be installed.

Auditor Welch advised that the State Auditor has requested a policy regarding intangible assets. She submitted RESOLUTION AO-8-10 regarding an Intangible Assets with a threshold established at \$200,000.

Auditor Welch also advised that Legislature only appropriated enough money for mental health property tax relief based on the Governor's 10% cut for fiscal year '09-10. Instead of receiving \$414,000 from the State, Madison County will receive \$380,000, which will result in a loss of \$34,000 to the mental health fund.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	33,055.08
Supplemental	1,955.64
MH-DD Services	17,703.25
Rural Services	1,726.39
Sec. Roads	123,037.32
Consv. Sp Res.	34.40
Assessor's Appraiser	551.90
Assessor Agency	86.90
Cov. Bridge Fund	9,156.17
Intergov. – fuel	35,186.50
Intergov. – supplies	74.06
Gr. Health Ins.	9,096.59
Empowerment Board	<u>1,590.76</u>
TOTAL	\$233,254.96
Handwrittens	\$55,984.21

August 24, 2010

The Madison County Board of Supervisors met in regular session Tues., August 24, 1020, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attendance.

Minutes of the August 17<sup>th</sup> meeting were approved.

Raymond and Acela exchanged information regarding activities of the various boards they serve on representing the County.

RESOLUTIONS approved by Raymond and Acela: AMB-8-10 – Write-offs of ambulance accounts: BRUDA000 for \$424.12 and ALLTE000 for \$477.20. SR-8-10 – Temp. road closure (Level B portion only of 110<sup>th</sup> St.) in Penn 5/8. SR-8-10 – Temp. road closure for pipe repair on Larkspur Ave. in Monroe 35/36.

Work Agreements were approved for Elizabeth Hurd and Audrey McDowell.

Acela moved to authorize the Chair's signature on the State of Iowa Application for Federal/State Assistance/Designation of Applicant's Authorized Representative document as submitted by Engineer Hagan.

John Gambrall spoke on behalf of the Winterset 2010 BikeNight scheduled for September 25<sup>th</sup>. He explained that it was not the intent of the group to try to force the County into doing something they did not want to do when the group indicated they would install fencing around the Courtyard in an effort to keep any alcoholic beverage off County property. Gambrall said the group only meant to protect the County's interest. Gambrall said there will be two beer vending stations off County property on the northwest and southwest curb sides of the Courtyard. They have made arrangements for debris and litter to be removed from the Courtyard. They want to promote motorcycle enthusiasm in the community. Acela said she is opposed to selling alcoholic beverages on County property. Gambrall assured the Board that there would be no commerce at all conducted on County property, and added that someone could walk across County property with their drink. Acela said that would not be the County's enforcement. Gambrall said they would protect the County's property to the best of their ability. Raymond and Acela agreed that they would not favor installation of an orange snow fence around the Courtyard to keep alcohol off County property. They also agreed that use of the public property did not include sale of any alcohol on County property.

Following review of the documents submitted by Kevin Dirks, KMD Golf, Inc. Acela moved to approve the temporary Class B Beer Permit for August 27<sup>th</sup> and 28<sup>th</sup>, 2010, at the Fairgrounds. Raymond seconded the motion and the application was approved.

Acela moved to approve the 28E Agreement with the State of Iowa for tobacco compliance checks as submitted by Sheriff Busch. Raymond seconded and motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

August 31, 2010

The Madison County Board of Supervisors met in regular session Tues., August 31, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the August 24<sup>th</sup> meeting were approved.

The Board gave updates on activities of the various boards they serve on representing Madison County. Weeks submitted a letter supporting Attorney Samuel Braland's candidacy for District Court Judge of Judicial District 5A. Supervisors Raymond, Weeks, and Acela signed correspondence to Governor Culver in support of Braland's appointment.

Acela submitted information on liquor control licensing. This is in reference to the BikeNight event planned for September. She said the State Alcohol and Beverage Division advised that without a liquor control license, alcohol cannot legally be on the County property. Acela said the County has to be included on the property sketch which accompanies the license application. She said she would not want the County to be the first insured named, and that proof of insurance, etc. should be considered. Acela will continue researching the matter.

The Board reviewed the revised proposal of the remediation plan for the clean-up of bird and/or bat droppings on the inside of the Courthouse dome. The scope of work includes a remediation plan, collection and analysis of 12 samples for histoplasma capsulatum and possibly Cryptococcus neoformans. Depending on the samples taken, the costs could run in the area of \$14,000. Motion was made by Acela to proceed with the proposal. Weeks seconded and motion carried unanimously.

Raymond advised that the Certificate of Liability Insurance and Performance Bond have been received from Renaissance Restoration. Weeks moved to approve the documents as submitted. Acela seconded and motion carried unanimously.

The Board received and approved the Auditor's Notice of Transfer (\$8,000.00 from the dome project to the Local Option Fund) to pay back temporary loan.

Recorder Smith submitted a 60-month agreement from Infomax for an upgraded copier at \$144.00/mo. plus per copy cost. Smith advised that the old copier will be used by another office in the building. Weeks moved to approve the proposal as submitted by Smith. Acela seconded. Motion carried unanimously.

At 9:29 a.m. Chairman Raymond called a public hearing to order on the proposal to adopt amendments to the Madison County Flood Plain and Conservation District Regulations for the Unincorporated Areas of Madison County, Iowa. Supervisors Raymond, Weeks, and Acela were present for the hearing. Zoning Admin. Nicholl presented the Zoning Commission's recommendation that the amendments be adopted. Nicholl advised that he has worked with DNR to make certain the new amendments bring the existing Ordinance up to FEMA's standards. Nicholl said required hearings have been held, and that no public comments were submitted. Nicholl advised that with adoption of the proposed amendments, the Ordinance will be compliant. Summaries of the changes have been published as required.

He recommended that suspension of the required two readings be approved. No public comments were presented. Raymond commented that the public may not be aware of changes in the flood plain maps. Nicholl advised that he was told that mortgage holders would make the information available to property owners. Insurance companies may also be in contact with the property owners of any changes. The hearing closed at 9:35 a.m. Motion was made by Weeks to waive the requirements for the first two readings prior to Board action. Acela seconded. Motion carried unanimously. Weeks then moved to approve the amendments to the Madison County Flood Plain and Conservation District Regulations for the Unincorporated Areas of Madison County, Iowa. Acela seconded the motion. Motion carried unanimously.

At 9:43 a.m. the Board held a public hearing on the final plat of Hillside Subdivision in Section 16 of Lee Twp. (minor subdivision). Zoning Administrator Nicholl explained that the subdivision is within the two mile radius of West Des Moines; and therefore a review by West Des Moines was required. West Des Moines approved the plat as submitted with the following stipulations: platting is for financing purposes only, parcels are not developable including the construction of any additional residential dwellings on either parcel until such time that the properties are re-platted through the full subdivision process (preliminary and final plat), any further land splits of either parcel must be done through the full subdivision process. At such time that re-platting of one or both parcels is desired, the applicant will be required to provide all information as deemed necessary by West Des Moines. Nicholl advised that all supporting documents required by Madison County's Subdivision Ordinance have been provided. He said the lots meet applicable standards and the average CSR is 57. Some minor set-back requirements could not be met because of the topography and current locations of the existing structures. He said that by creating the sub-division, they are bringing the lots into compliance. Nicholl said they have met all of the requirements of the county's ordinances with the exception of those mentioned. Nicholl recommended that the Board waive the requirements relating to the set-backs which are as a result of pre-existing conditions. The 19.3 acre area will be re-platted into two lots. No comments or objections were presented from the public. At 9:49 a.m. the hearing was closed. Motion was made by Acela to approve the Hillside Subdivision for Wm. and Beverly Dippold. Weeks seconded. Motion carried unanimously.

