

Wed., January 2, 2013

The Madison County Board of Supervisors met in regular session on Wed., January 2nd, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with newly elected Supervisor Aaron Price and Kirk Macumber also present. They conducted their organizational meeting as required by Code.

Today's agenda and minutes of the December 18<sup>th</sup> meeting were approved.

Engineer Hagan met with the Board. He reported on snow removal from the recent blizzard. He also submitted annual RESOLUTIONS which were approved unanimously: SPV/SR-1-13- (2) Courthouse and Secondary Road Dept. holiday closing for December 24 & 25, 2013. SR-1-13-Authorizing the Engineer to designate life expectancies of fixed assets & infrastructures. SR-1-13-Authorizing the Engineer to execute completion of work & final acceptance. SR-1-13-Authorizing the Engineer to temporarily close any portion of Sec. Road system because of construction, reconstruction, maintenance, natural disaster, etc. SR-1-13-Authorizing the Engineer to approve utility permits for Mad. Co. SR-1-13-Appointing Engineer Hagan as the primary representation on CIRTPA and Asst. Co. Engineer Hagan as the alternate.

Doyle Scott with Mad. Co. Development was excused from attending.

Kacey Barrow of Crisis Intervention & Advocacy Center met with the Board. She submitted information for the Emergency Solutions grant agreement the center has received in the amount of \$24,000 for Homeless Prevention and/or Rapid Rehousing. Macumber moved to approve the Certification of Local Government Approval for a Nonprofit Organization in Madison County. Price seconded. Motion carried unanimously.

Joe Burke met with the Board. He submitted the first amendments to the CPCAP Parenting Way contract and the CPCAP Young Parents Program contract. An error was made at the Department of Human Services agency finalizing the contracts. Madison County was not listed as the fiscal agent by mistake. Macumber moved to approve the amendments as submitted by Burke. Price seconded. Motion carried unanimously and the document was finalized accordingly.

Tadd Davis met with the Board. He submitted Medicare recertification information to verify the active status of the Ambulance service to receive reimbursement from Medicare. The Board filled out the documents accordingly. He also reported the application fee to Medicare had been submitted. He also submitted RESOLUTION which was approved unanimously: EMS-1-13-Pay adjustment per union contract for Brady Foreman effective 1/9/12 at \$13.63/hr.

Annual organizational RESOLUTIONS approved unanimously: SPV-1-13-Service on boards and commissions shall be as follows: Robert Duff shall represent Madison County on MATURA Action Board, Gr. Madison Co. Community Foundation, Courthouse Security Committee, Emergency Management, Iowa Heartland RC&D, Crossroads Mental Health, Personnel Handbook Committee, and the REAP Board. Kirk Macumber shall represent Madison County on DECAT, Health Insurance Committee, Heart of Iowa Reg. Transit Agency, Local Emergency Planning Committee, Aging Resources, Covered Bridge Preservation, and the Alliance Group. Aaron Price shall represent Madison County on Multi-

Purpose Advisory Board, MPO, Clarinda Citizens Advisory Board, South Central Ia. Landfill, Southern Ia. Council of Governments, 5<sup>th</sup> Judicial District and HIPAA Privacy Officer. All three Supervisors will serve on the Assessor's Conference Board and the County Community Service Board. Price was appointed as the alternate representative on MPO & Macumber was reappointed as the alternative representative on the CIRTPA committee. Board meetings will be held Tuesdays at 9:00 a.m. SPV-1-13-Specifying policy requiring Board action as a unit for the supervision of business for Madison County. SPV-1-13-Designating the Winterset Madisonian and Earlham Advocate as official newspapers. SPV-1-13-Re-appointments to Compensation Commission for the purpose of condemnation proceedings. C-1-13-Re-appoint Keith Sparks to Conservation Board.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	21,178.20
Supplemental	3,427.03
MH-DD Serv.	33,870.54
Rural Serv.	498.06
Sec. Road	19,002.85
Co. Conserv. Sp Resource	48.43
Emergency Mgmt Ia Cd	23.07
Co. Assessor Agency	1,470.50
Intergovernment-Fuel	23,627.21
Intergovernment-Supplies	4.49
Life & Disability	<u>1,157.55</u>
TOTAL	\$104,307.93
Handwrittens	\$61,598.18

Tues., January 8, 2013

The Madison County Board of Supervisors met in regular session on Tues., January 8<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the January 2<sup>nd</sup> meeting were approved.

At 9:06 a.m. the Board held a public hearing on the proposal to amend the FY' 12-13 budget. Also present were Dave Braga, Julie Forsyth, and Auditor Burhans. The following appropriations were increased as follows: increase Service Area 6 by \$57,607 and increase Service Area 10 by \$97,735. The hearing closed at 9:14 a.m. No comments were received from the public on the proposed amendment. Macumber moved to approve the amendments as proposed by Auditor Burhans. Price seconded the motion which carried unanimously and the documents were finalized accordingly.

RESOLUTION approved unanimously: AO-01-08-13-A-Appointing office deputies for the Auditor's office with terms expiring June 30, 2013, after 6 month probationary period: Lori Belgarde, 1<sup>st</sup> Deputy, Ashley Ridout and Joan Naylor, 2<sup>nd</sup> Deputies.

Ron Ludwig, Executive Director for MATURA, updated the Board on services and funding. Following discussion, Ludwig requested that the Board approve funding of \$12,951.00 to help centers provide the programs and staff needed to operate efficiently.

RESOLUTIONS approved unanimously: SO-01-08-13-Appointing Linda Barker to Civil Clerk position effective 1/4/13 w/ base salary of \$35,329.18 plus longevity per union contract. SPV-01-08-13-Re-appointing Tammy Ellwanger & Steve Reed to the Madison Co. Historic Preservation Commission.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Mon., January 14, 2013

The Madison County Board of Supervisors met Monday, January 14<sup>th</sup>, 2013, in the Board Office at 8:30 a.m. Supervisors Duff and Macumber were present. Supervisor Price was excused from attending. Auditor Burhans and Dave Braga were also present. The budgeting process for 2013-2014 began with presentations from the Ambulance Director, Sheriff, Courthouse Maintenance, and Madison County Economic Development. More budgeting sessions will be scheduled for later this week.

No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., January 15, 2013

The Madison County Board of Supervisors met in regular session on Tues., January 15<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the January 8<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. Favorable weather conditions have allowed crews to continue hauling rock to various sections of the county.

Marcia Hendricks, CEO at the Madison County Health Care System, met with the Board. In 2005, the surgery suite was remodeled with a \$4 mil revenue bond. The revenue bond funneled through the county for a lower interest rate, but the county had no liability for the bond. Hendricks informed the Board that come this June 2013, the county will no longer have this bond on the books. The hospital will be refinancing the approximate \$2.5 million left on loan with the same schedule and a mature date of June 2020. Refinancing the loan will save approximately \$165,000 over the life of the loan.

Tadd Davis met with the Board. Davis informed the Board that ambulance rates have not increased since July of 2010. He submitted ambulance rates of surrounding counties comparing increases of five to ten percent a year. He explained the importance of staying competitive with other counties. Davis also explained that the cost of medical supplies continues to increase, but revenue will also increase if rates increase. Following discussion, the Board unanimously approved RESOLUTION-EMS-01-15-13 to increase rates effective 1/1/2013. Davis also discussed re-opening the bid for the sale of the 1998 ambulance rig.

RESOLUTIONS approved unanimously: CA-01-15-13-Temporary increase of hours for Andrea Jensen for the weeks beginning Jan. 21<sup>st</sup>, 28<sup>th</sup>, & Feb. 4<sup>th</sup> to utilize additional VAWA grant funds. EMS-01-15-13-Write-off due account # CORJA000.

Macumber moved to appoint Ardis Meyer as a director on the Aging Resources Board. Price seconded. Motion carried and approved unanimously.

Meeting adjourned to allow the Board travel time to Perry to attend the CCS meeting.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	54,707.20
Supplemental	929.45
MH-DD Serv.	50,645.13
Rural Serv.	3,387.14
Sec. Road	118,348.47
Co. Consv Sp. Resource	86.42
Local Option	3,938.50
Emergency Mgmt Ia Cd	697.52
Co. Assessor Agency	567.52
Intergovernment-Fuel	<u>23,645.69</u>
TOTAL	\$257,567.49
Handwrittens	\$26,760.41

Thurs., January 17, 2013

The Madison County Board of Supervisors met Thursday, January 17<sup>th</sup>, 2013, in the Board Office at 9:00 a.m. Supervisors Duff, Macumber, and Price were present. Also present was Auditor Burhans and Paul Millhollin. The Board heard presentations from Secondary Roads, Conservation Department, Madison County Fair Board, County Treasurer, County Recorder and Veteran's Affairs. More budgeting sessions are scheduled Friday.

No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Fri., January 18, 2013

The Madison County Board of Supervisors met Friday, January 18<sup>th</sup>, 2013, in the Board Office at 9:00 a.m. Supervisors Duff, Macumber, and Price were present. The Board heard presentations from the County Attorney, County Auditor, Zoning, and Public Health.

No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., January 22, 2013

The Madison County Board of Supervisors met in regular session on Tues., January 22<sup>nd</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the January 14<sup>th</sup>, 15<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup> meetings were approved.

Supervisors gave reports on their boards.

At 9:05 a.m. the Board held a public hearing on the Warnock Subdivision, a minor subdivision in Douglas 20 to split 9.26 acres into two lots. Also present were Susan & Stan Warnock, Rich Hargin and Dave Braga. Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. He advised that the Warnock Subdivision meets all of the current ordinance requirements. The hearing closed at 9:10 a.m. Motion was made by Macumber to approve the Warnock Subdivision as presented. Price seconded and motion carried unanimously.

Jerry Mease of Mease Insurance met with the Board for the quarterly claims report for October through December. He also submitted the dividend statement from 7/1/11-7/1/12.

Treasurer Collins submitted the Semi-Annual Report to the Board. Following review of the documents, Price moved to accept the report and authorized publication of the same. Macumber seconded. Motion carried unanimously.

Treasurer Collins also notified the Board of the resolution from Dallas County to withdraw from the Driver's License 28E Agreement of 2010 effective June 30<sup>th</sup>, 2013.

The Board reviewed and unanimously approved the Class B and Class C renewal application as submitted by Renatta Bolen with Rok Investments, LLC-Lotus Moments Events Center in St. Charles.

Macumber moved to approve the certificate of Completion and Final Acceptance of Work Agreement for project BROS-C061(87)--8J-61 for Cunningham-Reis for bridge replacement north of Macksburg. Price seconded. Motion carried unanimously and the document was finalized accordingly.

RESOLUTIONS approved unanimously: AO-01-22-13-Cancel disbursement dated 1/8/2011 in the amount of \$27.64. EMS-1-22-12-Write-off due account #VANNA000

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors



Tues., January 29, 2013

The Madison County Board of Supervisors met in regular session on Tues., January 29<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the January 22<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

John Grush met with the Board. He submitted an amendment to the contract dated Oct. 1, 2011 thru June 30, 2012 with accurate figures to reflect nine months instead twelve month expenditures and no monies are due. Grush also submitted a revised service agreement to the current contract effective July 1, 2012, which reflects utilization and needs during the contract year. Macumber moved to approve the documents as submitted. Price seconded. Motion carried unanimously.

Jared McDonald with the Madison County Historical Complex met with the Board. He discussed the upcoming Covered Bridge Festival events. The complex will continue to provide all the volunteers to conduct Courthouse tours on October 12<sup>th</sup>-13<sup>th</sup> but will no longer have a tent on Courtyard lawn.

The Board reviewed a Class B Beer License Application as submitted by Pheasants Forever for February 2, 2013, for a Whitetail Classic event at the Jackson Building. The Board unanimously approved the application.

Macumber moved approve the Wahl Tek contract for a one year renewal for digital equipment in the amount of \$94.00 effective 3/1/13/ - 2/28/2014. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: SR-01-29-13-Appointing Jeff Parker to FT Patrol Operator Zone 85 at \$18.91/hr effective 1/21/13. PHN-01-29-13-Misty Chapman to work up to 8 hrs/wk effective 12/8/12. SO-01-29-13-Gun class money to pay ID America invoice

Notice to Board (2): Transfer from General Basic to Sec. Roads for \$1,275.28 and Rural Basic to Sec. Roads for \$15,928.84 totaling \$17,204.12. Auditor Burhans written consent for the appointment of Courtney Silliman as the permanent clerk to the Board.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	38,371.30
Supplemental	2,157.00
MH-DD Serv.	9,138.90
Rural Serv.	727.84
Sec. Road	19,402.06
Emergency Mgmt Ia Cd	5,575.12
Co. Assessor Agency	9,565.00
Cov. Bridge	13,038.32
Intergovernment-Fuel	23,158.24
Life & Disability	<u>984.78</u>
TOTAL	\$122,118.56
Handwrittens	\$91,938.45

Tues., February 5, 2013

The Madison County Board of Supervisors met in regular session on Tues., February 5<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Macumber moved to amend the agenda to include the sealed bid for sale of the 1998 ambulance rig. Price seconded. Motion carried unanimously.

Today's amended agenda and minutes of the January 29<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported that approximately 300 ton of salt and 900 ton of sand have been used for snow removal this winter with no major equipment repairs. He also reported that rock hauling is going well. Hagan indicated that proposals are being received for undercarriage work on the '94 excavator and that part of an old mower from Adair County was purchased for mower repairs.

Doyle Scott with Mad. Co. Development gave an update on recent activities.

Attorney Forsyth submitted certified assurances for the VOWA/VOCA grants. Macumber moved to approve the assurances as submitted. Price seconded. Motion carried unanimously.

The Board reviewed the SecureTech Systems extended warranty renewal quote for the wireless panic/duress buttons. The buttons are currently serviced and tested by the maintenance and Sheriff's departments every six months. Following discussion, Macumber moved not to extend the warranty for another two years in the amount of \$1,652.50. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: PHN-02-05-13-A-Correcting Misty Chapman's hrs./wk. with no benefits. PHN-02-05-13-B-Hiring Paula Burdock, PT LPN, 12 hrs/wk effective 2/4/13 w/ no benefits.

The Board reviewed sealed bids received for the sale of the 1998 E-450 Medtech Ambulance rig. Total bids were received as follows: Jacob Chapman of Mid West Ambulance Service - \$5,001.00. Following discussion, Macumber moved to accept the bid from Jacob Chapman as submitted. Price seconded. Motion carried unanimously.

Jana Belle of Group Benefits and Eric Johnson with Johnson Insurance met with the Supervisors and insurance committee members Jeff Nicholl, Heidi Burhans, and Courtney Silliman. Belle reviewed the benefits as they currently stand. Belle submitted the renewal comparison information from First Administrators, Inc. She reviewed the administrative PBM fee increase of 3% and recommended that the County remain with HCC Life Insurance Co. for specific stop loss and aggregate stop loss coverage compared to other competitors. The 12/18 contract type remains the same, but a \$50,000 laser for a large claimant has been added to the contract renewal. A laser covers large claims over \$100,000; re-insurance carriers request additional money to be paid on the claim over the \$35,000 specific stop loss amount. Nicholl clarified before the plan year renewal, the laser must be designated and

each year the laser is negotiable based on claims for the year; the renewal contract only includes one large claim. Jeff Nicholl, on behalf of the insurance committee, recommended to the Board that it would be in the counties best interest to renew with HCC since the coverage has been with them for years. Macumber moved to renew the benefits as submitted. Price seconded. Motion carried unanimously. Jana also discussed healthcare reform changes that the county should expect to implement in the future and documents that each employee will receive.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Fri., February 8, 2013

The Madison County Board of Supervisors met Friday, February 8<sup>th</sup>, 2013, in the Board Office at 9:00 a.m. Supervisors Duff, Macumber, and Price were present. The Board held a budgeting work session to review the budgets proposed by Department Heads for FY2013-14. Auditor Burhans was also present and gave an overall budgeting summary. No other items were addressed by the Board during the budgeting work sessions.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., February 12, 2013

The Madison County Board of Supervisors met in regular session on Tues., February 12<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the February 5<sup>th</sup> and 8<sup>th</sup> meetings were approved.

