



**MADISON COUNTY EMERGENCY MANAGEMENT
COMMISSION**
Winterset, Iowa 50273
(515) 462-4255



Meeting Minutes

GOVERNMENTAL BODY: Madison County Emergency Management Commission

DATE OF MEETING: Tuesday April 9th, 2019

TIME OF MEETING: 6:00 P.M.

PLACE OF MEETING: Annex Building lower level, 201 W. Court, Winterset, IA.

Board Members:

Present: Coordinators, Drew Barden & Todd Brown; Diane Fitch, Board of Supervisors (BoS); Jason Barnes, Sheriff; Maxine Bussanmas, Bevington; Mike Carlson, Macksburg; Sarah Darst, Truro; Chief Ken Burk, Winterset

Absent: East Peru, St. Charles, Patterson, WDM, Winterset, Earlham

Called in: None

Others Present: None

Old Business:

- Previous Meeting Minutes
 - Minutes are with Human Resources from the hiring meeting.
- Posting to website
 - Discussion about agenda and minutes being posting to the county website following EMC meetings

New Business:

- Onboarding and Orientation
 - Reviewed training, orientation, county familiarization, and current work as the coordinators transition.
- Flooding Recovery Update
 - Individual Public Assistance for private residents is available pending eligibility requirements.
 - Federal Public Assistance to secondary roads is ongoing and will continue.
- Mitigation Action Review
 - Discussion of the Hazard Mitigation Plan Review Meeting and ongoing identification of hazards.
 - Discussion of HSEMD Hazard Mitigation Grant Program (404) and projects to utilize this funding to mitigate ongoing projects.
 - Peru Severe Weather Siren may qualify
- Communication and Messaging
 - Reviewed the quality and quantity of messaging from EMA to Commission regarding day-to-day and response information.
- Social Media Engagement
 - Encouraging the use of Social Media and messaging to the community.
 - EMA is attending training in Creston on May 22, 2019 (PER-334 Social Media Tools and Techniques)
- Council Meetings

- A request made by EMA to the Commission to provide a schedule of local city council meeting schedule to attend at least one meeting prior to Todd Brown's departure in May of 2019.
- Radios
 - Current capabilities regarding VHF and 700 MHz radio transition
 - EMA vehicle, mobile, and portable radio have dual band capability and were programed by Electronic Engineering.
 - Future procurement of dual band radios was discussed and prioritized with future funding.
 - Tower coverage for 700 MHz radios was discussed
 - MOUs were signed by all neighboring counties to allow cross county communication.
- Sirens
 - East Peru Siren is not working
- Relocation of office
 - EMA will be moving form the 3rd floor of the courthouse to 209 E Madison, Winterset Iowa
- Events (FAIR/RAGBRAI)
 - Discussion regarding expectation of EMA presence at the fair with a booth was discussed.
 - RAGBRAI planning meetings have been attended and an Emergency Action Plan is being developed.
 - Priority of work is focused on sheltering location for campers, mass communication, severe weather monitoring and coordination of response.
 - EMA will establish the mobile EOC near the Winterset Fire Station for the duration of the event.
- The Coordinator report was reviewed

Meeting Adjourned 6:49 pm.

Next Meeting: 07/09/2019