Public Health Nurse Administrator Jackie Howard advised of costs involved with moving the Public Health Dept. from the Courthouse to the county-owned building on E. Madison St. Moving expenses are estimated at \$1,184.00. She said phone system and computer expenses will come under the Bio-Terrorism grant. Raymond said he did not favor amending the budget to pay for the moving expenses and felt it should come out of the existing budget funds. Acela concurred.

John Blattner and Bob Powers met with the Board to review the plan effective date. Following discussion, Acela moved that an effective date of March 1<sup>st</sup> for the plan date should be confirmed and that the necessary declaration documents be completed. Weeks seconded the motion which carried unanimously. Blattner presented quotes from several carriers for life, long-term and short-term disability insurance. The low quote was submitted by Hartford Insurance at a total monthly cost of \$1,894. Powers said they reviewed the coverage with the insurance committee. Jeff Nicholl of the insurance committee reported that the committee recommended acceptance of the Hartford proposal which is at a significant savings with minimal coverage differences. Following discussion Acela moved to

accept the quote submitted by Hartford Ins. for the life and short/long term disability insurance, with Chairman authorized to finalize a termination notice to MetLife. Weeks seconded. Motion carried unanimously. This is for an annual contract with a three year rate guarantee for life and long term disability insurance (Sept. to Sept.) and a two year rate guarantee for the short term disability (Sept. to Sept.); regardless of who the agent of record is. This is at a 10% commission rate. Blattner suggested that the Board could review the situation again in March if the Board is still interested in having all contracts to end in March.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	84,808.84
Supplemental	1,677.80
Rural Services	2,187.16
Sheriff's McDee	675.00
Sec. Roads	145,260.02
Co. Consv. Sp. Res.	177.04
Assessor's Appr.	4,100.00
Emergency Mgmt	763.83
Assessor Agency	1,057.82
Intergov-fuel	17,334.18
Intergov-supplies	<u>82.16</u>
Total	\$258,123.16
Handwrittens:	\$18,565.49



September 7, 2010

The Madison County Board of Supervisors met in regular session Tues., Sept. 7<sup>th</sup> at 9:00 a.m. following their attendance at the monthly departmental meeting. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the August 31<sup>st</sup> meeting were approved.

Motion was made by Acela to proceed with the Infomax Office maintenance agreement on the copier for the Auditor's Office at \$485.00/annually. Weeks seconded the motion which carried unanimously. Weeks added that space may not allow for two copy machines in the Auditor's Office.

RESOLUTION approved unanimously: SO-9-10 - \$0.04/hr. longevity increase for Deputy James Ascione (to \$20.10/hr.) per union contract.

Economic Development Director Doyle Scott gave his monthly activity report to the Board.

County Engineer Hagan submitted the 2010 FEMA sites map. He said the bridge southwest of Peru in Sec. 10 of Walnut Twp. has been completed. Fifteen pilings were installed, and it is now back to legal status and can accommodate fire trucks. He said they hope to get three more bridge projects done yet this year and are working to get more bridges posted back to legal status.

The Board discussed the scheduled work hours with Hagan, and it was agreed to switch from four-ten hour days to five 9 1/2 hour days (includes 30 min. lunch break) to make better use of daylight hours (7:00 a.m. to 4:40 p.m.). Hagan said they've only been able to get in about one full week of work this summer because of all of the rain.

Hagan said they started work on the Bevington Park Road north of St. Charles to repair a bad spot. Asphalt repairs south of Macksburg will also be commenced.

Carl Taylor of Webster Twp. advised of problems with a neighbor's cattle straying on to his property and causing damage. Acela offered to assist him in contacting Township Trustees.

Raymond advised that a cancellation notice was sent to Metlife advising that the County has elected to change ancillary coverages to Hartford effective 9-1-10 to reduce premium costs.

Jerry Mease met with the Board on behalf of the First Baptist Church to inquire about a property exemption for the Church on the property at 115 N. John Wayne Drive which they purchased from J. L. Blessum and recorded July 6, 2009. Ass't. County Attorney Daniel Schwalm submitted a written opinion from the County Attorney's Office regarding the inquiry. The opinion advised that the claim for exemption was filed after the deadline as prescribed by law and the First Baptist Church is therefore not entitled to exemption for 2009. Schwalm advised that the Church may want to contact a firm specializing in tax law. Schwalm indicated that in his opinion the Board does not have discretion to act on the Church's request.

Ambulance Director Davis advised that the lease on the life monitor expires in October. He submitted a proposal from Physio Control for a three year lease which Davis has included in his budget. Weeks moved to authorize Davis to proceed with the Monitor/Defib, with Acela seconding the motion which carried unanimously. (The Auditor advised that the lease/purchase of the Monitor/Defib is under the threshold requirements as specified by law, and that needed accessories can be purchased separately.)

The meeting adjourned at 10:17 a.m.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

September 14, 2010

The Madison County Board of Supervisors met in regular session Tues., September 14, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the September 7<sup>th</sup> meeting were approved.

Raymond reported on bids John Grush had received for painting, assembling modular work stations, etc. at the DHS building. Grush had advised that the budget will not have to be amended to cover the costs involved. The low painting bid received from Cleghorn Painting (\$3,562.00) and work station assembling from Storey Kenworthy (\$1,573.00) total \$5,135. Weeks moved to authorize Grush to proceed with the project and accept the Cleghorn and Story Kenworthy bids. Acela seconded. Motion carried unanimously.

Raymond also advised that Denny Peterson received a quote in the amount of \$1,180.00 from Midwest Caulking, Inc. to provide labor and material to remove loose coating at the top of the exterior steps, and to clean, prep, and re-apply new traffic coating to affected areas. Raymond said that all four sides of the Courthouse entrances will be completed. Weeks and Acela agreed to proceed with the project.

Raymond reported that he will continue to gather information on repairing locks and hardware for the Courthouse doors.

Acela said she had received calls regarding transportation services for pre-school children. The Board visited with Transportation Director Owens as well as school officials about the matter.

RESOLUTIONS approved unanimously: SO-9-10 - \$0.04/hr. longevity increase for Dona Russell at Sheriff's Office. TO-9-10 – Remission warrant on Receipt 10-15929-01 (change of \$116.00 due to homestead credit deletion). SO-9-10 – Authorizing Sheriff to purchase targets (\$104.00) from non-budgetary concealed weapons classes funds. SR-9-10 – Temp. closure for road repair on Bevington Park Road between Sections 1 and 2 of South Twp. SR-9-10 – Temp. closure for repair to Bridge #1B-200-395 – on Cottonwood Ave. Sections 20/21 of Penn. SO-9-10 – Authorizing Sheriff to upgrade two department firearms with trade-in of weapons and ammunition.

The Work Agreement with Mark & Susan Oehlerking was unanimously approved.

Weeks moved to proceed with the documents for purchase of an LP15 Heart monitor/Defib for \$24,025.45 with accessories to be purchased separately. The \$738/mo. lease for the monitor is less than the amount budgeted (\$900/mo.) so accessories will be purchased out of the remaining budgeted amount. Acela seconded and motion carried unanimously.

No bids for the dome remediation work were received. Danielle Hermann of OPN was contacted. She will contact potential bidders to determine their reluctance in bidding.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	82,110.16
Supplemental	17,760.25
MH-DD Serv.	29,700.65
Rural Serv.	22,753.30
Sec. Roads	30,222.75
Co. Conserv. Sp. Res.	25.22
Capital Proj. Bonded	7,820.14
Assessor's Apprais.	500.00
Emergency Mgmt	126.91
Co. Assessor Agency	40.23
Gr Health Ins.	1,905.50
Empowerment Bd	<u>7,545.84</u>
Total	\$200,510.95
Handwrittens	\$92,222.87

September 21, 2010

The Madison County Board of Supervisors met in regular session Tues., September 21, 2010, at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending the meeting.