Duff reported on his attendance at the statewide Supervisors meeting and that the surprise audit of the Treasurer's CDs is completed. Price reported that the annual SICOG audit is complete and will be on file in the Auditor's office.

Eric Johnson, with Johnson Insurance and Jana Belle, with Group Benefits, met with the Board. Johnson proposed to extend the agent of record contract for health insurance after a review of service. Belle submitted an accomplishment overview for the two years of service including: assistance and education with compliance and renewal, Partners Rx rebates/OTC \$0 co-pay, premium savings with carrier changes, and additional voluntary life insurance along with many other services. Jeff Nicholl clarified the previous contract agreement was for two years with a possible one year extension after a review of service. Nicholl recommended, on behalf of the insurance committee, that the Board renew the contract with Johnson Insurance for one year based on the review of services provided. Macumber moved to continue service with Johnson Insurance for one more year. Price seconded. Motion carried unanimously. Price clarified that the extension is for one year; however, Belle explained that a self-funded policy is typically renewed annually with no contract agreement if the Board decided to change the renewal process after the current one year extension. She indicated that the Board could open for public bid after the one year extension, but the decision can also be made to approve an agreement with no formal contract.

John Grush submitted a letter of intent approving the following counties Boone, Franklin, Hamilton, Hardin, Madison, Marshall, & Story to form a mental health and disability services regionalization. The proposed region complies with the requirements outlined in Senate File 2315. The intent will be signed by all counties at the Feb. 21<sup>st</sup> meeting. Price moved to approve the letter and the supervisor attending the meeting finalizes the document as submitted. Macumber seconded. Motion carried unanimously.

Jackie Howard met with the Board. She updated the Board on Foundation Search information, an online database for funding information. Macumber agreed to attend the webinar on the database.

RESOLUTION approved unanimously: EMS-2-12-13-Pay adjustment per union for two year contract increase for Chet Darst to \$13.72/hr effective 2/22/2013.

The Board reviewed an annual renewal application for a Class A Liquor/Beer License submitted by Mark Smith with Lakeview Country Club. The Board unanimously approved the application.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	33,922.22
Supplemental	3,260.59
MH-DD Serv.	23,525.68
Rural Serv.	1,885.29
Sec. Road	41,523.28
Co. Consv	249.97
Emergency Mgmt Ia Cd	240.14
Co. Assessor Agency	<u>1,269.39</u>
TOTAL	\$105,876.56
Handwrittens	\$43,443.43

Thur., February 14, 2013

The Madison County Board of Supervisors met Thursday, February 14<sup>th</sup>, 2013, in the Board Office at 9:00 a.m. Supervisors Duff, Macumber, and Price were present. The Board continued working on the 2013-14 proposed budget, which was submitted to Auditor Burhans for final changes. The budget hearing date will be set at the Feb. 19<sup>th</sup> Board meeting.

No other items were addressed by the Board during the work session.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors



Tues., February 19, 2013

The Madison County Board of Supervisors met in regular session on Tues., February 19<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the February 12<sup>th</sup> & 14<sup>th</sup> meetings were approved.

Price reported the annual Fifth Judicial audit is complete and will be on file in the Auditor's office. He also reported the annual Hazard Waste collection day will be held in conjunction with the city this summer.

Engineer Hagan met with the Board. He reported that crews are preparing supplies and equipment for the potential winter storm later in the week. Hagan also indicated his plan to attend transportation day next week at the capital and the office modifications to a paperless claims system in the near future.

Macumber moved to approve the 2013 County Weed Commissioner certification form appointing Elton Root as the commissioner. Price seconded. Motion carried unanimously.

After visiting with Auditor Burhans about the budget hearing documents, which are being prepared for publication, Macumber moved to set the budget hearing for March 11<sup>th</sup>, 2013, at 6:00 p.m. in the Courtroom. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Mon., February 25, 2013

The Madison County Board of Supervisors met Monday, February 25<sup>th</sup>, 2013, in the Board Office at 9:00 a.m. Supervisors Duff, Macumber, and Price were present. Auditor Burhans submitted final changes to the 2013-14 proposed budget, which will be submitted for publication.

No other items were addressed by the Board during the work session.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., February 26, 2013

The Madison County Board of Supervisors met in regular session on Tues., February 26th, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Price moved to amend the agenda to include the Certified Local Government Grant agreement for historic preservation. Macumber seconded. Motion carried unanimously.

Today's amended agenda and minutes of the February 19<sup>th</sup> and 25<sup>th</sup> meetings were approved.

The Board attended the Assessor's annual budget hearing Thursday, Feb. 21<sup>st</sup>. Duff reported the Crossroads annual audit is complete and will remain on file in the Auditor's office.

Brenda Hollingsworth met with the Board on behalf of the Mad. Co. Preservation Commission. She submitted the annual report which summarizes changes and renewals of historic properties and a survey of the work completed for the year. Macumber moved to approve the annual report as submitted. Price seconded. Motion carried unanimously.

Brenda Hollingsworth also submitted a contract from the state for the CLG grant aid agreement confirming \$11,900 for the historic district project which will begin March 1<sup>st</sup>. An architectural historian will be hired and writing will begin in April with a draft submitted in January 2014. Price moved to approve the annual report as submitted. Macumber seconded. Motion carried unanimously.

Shirley Stout Frederiksen with Iowa Heartland Resource Conservation & Development met with the Board. She submitted the annual RC&D report summarizing programs, grant assistance, and campaigns for six surrounding counties. Following discussion, Shirley requested the Board consider a contribution of \$5,000 to be able to continue providing services for growth and development of future projects. Shirley also submitted a change in bylaws stating members of the RC&D board will no longer be appointed but recommended and approved by the board of directors.

RESOLUTIONS approved unanimously: SO-2-26-13-New 2013 Ford Sedan Police Interceptor patrol car purchase totaling \$34,357.04 which includes installation of all equipment. TO-2-26-13-Appointing Diane Sawyers as the PT Drivers' License Examiner at \$13.50/hr, 14-20 hrs/wk effective week of March 4<sup>th</sup>.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	32,243.86
Supplemental	817.55
MH-DD Serv.	18,518.05
Rural Serv.	3,585.21
Sec. Road	161,396.35
Emergency Mgmt Ia Cd	190.26
Co. Assessor Agency	938.87
Intergovernment-Fuel	24,810.96
Gr. Health Ins.	<u>6,116.69</u>
TOTAL	\$248,617.80
Handwrittens	\$47,024.78

Tues., March 5, 2013

The Madison County Board of Supervisors met in regular session on Tues., March 5<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the February 26<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported that five unofficial bids were received for the HMA resurfacing PROJECT NO. FM-C061(93)--55-61 with cold-in-place recycling on the Peru Rd. from Clark Tower Rd east to Truro totaling 10.278 miles. Norris Asphalt Paving Co. in Ottumwa submitted the lowest unofficial bid in the amount of \$2,791,491.56. The contract with Norris will be submitted for approval once received. Hagan also reported the new motor grater has been received

Doyle Scott with Mad. Co. Development gave an update on recent activities including the DOT passing lanes north of town on Highway 169 and the lake project.

Judge Hefner & Co. Attorney Forsyth met with the Board to reiterate the importance of a policy banning weapons in the Courthouse. Hefner stated that a policy would give personnel a tool to defray dangerous situations and signs at each entry door raise awareness of workplace safety. Hefner stated that regardless of Board approval the Chief Judge could implement a policy banning weapons on the second floor including the courtroom. Following discussion, Attorney Forsyth was asked to submit a resolution for Board action on March 19<sup>th</sup>.

Macumber moved to approve a \$3,000 contribution to Iowa Heartland Resource Conservation & Development (RC&D) of the requested \$5,000 to be able to continue providing services for growth and development of future projects. Price seconded. Motion carried unanimously. The Board agreed they could revisit the request and increase the contribution amount later in the year.

The Board reviewed two annual renewal applications for a Class B Wine Permit submitted by Dorian Savage with the Roseman Covered Bridge Gift Shop and a Class C Wine Permit submitted by Cheryl Bakker with Madison County Winery. The Board unanimously approved both applications as submitted.

Macumber moved to approve the Iowa Individual Health Benefit Reinsurance Program 2012 annual reporting form. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Mon., March 11, 2013

The Madison County Board of Supervisors held a public hearing at 6:00 p.m. on March 11<sup>th</sup>, 2013, in the Courtroom regarding the proposed fiscal year 2013-2014 County budget. Supervisors Duff and Macumber were present, Price was excused from attending. Also present were several Department Heads and a few members of the public. No written comments or objections were submitted. The hearing closed at 6:22 p.m. The proposed budget is scheduled for action at the March 12<sup>th</sup> Board meeting.

Tues., March 12, 2013

The Madison County Board of Supervisors met in regular session on Tues., March 12<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisor Macumber present. Price was excused from attending.

Today's agenda and minutes of the March 5<sup>th</sup> meeting were approved.

At 9:05 a.m. motion was made by Macumber to go into closed session pursuant to Iowa Code Chapter 21.5 1(c) to discuss strategy with counsel regarding imminent litigation. Duff seconded the motion which carried unanimously. At 9:06 a.m. the meeting was closed with Supervisors Macumber and Duff present. Also present were Attorney Patrick Smith, County Attorney Forsyth and Courtney Silliman. Macumber moved to return to open session. Duff seconded and motion carried. The Board returned to open session at 9:36 a.m. No action was taken in open or closed session.

RESOLUTIONS approved unanimously: AO-3-12-13-A-Clarification of pay period hours for Ashley Ridout, PT 2<sup>nd</sup> Deputy to Auditor, to work up to 28 hrs/wk or 56 hours a pay period effective March 4<sup>th</sup> pay period. AO-3-12-13-B-Clarification of pay period hours for Joan Naylor, PT 2<sup>nd</sup> Deputy to Auditor, to work up to 28 hrs/wk or 56 hours a pay period effective March 4<sup>th</sup> pay period.

Macumber moved to approve the contract agreement with Norris Asphalt of Ottumwa for the HMA resurfacing on the Peru Rd. from Clark Tower Rd east to Truro PROJECT NO. FM-C061(93)--55-61. Duff seconded. Motion carried unanimously & documents were finalized.

Macumber moved to approve the 2013-14 budget as presented. Duff seconded. Discussion followed. Motion carried unanimously. The Board also approved appropriations for the new budget at 100%. The Board then reviewed the salary recommendations received from the Compensation Board for elected officials to be effective July 1, 2013. The recommendation provided for a 3% salary increase and the Board approved a 2.25% increase for annual salaries: AO-3-12-13-C-Supervisors - \$28,735.94; Auditor, Recorder, and Treasurer - \$47,317.84; Sheriff - \$61,750.30 and County Attorney - \$78,145.45.

Macumber moved to approve payment to Winterset Flag Fund in the amount of \$100.00 for flag installation during five holidays in 2013. Duff seconded. Motion carried unanimously.

The Board received a pro rata settlement check from Marsh Insurance Brokerage Antitrust Settlement for a class action lawsuit in connection with insurance renewals or reinsurance services during the period from August 26, 1994 through September 1, 2005 in the amount of

\$3,018.12. Following discussion, Macumber moved to put the money back into the insurance fund. Duff seconded. Motion carried unanimously.

The Board tabled the ambulance loan clarification with ASB until next week.

Notice to Board: Transfer from General Basic to Sec. Roads for \$721.82 and Rural Basic to Sec. Roads for \$8,896.00 totaling \$9,617.82.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	42,757.07
Supplemental	3,080.57
MH-DD Serv.	20,639.41
Rural Serv.	24,041.61
Sec. Road	217,902.36
Co. Consv. Sp Resource	39.95
Local Option	3.35
Emergency Mgmt Ia Cd	7,599.00
Co. Assessor Agency	3,370.24
Intergovernment-Fuel	23,449.93
Gr. Health Ins.	<u>29,338.19</u>
TOTAL	\$372,221.68
Handwrittens	\$21,319.19

Tues., March 19, 2013

The Madison County Board of Supervisors met in regular session on Tues., March 19<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the March 11<sup>th</sup> meeting were approved.

Duff reported that the annual MATURA audit is complete and will be on file in the Auditor's office. Macumber reported on the Mental Health Regional meeting and the work completed on the regional 28E Agreement.

Engineer Hagan met with the Board. He reported the unfavorable freeze and thaw weather conditions have made road maintenance a challenge, but crews are working with patch rock to improve conditions.

Donna Carey reported on new changes to the upcoming Farmers Market. Macumber moved to approve the application for use of the courtyard for Farmers Market on Saturdays only from May 11<sup>th</sup>-Oct. 5<sup>th</sup> as submitted by Carey. Price seconded. Motion carried unanimously.

Dorrie Warren of Wildrose Ave. met with the Board. Warren discussed the issues on the level B road near her home used daily by the general public. Engineer Hagan clarified the classifications and rules of level B roads. Warren requested the Board review the ordinance establishing system B road classifications and consider making revisions to level B roads that lead to a home. The Board agreed to review the ordinance.

RESOLUTION approved unanimously: SPV-03-19-13-Approving participation in SICOG planning and development programs with dues, determined by rural per capita, totaling \$6,909.75.

The Board reviewed the RESOLUTION SC-03-19-13-restricting weapons in the Courthouse. Judge Hefner and County Attorney Forsyth re-submitted the resolution on behalf of the Courthouse Security Committee. Macumber moved to approve the resolution for the purpose of discussion. Price seconded. Macumber affirmed his long term concerns including the additional costs incurred by enforcing this policy, with no method of enforcement other than passing a resolution and posting signs to address an issue that does not currently exist. Macumber is concerned that in the future when asked to enforce a more restrictive policy there would be no reason not to enforce change implementing a one door entrance, a metal detector, and an officer on duty, at an expense this county cannot afford. The Board also discussed the restrictions placed in other counties due to the heightened security measures. Macumber continued that he is not opposed to the Chief Judge and the Judicial District enforcing a weapons free zone on the second floor at their discretion. Price was apprehensive that a sign would prevent weapons from entering the Courthouse. Judge Hefner added that it was unrealistic to prevent every bad situation, but this policy would make the work environment safer and to eliminate one unsafe situation would be worth the effort. Price continued that employees would be responsible to confront agitated individuals and request the weapon be taken to a vehicle, only escalating a bad situation; instead Price felt law enforcement should be contacted immediately, Sheriff Busch agreed. Duff concurred, but approving a weapons policy provides an avenue to charge a non-compliant



person with a misdemeanor; however, Sheriff Busch clarified with or without a policy law enforcement has to have probable cause before an individual can be searched to remove a weapon if the weapon is not visible. Following a lengthy discussion, the motion was voted on as follows: Voting in favor of the motion – Duff. Voting against the motion –Macumber and Price. Motion did not carry. Recorded vote – In favor of the motion – Duff. Opposed to the motion –Macumber and Price.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., March 26, 2013

The Madison County Board of Supervisors met in regular session on Tues., March 26<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisor Macumber present. Supervisor Price was excused from attending.

Today's agenda and minutes of the March 19<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Assessor Joni Hopkins submitted annual certifications to the Board. Macumber moved to approve the application for Disabled Veteran's Homestead Tax Credit and the applications for Impoundment Structure Property Tax Exemptions. Duff seconded. Motion carried and Duff finalized the documents accordingly.

Auditor Burhans met with the Board to discuss unfinished business concerning the Ambulance loan agreement with American State Bank. ASB would prefer an attorney's opinion from bond council proving bank qualified tax-exempt status, but would accept a county issued letter and a determination letter from the IRS. Burhans suggested that the Board consider consulting with bond council to make sure all the requirements of this loan agreement are met. Burhans discussed negotiating the cost of bond council with ASB since they have already approved loan. In the future, Macumber suggested all non-standard loan agreements go thru bond council because proper documentation is crucial. Macumber moved to proceed with bond council and negotiate the cost of bond council with ASB. Duff seconded. Motion carried unanimously.

Jackie Howard met with the Board. RESOLUTION approved unanimously: PHN-03-26-13-Donna Pruitt temporary increase of hours to 31.5 for the week of 3/4/13 to fill in. The Board asked for resolutions to be submitted before employees work over the resolute hours unless circumstances do not allow and that Jackie cover scheduling changes when possible to help the overall budget. Howard also reviewed the current budget verifying the building repairs amendment in the amount of \$10,166.76 and a potential amendment to revenue from grant funding in the amount of \$12,409.00.

Macumber moved to approve the contract with Midwestern Culvert, Ltd. Project No: L-C061(P)-CMP-2013 for Stock and Project Pipe in the amount of \$66,363.00. Duff seconded. Motion carried unanimously.

Macumber moved to approve the Iowa Individual Health Benefit Reinsurance Association Proxy for the annual meeting April 30<sup>th</sup>, 2013. Duff seconded. Motion carried unanimously.

RESOLUTION approved unanimously: SO-03-26-13-Ammunition purchase from Jerry's Gun Supply for training and carrying for the deputies from the Gun Club Account in the amount of \$1,826.00.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	28,209.43
Supplemental	8,323.06
Rural Serv.	2,883.59
Sec. Road	138,867.92
Co. Consv.	57.41
Local Option	1,899.20
Emergency Mgmt Ia Cd	203.72
Co. Assessor Agency	799.47
Gr. Health Ins.	<u>18,771.83</u>
TOTAL	\$200,015.63
Handwrittens	\$9,997.62

Tues., April 2, 2013

The Madison County Board of Supervisors met in regular session on Tues., April 2<sup>nd</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the March 26<sup>th</sup> meeting were approved.

Price informed the Board the SCILA audit has been completed and will remain on file in the Auditor's office.

Engineer Hagan met with the Board. He reported the center line pavement markings have been let with a low bid of approximately \$36,874, less than originally estimated. He also submitted the five-year-plan construction plan for the Board to review and approve at the next meeting.

Doyle Scott with Mad. Co. Development gave an update on recent activities.

Terry Johnson with Genesis Development met with the Board. He reported that the Winterset site and Discovery Program are stable and busy with community work. Johnson plans to schedule a tour of the new building with the Board.

John Grush submitted an agreement with the Department of Human Services (DHS) to approve transition funding in the amount of \$311,109.00 for qualifying mental health expenditures. Funds should be received within two weeks. Macumber moved to approve the agreement as submitted by Grush. Price seconded. Motion carried.

Elton Root submitted a RESOLUTION approved unanimously: W-04-02-13-Noxious weed annual notice of destruction.

Heidi Burhans met with the Board for an ambulance loan update.

Macumber moved to approve the Application for use of the Courtyard Thursday evenings from June 6<sup>th</sup> through July 3<sup>rd</sup> for Summer Concert Series requested by Dave LaGrange with Winterset Community Band. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., April 9, 2013

The Madison County Board of Supervisors met in regular session on Tues., April 9<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the April 2<sup>nd</sup> meeting were approved.

Jerry Mease of Mease Insurance met with the Board for the quarterly claims report for January through March. He reported claims activity has increased this quarter, but claims activity is in good standing. He also reported on the upcoming July renewal and the potential increase to work comp rates mandated by the state.

Jackie Howard met with the Board. Howard discussed the fund balances of the Homemaker budget. Howard will submit a breakdown of corresponding revenue and expenses before an amendment amount will be established.

Auditor Burhans met with the Board to discuss the departments included in the upcoming budget amendment and will be in contact with department heads to confirm budget amendment numbers.

Engineer Hagan met with the Board to discuss the five year construction plan. Also present were a few members of the public to discuss how the construction program is drafted. Following discussion Macumber moved to approve the Five year Secondary Roads construction program as submitted by Hagan. Price seconded the motion which carried unanimously.

Notice to Board: Transfer from General Basic to Sec. Roads for \$2,447.08 and Rural Basic to Sec. Roads for \$27,912.50 totaling \$30,359.58.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	39,437.71
Supplemental	2,726.48
Rural Serv.	1,516.95
Sec. Road	41,222.18
Co. Consv. Sp Resource	29.11
Local Option	239.71
Emergency Mgmt Ia Cd	110.46
Co. Assessor Agency	3,173.70
Intergovernment-Fuel	<u>26,189.82</u>
TOTAL	\$114,646.12
Handwrittens	\$98,108.10

Tues., April 16, 2013

The Madison County Board of Supervisors met in regular session on Tues., April 16<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the April 9<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported the five year plan road classification for Timber Ridge in Lee Township needs amended and will be submitted for action next week. Hagan also reported the contract for center line pavement markings has been received and will be submitted for Board approval. Hagan discussed that as the weather permits crews are continuing to haul rock.

Auditor Burhans was unable to meet with the Board to review FY '12-'13 budget amendments, but the Board set the budget amendment hearing for May 7<sup>th</sup> at 9:25 a.m. The discussion on remitting electronic payments will be rescheduled for next week. Macumber moved to verbally approve Nancy Baker's overage of hours for payroll with a formal resolution to follow next week. Price seconded. Motion carried unanimously.

RESOLUTION approved unanimously: EMS-04-16-13-Hiring Jason Back as a PT paramedic at \$12.00/hr effective 4/16/13.

William Lillis of Lillis O'Malley Law Firm gave a presentation to the Board on behalf of Zuendel Investments. Also present were Mike Zuendel, Daniel Manning, Steve Reed, Martin White, Gerrit Vrieze, Jim Liechty, Julie Forsyth, and Dave Braga. Zuendel Investments presented information and concerns regarding the location of Madison County Sportsman Club and asked the County to work with the City to relocate the club. Zuendel Investments believes that the Sportman's Club, in its current location, poses a real estate issue for future development and a safety hazard to the adjacent properties in the development. The firm submitted a report from TRS Range Services, LLC with recommendations for safety upgrades at the club. Steve Reed stated the Sportman's Club has already started implementing the recommended safety changes at the current location. Reed and Martin White also reported the Sportman's Club is willing to implement the entire list of safety recommendations given by TRS and discussed future plans to increase safety measures. Jim Liechty, Conservation Director, voiced that the county has no public location available and finding a private location to meet all the standards would be very difficult. Lillis proposed forming a committee to explore the possibility of relocating the Sportman's Club. Liechty stated if a committee was formed, opposition from the public would deteriorate any forward progress of finding a new location. Following discussion, the Board agreed they are willing to discuss options with the City of Winterset.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisor

Tues., April 23, 2013

The Madison County Board of Supervisors met in regular session on Tues., April 23<sup>rd</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the April 16<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Auditor Burhans met with the Board. She submitted dates to canvass the school and city elections. Macumber moved to approve Sept. 13<sup>th</sup>, 2013, at 1:00 to canvass the school election to be held Sept. 10<sup>th</sup> and Nov. 13<sup>th</sup>, 2013, at 1:00 to canvass the city election to be held Nov. 5<sup>th</sup>. Price seconded. Motion carried unanimously. She also submitted potential budget amendment amounts for departments requiring an amendment at the May 7<sup>th</sup> hearing. Burhans discussed the Home Health Care budget indicating that fund balances are holding steady for the current claims run, eliminating the need for a re-appropriation at the current time. She also reported on procedural changes for submitting electronic claims and remitting payments. Solutions, Inc. is working to develop a strategic implementation process to aid in the transition from hard copy to electronic copy.

Macumber moved to approve the final contract for pavement marking plans with Vogel Traffic Services, Inc.; FM-C061(98)--55-61 in the amount of \$36,874.07. Price seconded. Motion carried unanimously.

Macumber moved to approve the revised five year program to include the road classification revision to Timber Ridge in Lee Township. Price seconded. Motion carried unanimously.

RESOLUTION approved unanimously: PHN-4-16-13-Approving Nancy Baker's hours worked over resolutud 37.5 hours to attend a required meeting totaling 39 hours for the pay period ending 4-12-2013.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	24,813.21
Supplemental	877.33
Rural Serv.	3,731.93
Sec. Road	153,654.36
Local Option	6,537.95
Emergency Mgmt Ia Cd	2,604.25
Co. Assessor Agency	4,188.08
Intergovernment-Fuel	23,534.77
Gr. Health Ins	<u>14,240.71</u>
TOTAL	\$234,182.59
Handwrittens	\$814.96

Tues., May 7, 2013

The Madison County Board of Supervisors met in regular session on Tues., May 7<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

The Board reviewed the Summary of Material Modifications 4, 5, & 7 from First Administrators with the amendments approved last meeting. Macumber moved to approve the summaries as submitted by FAI. Price seconded. Motion carried unanimously and the Chairman finalized the documents accordingly.

Today's agenda and minutes of the April 30<sup>th</sup> meeting were approved.

At 9:06 a.m. the Board held a public hearing on the proposal to amend the FY'12-13 budget. Also present were Dave Braga and JoAnn Collins. Auditor Burhans was excused from attending. The following appropriations were increased and decreased as follows: increase Service Area 1 by \$72,357, Service Area 3 by \$30,231, Service Area 9 by \$1,400, Service Area 7 by \$260,550 and decrease Service Area 3 by \$30,231 and Service Area 10 by \$151,468. The hearing closed at 9:10 a.m. No comments were received from the public on the proposed amendment. Price moved to approve the amendments as proposed by Auditor Burhans. Macumber seconded the motion which carried unanimously and the documents were finalized accordingly.

Treasurer Collins submitted a notice to the Board of the bid results for publishing the 2013 tax sale list of delinquent parcels.

Engineer Hagan met with the Board. He reported the four ten hour day workweek shall commence the June 3<sup>rd</sup> until Labor Day. He also reported the bridge repairs on Roseman Bridge Rd. will begin once the water levels drop. He submitted an invoice for material inspections from the DOT for an asphalt project last year. The Board will review and take action next week.

Doyle Scott with Mad. Co. Development gave an update on recent activities.

John Grush met with the Board. Grush discussed the revised letter of intent for MH/DS regionalization to add Jasper Co. to the Central Iowa Community Services Region. Following discussion, Macumber moved to approve the revision for an eight county region effective July 1, 2013. Price seconded. Motion carried unanimously. Grush also reported on the Intense Psyc Rehab (IPR) program and the possibility of adding four more counties in the 28E: Story, Jasper, Dallas, and Warren for a total of 15 counties. The additional counties would allow more funding for start up costs, cash flow to continue providing services, and allow for more practitioners to be hired.

Joan Acela, Helen Sellers, and Rick Seely met with the Board on behalf of the Mad. Co. Courthouse Preservation Fund. Acela submitted a working tax credit agreement for Courthouse rehabilitation projects. She outlined project eligibility requirements, funding, and communication the committee anticipates with the agreement. Seely explained the next steps, including the last phase of the grant process in order to receive the state credit and the



approval of the tax credit agreement. The Board shared their gratitude with the group for their dedication to Courthouse preservation.

Brenda Hollingsworth met with the Board on behalf of the Mad. Co. Historic Preservation Commission. She gave a brief project recap and submitted the subcontract for consulting services with Tallgrass Historians, L.C. in preparation of the architectural and historical survey and evaluation of Winterset's Courthouse Square Commercial District. Following discussion, Macumber moved to approve the consultant subcontract. Price seconded. Motion carried unanimously.

Notice to Board: Transfer from General Basic to Sec. Roads for \$29,964.14 and Rural Basic to Sec. Roads for \$333,321.17 totaling \$363,285.31.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	27,292.15
Supplemental	638.71
MH-DD Serv.	19,163.19
Rural Serv.	244.98
Sec. Road	37,091.98
Recorders Records	225.75
Local Option	16.47
Emergency Mgmt Ia Cd	459.16
Co. Assessor Agency	3,247.24
Intergovernment-Fuel	23,814.92
Gr. Health Ins.	57,100.92
Life & Disability	536.65
TOTAL	\$169,832.12

Tues., May 14, 2013

The Madison County Board of Supervisors met in regular session on Tues., May 14<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

The Board reviewed the Summary of Material Modification No. 6 from First Administrators with the amendments approved two weeks prior. Macumber moved to approve the summary as submitted by FAI. Price seconded. Motion carried unanimously and the Chairman finalized the document accordingly.

Price moved to amend the agenda to include RESOLUTION BOS-5-14-13 appointing an elector to the Magistrate Appointing Commission. Macumber seconded. Motion carried.

Today's amended agenda and minutes of the May 7<sup>th</sup> meeting were approved.

Auditor Burhans met with the Board. She submitted the Audit Representation Letter received from the state for year ending June 30, 2012. Macumber moved to approve the letter as submitted. Price seconded. Motion carried and the document was finalized.

Burhans also discussed the compensation rate of township clerks with the Board. The compensation rate of clerks has been incorrectly calculated as one percent of property taxes levied for many years and should be compensated at the same rate as the pay rate of a township trustee. Burhans submitted RESOLUTION AO-05-14-13-approved unanimously: Setting Township Clerk & Trustee Compensation at \$16.00 per scheduled meeting with no additional hourly rate to be paid for same time spent in said meeting and \$16.00/hour for time spent engaged in official township business.

Jeff Nicholl met with the Board. He submitted bids to upgrade the AS400 server for approximately \$28,000, the pro law server for the County Attorney costing \$2,253 and the Assessor's office server for \$6,823. Following discussion, Price moved to approve obtaining the computer equipment as previously budgeted. Macumber seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: EMS-05-14-13-Write off due accts: SMISA000, KRUDA000, WARMA000, & ORLU000. BOS-05-14-13-Appointing Joan Acela to the Magistrate Appointing Commission for the remainder of a six year term commencing on Jan. 1, 2010.

Price moved to approve the Material Inspection Costs to the DOT for project No. STP-S-C0(85)--5E-61 for \$3,798.41 as submitted by Engineer Hagan. Macumber seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., May 21, 2013

The Madison County Board of Supervisors met in regular session on Tues., May 21<sup>st</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the May 14<sup>th</sup> meeting were approved.

Price reported on the landfill meeting and the DNR's requirement to add new test wells. Macumber reported on the preliminary plans for handicapped accessible ramps submitted to Rick Seely of OPN. Duff reported a three minute test of the tornado sirens will sound the first Saturday of every month starting June 1<sup>st</sup> at 1:00.

Engineer Hagan met with the Board. He reported the Peru Rd. paving project FM-C061(93)-55-51 has begun and will remain open to through traffic during construction, but delays will occur thru August weather permitting. He also reported interviews have started for the open motor grader operator position. The Board asked Hagan for clarification when prioritizing rock and road maintenance and the money allocated for rock in each of the counties nine zones. Hagan discussed that each zone is allocated the same amount of rock for the same amount of miles; however, the increasing rock prices have limited the ton per mile each zone is allocated.

RESOLUTIONS approved unanimously: EMS-05-21-13-A-Pay adjustment, one year increase, per union contract for Steven Button effective 5/1/13 to \$13.54/hr. EMS-05-21-13-B-Pay adjustment, one year increase, per union contract for Kevin Roberts effective 3/13/13 to \$13.54/hr.