Minutes of the September 14<sup>th</sup> meeting were approved.

Present to hear discussion on applications for use of the Courtyard were: John Gambrall, Dave Avery, Jerrod McDonald, Ken Burk, Jim Olson, G. JoAnn Collins, Kirk Macumber, Dave Braga, and Tammy Ellwanger.

Following review of documents submitted, Acela moved to approve the application for use of the courtyard as submitted by Madison County CROP Walk 2010 for September 26<sup>th</sup>. Raymond seconded the motion. Motion carried.

The Board reviewed the Application for Use of the Courtyard on September 25, 2010, as submitted by John Gambrall, President of Winterset BikeNight, L.L.C. Acela moved to approve the application from the Madison County BikeNight sponsors for September 25<sup>th</sup> as long as there is no beer allowed on the Courthouse lawn, steps, or porticos; and that the application would be contingent upon the sponsors posting signs stating no beer allowed on Courthouse grounds. Raymond seconded the motion for purposes of discussion. Discussion followed with Raymond supporting the event and commenting on a similar event held monthly at Indianola. He felt signs would not be enforceable, and that discussion should be held on whether the County wants a fence put up or not. Acela said she was not opposed to BikeNight, and felt it was a good opportunity. Olson said there is no way to enforce a sign. He mentioned county employees parking on the square is a problem. Avery said there is lots of support from sponsors, but if there is an issue because of a lack of respect for the Courthouse, it could be addressed if this is a repeat event. Raymond advised that Weeks would be available by speaker phone for this action item. Tammy Ellwanger said she was under the impression that alcohol was not to be sold on the courthouse property. Acela said she had contacted the Beer & Alcohol Division and learned that if beer is allowed on the streets with the expectation that the public can traverse the Courtyard, then the Courtyard would have to be included in the area sketch. Jerrod McDonald asked if a specific area could be designated as an alcohol area. Weeks called in at this time for a conference call with Supervisors Raymond and Acela. Acela repeated her motion to approve the application as long as there was no beer on the beer allowed on the Courthouse lawn, porches, or porticoes, and the application is contingent upon signage being placed advising that no beer would be allowed on Courthouse grounds. The motion was voted on as follows: Voting in favor of the motion – Acela. Voting against the motion – Raymond and Weeks. Motion did not carry. Raymond moved to approve the application as presented without stipulations. Weeks seconded the motion, adding that beer would not be allowed on the Courthouse steps or porches. He added that how the event is conducted this time will have a bearing on future events. Raymond rescinded his motion. Weeks moved to approve the application with beer allowed on the Courthouse lawn area, but not allowed on the Courthouse steps or porches. Raymond seconded. Mayor Olson advised that the Winterset Police Department would not enforce this on the County grounds. Acela said Sheriff Busch has already agreed to assist by enforcing the Board's wishes. The BikeNight Committee said they would have event staff available also. Recorded vote – In favor of the motion – Raymond and Weeks. Opposed to

the motion – Acela. The BikeNight Committee advised that signs will be placed with a positive and respectful message. Gambrall said that he would also be uncomfortable seeing a bunch of people sitting on the Courthouse steps drinking beer. Gambrall said placement of inflatables has also been added to the application since it was first submitted. Acela moved to include the placement of inflatables with the application. Raymond seconded. Motion carried.

Tammy Ellwanger of the Chamber requested permission to use the county-owned lot at the corner of Green and John Wayne Drive for a dumpster during the Festival and a display bridge advertising in advance of the Festival. Acela moved to approve the request. Raymond seconded. Motion carried.

Engineer Hagan submitted a written report on work projects completed from September 5<sup>th</sup> through September 18<sup>th</sup>. He was pleased that with several good weather days, and since they went to the five-9-hour days many projects are near completion including mowing rock roads. He said mowing pavements is scheduled for this week. He reported that there are still five 2008 FEMA projects to be completed out of 188 sites, and approximately twenty-five 2010 FEMA projects yet to be done out of 78. Hagan said the amount of over-time for the last two weeks ran about \$3,000 for the entire department.

Hagan submitted RESOLUTIONS SR-9-10 – Temp. closure for pipe repair in Crawford Section 24 and SR-9-10 – Temp. closure for bridge repair on Hogback Bridge road in Douglas 23. Raymond and Acela approved both resolutions.

The Board received the Auditor's Notice of Transfer - \$5,425.65 from General Basic and \$64,222.82 from Rural Basic to Sec. Roads.

The Board reviewed the contract with Accurate Mechanical contract for service and maintenance of the heating and cooling plant at the Courthouse. Denny Peterson reported that it does not appear that Accurate Mechanical is in business any longer and that the maintenance contract may have been turned over to another company. Peterson said his concern is that the boilers are ready for inspection and need to be readied for fall use as soon as possible. Raymond advised that he would look into the matter and recommended going out to bid for the maintenance work if necessary.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

September 28, 2010

The Madison County Board of Supervisors met in regular session Tues., September 28, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the September 21<sup>st</sup> meeting were approved.

Weeks responded to comments made by the Winterset Mayor at the September 21<sup>st</sup> Board meeting regarding County employees parking on the square. Weeks submitted copies of County Board minutes from the 1990's reporting on the Chamber and City's interest in having the County cooperate with them in their Town Square Beautification project which included widening the sidewalk around the Courtyard, removing the pay phone booth on the east side of the Courtyard, as well as removing or reducing the size of the parking lot situated in the Courtyard on the east side of the Courthouse. He said the lot had 13 or 14 spots for the employees. Weeks said the City offered "at least 8" spots on the square in lieu of the lot, and the then Mayor Howell had delivered eight parking passes to the County. Weeks said he has visited with Mayor Olson since the September 21<sup>st</sup> meeting to bring him up to date on the history of the parking situation and to discuss the fact that employees of several businesses around the square park on the square which ties up their customer parking also.

Weeks updated the Supervisors on Empowerment Board activities. He also reported that Crossroads Mental Health Center at Creston still struggles financially mostly because of Medicaid reimbursements, allocation reductions, etc. Acela reported on 5<sup>th</sup> Judicial activities. She added that she will be meeting with Winterset School Superintendent Mike Wells and Madison County Transportation Director Sharee Owens regarding transportation of pre-school children who are attending non-mandated public pre-school through the Winterset School District. They will also discuss the situation at a future Supervisor's meeting.

Raymond reviewed specification documents for taking bids on the heating/cooling equipment at the Courthouse. The deadline for receiving bids is October 11<sup>th</sup> with Board action planned for October 12<sup>th</sup>. Raymond also discussed progress with getting the exterior Courthouse door locks re-set.

The Board reviewed the quote submitted by ICM Insulation, Ltd in the amount of \$19,900.00 for remediation work on the dome. The Board agreed that unfortunately the work has to be done before the actual work begins on the dome. Motion was made by Weeks to approve the quote submitted by ICM. Acela seconded. Raymond asked that it be verified that the work can safely be done during working hours. Motion carried unanimously. Weeks will contact Danielle Hermann at OPN Architects to determine safety of performing the work during office hours, and advise to authorize proceeding with the remediation portion of the project.

Raymond reported on a project that RC&D is involved in. He said an old building in Des Moines is being made "green" and can be used as a model for other old structures whose owners are interested in "going green" for the environment.

The Board reviewed the alcohol permit renewal application submitted by KMD Golf Inc. (Lakeview Country Club location). Motion was made by Weeks to approve the application. Acela seconded the motion which carried unanimously.

The Board unanimously approved RESOLUTION SR-9-10 – Temp. closure for pipe repair on Summerhill Trail (Crawford 7 and 8).

The Board discussed an inquiry about the administrative fee charged to each parcel in Drainage District #3. Acela offered to discuss the matter with the County Attorney's Office.