Macumber moved to approve the Application for use of the Courtyard May 25<sup>th</sup> for the 3<sup>rd</sup> Annual Pie Squared event requested by Mad. Co. Chamber. Price seconded. Motion carried unanimously.

Macumber moved to approve the Application for use of Monumental Park May 25<sup>th</sup> requested by the Mad. Co. Civil War 150 Committee and waive the certificate of liability insurance if the committee is not able to acquire coverage before the event. Price seconded. Motion carried unanimously.

Assessor's notice to the Board: Jessica Aldridge, longevity increase of \$.04/hr to \$22.13/hr effective 6/1/13. Hiring Ryan Hobart as FT Appraiser/GIS Technician 37.5 hrs/wk at \$20/hr effective 7/8/13 with benefits; May 22<sup>nd</sup>-July 5<sup>th</sup> Ryan will work up to 29 hrs/wk at \$15/hr to train with no benefits. Appointing Jessica Aldridge Chief Deputy effective 7/8/13.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	27,044.81
Supplemental	1,201.65
MH-DD	15,346.47
Rural Serv.	2,954.10
Sec. Road	279,131.92
Co. Conserv. Sp Resource	73.24
Local Option	78,930.15
Emergency Mgmt Ia Cd	182.09
Co. Assessor Agency	469.51
Cov. Bridge	23,045.00
Intergovernmental-Fuel	21,398.86
Gr Health Ins	10,199.63
Life & Disability	<u>536.65</u>
TOTAL	\$460,514.08
Handwrittens	\$7,302.07

Tues., May 28, 2013

The Madison County Board of Supervisors met in regular session on Tues., May 28<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the May 21<sup>st</sup> meeting were approved.

Supervisors gave reports on their boards.

At 9:05 a.m. the Board held a public hearing on a proposed ordinance on the proposed Assessment of Wind Energy Conversion Property. Present were: Heidi Burhans, Eric Anderson, Charlotte Underwood and Jeff Nicholl. The Board received one written comment from Mark Hays requesting clarification primarily on zoning the property. Nicholl advised this ordinance addresses assessment and taxation of wind energy conversion property, not set-backs and zoning issues and questions should be directed to the Board of Adjustment or Zoning Commission. The hearing was closed at 9:08 a.m. Following review of the proposed ordinance Macumber moved to approve the passage of the first reading of the proposed ordinance. Price seconded and motion carried unanimously. The 2<sup>nd</sup> reading of the proposed ordinance will be held at the June 4<sup>th</sup> Board meeting.

Auditor Burhans met with the Board. She submitted RESOLUTION AO-05-28-13-B- approved unanimously: Transfer in Service Area 8 by \$259 & Service Area 9 by \$17,300.

RESOLUTIONS approved unanimously: CA-05-28-13-Hiring Eric Anderson, FT Assistant County Attorney, working 37.5 hrs/wk at \$25/hr effective 5/28/13. SR-05-28-13-A-Hiring Randy Long, FT (Probationary) Motor Grader Operator at \$18.30/hr effective 5/28/13. SR-05-28-13-B-Appointing Josh Johnston to FT Equipment Operator at \$18.63/hr. AO-05-28-13-A-Longevity increase \$.04/hr, per union contract, for Lori Belgarde effective 6/6/13.

Macumber moved to approve the application to Adopt-A-Highway requested by the St. Charles Lions Club for litter removal pick up one time a year. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., June 4, 2013

The Madison County Board of Supervisors met in regular session on Tues., June 4<sup>th</sup>, 2013, at 8:30 a.m. in the Board Office following their monthly attendance at the Department Head meeting. Chairman Duff called the meeting to order with Supervisor Macumber present. Supervisor Price was excused from attending.

Today's agenda and minutes of the May 28<sup>th</sup> meeting were approved.

Motion was made by Macumber to go into closed session pursuant to Iowa Code Chapter 21.5 1(c) to discuss strategy with counsel regarding in matters that are presently in litigation. Duff seconded the motion which carried unanimously. At 8:37 a.m. the meeting was closed with Supervisors Duff and Macumber present. Also present were Attorney Jim Brick, Jeff Nicholl, County Attorney Forsyth and Courtney Silliman. Macumber moved to return to open session. Duff seconded and motion carried. The Board returned to open session at 9:11 a.m. No action was taken by the Supervisors in either closed or open session.

Engineer Hagan met with the Board. He submitted two RESOLUTIONS approved unanimously: SR-06-04-13-A-Set Public Hearing date to vacate and abandon county road (Scott, 3) for June 25<sup>th</sup>, 2013, at 9:05 a.m. SR-06-04-13-B-Temporary Rd. closure for pipe replacement on 150<sup>th</sup> St. (Penn, 27/34).

The Board held the second reading on a proposed Assessment of Wind Energy Conversion Property Ordinance. No oral or written comments or objections were received from the public. Macumber moved to approve the second reading. Duff seconded. Motion was approved unanimously.

RESOLUTION approved unanimously: EMS-06-04-13-Write-off due accts MCCSH000000 & FREWA000.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	35,286.71
Supplemental	22,725.07
MH-DD Serv.	3,264.41
Rural Serv.	25,183.75
Sec. Road	19,723.39
Local Option	819.66
Emergency Mgmt Ia Cd	319.71
Co. Assessor Agency	22,543.16
Gr. Health Ins	89,932.30
Life & Disability	<u>536.65</u>
TOTAL	\$220,334.81

Thurs., June 6, 2013

The Madison County Board of Supervisors met in special session on Tues., June 6<sup>th</sup>, 2013, at 1:00 p.m. in the Board Office. Chairman Duff called the meeting to order with Supervisor Macumber present. Supervisor Price was present via conference call.

The board held a special meeting to discuss the Appellate Court's ruling in the County vs. Patterson & Phoenix case which upheld the lower court's decision. The county has twenty days to appeal from the date of the ruling; due to scheduling conflicts a special meeting was held in order to meet the deadline. Macumber indicated his main concern with the decision, if not appealed to the Supreme Court, was the potential for Phoenix Recycling, or another company with similar operations, to bring more construction debris into Mad. Co. under the pretense that is for an agricultural use and dump the debris without the requirement of obtaining a special use permit from the county, setting precedence for the future. Duff and Price concurred. The maximum amount to appeal to the Supreme Court, if the Supreme Court chooses to hear the case, would be \$25,000 to be paid in FY '14-'15 as a budgeted expense. Following discussion, Macumber moved to authorize Jim Brick to appeal to the Supreme Court. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., June 18, 2013

The Madison County Board of Supervisors met in regular session on Tues., June 18<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the June 4<sup>th</sup> and 6<sup>th</sup> meetings were approved.

Duff reported on the CPC meeting in Webster City where Auditor Burhans was named the fiscal agent for the Central Iowa Region and the regional 28E Agreement was discussed.

Engineer Hagan met with the Board. He reported on minor flooding damage from the heavy rainfall in the past weeks. Hagan requested authorization to draft a letter to the airport authority for future road construction, the Board unanimously agreed. Macumber moved to approve the DOT Federal Aid Hwy Bridge Replacement & Rehabilitation BROS-C061(96)--8J-61 as submitted. Duff seconded. Motion carried unanimously. RESOLUTIONS approved unanimously (6): SR-06-18-13-A-Annual formula for purchase of right-of-way, fence for construction, & maintenance projects. SR-06-18-13-B-Appointing Ronald Hager as FT Temp. working foreman drainage section at \$20.13/hr effective 6/3/13 through 11/22/13. SR-06-18-13-C-Temp. rd. closure for bridge repair on Kiowa Ave. (Madison, 2/3). SR-06-18-13-D-Temp. rd. closure for pipe replacement on 275<sup>th</sup> St. (Lincoln, 33). SR-06-18-13-E-Temp. rd. closure for pipe replacement on Carver Rd. (Monroe, 26). SR-06-18-13-F-Temp. rd. closure for pipe replacement on Hickory Ridge Rd. (South, 16). Macumber moved to approve the Work Agreement for Kent Kiburz as submitted. Price seconded and the agreement was approved.

Doyle Scott with Mad. Co. Development gave an update on recent activities

The Board held the third reading and took final action on the proposed Assessment of Wind Energy Conversion Property Ordinance. No other oral or written comments or objections were received. Price moved to adopt said ordinance by final passage. Macumber seconded. Motion carried unanimously. The Auditor shall record the ordinance in the Code of Ordinances and publish the same as provided by law as provided 331.302(5).

Auditor Burhans met with the Board. She reported on the electronic claims conversion procedures, cost of implementation and goals to be achieved by December. She also requested consideration from the Board to cap township hourly pay rates for clerks and trustees to be effective next fiscal year.

RESOLUTIONS approved unanimously: EMS-07-02-13-A-Pay adjustment for Brady Foreman per union contract for 2 year increase effective 7/9/13 at 14.03/hr. EMS-06-18-13-B-Pay adjustment for Jared Dumermuth per paramedic certification effective 6/18/13 @ 12.00/hr. VA-06-18-13-Bob Good exceeded resolutued work hrs for payroll ending 6/7/13 due to client meetings and an all day commission meeting. SO-6-18-13-Two year step increases per union contract for Cathy Holman 3/10/14 & Carolyn Johnson 5/23/14 to \$16.23/hr. SO-6-18-13-Re-Appoiting Robert Boyle as representative on the compensation Board for the Sheriff. PHN-6-18-13-A-Nancy Baker exceeded resolutued work hrs payroll ending 5/31/13 due to services needed by a client. PHN-6-18-13-B-Hiring Jacqueline DeVore-Utter as



temporary PT Homemaker effective 6/19/13 at \$13.00/hr up to 29 hours per week with no benefits.

Wage adjustment RESOLUTIONS approved unanimously: AO-6-18-13-Setting non-union staff at 2.25% increase effective July 1, 2013; Jeff Nicholl-\$62,013.85, Elton Root-\$45,723.24, Jean Thompson-\$37,947.58, Tadd Davis-\$53,853.89, Denny Peterson-\$38,080.94, Jacqueline Howard-\$50,263.64, Pat Barrie-\$28,558.26, John Grush-\$6,844.50, Tiffany Molln-\$17.43, Eric Anderson-\$25.56, Steve Walker-\$12.19, Courtney Silliman-\$21.73, Robert Good-\$20.47, Nancy Baker-\$14.40, Donna Pruitt-\$13.41, Tara Wedemeyer-\$12.76, Ashley Ridout-\$17.26, Joan Naylor-\$17.26, Lucretia Banks-\$12.76, Misty Chapman-\$17.01, Sarah Nigg-\$21.47, Paula Burdock-\$16.36, Alicia McDonald-\$12.27. SR-6-18-13-Non union Sec. Rd. employees pay increase effective July 1, 2013: Glennys Cameron-\$14.61, Michael Hackett-\$36.56, Todd Hagan-\$42.78, Brett Nuzum-\$22.45, Raymond Parker Jr.-\$28.77, Kerry Staples-\$17.61. SR-6-12-(2) Sec. Rd. Union hourly pay increases per labor agreement July 1, 2013; Christopher Akers-\$19.01, Terry Allen-\$19.57, Greg Bass-\$19.49, Brain Fairholm-\$22.49, Jordan Fitch-\$19.01, Larry Gordon-\$19.29, Ronald Hager-\$20.56, Bryce Hope-\$19.81, Jeffery Jackson-\$19.01, Joshua Jeffs-\$24.57, Josh Johnston-\$19.09, Klint Johnston-\$19.33, Daniel Jones-\$19.21, Jack Kinney-\$20.04, Albert Little-\$19.97, Lester Matlage-\$20.68, Robert McDonald-\$20.36, Brian McVay-\$19.45, Forrest McVay-\$20.00, Robert Newbury-\$19.17, Jeffrey Parker-\$19.33, Michael Schirm-\$19.81, Cory Scott-\$19.83, Dallas Sickles-\$20.32, Frederick Vierling-\$19.97, David Waltz-\$19.73, Joe Wood-\$19.09. SR-6-18-13-.04/hr longevity pay increases for Sec. Rd. union personnel. AO-6-18-13-Courthouse Union pay increases including longevity per labor agreement July 1, 2013; Lori Belgarde-\$38,021.31, Angela Poore-\$38,355.39, Jana Corkrean-\$38,355.39, Connie Miller-\$38,355.39, Brandy Macumber-\$35,989.50, Gloria Maffett-\$35,989.50. SO-6-18-13-Jason Barnes-\$25.13. SO-6-18-13-Sheriff's Union pay increases per labor agreement July 1, 2013; Jim Ascione-\$21.58; Clayton Allen-\$21.50; Gary Davis-\$21.34; Don Kinney-\$21.26; Kory Heckstein-\$21.18; Linda Barker-\$36,374.64, Cindy Morrison-\$17.51; Angela Henry-\$17.39; Betsy Snyder-\$17.03, Cathy Holman-\$15.63, Carolyn Johnson-\$15.63, Steve Niblo-\$17.55, Becci Berry-\$17.11, Nicole Bond-\$17.03. SO-6-18-13-.04/hr longevity pay increases for Sheriff union personnel. AMB-6-18-13-Ambulance Union pay increases per labor agreement July 1, 2013; Chet Darst-\$14.03, Brady Foreman-\$13.94, Kevin Roberts-\$13.85, Steven Button-\$13.85.

The Board received notice from the Assessor of the following pay adjustments effective July 1, 2013: Joni Hopkins-\$59,240.84; Patricia Weeks-\$47,486.28; Jessica Aldridge-\$22.69/hr.

The Board received notice from the Conservation Board of the following pay adjustments effective July 1, 2013: Jim Liechty-\$57,650; Steve Pearson-\$40,950; Molly Hanson-\$37,815.

The Board received notice from the Emergency Management Commission of the following pay adjustment effective July 1, 2013: Todd Brown-\$41,429.54.

Macumber moved to approve fireworks permit applications from Forrest Ridgway and Lanny Wenck for July 4<sup>th</sup>, Joel Blair for July 5<sup>th</sup>, and Brad Allen for July 6<sup>th</sup>. All properties were inspected and dues were received by the Sheriff's Department. Price seconded. Motion carried unanimously.

Macumber moved to approve the work proposal for labor and materials from Schumacher Elevator Company to install a new jack seal on the Courthouse elevator in the amount of \$1,050. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:	
General Basic	45,048.29
Supplemental	7,422.74
MH-DD	17,704.84
Rural Serv.	37,769.73
Sheriff's McDee	445.00
Sec. Rd.	216,327.90
Co. Conserv. Sp Resource	162.07
Local Option	1,816.44
Emergency Mgmt Ia Cd	10.65
Co. Assessor Agency	33,788.45
Intergovernment-Fuel	22,724.64
Gr Health Ins	174,544.22
Life & Disability	<u>515.95</u>
TOTAL	\$558,280.92
Handwrittens	\$54,650.19

Tues., June 25, 2013

The Madison County Board of Supervisors met in regular session on Tues., June 25<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the June 18<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

At 9:05 a.m. the Board held a public hearing to vacate and abandon Pioneer Lane (Section 3, Twp 75 North, Range 27). Also present were Bill Eischen, Engineer Hagan, Auditor Burhans, Co. Attorney Forsyth and Dave Braga. Mr. Eischen, landowner of all adjacent property, shared his frustrations with the current state of the road and his wishes to abandon the road. Following discussion, the hearing closed at 9:10 a.m. No oral or written comments or objections were received from the public on the proposed abandonment. The Board unanimously moved to vacate and abandon Pioneer Lane as submitted and the documents were finalized accordingly.