Acela reported that the committee working on improvements at the Monumental Park has collected \$11,000 in grant money and have had individuals willing to donate to the cause. She said the American Legion has volunteered greatly to the park improvements and the City has helped with lighting at the park.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	29,601.03
Supplemental	10,504.56
MH-DD Serv.	17,529.73
Rural Serv.	2,045.71
Sheriff's McDee	49.98
Sec. Road Fund	76,862.15
Conservation Sp. Res.	8,496.60
Assessor's Appr. Fd	1,035.01
Emergency Mgmt	16,414.73
Consv. Expend. Trust	480.00
Assessor Agency	533.49
Intergov – fuel	16,622.93
Empowerment	<u>8,021.98</u>
Total	\$188,196.98
Handwrittens	53,832.61



October 5, 2010

The Madison County Board of Supervisors met Tues., October 5, 2010, in regular session having attended the Department Head meeting held earlier this date. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the September 28<sup>th</sup> meeting were approved.

Acela reported on the progress with obtaining benches for Monumental Park thanks to the volunteers from the American Legion, grant funding from the Greater Madison County Foundation, and a private donation.

Weeks moved to amend the agenda to include discussion and possible revision of the maintenance/service bid request forms. Acela seconded. Motion carried unanimously.

**RESOLUTIONS APPROVED UNANIMOUSLY:** SO-10-10 – Pay adjustment per contract for Wm. Hosch to \$15.87/hr. CCB-10-10 – Reappointment of Bruce Kempkes to County Conservation Board. AO-10-10 – Documenting 2010 Homestead credit and Military Exemptions allowances and disallowances. SR-10-10 – Pay adjustments for Josh Johnston and Joseph Wood (bridge crew) to \$17.70/hr. SR-10-10 – Placing .09 mile in Douglas 9 and .58 mile in Webster 9 on Area Service System A. SR-10-10 Temp. closure for bridge repair on Old Portland Road (Jefferson Section 16/17).

The Board thanked Engineer Hagan for providing the summary fact sheet which reported that of the 909.6 miles of County roadway, 745+ are rocked, 44+ are dirt, 111 are paved, and 8+ are seal coated. Since 1981 the number of bridges in our county has reduced by 111 (replaced by culverts). Workforce has reduced by four full-time positions since 2001. He said that prior to 2000, the County laid an average of 500 tons of rock per mile. Hagan said that they currently average 300 tons of rock per mile. 96,000 tons of rock were spread in 2008 as a result of the Ice/Sleet/Snow Disaster Declaration. That same year there were 235 damage sites as a result of severe storms and flooding. The 2010 Disaster Declaration as a result of severe winter storms resulted in 9300 labor hours of clearing snow, etc. He added that the 2010 Disaster Declaration from storms and flooding resulted in 139 damage sites and 4,271 man hours for repairs to date.

Hagan reviewed the \$246,416 quote from CAT for a replacement motor grader. The cost of the new grader was less than budgeted. \$63,500 was quoted for the spare grader being traded in. The Board authorized Hagan to proceed with the purchase.

The Supervisors, representatives of the Madison County Transportation Dept., and Superintendent Mike Wells (via telephone) heard comments from Ben Applegate and Frank Pasterino about transportation problems for the pre-school program. Another meeting was planned between Supt. Wells, Sharee Owens of the Trans. Dept., and Supervisor Acela to continue discussion on the matter.

The Board discussed the request for bids on the boiler maintenance. Weeks suggested that the proposals include bids for full maintenance as well as preventative maintenance services. Bids will be received no later than Oct. 18<sup>th</sup> and acted on at the October 19<sup>th</sup> meeting. Denny Peterson will contact the vendors who have expressed interest in bidding and advise them of the added option.

Officials representing Madison County Memorial Hospital met with the Supervisors to request that the County consider designating all areas within the County as a Recovery Zone as a result of significant unemployment from 2008 to 2010 and has experienced a significant level of Distress Factors (Section 1400U-1 of the Code). This would enable the Hospital to borrow money through the issuance of bonds or indebtedness as Recovery Zone Bonds to finance the costs of various improvements to the Hospital. Following discussion motion was made by Weeks to adopt RESOLUTION HSP-10-10 designating the County as a Recovery Zone in accordance with the request. Acela seconded. Motion carried unanimously.

OPN Architects met with the Board with a detailed report on the exterior of the dome. They reported that the foundation of the cupola needs serious attention, and its roof is in need of repair. The top 9 feet of corrugated panels on the dome need to be replaced. The roof area over the clock dormers will need attention. Steel guttering needs to be replaced and downspouts replaced. Window sills will also need attention. OPN will submit cost estimates for the work at the October 12<sup>th</sup> meeting. Following lengthy discussion Acela moved to approve the contract documents (final version from Renaissance Restoration for the interior dome construction contract) submitted by OPN. Weeks seconded. Motion carried and documents were finalized.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

October 12, 2010

The Madison County Board of Supervisors met in regular session at 9:00 a.m. in the Board Office. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the October 5<sup>th</sup> meeting were approved.

The Board approved the Secondary Roads Work Agreement with Dorothy Stowell.

RESOLUTION: AMB-10-10 – Hiring Steven L. Pearson as back-up driver for Ambulance Dept. Passed by majority: Ayes – Weeks and Acela. Nay – Raymond.

Jeff Nicholl advised that Federal guidelines call for a modification in the current health care plan addressing biologically based mental illnesses (changing age from 19 to “under age 21”). Motion was made by Weeks to approve the modification as required by Federal guidelines. Acela seconded. Motion carried unanimously.

Terry Gebard and Isaac Bracher of OPN Architects, Inc. submitted the recommendations report and cost summary on the Courthouse dome investigation. In July of this year a 275 ton crane carried a survey team in a basket around the complete perimeter of the dome tower’s exterior. Photos were taken of all eight sides and at different levels of the building. Measurements were taken and samples were collected. They discussed that possibly the original dome paint may have been dark with dark trim colors also used on some trim work areas. The Board unanimously approved OPN to advance with documentation, to include the bidding process before year end. Gebard said that construction could begin in early spring.

Raymond was excused at 9:30 a.m.

The Board approved the order through Joy Ellis of Farm & Home Publishers for directories with any changes needed in the officials’ listing to be made in November.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	49,594.95
Supplemental	3,415.89
MH-DD	12,518.91
Rural Serv.	1,914.34
Sheriff-McDee	280.75
Sec. Roads	57,859.87
Consv. Sp. Res.	121.26
Cap. Proj. Bonded	12,587.06
Em. Mgmt.	1,900.42
Assessor Agency	239.94
Intergov-Supplies	28.64
Empowerment Bd	<u>3,160.29</u>
TOTAL	\$143,622.32
Handwrittens	83,973.61

October 19, 2010

The Madison County Board of Supervisors met in regular session Tues., October 19, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attendance.

Minutes of the October 12<sup>th</sup> meeting were approved.

Acela reported on HIRTA's successful annual review of the Madison County Transportation Service. Raymond reported that he had attended the pre-construction meeting last week for interior work to be done in the dome area. He shared a tentative schedule of the work planned. Raymond presented minutes of the Ambulance Task Force meeting held October 12<sup>th</sup>. He advised that the service contract for the fire alarm system in the Courthouse is being reviewed by the County Attorney before the Board acts to renew the service. Raymond said that Genesis reported a profit for September, and he felt they are maintaining costs in light of the economic situation.

Engineer Hagan reported that a lot of work has been completed because of the dry weather this fall. He discussed projects currently underway. Hagan said the inlet pipe has been ordered for the Drainage District ditching project in Crawford Twp.

At 9:30 a.m. the Board held a hearing on the Southern Corner subdivision (Madison 27) which would split 8.97 acres into two lots. Applicant David Elgin was also present. Jeff Nicholl advised that the request is for a final plat on a minor subdivision and he reviewed all supporting documents. There were no oral or written objections submitted regarding the proposed subdivision. The hearing was closed at 9:35 a.m. Motion was made by Acela to approve the Southern Corner subdivision as submitted. Raymond seconded and motion carried.

The Board opened and reviewed bids submitted for preventative maintenance and/or service agreement for the Courthouse heating plant. Bids were submitted as follows: Excel (preventive maintenance agreement) - \$3,156.00/yr.; Wolin (preventive maintenance agreement) - \$2,716.00/yr.; Waldinger Corp. (full service agreement) - \$14,986.00 and (preventive maintenance agreement) - \$4,775.00. Raymond moved to proceed with the low bid submitted by Wolin, pending final review of all documents by Supervisor Acela and Denny Peterson of the Maintenance Dept. Acela seconded. Motion carried.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

October 26, 2010

The Madison County Board of Supervisors met in regular session Tues., October 26, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the October 19<sup>th</sup> meeting were approved.

Acela reported that she and Denny Peterson had reviewed the service agreement bids submitted for maintenance for the heating plant at the Courthouse. She said the low bid submitted by Wolin was confirmed and Wolin will begin work this week.

Acela also reported on progress with the pre-school transportation situation. She said that Superintendent Wells and Transportation Director Owens have been working together to address the matter.

Raymond reported on the pre-construction meeting on the Courthouse interior dome project. He also advised that he and Sheriff Busch will be meeting with Secure Tech Co. regarding options for an instant notification security system at the Courthouse.

Jessica Beebe submitted the annual USDA report on the two group homes owned by the County. The Board reviewed the reports and Acela moved to approve the report as submitted. Weeks seconded and the motion carried unanimously. Beebe also reported that each home has a separate loan; one maturing 1-1-15 (current balance \$36,707.92) and the other maturing 1-1-17 (current balance \$48,624.37).

Jerry Mease summarized the claims activity for the last quarter.

The Board received the Auditor's Notice of Transfers: \$28,407.70 from General to Sec. Roads and \$318,029.50 from Rural Basic to Sec. Roads.

RESOLUTIONS UNANIMOUSLY APPROVED: SO-10-10 – Authorizing Sheriff to purchase ammo (\$744.00) using concealed weapons class funds. BOH-10-10 – Hiring Tara Wedemeyer, part-time homemaker at \$12.00/hr. SR-10-10 – Temp. road closure (level B portion only) on Timber Trail between Sections 28/32/33 of South Twp. SO-10-10 – Pay adjustment for Betsy Snyder, dispatch/jailer, to \$15.71/hr. SO-10-10 – Pay adjustment for Cynthia Morrison, dispatch/jailer, to \$16.31/hr. SO-10-10 – Pay adjustment for Angela Henry, dispatch/jailer, to \$16.19/hr. SO-10-10 – Pay adjustment for Rebecca Berry, jailer/dispatch to \$15.91/hr. AMB-10-10 – Hiring part-time paramedic, Kevin Roberts, at \$12.00/hr.

Motion was made by Weeks to approve the Agreement to Blade Private Drive for Dale Thompson. Seconded by Acela. Motion carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by Fund:

General	25,585.83
Supplemental	1,297.98
MH-DD Services	108,932.78
Rural Serv.	7,111.44
Sec. Roads	104,948.88
Assessor's Appraiser	2,671.62
Emergency Mgmt	41.82
Assessor Agency	36.95
Intergov.-fuel	18,548.45
Empowerment Bd	<u>245.00</u>
TOTAL	\$269,420.75
Handwrittens:	\$39,481.05

November 2, 2010

The Madison County Board of Supervisors met in regular session Tuesday, November 2, 2010, at 9:00 a.m. following their attendance at the monthly department head meeting. Chairman Raymond called the meeting to order with Weeks and Acela also present.

Minutes of the October 26<sup>th</sup> meeting were approved.

Weeks moved to amend the agenda to include a report from Don Hixson on Courthouse doors/locks repairs. Acela seconded. Motion carried.

Acela reported that the audit report on the 5<sup>th</sup> Judicial District has been submitted and will be provided to the County Auditor for filing. Acela also reported that she attended a pre-construction meeting with OPN Architects and Renaissance Construction. She added that the interior work being performed in the dome is on schedule. The Board determined that three of the four holiday light strings will be installed (the fourth string cannot be installed because of the location of the crane).

Raymond shared information on the recent informational meeting regarding a wireless security system in the Courthouse.

Motion was made by Acela to proceed with the agreement between Madison County and OPN Architects for the remainder of the dome work (mainly exterior). Weeks seconded. Motion carried.

RESOLUTION APPROVED UNANIMOUSLY: AMB-11-10 – Chris Roberts from part-time to full-time paramedic.

Doyle Scott gave an update of activities by the Madison County Development Group.

Engineer Hagan gave a review of Secondary Road projects.

RESOLUTION APPROVED UNANIMOUSLY SR-11-10 – Temp. closure for pipe repair in Walnut 28. Acela moved to approve the Agreement to Blade a Private Drive for Robert Johnson. Weeks seconded. Motion carried unanimously.

At 9:30 a.m. the Board held a hearing on the Crase Subdivision, minor subdivision in Jefferson 31 to split 22.7 acres into two lots. Zoning Admin. Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Nicholl said the average CSR rating is 31. He advised that the Crase Subdivision meets all of the current ordinance requirements. The hearing closed at 9:34 a.m. Motion was made by Acela to approve the Crase Subdivision as presented. Weeks seconded and motion carried unanimously.

Don Hixson submitted a proposal for repair of the Courthouse exterior doors including hardware and locks. He said the hardware currently in place is loose which creates problems with the locking mechanisms. He explained that portions need to be cut away and replaced with solid wood. He suggested solid brass, hand forged hardware from a company in Washington. Following lengthy discussion of his proposal, the Board unanimously approved his proposal at \$5,679.96 for all work, material, and installation of hardware for all four doors.

The Co. Attorney re-scheduled her appointment with the Board about upgrading copying equipment.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors



November 9, 2010

The Madison County Board of Supervisors met in regular session Tues., November 9, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending.

Minutes of the November 2<sup>nd</sup> meeting were approved.

Acela reported on the dome area walk-through held earlier this morning with the contractor and architects. She said the flooring replacement is moving along very well. She also reported on progress with completing the picture hanging project in the third floor conference room.

RESOLUTION APPROVED: TO-11-10 – Abatement for forest reserve exemptions – receipt #10 06397 01 - \$6.00, #10 06483 01 - \$2.00 and #10 06484 01 - \$2.00.

Brian Downes of the John Wayne Birthplace submitted an application for use of the Courtyard May 27<sup>th</sup> and 28<sup>th</sup>, 2011. Downes said there would be more details to address later, and was advised that he could update the application at that time. He said they may be wanting to close a street for a beer tent area and was advised to contact the City about that. Acela moved to approve the application as submitted. Raymond seconded. Downs also thanked the Board for continuing with maintenance projects on the Courthouse.

Acela moved to approve the annual Agreement with the Governor's Traffic Safety Bureau (\$4,800.). Raymond seconded. Motion carried.

Danielle Hermann of OPN gave an update on the dome project. Electrical issues are being addressed as the project proceeds. The cost to remove additional debris while the crane is still on site will be provided by Renaissance Restoration. The project is on track time-wise. Acela moved to approve re-routing the electrical and fire alarm components on the middle level at a cost of \$554.00. Raymond seconded. Motion carried. Discussion continued on an alternate using hollow bolts rather than carriage bolts. Hermann thought that if the Hollow bolts are an equal alternative strength-wise, they should be significantly cheaper. The contract date for completion is December 13<sup>th</sup>. The next site meeting will be November 23<sup>rd</sup> at 9:00 a.m. with an 8:30 a.m. walk-through. The Board also authorized payment to Renaissance Restoration, Inc. for \$18,577.25 as certified by OPN Architects.