Auditor Burhans met with the Board. She submitted RESOLUTIONS approved unanimously-AO-06-25-13-B-Transfer in Service Area 1 by \$35,066, Service Area 8 by \$800 and Service Area 9 by \$253 and AO-06-25-13-C-Compensation rates for township trustees and clerks at \$25.00 per each of the first four scheduled meetings paid by the county, \$16.00 per each of the next four scheduled meetings paid by the county, and \$16.00 per hour for time spent engaged in official township business paid by township funds. The Board tabled resolution AO-06-25-13-A-Precinct Atlas and 28E Agreement until next week.

John Grush met with the Board. He submitted the 28E Agreement for Central Iowa Community Services region. Although DHS has conditions and requirements which have not been formally approved; the Central Iowa region has decided to move forward with 28E Agreement to be able establish funding, a governance board and fiscal policies. Price moved to approve the 28E as submitted by Grush. Macumber seconded. Motion carried unanimously. An award was received from ISAC and NACO and Grush will travel to Texas for training and receive the award.

Price moved to approve the settlement agreement to Kathryn Frank. Macumber seconded. Motion carried unanimously. Following discussion, Macumber moved authorize payment to EMC Insurance for the County's share of the settlement totaling \$137,500. Price seconded. Motion carried unanimously.

Price moved to approve the DOT Certificate of completion for the National Historic Covered Bridge Preservation Program project. Macumber seconded. Motion carried unanimously.

Macumber moved to approve the work agreement for Bruce White as submitted by Engineer Hagan. Price seconded. Motion carried unanimously.

Macumber moved to approve fireworks permit applications for Bill Rhoads on July 4<sup>th</sup> and Charles Dunham on July 5<sup>th</sup>. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: SR-06-25-13-A-Temp. road closure for pipe repair on Creamery Rd (Jackson, 19). SR-06-25-13-B-Temp. road closure for pipe replacement on 265<sup>th</sup> St. (Scott, 27). SR-06-25-13-C-Temp. road closure for pipe replacement on 152<sup>nd</sup> St. (Madison, 32).

Notice to the Board from the Conservation: Hiring John McAndrews, new FT Park Manager/Technician effective 7/1/13.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., July 2, 2013

The Madison County Board of Supervisors met in regular session on Tues., July 2<sup>nd</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly department head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the June 25<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported the patching on Bevington Park Rd. did not dry as quickly with the heat and humidity and a few complaints were received about debris on vehicles. He also reported the cold recycling has been completed on the Peru Road and the three inch overlay will begin late July or early August. Macumber moved to approve the application to adopt-a-highway submitted by Rita Huntrods with the Jefferson-Lee Jades 4-H Club. Price seconded. Motion carried unanimously.

Doyle Scott with Mad. Co. Development gave an update on recent activities and the tentative timeline before a new Economic Director is hired.

Jerry Mease of Mease Insurance gave a quarterly claims report for April through June. He will report on year end and renewal rates for the upcoming year once documents have been finalized.

Anna MacDonald, the Badger Creek Watershed Coordinator & Mike Koch, Soil & Water commissioner met with the Board. MacDonald reported on the goals set to reduce phosphorus and sediment running into the lake, ways to raise awareness and the methods to achieve the goals. She discussed creating a partnership with the county to create wetlands to become nature's filter throughout the county. She also encouraged the Board to attend the Fred Martens CREP wetland on July 16<sup>th</sup> as the Governor signs promotions for CREP sites.

Jeff Nicholl submitted the annual Solutions agreements for Board approval. The budgeted annual cost decreased to \$25,580. Macumber moved to approve the agreements as submitted. Price seconded. Motion carried unanimously. Nicholl also reported the three new servers have been installed and are functioning properly.

Jackie Howard met with the Board to discuss the Bioterrorism budget and grant funding in the amount of \$19,647 which requires spending authority. Howard requested authorization to spend approximately \$5,000 for public health software and approximately \$8,000 for emergency management credentialing equipment to track assets. The Board unanimously authorized the \$8,000 for credentialing equipment. The Board also unanimously agreed the new fiscal budget has been established; any further discussion or action on PH software will be tabled until software uncertainties are confirmed and funds are available without a budget amendment to cover the remaining cost of the software.

Auditor Burhans submitted RESOLUTIONS approved unanimously: AO-7-2-13-A-Appointing office deputies with annual terms from July 1 to June 30 as follows: Lori Belgarde-1<sup>st</sup> Deputy, Ashley Ridout-2<sup>nd</sup> Deputy, and Joan Naylor-2<sup>nd</sup> Deputy. AO-7-2-13-B-

Authroization for signature on the 28E Agreement for the Iowa Precinct Atlas Consortium (IPAC). Following discussion of Co. Attorney Forsyth's review, Macumber moved to approve the IPAC agreement as submitted by Burhans. Price seconded. Motion carried unanimously and the documents were finalized accordingly.

Macumber moved to approve the Application for use of the Courtyard July 27<sup>th</sup> for the Bridge to Bridge event requested by Shannon Clark with Genesis Development. Price seconded and motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claim totals by fund:

General Basic	29,485.05
Supplemental	2,772.72
MH-DD Serv.	6,025.51
Rural Serv.	1,071.30
Sec. Road	4,991.93
Co. Consv Sp Resource	114.00
Emergency Mgmt Ia Cd	180.00
Co. Assessor Agency	209.14
Gr. Health Ins.	73,719.00
Life & Disability	<u>532.78</u>
TOTAL	\$119,138.71

Tues., July 9, 2013

The Madison County Board of Supervisors met in regular session on Tues., July 9<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Macumber moved to amend the agenda to include a fireworks application submitted by Brandon Duffield. Duff seconded. Motion carried unanimously.

Today's amended agenda and minutes of the July 2<sup>nd</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He submitted two RESOLUTIONS approved unanimously: SR-07-09-13-A-Set Public Hearing date for July 30<sup>th</sup>, 2013, at 9:05 a.m. to vacate and abandon county road, Quail Ridge Ave. totaling 1320 feet (Scott, 35). SR-07-09-13-B-Temp. road closure for pipe replacement on Valleyview Trail (Crawford, 14).

Macumber moved to approve the Work Agreements for Jim Lynch & Nick Price as submitted by Engineer Hagan. Price seconded. Motion carried unanimously.

Macumber moved to approve the fireworks permit application for Brandon Duffield for July 13<sup>th</sup> as inspected by the Sheriff's office. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., July 23<sup>rd</sup>, 2013

The Madison County Board of Supervisors met in regular session on Tues., July 23<sup>rd</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisor Macumber present. Price was excused from attending.

Macumber moved to amend the agenda to include RESOLUTION SPV-7-23-13-Appointing three medical examiners for continuous coverage. Duff seconded. Motion carried unanimously.

Today's amended agenda and minutes of the July 9<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Treasurer Collins submitted the Semi-Annual Report to the Board. Following review of the documents, Macumber moved to accept the report and authorized publication of the same. Duff seconded. Motion carried unanimously. RESOLUTION approved unanimously: TO-7-23-13-Abatement of taxes, mobile home VIN #M605432 for \$148.00.

Jackie Howard reported that the previous request to spend Bioterrorism grant funding on computer software will not be purchased this fiscal year. Instead, she requested spending authority for office equipment such as portable privacy curtains, a computer, electronic tablets, message boards, and a sensor to monitor fridge temperatures. The request totals \$5,744.00 in addition to the \$8,000 previously allocated to emergency management for credentialing. Macumber moved to approve the purchase of the office equipment with grant funding. Duff seconded. Motion carried unanimously. Howard also discussed RESOLUTION PHN-7-23-13-Adjusting Nancy Bakers FT Homemaker hours from 37.5 to 39 hours. Macumber clarified prior notification must be submitted when employees exceed resolved hours worked to confirm the budget will carry, Howard concurred. Following discussion, the Board unanimously objected approval of the resolution; resolution did not pass with nays from Macumber and Duff.

Auditor Burhans met with the Board to discuss the Auditor of State's recommendation on submittal requirements for mileage reimbursement claims. Burhans submitted the requirements as follows: date of trip, driver's name, public purpose, and starting, destination, and ending point odometer readings. She requested the Board review the resolution submitted, make revisions and take action in the upcoming weeks.

RESOLUTIONS approved unanimously: SR-7-16-13-Temporary road closure for pipe replacement on 158<sup>th</sup> St. (Madison, 31). SR-7-23-13-A-Temporary road closure for pipe replacement on 195<sup>th</sup> St. (Douglas, 24). SR-7-23-13-B-Removing Bridge 5B-465-200C and replace with low water crossing. SR-7-23-13-C-Traffic regulation with signage for safety & welfare of traveling public at low water crossings. EMS-7-23-13-Write-off due acct #Cluly000. SPV-7-23-13-Appointing Laura Tryon, Tadd Davis, & Jeff Dumermouth as licensed medical examiners to be called upon if necessary to provide coverage in the absence of medical examiner Dr. Joe Kimball.

Macumber moved to approve the Business Associate Agreement with Mad. Co. Health Care System for purposes of complying with HIPPA amendments. Courtney Silliman will be



listed as the business associate as the HIPPA Privacy Officer for the county. Duff seconded.  
Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund from July 16, 2013 approved July 23, 2013:

General Basic	163,186.45
Supplemental	2,378.17
MH-DD Serv.	9,621.47
Rural Serv.	462.75
Sec. Road	106,699.43
Co. Consv Sp Resource	235.43
Local Option Tax	1,937.48
Emergency Mgmt Ia Cd	296.72
Co. Assessor Agency	29,055.25
Intergovernmental Fuel	22,832.08
Gr. Health Ins.	71,683.83
Life & Disability	<u>535.38</u>
TOTAL	\$408,924.44
Handwrittens	6,204.09

Tues., July 30, 2013

The Madison County Board of Supervisors met in regular session on Tues., July 30<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the July 23<sup>rd</sup> meeting were approved.

Supervisors gave reports on their boards.

At 9:05 a.m. the Board held a public hearing to vacate and abandon a portion of Quail Ridge Ave. (Scott-Section 35, Twp 75 North, Range 27 West). Also present were Roger & Rhonda Myers on behalf of Bette Van Gundy, Randall Berch, Keith Datwyler, Engineer Hagan, and Dave Braga. Randy Berch and Keith Datwyler, both in favor of the vacation, shared their frustrations with the current road condition and the attractive nuisance the road has become to late night four wheel drive trucks and four wheelers. Berch added that the road is only passable about seven months out of the year and he and Keith use the road more than anyone. The only portion of road their requesting to abandon is the ¼ mile between their properties. Keith concurred, stating most of the people traveling the Level B are only hindering the quality of the adjoining road with the mud and slime. Rhonda Myers, on behalf of Van Gundy, stated she does not want the road closed. Closing the road would eliminate an access to her field. Engineer Hagan clarified that she would still have an access to her property with the closure. Hagan referred to the state code indicating that Van Gundy's property would not be landlocked and no occupied homestead is located on the abutting land, no damages can be claimed but she object to the closure. Following discussion, the hearing closed at 9:15 a.m. One written objection was received from Bette Van Gundy and one oral comment was received prior to the hearing. The Board unanimously approved to vacate and abandon Quail Ridge Ave as submitted and the documents were finalized accordingly.

The Board reviewed the beer & wine application submitted by Sherron & Lynch Garr w/ Podunk Center. The Board unanimously approved the application as submitted and the document was finalized accordingly.

Motion was made by Macumber to approve the Work Agreement with Lavere Cook. Price seconded. Motion carried and the agreement was finalized.

RESOLUTION approved unanimously: SR-07-30-13-Temporary road closure for pipe replacement 210 St. (Jackson, 25/36).

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	76,050.86
Supplemental	103,143.26
MH-DD Serv.	1,936.21
Rural Serv.	3,812.75
Sec. Road	111,947.27
Co. Consv Sp Resource	19.44
Local Option Tax	1,334.35
Emergency Mgmt Ia Cd	723.84
Co. Assessor Agency	1,287.84
Intergovernmental Fuel	24,311.93
Gr. Health Ins.	63,838.54
Life & Disability	<u>538.01</u>
TOTAL	\$388,944.30
Handwrittens	2,450.23

Tues., August 6, 2013

The Madison County Board of Supervisors met in regular session on Tues., August 6<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the July 30<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported the Peru Rd. paving project FM-C061(93)--55-51 will resume with overlay in the upcoming weeks. Hagan submitted RESOLUTIONS approved unanimously: SR-08-06-13-A-Set Public Hearing date for property needed for public improvement project for project number BROS-CO61(97)--8F-61 on Timber Ridge Ave. approximately 1 ¾ miles North of Mad. Co. G4R (Cumming Road). SR-08-06-13-B-Temp. rd. closure for pipe replacement on Pammel Park Rd. (Lincoln, 8).

Macumber moved to approve the work agreement for Allan Hindman. Price seconded. Motion carried unanimously.

Doyle Scott with Mad. Co. Development gave an update on recent activities.

Auditor Burhans submitted the Central Iowa Community Services (CICS) Fiscal Agent Agreement designating Madison as the fiscal agent to administer funds to member counties of the 28E effective Aug. 6, 2013-June 30, 2016. Compensation to the county shall begin in FY'15 after an initial time study is completed. The rate will be reviewed and approved annually by the CICS Governing Board. Following discussion, Macumber moved to approve the agreement as submitted. Price seconded. Motion carried unanimously,

Courtney Silliman submitted a resolution establishing a policy permitting the donation of vacation leave from one employee to another. No policy currently exists for leave donation to eligible employees who qualify for FMLA leave and have exhausted all paid leave. Several conditions apply for both the recipient and the donor to participate in leave donation, which will be included in the county personnel policy. Silliman requested the Board consider adopting a county wide policy permitting leave donation; the Board unanimously approved RESOLUTION HR-08-06-13- Leave donation policy.

Macumber moved to approve the ALSAC St. Jude beer permit application for the Warrior Dash event being held on August 24<sup>th</sup>, 2013, at 137<sup>th</sup> St. and Juniper Trail in Earlham. Price seconded. Motion carried unanimously.

Meeting adjourned to allow the Board travel time to Perry to attend the CCS meeting.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., August 13, 2013

The Madison County Board of Supervisors met in regular session on Tues., August 13<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the August 6<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Terry Johnson with Genesis Development met with the Board. He reported on the progress made since the Winterset site opened in 2001 and noted upcoming work center challenges. Genesis is looking for investors to purchase the three group homes in Winterset and lease them back to Genesis.

Craig Rudolf, Jim Berch and Jim Rhoads met with the Board to discuss their disappointment and concerns with the previously approved road closure to Quail Ridge Ave. (Scott-Section 35, Twp 75 North, Range 27 West); Engineer Hagan also was present for the discussion. Their concerns included lack of access to local residents, potential for trash accumulation, and responsibility for maintenance of right-of-way. The Board empathized with their concerns but reminded them that a public hearing had been held prior to approval of the vacancy. Engineer Hagan affirmed that the County fulfilled Iowa Code requirements for road vacancies.

Jana Belle with Group Benefits and Joyce Hamilton with Wellmark met with the Board to discuss the upcoming closure of First Administrators, Inc. (FAI) and consequent transition to Wellmark for the County's health insurance coverage; also present were insurance committee members Jeff Nicholl, Courtney Silliman, and Auditor Burhans. Due to changes with health care reform, which would require costly upgrades to technology platforms, FAI has made the business decision to exit the market. Belle recommended that the County transition to Wellmark for the remainder of the County's contract ending February 28<sup>th</sup>, 2013, to avoid disruption in service and finances. The transition will be effective November 1<sup>st</sup>, 2013, administrative rates and benefits coverage will remain the same and the County will remain with the same reinsurance carrier, HCC Life. On behalf of the insurance committee, Nicholl recommended that the Board approve the procedural change and move forward with the transition. Macumber moved to approve the transition and finalize the documents submitted by Hamilton. Price seconded. Motion carried unanimously.

Co. Attorney Forsyth submitted VOWA/VOCA grant contracts for Board approval. Price moved to approve the VOWA/VOCA grant contracts. Macumber seconded. Motion carried unanimously.

Macumber moved to approve the Mad. Co. Chamber courtyard application for the 4<sup>th</sup> Annual BBQ Shootout being held on August 17<sup>th</sup>-18<sup>th</sup>, 2013. Price seconded. Motion carried unanimously.

Macumber moved to approve the Mad. Co. Chamber courtyard application for the 44<sup>th</sup> Annual Covered Bridge Festival being held on October 12<sup>th</sup>-13<sup>th</sup>, 2013. Price seconded. Motion carried unanimously.

Price moved to approve the Winterset H.S. Band courtyard application for the Ice Cream on the Square event being held on August 15<sup>th</sup>, 2013. Macumber seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	80,407.28
Supplemental	6,790.44
MH-DD Serv.	12,659.29
Rural Serv.	302.52
Sec. Road	87,976.33
Co. Conserv Sp Resource	94.92
Local Option Tax	1,336.48
Emergency Mgmt Ia Cd	10.83
Co. Assessor Agency	597.24
Intergovernmental Fuel	23,464.22
Gr. Health Ins.	42,015.98
Life & Disability	<u>538.92</u>
TOTAL	\$256,194.45
Handwrittens	28,999.13

Tues., August 20, 2013

The Madison County Board of Supervisors met in regular session on Tues., August 20<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the August 13<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported that the County won the appeal to FEMA's denial to reimburse for six site projects; therefore the County will receive \$40,000 from the federal government and \$5,000 from the state government. The fuel system computers need to be upgraded from using floppy discs; upgrade will be paid out of the fuel fund. Hagan submitted RESOLUTIONS approved unanimously: SR-08-20-13-A-Temporary road closure for pipe replacement on Old Portland Rd. (Jefferson, 9, 16, 17). SR-08-20-13-B-Temporary road closure for bridge repair on Limestone Ave. (Monroe, 36).

Macumber moved to approve the work agreements for James Baur and William C. Radke as submitted by Engineer Hagan. Price seconded. Motion carried unanimously.

Price moved to approve the work agreement for Mary Sterner as submitted by Engineer Hagan. Macumber seconded. Motion carried unanimously.

At 9:20 a.m. the Board held a public hearing on the Gentry Subdivision, a minor subdivision in Union 3 to split 11.22 acres into two (2) lots. Also present were Blair Gentry, Zoning Administrator Jeff Nicholl, Auditor Heidi Burhans and Dave Braga. Nicholl reviewed the proposal which received no oral or written objections from the public. He advised that the Gentry Subdivision meets all of the current ordinance requirements and recommended that the Board waive the requirements for installation and bonding driveway ordinances. The hearing closed at 9:23 a.m. Macumber moved to approve the Gentry Minor Subdivision as presented and waive the installation and bonding requirements of the driveway. Price seconded and motion carried unanimously.

RESOLUTION approved unanimously: EMS-08-20-13 Write-off due account #DORLI000.

Macumber moved to approve the fireworks permit application for Tim Mohs for September 8<sup>th</sup> as inspected by the Sheriff's office. Price seconded. Motion carried unanimously.

Meeting adjourned

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., August 27, 2013

The Madison County Board of Supervisors met in regular session on Tues., August 27<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisor Macumber present; Supervisor Price was absent.

Today's agenda and minutes of the August 20<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Denny Peterson, Department Head of Courthouse Maintenance, informed the Supervisors that it is time to go to bid for the boiler maintenance contract. He will write up an ad soliciting bids for a three-year contract for boiler maintenance; bids must be received by noon on September 23<sup>rd</sup> for bid openings at the scheduled board meeting on September 24<sup>th</sup>.

Zoning Administrator Jeff Nicholl informed the Supervisors that the County has received its first ever matrix evaluation from the DNR for a construction permit application for a confinement feeding operation. Nicholl recommended that the Board hold a public hearing on September 10<sup>th</sup> so that paperwork can be submitted to DNR by deadline of September 23<sup>rd</sup>. Macumber moved to give public notice of and set public hearing for September 10<sup>th</sup> at 9:30 a.m. Duff seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: EMS-08-27-13-Write-off due account #MILJA000; SR-08-27-13-Temporary road closure for pipe replacement on Prairieview Ave (Jefferson, 27, 28); AO-08-27-13-Change in hours worked in a pay period for Ashley Ridout; PHN-08-27-13-Approving Alicia McDonald to work over resoluted hours.

Meeting adjourned

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	73,500.06
Supplemental	8,808.69
MH-DD Serv.	43,316.31
Rural Serv.	2,963.99
Sec. Road	57,745.74
Local Option Tax	527.50
Emergency Mgmt Ia Cd	191.12
Co. Assessor Agency	3,716.13
Gr. Health Ins.	36,525.51
Life & Disability	<u>541.58</u>
TOTAL	\$227,836.63
Handwrittens	356.42



Tues., September 3, 2013

The Madison County Board of Supervisors met in regular session on Tues., September 3<sup>rd</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the August 27<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Macumber mentioned that dust is a major issue with the Warrior Dash in Earlham and suggested that the Board work with the County Attorney to develop an ordinance or resolution mandating dust control for major events with planned routes especially near residences. Board will consider.

Engineer Hagan met with the Board. He reported that the State has issued a warning that the farm-to-market fund is maxing out. A repercussion could be that Madison County Secondary Roads fund is in the hole at the end of Fiscal Year 2014.

Tom Leners with Mad. Co. Development introduced himself and noted that as he's been on the job for one week he expects to have more updates in October.

Sheriff Busch announced the hiring of two retired Des Moines police officers as new transport officers. Board was asked to study the RACOM quote for an electrical grounding proposal; Board will check with County Attorney to determine if the County needs to go out to bid for a project estimated to cost more than \$26,000.00. Busch submitted RESOLUTIONS approved unanimously: SO-09-03-13-A-Hiring Rick Hildreth as transport officer; SO-09-03-13-B-Hiring Robin Sprafka as transport officer.

John Grush stated that the two group homes in Winterset require interior and exterior repairs. He suggested the Board plan to go out to bid for an approved list of repairs to be developed by Grush and Board Chairman Duff after a tour of the homes following this board meeting. Grush submitted for Board approval the Mental Health CICS Regional Bylaws and a letter to DHS requesting equalization dollars be applied as a credit to the Medicaid bills that Madison County must pay to the State. Price moved that Chairman Duff sign the Bylaws. Macumber seconded. Grush noted that County representatives are expected to sign the Bylaws at the next CICS meeting on September 16<sup>th</sup>. Price withdrew his motion and moved to authorize the Madison County attendee of the Sep. 16<sup>th</sup> CICS meeting sign the Bylaws. Macumber seconded. Motion carried unanimously. Price moved that Chairman Duff sign the letter requesting equalization dollars be applied to Madison County as a credit. Macumber seconded. Motion carried unanimously.

RESOLUTION approved unanimously: EMS-09-03-13-Pay adjustment per union contract for Kevin Roberts to \$13.94/hr effective 09/13/2013.

Macumber moved to approve Application for use of Courtyard September 14<sup>th</sup> for dignified disposal of unserviceable flags by American Legion Green Rogers Post 184. Price seconded. Motion carried unanimously.

Price moved to approve Application for use of Courtyard September 21<sup>st</sup> for family fun night on Bike Night by Madison County Cares. Macumber seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., September 10, 2013

The Madison County Board of Supervisors met in regular session on Tues., September 10<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the September 3<sup>rd</sup> meeting were approved.

Supervisors gave reports on their boards.

Tom Leners gave the Board a Metropolitan Planning Organization (MPO) update: mass transit is expanding to the north with a bus corridor to Ames, and counters put on bicycle trails within the last year show up to 70,000 passes which means the trails are well used. Leners submitted a RESOLUTION approved unanimously: BOS-09-10-13-Appointing Madison County's representative to the Des Moines Area Metropolitan Planning Organization-Policy Committee.

At 9:30 a.m. the Board held a public hearing on the matrix evaluation from DNR for construction permit application for confinement feeding operation. Also present were Zoning Administrator Jeff Nicholl, Elton Root, Auditor Burhans, Dave Braga, Mike Miller, Robert L. Simon, Mike Drake, Margaret Burgmaier, Jess Mazour, Mary Patience, Pam Deichmann, Lori Lawrence, Gary Elderkin, Becky Sexton of Twin Lakes Environmental, David James of LL Parks, Cory Kiddoo, Jeff Kiddoo, Tim, Stik(sp?), Pam Kiddoo, Patty Lilely, Jeff Thompson of Specialty Fertilizer Products, and Dean Emory. Nicholl presented the master matrix results of the County and stated that the application submitted to the County had been reviewed and was scored appropriately and the Board needs to make a recommendation to the DNR. Deichmann stressed that waterways are a concern due to runoff which can create antimicrobial issues, and she wonders if the County would get stuck with paying for cleanup if there was a spill should the finishing company go bankrupt? Lawrence stated that her family's quality of life will suffer and her land values will plummet. Miller believes the DNR is short-handed and underfunded and, thus, with only seven field inspectors for 99 counties, are unable to oversee laws and regulations; he is concerned that the liability ultimately lies with the County. Mazour asks that the County make sure all of the required and adequate land agreements are included in the manure management plan and that they review the fields surrounding the confinement. Sexton wrote the manure management plan and stated that she works with family farms to maintain quality of life for neighbors to these types of feeding and finishing operations. James stated that LL Parks is an Iowa corporation who have been doing business in Iowa for 20 years and have buying stations throughout Iowa. Elderkin was concerned that the current operation's capacity is about to double before it has been through one cycle of hogs. J Kiddoo stated that his family will be getting certified for manure application and that money will be coming back to the county in part through the feed purchased at the local/county co-ops. Thompson will be working with the Kiddoo family for good management and application; he stated that through his experience of working with the Kiddoo family that sloppiness will not be tolerated. Public hearing closed at 10:22 a.m., and the Board requested that this same topic be put on the Sep. 17<sup>th</sup> agenda as a board member will make a site visit to the confinement on Sep. 11<sup>th</sup> leaving the courthouse at 10:00 a.m.. Macumber moved to table making a recommendation to the DNR to the following Tue. Sep. 17<sup>th</sup>. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: SR-09-10-13-A-Temp. road closure for pipe replacement on Badger Creek Rd. (Jefferson, 13, 24). SR-09-10-13-B-Temp. road closure for bridge repair on Hogback Bridge Rd. (Douglas, 23). AO-09-10-13-Approved pool of poll election workers.

Price moved to approve 28E Agreement for Tobacco Enforcement between the Madison County Sheriff and the Iowa Alcoholic Beverages Division (ABD). Macumber seconded. Motion carried unanimously.

Macumber moved to approve the work agreement for David J. Blackman as submitted by Engineer Hagan. Price seconded. Motion carried unanimously.

Notices to Board: Recorder Smith's Report of August Fees Collected \$10,421.52. Auditor Burhans had two—snacks she has provided for the poll workers at the Earlham and Winterset precincts today were paid for by private dollars, and auditor's office will be closed for professional development and communication training from 2-4pm on Wed. Sep. 25<sup>th</sup> and Wed. Oct. 16<sup>th</sup> and from 12-1pm on Wed. Nov. 13<sup>th</sup>.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	58,220.95
Supplemental	1,856.52
MH-DD Serv.	5,561.85
Rural Serv.	25,864.50
Sec. Road	23,483.03
Co. Conserv Sp Resource	454.65
Local Option Tax	1,677.96
Emergency Mgmt Ia Cd	152.61
Co. Assessor Agency	1,483.79
Gr. Health Ins.	75,832.72
Life & Disability	<u>541.58</u>
TOTAL	\$195,130.16

Fri., September 13, 2013

The Madison County Board of Supervisors held a special meeting on Fri., September 13<sup>th</sup> 2013, at 1:00 p.m. in the board office to canvass Earlham, Winterset and DMAACC school board elections. Chairman Duff called the meeting to order with Supervisor Macumber present and Supervisor Price absent. Auditor Heidi Burhans submitted returns of the election held September 10<sup>th</sup>, 2013. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., September 17, 2013

The Madison County Board of Supervisors met in regular session on Tues., September 17<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda was approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. \$106,000 is budgeted to replace four secondary roads trucks with two new and two used service-body trucks. State bid on new one-ton truck is not quite \$25,000 so for same price the county will get four new trucks—three one-ton and one three-quarter ton extended cab. Hagan submitted RESOLUTIONS approved unanimously: SR-09-17-13-A—Temporary road closure for bridge repair on Windwood Trail (Crawford, 11). SR-09-17-13-B—Temporary road closure for pipe repair on 130<sup>th</sup> Street (Lee, 15).

Macumber moved to approve the work agreements for Carl Nehring and Van Brownlee. Price seconded. Motion carried unanimously.

At 9:12 a.m. the Board held a public hearing for notice of intent to acquire for public improvement for a bridge construction project. Also present were County Engineer Todd Hagan, Mike Hackett, Heidi Burhans, Mary Beth Kiernan, Paul Cain, John Groomes, Kathy Evans, Dave Braga, Mike Miller, Becky Sexton, Dean Emory, Lori Lawrence, Jess Mazour, David James, G. Joann Collins, John Grush, Jessica Beebe, Barb Kalbach. Engineer Hagan explained that the county needs to purchase right-of-way for the public improvement of a bridge on Timber Ridge Ave. and that, per the State of Iowa Code, the public hearing must be held in case land must be acquired by condemnation. To meet hydraulic regulations, the new bridge will be modern style concrete, 130' long and 24'6" wide and sit three feet higher. After today's public hearing right-of-way negotiations will begin with letting slated for Jan./Feb. to start construction in summer 2014. Kiernan wondered if adjacent properties' accesses will be larger than they currently are, when will the property owners learn assessment amount, and when will the county approach property owners about right-of-way. Braga asked the length of the new approaches and how the county tested for [protected] bats. Cain wondered about the project start date and length of construction. Groomes is concerned about safety with the bridge being closed through the winter. Public hearing closed 9:29 a.m..

RESOLUTIONS approved unanimously: SR-09-17-13-C—Site specific design & public improvement project N° BROS-CO61(97)--8f-61. TO-09-17-13-Closing probationary period of Diane Sawyers, PT Driver's License Examiner, thereby increasing her wage rate and hours to \$14.00/hr effective September 18<sup>th</sup> and 25 hrs/wk effective week of September 23<sup>rd</sup>.

John Grush reviewed the list of improvements needed for the two county group homes at 515 W North St. and 406 N 5<sup>th</sup> Ave and asked the Board to allow him to place an ad soliciting bids and to schedule a bidders' conference for two weeks from ad date and the bid opening for three weeks from ad date. Macumber moved that John Grush proceed with the bid process for group homes improvements. Price seconded. Motion carried unanimously.

Motion by Macumber to take off the table a recommendation to the DNR for a construction permit application for confinement feeding operation. Price seconded. Motion carried unanimously. Jeff Nicholl noted that the matrix scoring passed and the Board needs to make a recommendation to the DNR. Macumber recalled his site visit of Sep. 11<sup>th</sup> when he met with Lori Lawrence, the Kiddoos, and David James of LL Parks: it was a still day with no smell, the site was clean and well-kempt. Macumber also visited with Jeff Theobald of DNR who reviewed regulations and annual permit process for confinements of this size. Duff also visited the site and stated that it smelled but at 50–75 yards away there was no smell. Duff then opened the meeting at 9:59 a.m. for additional public comment. Barb Kalbach noted that Iowa currently has 628 impaired waterways compared to 575 in 2010 and 300 plus in 2003 and that at some point the Supervisors need to stop looking at the small picture and stand up for the rest of the citizens in Madison County. Lori Lawrence thanked Macumber and James for the site visit and hopes the plan to install a tree barrier is true and that it happens sooner rather than later. Mike Miller shared Des Moines Register articles and reiterated his concern about liability for cleanups. Jess Mazour urged the Supervisors to subtract points from the matrix and recommend the DNR deny the permit. James appreciated Lawrence and Macumber visiting the site and stated that, although Mr. Parks lives in North Carolina, LL Parks is an Iowa corporation who have had buying stations in Iowa for many years. Macumber moved to approve the matrix evaluation and recommend to DNR to approve the construction permit application. Price seconded. Motion carried unanimously.