At 10:00 a.m. the Board canvassed the votes from the November 2<sup>nd</sup> election. The abstract remains on file in the Auditor's Office.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General Basic	58,361.26
	742.44
Supplemental Fund	3,788.08
	1,705.53
MH-DD	19,357.91
Rural Serv.	652.14
	676.20
Sec. Road	58,199.90
	2,356.50
Consv. Sp. Res.	5.97
Local Option	11,596.43
Cap. Proj. Bonded	3,235.40
Assessor's Appraiser	500.00
Emergency Mgmt	132.00
	69.96
Consv. Expend. Tr	21,015.79
Assessor Agency	546.80
	245.19
Intergov-fuel	21,035.03
Gr. Health Ins.	18,021.42
Empowerment Bd	<u>10,811.54</u>
	\$233,055.49
Handwrittens:	66,758.65

November 16, 2010

The Madison County Board of Supervisors met in regular session Tues., Nov. 16, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the November 9<sup>th</sup> meeting were approved.

Weeks moved to amend the agenda to include action to set a hearing date for a road closure in Madison Twp. Acela seconded. Motion carried unanimously.

Raymond advised that the Lease Agreement No. 1114965A-022-0046425-001 for the Monitor/Defib has been processed.

Acela reported that she had made contacts with eleven individuals who have agreed to fill township trustee or clerk positions. She plans to make the remaining contacts this week and submit the list of appointees to the Board for action.

The Board received the Auditor's Notice of Transfers: \$10,467.31 from General and \$118,854.81 from Rural to Sec. Roads.

Motion was made by Acela to approve, pending Denny Peterson's review, the Chamber's Application for Use of the Courtyard November 26<sup>th</sup> for a live nativity scene with animals and manger during the Festival of Lights Event. Weeks seconded the motion which carried unanimously. (Later this date Peterson also signed to approve the application.)

Weed Commissioner Elton Root presented the Noxious Weed Destruction Report for 2010. He reported that since this was such a wet year it was difficult for farmers to get into their fields. He said this could create problems for next year. \$11,006.93 was received from landowners as a result of weed destruction costs. Weeks moved to approve the report. Acela seconded. Motion carried unanimously.

Engineer Hagan reported that the used fuel truck has been purchased and is being readied for service. He also reported that \$82,600 (FEMA's 90% share and the State's 10% share) has been received for the 2008 Clanton Creek project as well as \$55,069 (FEMA's 75% share) which is the first payment received for 2010 work. Hagan said he will need to amend his budget to cover the revenue and expense items.

RESOLUTIONS approved unanimously: SR-11-10 – Temp. closure for pipe repair on Carriage Trail (Webster 16). SR-11-10 – Temp. closure for pipe repair on Iowa Avenue (Douglas 5). SR-11-10 – Designating fixed assets and infrastructures of Secondary Road system for FY'11.

Hagan reviewed the proposed ½ mile road vacation planned in Madison Twp., Section 7/18. He asked that a December 14<sup>th</sup> hearing date be set to hear comments on the proposal. Motion was made by Weeks to approve the December 14<sup>th</sup> date calling for a public hearing on the matter. Acela seconded. Motion carried unanimously.

Raymond advised that quote was received from Renaissance Restoration in the amount of \$584 for additional debris removal in the dome area. The Board unanimously approved the work to be done. They also discussed the proposal from Renaissance for use of hollow bolts (\$8,429) in lieu of carriage bolts at the lower steel plate level in the dome (\$9,300). Following lengthy discussion it was the general consensus of the Board that, based on the architectural engineer's statement that bolt replacement would not be critical to the structural integrity at that level, the "bolt project" would not be undertaken.

Raymond updated the Board on his progress with the wireless emergency system for the Courthouse. He said the estimate at this time is \$10,230+.

Mark DePoy of Southern Iowa RC&D met with the Board to discuss water supply needs for Madison and Adair counties. The importance of additional water sources was discussed. DePoy discussed the options of a pipeline versus a reservoir. He said there are about seven sites that the Adair County NRCS has identified as potential areas able to support a reservoir. DePoy said the entire process can take 9-10 years to have studies completed and funding in place. He anticipates another meeting in January or February.

Conservation Director Jim Liechty, Eric Johnson and Paul Millhollin of the Conservation Board, and Heather Jobst from the Iowa Natural Heritage Foundation met with the Board. Liechty said they have been working on a major land acquisition project which would be an addition to the 715 acre Clanton Creek Natural Resource area. The area under consideration for purchase is a 420 acre parcel, less a cabin and approx. 20 acres. Liechty explained the grant application process which includes the Iowa Wildlife Habitat Cost Share Program which has a May 2011 due date. If that grant application is successful, it would provide for 75% of the appraised value of the property, with the Conservation Board required to find the remaining 25%. Liechty said that since the Wildlife Habitat Program does not have the amount of money needed for the entire parcel, the Conservation Board anticipates acquiring 200 acres at this time and eventually applying for additional grants to obtain the remaining ground. He said that a rough estimate of the local match needed would be about \$100,000. Heritage Foundation is offering to donate \$50,000 as a challenge to the County to match the \$50,000. Liechty repeated that everything is, of course, dependent upon a successful grant award from the Wildlife Habitat program. He said that additional grants would also be applied for. Liechty said that additional money would be used to purchase more than the 200 acres, with an eventual goal of purchasing all 400 acres. He asked that the Board consider approving the match funds pending successful grant applications. Liechty said he would like a decision before January 1<sup>st</sup>. The Board will discuss the request and take action at a later meeting.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

November 23, 2010

The Madison County Board of Supervisors met in regular session Tues., November 23, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the November 16<sup>th</sup> meeting were approved.

Acela reported that Recorder Smith is interested in participating in the Madison County Leadership Training program. The cost has been running about \$250 and comes from the Courthouse education and training line item.

Acela also submitted the 5<sup>th</sup> Judicial District Executive Director's report. Acela also reported that she will submit the resolution for the trustee/clerk vacancy appointments next week.

Motion was made by Weeks to approve the CBCAP fiscal agent contract for DCAT for Community Based Child Abuse Prevention Services. Acela seconded. Motion carried unanimously and Chairman Raymond finalized the contract.

RESOLUTIONS APPROVED UNANIMOUSLY: TO-11-10 – Remission warrant for mobile home #70881 (moved to Polk County) - \$97.00. SR-11-10 – Setting December 14<sup>th</sup>, 2010, hearing date for road vacation in Madison 7/18 (hearing date was verbally approved 11-16-10). SR-11-10 – Appointing Dallas Sickles full-time welder/mechanic/fuel supply at \$18.85/hr. SR-11-10 – Temp. closure for pipe repair on Carter Road in Lincoln 34.

The agenda item scheduled by Crossroads Mental Health Service was postponed.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by Fund:

General Basic	\$17,953.28
Supplemental	16,616.40
MH-DD Services	25,505.53
Rural Serv.	3,053.41
Sec. Roads	99,706.22
Co. Consv. Sp. Res.	5.04
Cap. Proj. – Bonded	18,577.25
Emer. Mgmt	1,306.51
Consv. Expend. Trust	5,828.90
Assessor Agency	61.91
Intergov – fuel	20,160.75
Gr. Health Ins.	21,129.70
Empowerment	<u>47.70</u>
TOTAL	\$229,952.60
Handwrittens:	\$4,042.27

November 30, 2010

The Madison County Board of Supervisors met in regular session Tues., November 30, 2010, in the Board Office. Vice-Chair Acela called the meeting to order with Supervisor Weeks also present. Supervisor Raymond was excused from attending.