Macumber moved to approve the fireworks permit for Doug Jones. Price seconded. Motion carried unanimously.

Notices to Board: Transfer from General Basic to Sec. Roads for \$3,970.55 and Rural Basic to Sec. Roads for \$48,019.41 totaling \$51,989.96

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., September 24, 2013

The Madison County Board of Supervisors met in regular session on Tues., September 24<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Macumber moved to amend the agenda to include a courtyard application from Madison County Connect. Duff seconded. Motion carried unanimously.

Today's amended agenda and minutes of September 10<sup>th</sup>, 13<sup>th</sup>, 17<sup>th</sup> meetings were approved.

Supervisors gave reports on their boards.

The Board reviewed sealed bids received for the boiler annual maintenance contract. Total bids were received as follows: The Waldinger Corporation-\$4760.00; Wolin Mechanical Electrical-\$2500.00; Excel Mechanical Co., Inc.-\$2440.00. Following discussion, Macumber moved to accept the bid from Excel Mechanical Co., Inc. as submitted. Price seconded. Motion carried unanimously.

Macumber moved to approve the work agreement for Larry Kirk. Price seconded. Motion carried unanimously.

Macumber moved to approve the Madison County Connect courtyard application for Autumn Brew Review to be held on September 28<sup>th</sup>, 2013. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	30,397.42
Supplemental	9,980.84
MH-DD Serv.	16,050.75
Rural Serv.	3,573.08
Sheriff's McDee Funds	482.00
Sec. Road	54,856.20
Local Option Tax	530.99
Emergency Mgmt Ia Cd	10.83
Co. Assessor Agency	1,912.20
Gr. Health Ins.	79,831.12
Life & Disability	<u>541.58</u>
TOTAL	\$198,167.01
Handwrittens	75.00



Tues., October 1, 2013

The Madison County Board of Supervisors met in regular session on Tues., October 1<sup>st</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber present and Price absent.

Today's agenda and minutes of September 24<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. Resurfacing project on Peru Rd. should be completed by Friday Oct. 4<sup>th</sup>. The four new trucks—with warranties—have been received; all four beds were sprayed with bed liner. Hagan submitted a RESOLUTION approved unanimously: SR-10-01-13—Temporary rd. closure for pipe repair on 305<sup>th</sup> St. (Monroe, 15). Macumber moved to approve the work agreement for Bill Ridout. Duff seconded. Motion carried unanimously.

Tom Leners with Mad. Co. Development met with the Board and updated them on Covered Bridge Festival preparation as well as the Des Moines Metropolitan Planning Organization's (MPO) *The Tomorrow Plan*.

Two contracts from Prevent Child Abuse Iowa regarding C.R.I.S.P. and the Young Parents program with Madison County as fiscal agent were submitted. Macumber moved to approve the contracts as submitted. Duff seconded. Motion carried unanimously.

Emergency Management Coordinator Todd Brown met with the Board. He has applied for a Pre-Disaster Hazard Mitigation Grant to cover the cost of reviewing the County's 2010 Multi-Jurisdictional Hazard Mitigation Plan; a 25% local match will be required. Brown submitted a RESOLUTION approved unanimously: EMA-10-01-13—Agreeing to provide 25% match as cash or in kind by Madison County Emergency Management Commission.

Notice to Board: Public Health department is no longer receiving the Title V Maternal/Child Health Grant.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., October 8, 2013

The Madison County Board of Supervisors met in regular session on Tues., October 8<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price present.

Today's agenda and minutes of October 1<sup>st</sup> meeting were approved.

Engineer Hagan had old business and presented the final voucher on pavement markings from July. Macumber moved to approve the voucher and have the Chair sign it. Price seconded. Motion carried unanimously.

Supervisors gave reports on their boards.

Jerry Mease of Mease Insurance gave a quarterly claims report for July through September.

RESOLUTIONS approved unanimously: SR-10-08-13-Temporary road closure for pipe replacement on 340<sup>th</sup> St. (Grand River, 36). PHN-10-08-13-A-Approving Nancy Baker to work over resolute hours in week of Sept. 23<sup>rd</sup>. PHN-10-08-13-B-Approving Nancy Baker to work over resolute hours in week of Sept. 30<sup>th</sup>.

Madison County Courthouse Security Committee submitted Madison County, Iowa, Courthouse Security Plan 2013 for approval. Macumber moved to approve the security plan as written. Price seconded. Voting in favor of the motion—Duff. Voting against the motion—Macumber and Price. Motion did not carry. Recorded vote: In favor of the motion—Duff; Opposed to the motion—Macumber and Price. Duff stated plan will return to Committee; Macumber stated that Section VIII Weapons Policy in the Courthouse needs to be removed.

The Board reviewed the liquor license application submitted by Renatta Bolen for ROK Investments LLC. The Board unanimously approved the application as submitted and the document was finalized accordingly.

Notices to Board: September reports submitted by Recorder, Sheriff, Clerk of Court.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	154,018.74
Supplemental	143,740.91
MH-DD Serv.	45,422.43
Rural Serv.	2,252.57
Secondary Road	118,385.49
Co. Conserv. Sp. Resource	338.36
Local Option Tax	4,028.68
Emergency Mgmt Ia Cd	344.90
Co. Assessor Agency	14,981.67
Intergovernmental Fuel	23,916.59

Gr. Health Ins.	49,887.03
Life & Disability	<u>604.93</u>
TOTAL	\$557,922.30
Handwritten	100.00

Tues., October 15, 2013

The Madison County Board of Supervisors met in regular session on Tues., October 15<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price present.

Today's agenda and minutes of October 8<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board and stated that Secondary Roads is re-instating a four-person bridge crew. BROS-C061(97) project title sheet for a bridge construction project was approved unanimously. Price moved to approve the right-of-way easement contracts for the same bridge construction project. Macumber seconded. Motion carried unanimously. RESOLUTIONS approved unanimously: SR-10-15-13-A-Temporary road closure for pipe repair on Millstream Ave. (Walnut, 18); SR-10-15-13-B-Permanent bridge closures: 1B-200-061 (Penn, 4) and 2B-100-297 (Madison, 20); Establish bridge weight limits: Penn 20, 21; Madison 2&3, 4, 21&22, 27; Jefferson 10&15; Lee 31; Jackson 4&5, 6, 28&33; Webster 12, 14; South 12; Grand River 27&28; Monroe 9; Walnut 1&2, 10, 16. Macumber moved to approve the work agreement with Ben Camp. Price seconded. Motion carried unanimously. Price moved to approve the work agreement with Marta Saveraid. Macumber seconded. Motion carried unanimously.

The Board reviewed sealed bids received for the County group homes. One bid was received as follows: Kquality Karpentry, Inc. - \$3,397.83 for 406 N 5<sup>th</sup> Ave; \$4,330.00 for bathroom at 515 W North St; \$7,409.10 for 515 W North St. Action was tabled to the next board meeting.

The Lighthouse Homeowners Association, Polo Pointe and neighboring Lee Township residents presented to the Board their request for the County to pave R35/Warren Ave. in Southern Lee and Northern Crawford Townships. The presenter cited safety concerns, and the Board discussed short-term solutions including stop signs and speed limits and stated that they would contact the homeowner associations in the next 30 days with a timeline for some options or plans for short-term solutions. The presenters would like to meet with the Board approximately March 21<sup>st</sup> to discuss a timeline for long-term solutions.

Jeff Nicholl, head of IT department, and Interstate Communications met with the Board to review ideas for improving the courthouse telecommunications. The Board asked Nicholl to review IT budget and return to the following week's board meeting.

Price moved to approve the addition of three persons to the approved pool of poll election workers. Macumber seconded. Motion carried unanimously.

Jackie Howard, head of Public Health department, met with the Board to request additional staff for the homemaker program. The Board requested that she work with the auditor to review her department budget and present to the Board of Health for them to make a recommendation to the Board of Supervisors.

Notices to Board: September reports submitted by Treasurer.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., October 22, 2013

The Madison County Board of Supervisors met in regular session on Tues., October 22<sup>nd</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price present.

Today's agenda and minutes of October 15<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Macumber had old business and shared that Engineer Hagan sent him the traffic study for R35/Warren Ave. which recommends reducing the speed limit to 40 miles per hour from 140<sup>th</sup> St. north to Cumming Hwy. Secondary Roads dept. currently is surveying that same two mile stretch of R35/Warren Ave.

John Grush reviewed bids opened in previous week's October 15<sup>th</sup> meeting for group homes repairs and stated that they were extremely reasonable and the County's income from the homes in FY2014 will cover the costs of these repairs and still put money in the bank. He recommended the Board approve all three bids to proceed with repairs. Macumber moved to award all three repair projects to Kwality Karpentry. Price seconded. Motion carried unanimously.

Jeff Nicholl, head of IT department, explained to the Board that the IT budget's current status will not carry many more technology upgrades and that, depending on what the Board wants to do for telecommunications improvements, an amendment may be required within FY2014.

Auditor Burhans scheduled the State Senate District 13 special election canvass for Thursday November 21<sup>st</sup>, 2013, at 1:00 p.m.

Chris Nolte distributed the 2012 annual report for Madison County Health Care System and proposed to the Board that they consider creating a public seating area in the southwest corner of the courtyard. The Board gave him permission to suggest the project idea to Madison County Leadership Institute and other public service groups.

Sara, Carl and Isaac Tessmer, Jeff Howell, Lori McNair and others asked the Board to reconsider their permanent closure of the bridge on Heritage Ave. (Madison, 20). Their primary concerns include the danger of farming families becoming landlocked, decreasing bridge weight limits which won't allow heavy loads and equipment, and traffic being redirected over a road that already requires extra maintenance. Macumber stated that the bridge was closed per engineering regulations and that the County was given 24-hour notice to close it. Engineer Hagan noted that 15 years ago this bridge had reached its final check plan stage. The Board agreed to review the bridge and determine if the proper work can be done to safely re-open it.

RESOLUTIONS approved unanimously: CA-10-22-13–Approving Tiffany Molln to work over resoluted hours. SR-10-22-13–Temporary road closure for pipe repair on Pheasant Run Trail (Walnut, 27). PHN-10-22-13–Hiring Jacqueline Utter as temporary part time homemaker for a two-week period effective 10/28/13 at \$13.00/hr with no benefits.

Macumber moved to approve the work agreement with Bill Dippold. Price seconded. Motion carried unanimously.

Macumber moved to approve Madison County Chamber's courtyard application for the Festival of Lights to be held on November 29<sup>th</sup>, 2013. Price seconded. Motion carried unanimously.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	27,180.41
Supplemental	1,052.75
MH-DD Serv.	18,187.50
Rural Serv.	3,367.79
Secondary Road	126,650.80
Co. Conserv. Sp. Resource	12.18
Local Option Tax	98.60
Emergency Mgmt Ia Cd	131.44
Conserv Expendable Tr.	3,310.00
Co. Assessor Agency	374.76
Intergovernmental Fuel	23,245.16
Gr. Health Ins.	<u>52,326.70</u>
TOTAL	\$255,938.09
Handwritten	32,335.97

Tues., October 29, 2013

The Madison County Board of Supervisors met in regular session on Tues., October 29<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the October 22<sup>nd</sup> meeting were approved.

As old business Macumber reported on the procedures necessary to adjust the speed limit on R35/Warren Ave.

Supervisors gave reports on their boards.

Elton Root, Weed Commissioner, met with the Board to discuss the annual weed report. He indicated the season was normal and overall weed issues remained unchanged from last year. Macumber moved to approve the 2013 Weed Commissioner's Report as submitted. Price seconded. Motion carried unanimously and the document was finalized accordingly.

Engineer Hagan submitted a road use agreement relating to the development of the Macksburg wind farms. Mid American Energy will maintain and restore the unpaved roads within project boundaries of the wind farm during and following construction. Macumber moved to approve the agreement as submitted. Price seconded. Motion carried unanimously.

Jeff Nicholl met with the Board to discuss telecommunication improvements. He indicated short term fixes are not cost effective and recommended the Board consider budgeting an upgrade for the entire Courthouse in FY13-14; the Board concurred. Nicholl stated he would do an inventory of the current system and request a bid for a complete upgrade. Nicholl will update the Board once received.

Auditor Burhans submitted the FY12 cost allocation plan for federal reimbursement.

Notice to Board: Transfer from General Basic to Sec. Roads for \$38,227.25 and Rural Basic to Sec. Roads for \$429,574.54 totaling \$467,801.79

RESOLUTION approved unanimously: AO-10-29-13-Approving weekly electronic processing and payment of Wellmark health insurance claims.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues. November 5, 2013

The Madison County Board of Supervisors met in regular session on Tues., November 5<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisor Price present. Macumber was excused from attending.

Today's agenda and minutes of the October 29<sup>th</sup> meeting were approved.

Engineer Hagan submitted right of way easement contracts with Kiernan Farms, LTD., Jeffrey & Connie Ridgway and Paul & Kelly Cain for the bridge replacement project BROS-C061(97)--5F-61 on Timber Ridge with a January letting. Price moved to approve the contracts as submitted. Duff seconded. Motion carried unanimously. Hagan reported the Macksburg wind farm is under construction beginning with access roads and concrete foundations; many driveway permits have been issued. Hagan also reported the Warren Co. survey is approximately half complete.

RESOLUTION approved unanimously: SR-11-5-13-A-Temp. rd. closure for pipe repair 265<sup>th</sup> St. (South, 26).

Price moved to approve the work agreement for Michael Pauley. Duff seconded. Motion carried unanimously.

Tom Leners with Mad. Co. Development updated the board on recent activities including MPO committee meetings and DM import/export meeting.

Brenda Hollingsworth updated the Board on the Winterset Courthouse Square Commercial District Project (WCSCD). She reported the two year project is on schedule and reports are submitted to the state monthly. The committee is half way thru the first phase of defining the historic district and the photographic inventory. The group meets weekly at the historic complex.

Treasurer Collins submitted two RESOLUTIONS approved unanimously: TO-11-5-13-A-Abate Spring 2014 Taxes for VIN#6837Z and VIN#47H1991. TO-11-5-13-B-Diane Sawyers worked .65 hour over resoluted hours pay period ending October 25<sup>th</sup>.

RESOLUTIONS approved unanimously: EMS-11-5-13-Pay adjustment per union contract for Steven Button to \$13.94/hr effective 11/5/13. PHN-11-5-13-Donna Pruitt worked over 4 hours over resoluted hours pay period ending 11/8/13.

Notice to Board: Recorders monthly report

Mike Fletcher, with Airport Authority, requested the Board consider county involvement with the Airport Authority. The Board discussed pros and cons of county involvement and requested more information for future discussion.



Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	31,365.36
Supplemental	3,097.59
MH-DD Serv.	10,953.92
Rural Serv.	1,977.73
Sec. Road	31,058.22
Co. Conserv Sp Resource	88.34
Local Option Tax	18,387.50
Emergency Mgmt Ia Cd	65.25
Co. Assessor Agency	41,494.00
Intergovernmental Fuel	22,422.70
Gr. Health Ins.	<u>61,498.66</u>
TOTAL	\$222,409.27
Handwrittens	1,959.58

Tues., November 12, 2013

The Madison County Board of Supervisors met in regular session on Tues., November 12<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the November 5<sup>th</sup> meeting were approved.