Minutes of the November 23<sup>rd</sup> meeting were approved.

Jerry Mease and Atty. Jerry Oliver met with the Board for a decision on the First Baptist Church's request for abatement of taxes on the property located at 115 N. John Wayne Dr. The Church rented the property for several years, using the building for youth programming, etc. The property was then purchased by the Church on July 6, 2009. They applied for exemption on July 8, 2009, which was after the February 1<sup>st</sup> deadline; however, the State statute does provide that the Supervisors may abate the taxes if the property was purchased by the non-profit entity after the deadline. Following discussion Weeks moved to proceed to abate the taxes and penalties due for the period July 6, 2009 through June 30, 2010, with the First Baptist Church paying amount due for the period July 1 through July 5<sup>th</sup>, 2009. Acela seconded. Motion carried.

Weeks reported that a director has been hired for the newly consolidated Empowerment Board serving Madison, Adair, Warren, and Dallas counties. He also reported that the Landfill Board is still negotiating with Osceola for membership.

Acela offered to address the survey for national historic preservation and heritage programs. She added that the HIPAA compliance requirements will be finalized soon.

Danielle Hermann of OPN Architects conducted a review of the dome construction project. She said the project is nearly 75% complete. Remaining debris has been removed. Structural review of the tension ring steel was conducted. Renaissance Restoration is waiting for the engineer's approval of the cat walk so they can proceed. The new steel ladder is in place. They discussed the remaining work to be completed. Weeks moved to approve repair by Renaissance Restoration of the deteriorated steel cupola post at a cost of \$671.00. Acela seconded. Motion carried.

RESOLUTIONS approved: SPV-11-10 – Filling vacancies of Township Trustees and Clerks: Douglas – Sandra Thompson, Trustee; Grand River – Ralph Breakenridge, Clerk and Cory Kiddoo, Trustee; Jackson – Charles Hochstetler, Clerk; Lee – Jeff Ridgeway, Clerk; Lincoln – Robert Newton, Clerk and Bill Rhoades, Trustee; Madison – John Mills, South – Bernard Gray, Clerk; Walnut – Annette Dillinger, Clerk and Tom Tuttle, Trustee; and Webster – David Lents and Tom Randol, Trustees. AO-11-10 – Revising Intangible Assets Policy from \$200,000 to \$50,000 for compliance with the GASB Statement 51. SR-11-10 – Pay adjustment- Ronald Hager to \$18.50/hr.

Don Hixson updated the Board on progress with repairs and lock replacements on the four exterior Courthouse doors. He has made necessary adjustments to the hinges. He is working to match grains for the insets to repair the doors. When medallions are finished, he will begin with one door at a time.

Errol Heckman expressed concern about the maintenance work (road/ditching) being done in the Ohio 19/30 and Walnut 24 areas. Engineer Hagan will look into the situation.

Meeting adjourned.

Joan Welch, County Auditor

Joan Acela, Vice-Chair, Board of Supervisors

December 7, 2010

The Madison County Board of Supervisors met in regular session Tues., Dec. 7, 2010, at 9:00 a.m. following their attendance at the 8:15 a.m. Department Head Meeting. Chairman Raymond called the Board meeting to order with Supervisors Weeks and Acela also present.

Minutes of the November 30<sup>th</sup> meeting were approved.

Engineer Hagan updated the Board on Secondary Road projects.

Acela presented the Aging Resources audit to be filed in the Auditor's Office. She also commented favorably on recent updates at the DHS building.

The Board received correspondence and a \$100.00 donation toward the Courthouse restoration project from Ann Webster Sullivan, daughter of Marie and Shirley Webster. As a long time practicing attorney in Winterset the "Courthouse was an integral part" of his life. Acela will contact Attorney Oliver on processing the donation through the newly formed "Friends of the Courthouse" non-profit 501c3 organization.

Doyle Scott updated the Board on activities of the Madison County Development Group.

**RESOLUTIONS APPROVED UNANIMOUSLY:** TO-12-10 – Abatement of portion of taxes for First Baptist Church for property at 115 N. John Wayne Drive (verbally approved 11-10-10). AO-12-10 – Allowed and disallowed Family Farm Credits for 2011-2012.

Steve Kirby of Secure Tech Systems, Inc. demonstrated the security system project which Sheriff Busch and Supervisor Raymond have been researching. He submitted pricing for the wireless receiver alarm system with twenty-two button sets, set-up and training and control panel for \$10,230.00. The Emergency Management Board will be researching the possibility of funding a portion (from grant funds) of the project. The Board will re-address the matter after the Emergency Management Board makes a decision.

The Board re-discussed the Conservation Board's request for funding a 200 acre land acquisition adjoining Clanton Creek Recreation Area. Jim Liechty explained that the Wildlife Habitat Stamp grant application deadline is May 2011 and the REAP grant application deadline is August 2011. Area resident Rick Tuttle was present to express opposition to expanding the Clanton Creek park area, but instead to make the existing park more accessible and user friendly. Tuttle said the park gets very little use other than during turkey and mushroom season. Liechty said the Cons. Board would like to leave the park area primitive. He said the area is so remote there is concern that building a road to the 6 acre pond area would create a vandalism problem. Liechty said there already is accessibility to a lot of shoreline fishing areas. Weeks asked if they allowed horses in any of the park areas. Liechty said they did not. He said they have to keep horses off the timbered trails because they would ruin the trails when the ground is wet. Liechty said that large open areas are needed to accommodate horses. Raymond said he would like to see the Cons. Board consider allowing horses since there are so many horse enthusiasts in the county. Tuttle submitted a petition signed by 36 residents in the Clanton Creek area who were interested in easier access into the existing Clanton Creek park area rather than increasing the size of the park. He suggested spending the money on a rocked access and parking area closer to the

pond. Liechty said there is a hiking path to it. He said there is about \$54,000 in the REAP Fund and about \$8,900 in the Cons. Reserve Trust Fund. He said they try to keep those balances for future capital projects. Liechty said he would not be opposed to Weeks' suggestion that the Conservation Board help meet the \$50,000 commitment which would be paid back from the General Fund to the Conservation Board over a few years. Liechty said he did not have a problem with that as long as the Cons. Dept. can keep a good cash flow, good balance in the REAP Fund, and also have some additional funds that they may have to dedicate to this project once final numbers are known. He also asked that the Supervisors adopt a resolution specifying how the Cons. Dept. would be repaid. Weeks said he would be more comfortable with the project if the money could be paid back to the Cons. Board over a period of time. Liechty said that \$20,000 - \$25,000 would be the maximum the Cons. Board could take from the REAP Fund because they would need to maintain the balance for other projects in the next two years. Conservation Board Member Millhollin commented that he would hate to commit much more REAP money to the project until the appraisal is complete. He added that leaving the REAP Funds in place would also allow for purchasing the remaining 200 acres in the future. Raymond said that some of the other Cons. Board projects may have to be put back a year or two and that they should focus on the current 200 acre purchase using the REAP Funds, and that the other 200 acres may or may not be in the picture. Weeks said he would be comfortable authorizing \$25,000 out of two budgets (starting with \$12,500 from the current budget) and the \$25,000 from the REAP Funds would be paid back over the next five years. Following discussion Weeks moved that, contingent upon a successful Habitat Stamp grant application, the County would commit \$25,000 (over a two year budget period) toward the purchase of the land with the Conservation Board coming up with the other \$25,000, with the Conservation Board being repaid the \$25,000 at \$5,000/year over the next five years. Weeks added that this action would also be contingent upon a favorable land appraisal to even proceed with the purchase. Acela seconded the motion. Raymond said there may be other sources available to repay the \$25,000. Weeks agreed. Motion carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim Totals by Fund:

General	29,527.61
Supplemental	1,676.02
MH-DD	60,549.93
Rural Serv.	23,762.65
Sec. Road	22,603.97
Recorders Rec.Mgmt	651.01
Capital Proj. Bonded	44,573.90
Assessor's Appr.	1,046.60
Emergency Mgmt	33.77
Assessor's Agency	425.68
Intergov-fuel	19,632.24
Empowerment Board	<u>10,636.51</u>
TOTAL	\$215,119.94
Handwrittens	\$56,519.14



December 14, 2010

The Madison County Board of Supervisors met in regular session Tues., December 14, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the December 7<sup>th</sup> meeting were approved.

Weeks updated the Board on recent Crossroads and Empowerment meetings. Acela reported on an enhanced recycling project for the Courthouse. She also introduced two members of the re-established Certified Local Government Commission, Brenda Hollingsworth and Jeanne Jacobson. Acela commended the group for their efforts to revive the Commission.

Raymond reported on the State Auditor's verbal exit report. He said the County has a good audit. The official audit will be received later.

County Attorney Forsyth recommended approval of the three year renewal contract for Westlaw which provides online legal research. The cost for the first year is \$210.59/mo., the second year will be \$221.12/mo., and \$232.17/mo. for the third year. Weeks moved to accept Forsyth's recommendation of the contract renewal. Acela seconded. Motion carried unanimously.

Raymond presented the fire alarm monitoring contract agreement submitted by Protex Central Inc. He said the County Attorney has reviewed the document. Raymond recommended Board approval of the agreement. Acela moved to approve the Protex Central agreement. Weeks seconded. Motion carried unanimously.

Emergency Management Director Todd Brown advised that the Emergency Management Board approved expending \$4,000 from an Emergency Management Performance Grant (Federal Funds) for the Courthouse security system. Raymond said the \$6,230 balance would be paid for by the County. Weeks moved to accept the quote provided by SecureTech Systems, Inc. in the amount of \$10,230.00 which provides for a WAVE20 Control Panel, twenty-two Duress Alarms and on site set-up and training. Acela seconded the motion which carried unanimously.

Brown also submitted the Emergency Operations Plan as recommended by the Emergency Management Board. The Board unanimously approved the Plan by resolution.

John Blattner of Financial Benefits met with the Board to discuss the flexible benefit plan regarding the ability of an employee to withdraw on their family medical and dental insurance expenses prior to the payroll deduction occurring. The Board unanimously elected to remove this option from the plan and eliminate the risk to the County as those pre-drawn funds may not always be recovered.

RESOLUTION APPROVED: AO-12-10 - \$322 adjustment in Service Area 1.

Monthly and quarterly reports from County Departments were received by the Board.

At 10:00 a.m. the Board held a public hearing on a proposed road vacation in Madison Twp., Sections 7 and 18. Present for the hearing were: Randy Crawford, John Mills, Todd Hagan, J. Peterson and Engineer Hagan. Hagan explained that the road vacation has been requested by adjacent landowners John Mills and Randy Crawford and involves about 3,000 feet. J. Peterson of MidAmerican Energy asked about maintaining access to their equipment on 120<sup>th</sup> Street which is currently a Level B road. Mills and Crawford both indicated they would work with MidAmerican so they could have access. There were no objections submitted to the Board regarding the proposal to vacate the strip of road. The hearing was closed at 10:12 a.m. Motion was made by Acela to approve the road vacation as proposed. Weeks seconded the motion which carried unanimously.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

December 21, 2010

The Madison County Board of Supervisors met in regular session Tues., December 21, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisors Weeks and Acela also present.

Minutes of the December 14<sup>th</sup> meeting were approved.

Rick Seely of OPN Architects reported on progress with the Courthouse dome project. He said that remaining work included the catwalk fabrication and installation. The representative from Renaissance Restoration said the interior of the cupola has been painted with marine-grade primer and paint. Hanging rods for the cat walk will be installed. The estimated completion date is mid January. The crane will be brought back in to carry everything out of the dome. Seely reviewed Change Authorization #5 to install rigid conduit (\$997) and #6 to extend the cat walk to allow new access to the roof hatch (\$1,768). Weeks moved to approve Change Orders #5 and #6 as recommended by OPN. Acela seconded the motion which carried unanimously. Seely submitted plans for the exterior work phase of the dome rehab which will go out for bid sometime in January or February. Craig Longnecker of OPN spoke briefly on the bidding process.

Jeanne Jacobson of the Madison County Historic Preservation Commission submitted a budget request of \$3,000 to help off-set operational expenses of the volunteer commission members for training and projects promoting local historic preservation. The request will be considered during the budgeting process.

RESOLUTIONS APPROVED UNANIMOUSLY: SR-12-10 – Establishing weight limits for 14 bridges. SR-12-10 – Appointing Joe Wood, Mechanic 1 at \$17.70/hr. SR-12-10 – Appointing Todd Hagan as representative and Mike Hackett as alternate on the CIRTPA Transportation and Technical Committees.

Emergency Management Director Todd Brown recommended adoption of the Memorandum of Understanding with Southwest Iowa Regional Long Term Recovery Committee – Disaster Aid Services. Motion was made by Acela to approve the Memorandum of Understanding as recommended by Brown. Weeks seconded. Motion carried unanimously.

Raymond reported that Genesis is still considering the request made by Innovative Industries to take over the services provided by Inn. Ind. in Madison County.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	44,993.59
Supplemental	19,387.49
MH-DD	44,404.58
Rural Services	25,451.32
Sheriff's McDee	5,175.00
Sec. Roads	106,179.53
Consv. Sp. Res.	62.67
Cap. Proj. – bonded	41,089.87
Emergency Mgmt	15,713.38
Co. Assessor Agcy	115.04
Gr Health Ins.	9,754.33
Empowerment Bd	<u>5,297.51</u>
TOTAL	317,624.31
Handwrittens	18,446.02

December 28, 2010

The Madison County Board of Supervisors met in regular session Tues., Dec. 28, 2010, at 9:00 a.m. Chairman Raymond called the meeting to order with Supervisor Acela also present. Supervisor Weeks was excused from attending.

Minutes of the December 21<sup>st</sup> meeting were approved.

Acela advised that the project to update the employee job descriptions has been completed.

The Board addressed the annual request from SICOG to set priorities on a local level. Acela recommended that no changes be made in the priorities as set last year, unless after discussion it is determined that priorities need to be re-established. She said that Weeks had indicated no changes were needed. Raymond agreed and the Survey will be submitted without changes from the 2010 priority listings.

John Grush reported that the HIPAA Committee has updated the HIPAA handbook. He said that changes made were those specific to Madison County such as revised contact information, etc. Acela advised that she had met a number of times with committee members John Grush, Tadd Davis, Todd Brown, Jeff Nicholl, Jackie Howard, Debby Corkrean and Carol Spera to complete the project and she commended the group on their efforts. Acela moved to approve the HIPAA Policies and Procedures. Raymond seconded. Motion carried.

RESOLUTIONS APPROVED: SO-12-10 – Pay adjustment for Linda Barker, dispatcher/jailer to \$14.51/hr. SPV-12-10 (2) – Courthouse and Secondary Road Dept. holiday closing for December 23 and 26, 2011. SR-12-10 – Authorizing Engineer Hagan to approve utility permits for Madison County. SR-12-10 – Authorizing the Engineer to temporarily close any portion of Sec. Road system because of construction, maintenance, natural disaster, etc.

Engineer Hagan reported on snow removal over the weekend. He updated the Board on Emergency Relief and FEMA projects.

Supervisors Raymond and Acela met with Denny Peterson in the former map room on third floor to discuss heating, cooling, and electrical options. No decision was made on the plans for the office space.

Meeting adjourned.

Joan Welch, County Auditor

Steve Raymond, Chairman, Board of Supervisors