Supervisors gave report on their boards. Macumber recommended soliciting bids for the 2014 mowing season; applications are available in the board office. Sealed bids are due on or before Dec. 6<sup>th</sup> at 4:30 to the Supervisor's office to be opened on Dec. 10<sup>th</sup>.

Engineer Hagan submitted an agreement with Iowa State University releasing the terms and conditions of the equipment for the expired maintenance Covered Bridge Security contract. Hagan reported the county will maintain and pay for the equipment, but the maintenance costs are currently unknown. Price moved to approve the agreement as submitted. Macumber seconded. Motion carried unanimously and the document was finalized accordingly. Hagan updated the Board on the R35 surveying progress and the Macksburg wind farm entrance permits. Hagan also reported the transmission went out of the maintainer for zone three and will cost approximately \$36,000 to rebuild.

Jackie Howard met with the Board to discuss the Homemaker program. Macumber requested Howard table any further discussion until the Board of Health submit a written summary of the discussion concerning the new hire request and recommendation of action to the Board.

Notices to Board: October reports submitted by Sheriff and Clerk of Court.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Wed., November 13, 2013

The Madison County Board of Supervisors held a special meeting on Wed., November 13<sup>th</sup> 2013, at 1:00 p.m. in the board office to canvass the city elections. Chairman Duff called the meeting to order with Supervisor Macumber present and Supervisor Price absent. Auditor Heidi Burhans submitted returns of the election held November 5<sup>th</sup>, 2013. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., November 19, 2013

The Madison County Board of Supervisors met in regular session on Tues., November 19<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the November 12<sup>th</sup> and 13<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan submitted several RESOLUTIONS approved unanimously: SR-11-19-13-A- Pay adjustment per union contract for FT equipment operator Ronald Hager to \$19.89 effective 11/22/13. SR-11-19-13-B-Temp. rd. closure for bridge repair on Juniper Trail (Madison, 27). SR-11-19-13-C-Temp. rd. closure for repair to gas pipe line on Co. Hwy. P53-Pitzer Rd (Jackson, 4). SR-11-19-13-D-Temp. rd. closure for pipe repair on Carver Rd. (Lincoln, 27/28). Hagan also reported approximately eight entrances have been built for the wind farm near Macksburg.

Treasurer Collins submitted RESOLUTION TO-11-19-13-approved unanimously to abate full year taxes for mobile home with VIN#5568W for \$126.00.

Auditor Burhans submitted RESOLUTION AO-11-19-13-approved unanimously: Joan Naylor worked two hours over the resolutud hours for pay period ending 11/8/13. Macumber moved to approve the addition of Laura Bertelson to the approved pool of poll election workers. Price seconded. Motion carried unanimously. Burhans also sent an update of fund balances to the Board.

The Board addressed the annual request from SICOG to set priorities on a local level. The Board unanimously approved the priorities with a few changes from the previous year.

The Board set a public hearing date on the proposed ordinance reducing the speed limit on Warren Ave./R35 for Tuesday, December 10<sup>th</sup>, 2013, at 9:05 a.m. in the Supervisors office

Notice to Board: November report from the Treasurer.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	116,230.93
Supplemental	4,160.49
MH-DD Serv.	341,961.11
Rural Serv.	291.36
Sec. Road	164,937.91
Co. Conserv Sp Resource	255.31
Local Option Tax	2,515.40
Emergency Mgmt Ia Cd	50.13
Co. Assessor Agency	621.90
Intergovernmental Fuel	21,493.54
Intergovernmental Supplies	495.80
Gr. Health Ins.	<u>214,057.99</u>
TOTAL	\$867,071.87
Handwrittens	1,549.36

Thurs., November 21, 2013

The Madison County Board of Supervisors held a special meeting on Thurs., November 21<sup>st</sup> 2013, at 1:00 p.m. in the board office to canvass the city elections. Chairman Duff called the meeting to order with Supervisor Macumber and Price also present. Auditor Heidi Burhans submitted returns of the State Senator special election for District 13 held November 19<sup>th</sup>, 2013. The Board conducted the canvass of votes which will remain on file in the Auditor's Office.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., Nov. 26, 2013

The Madison County Board of Supervisors met in regular session on Tues., November 26<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the November 19<sup>th</sup> and 21<sup>st</sup> meetings were approved.

Supervisors gave reports on their boards.

At 9:08 a.m. the Board held a public hearing on the Cedar Creek Subdivision, a minor subdivision in Union 23 to split 17.346 acres into two lots. Also present were Kristy Losey, Jeff Nicholl and Dave Braga. Zoning Administrator Jeff Nicholl reviewed the proposal which received no oral or written objections from the public. Nicholl said the average CSR is 39. He advised that the Cedar Creek Subdivision meets all of the current ordinance requirements. The hearing closed at 9:13 a.m. Motion was made by Macumber to approve the Cedar Creek Subdivision as presented. Price seconded and motion carried unanimously.

The Board addressed concerns with the exterior restroom entrances. Macumber recommended closing the entrances permanently due to the increasing liability regardless of safety measures currently in place. Price concurred indicating the use of the exterior entrances is minimal and if an individual needed assistance help may not be available for many hours. Duff stated this is a public building and the liability is present at each entrance. Macumber concurred but individuals needing assistance would receive help much quicker using the main entrance steps rather than entering from the basement. He also added the interior restrooms will be open the same amount of hours for the public to use. Following discussion, Macumber moved to permanently close the exterior entrances to the restrooms. Price seconded. Voting in favor of the motion—Macumber and Price. Voting against the motion—Duff. Motion carried. Recorded vote: In favor of the motion-Macumber and Price; Opposed to the motion-Duff.

RESOLUTION approved unanimously: SR-11-26-13-A-Probationary increase \$.25/hr for Randy Long, FT motor grader to \$18.97/hr.

Macumber moved to approve the annual contract with A-C Contractors for materials, maintenance and labor for the Sheriff's office heating & cooling units in the amount of \$1,360.00. Price seconded and motion carried unanimously.

Notice to Board: Transfer from General Basic to Sec. Roads for \$7,680.45 and Rural Basic to Sec. Roads for \$87,572.88 totaling \$95,253.33.

Auditor Burhans notified the Board that Ashley Ridout is resigning, effective date unknown at time of printing. Burhans also notified the Board of the special election for House District 25 on Jan. 7<sup>th</sup>, 2014.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., Dec. 3, 2013

The Madison County Board of Supervisors met in regular session on Tues., December 3<sup>rd</sup>, 2013, at 9:00 a.m. in the Board Office following their attendance at the monthly Department Head meeting. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda was approved.

Supervisor Macumber reported on the compensation board meeting held Mon., Dec. 2<sup>nd</sup>.

Engineer Hagan met with the Board. He reported on the substantial amount of sand and salt used for the icy conditions last week, but the supply is stocked. Hagan also reported the survey on R35/Warren Ave. is complete and designs are being drafted. He updated the Board on the ongoing analysis and maintenance by Mid-American to keep the road conditions favorable near the Macksburg Wind Farms.

Tom Leners with Mad. Co. Development met with the Board and updated them on the Des Moines Metropolitan Planning Organization's (MPO) *The Tomorrow Plan* as well as other recent activities.

The Board scheduled the House District 25 special election canvass for Thursday, January 9<sup>th</sup>, 2014 at 1:00 p.m.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	26,251.26
Supplemental	9,932.23
MH-DD Serv.	4,941.12
Rural Serv.	2,800.00
Sec. Road	48,553.86
Local Option Tax	237.68
Emergency Mgmt Ia Cd	18,951.91
Co. Assessor Agency	1,753.85
Gr. Health Ins.	62,188.34
Life & Disability	<u>604.93</u>
TOTAL	\$176,215.18



Tues., December 10, 2013

The Madison County Board of Supervisors met in regular session on Tues., December 10<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the Nov. 26<sup>th</sup> and Dec. 3<sup>rd</sup> meetings were approved.

Supervisors gave reports on their boards.

At 9:07 a.m. the Board held a public hearing on a proposed ordinance establishing speed limit restrictions on the Secondary Road system and the county Conservation Parkways in Madison County. Also present were Engineer Hagan, Tom Hanna, Dave Braga, and Auditor Burhans. The traffic counts and engineering analysis recommended the northern two miles of R35 establish a speed of 40 mph to increase safely on the roadway. The new ordinance includes the northern two miles of R35 but will also be a complete list of speed limit restrictions on all county roads and parkways. The Board received one written comment. The hearing closed at 9:15 a.m. Following discussion and review of the proposed ordinance the Board unanimously approved the first reading. The 2<sup>nd</sup> reading of the proposed ordinance will be held at the December 17<sup>th</sup> Board meeting.

The Board reviewed the sealed bids received for mowing at the Courthouse, Sheriff/Ambulance/Elderly Services, CCS, and Secondary Roads properties. Also present were Tom Hanna, Auditor Burhans, Engineer Hagan, and Dave Braga. Total bids per mowing occurrence were: CD's Lawn Care - \$180; Michael McDonald - \$200; Johnston Lawn Care - \$200; and Tom Hanna - \$248. The lowest bid was not considered as it was incomplete at the time of review. Following discussion and review of bids, motion was made by Macumber to extend the current contract and accept the tied low bid from Michael McDonald after hearing no complaints for those present. The two year mowing contract will be bid again in the fall of 2016 for the spring 2017 mowing season. Price seconded. A calendar of events will be given to the winning bidder to prepare the grounds for special events. The Board thanked Mr. Hanna for submitting a bid. The Board will make arrangements at a later date for fertilizer/weed control by a licensed applicator for the Courtyard and Monumental park sites.

Heather Riley, Mad. Co. Chamber Director, met with the Board. She requested a letter of support for the Iowa Great Places application to be submitted at the first of the year. The Board agreed to draft a letter.

RESOLUTIONS approved unanimously: SR-12-10-13-A-Hiring Todd Scott, FT probationary Bridgeman, \$18.72/hr. effective 12/30/13. SR-12-10-13-B-Hiring Gary Spencer, temporary Equipment Operator, \$18.97/hr. effective 12/6/13.

Notice to the Board: Monthly reports from the Recorder, Sheriff, & Clerk of Court.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Tues., December 17, 2013

The Madison County Board of Supervisors met in regular session on Tues., December 17<sup>th</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the December 10<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

Engineer Hagan met with the Board. He reported Iowa State University is interested in constructing an all timber bridge using reinforced soil as another research project. Hagan has sent the preliminary information on four potential sites within the county. Hagan also reported FEMA funds from the appeal on 2010 projects has been received totaling \$48,500 and projects from 2008 and 2010 are now complete. Hagan updated the Board on the secondary roads budget stating the amendment will include necessary repairs to motor grader transmissions and will have a new increase of zero. The machinery is being used longer than originally anticipated and maintenance is necessary; a before failure update will be performed on the entire fleet to help eliminate costly repairs in the future.

At 9:15 a.m. the Board held the second public hearing on the proposed speed limit ordinance on the Secondary Road system and the county Conservation Parkways in Madison County. Also present were Dave Braga and Auditor Burhans. The Board received no oral or written comments. The hearing closed at 9:18 a.m. Following discussion and review of the proposed ordinance the Board unanimously approved the second reading. The 3<sup>rd</sup> and final reading of the proposed ordinance will be held at the December 31<sup>st</sup> Board meeting.

Auditor Burhans reported on monthly fund balances indicating funds are slightly lower than the previous year at this time. She stated departments are currently working on re-estimations. The Board set the public hearing for budget amendments for Tuesday, January 7<sup>th</sup> at 9:35 a.m. Macumber moved to approve the request to add three more individuals to the pool of poll election workers. Price seconded. Motion carried unanimously.

RESOLUTIONS approved unanimously: EMS-12-17-13-A-Write off due acct # BARDA000. EMS-12-17-13-B-Write off due acct #WAGL0000.

Notice to the Board: Monthly report from the Treasurer.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:	
General Basic	72,391.66
Supplemental	1,681.36
MH-DD Serv.	28,475.75
Rural Serv.	29,287.55
Sec. Road	61,259.49
Co. Conserv Sp Resource	80.33
Emergency Mgmt IA Cd	113.68
Co. Assessor Agency	818.24
Intergovernmental Fuel	17,134.13
Gr. Health Ins.	47,065.39
Life & Disability	<u>547.22</u>
TOTAL	\$258,854.80
Handwrittens	80.26

Tues., December 31, 2013

The Madison County Board of Supervisors met in regular session on Tues., December 31<sup>st</sup>, 2013, at 9:00 a.m. in the Board Office. Chairman Duff called the meeting to order with Supervisors Macumber and Price also present.

Today's agenda and minutes of the December 17<sup>th</sup> meeting were approved.

Supervisors gave reports on their boards.

At 9:05 a.m. the Board held the third and final public hearing on the proposed speed limit ordinance on the Secondary Road system and the county Conservation Parkways in Madison County. Also present were Dave Braga and Auditor Burhans. The Board received only one written comment requesting evidence that the Board has the jurisdiction to set speed limits in the county. The Board discussed future plans to address safety and speed issues with R35/Warren Ave. The hearing closed at 9:10 a.m. Following discussion and final review of the proposed ordinance Price moved to adopt said ordinance by final passage as provided 331.302(5). Macumber seconded. Motion carried unanimously. The resolution also provides that the Auditor shall record the ordinance in the Code of Ordinances and publish the same as provided by law.

The Board unanimously approved Auditor Burhans request to pay township officials for attending the education social in January. RESOLUTION approved unanimously: AO-12-31-13-Board approval to process & pay HCC Reinsurance monthly claims.

RESOLUTIONS approved unanimously: PHN-12-31-13-Alicia McDonald, PT Homemaker, worked one hr. over resolutd hrs. for pay period ending 12/20/13. EMS-12-31-13-Write off due acct #BARDA001.

Macumber moved to designate Denny Peterson as the authorized purchase agent with Menards. Price seconded. Motion carried unanimously.

Notice to Board (2): Transfer from General Basic to Sec. Roads for \$2,536.67 and Rural Basic to Sec. Roads for \$21,465.27 totaling \$24,001.94. Pay adjustment for Ryan Hobart to \$22.52 effective 1/6/2014 upon completion of six month probationary period.

ANNUAL RESOLUTIONS approved unanimously: SPV-12-31-13-Appointing Macumber as Chairperson for 2014. SR-12-31-13-A-Co. Bridge No. 2B-375-475 is now legal (Madison, 27). SPV/SR-12-31-13-B-Appointing Tom Leners & Price as representative on MPO & Engineer Hagan & Mike Hackett as representative on CIRTPA boards. SR-12-31-13-C-Authorizing the Engineer to designate life expectancies of fixed assets & infrastructures. SR-12-31-13-D-Authorizing the Engineer to execute completion of work & final acceptance. SR-12-31-13-E-Authorizing the Engineer to temporarily close any portion of Sec. Road system because of construction, reconstruction, maintenance, natural disaster, etc. SR-12-31-13-F-Authorizing the Engineer to approve utility permits for Mad. Co. SR-12-31-13-G Establishing Secondary Road Dept. holiday closing for December 25 & 26, 2014.

Meeting adjourned.

Heidi Burhans, County Auditor

Bob Duff, Chairman, Board of Supervisors

Claims totals by Fund:

General Basic	39,041.61
Supplemental	59,779.97
Sec. Road	22,196.79
Co. Conserv Sp Resource	147.29
Local Option Tax	466.92
Emergency Mgmt Ia Cd	694.19
Co. Assessor Agency	14,142.63
Gr. Health Ins.	<u>18,562.34</u>
TOTAL	\$155,031.74
Handwrittens	179,067.73